

Email scanned copies to chapters@tbp.org

Chapter: _____
Date: _____

Officer Signatures Report

We certify that the legal signatures below are official. They are necessary to provide signatures on replacement certificates and to verify chapter report authority.

DEADLINE: Within two weeks of election of officers

Report filed

Signatures required

Fall Contact Information Update	President & Secretary
Report of Eligibility	President & Secretary
Report of Election	President & Secretary
Report of Final Action	President & Secretary
Report of Officer and Advisor Election	President & Secretary
Financial Report	Treasurer
Chapter Survey	President, Secretary & Chief Advisor

Chapter President Signature: _____

Print President's Name: _____

Corresponding Secretary Signature: _____

Print Secretary's Name: _____

Chapter Treasurer Signature: _____

Print Treasurer's Name: _____

Chief Advisor Signature: _____

Print Chief Advisor's Name: _____

An *Officer Signatures Report* is required for each group of officers, not for each report listed above. This is a graded report, and you must complete a new form each time new officers are elected.