

# Tennessee Alpha 2023-2024 Project Reports

University of Tennessee, Knoxville

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To the Project Report Reviewing Committee:

The Tennessee Alpha Chapter of Tau Beta Pi experienced considerable growth over the course of the 2023 - 2024 academic year. Since 2020, the chapter has continued recovering from effects of the COVID-19 pandemic. The goals for this past year focused on increasing chapter member participation and improving chapter image across campus. The efforts of our chapter and members over the past year appeared to be successful as the number of new members more than doubled between the fall and the spring semester, and a variety of professional, social, and service events provided ample opportunities for member involvement.

In the fall, our officer board worked with the chapter to gain more insight into company speakers and events that our members would like to see. This feedback was invaluable as it allowed members to be more involved in the chapter and realize that this organization is what they make of it. With the feedback in mind, we first sought new company speakers for general body meetings. We received excellent response from these new companies, formed several new connections through past Tennessee Alpha alum, and were able to bring in a company speaker for every engineering discipline over the course of the year. As such, these meetings provided members with valuable opportunities for learning and networking. Simultaneously, we coordinated monthly service and social events to allow members to connect outside of an academic environment. The social events proved to be extremely popular and served as time for members to destress and socialize with their TBP peers. Lastly, social media and communications aided in increasing chapter image on campus. Our chapter website was recovered and updated after several years of disuse, so it now serves as a key mode of external communication for others to learn about chapter engagement and activities.

Looking back on the past year, I am proud of what the officer board and chapter achieved. This year has seen tremendous growth since the years of slow recovery following the COVID-19 pandemic. I am especially thankful for the support and hard work of our officers, members, faculty advisors, and Headquarters staff. With the participation and enthusiasm seen in the past year, I am excited to see what else this chapter will accomplish.

Yours in Tau Beta Pi,

A handwritten signature in cursive script that reads "Emily Buckner". The signature is written in black ink and is positioned above the printed name.

Emily Buckner

Tennessee Alpha 2023 - 2024 Chapter President

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# 1 Officer Meeting - August 2023

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 08/13/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	8
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

The 2023-2024 officer board met on zoom for the first time to discuss goals and plans for the Fall 2023 semester. The President kicked off the meeting with a review of what had been started/accomplished during the summer. Each officer then presented individual updates on their positions. This meeting provided an opportunity for open discussion between all of the officers.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting provided an opportunity for the officer board to outline and discuss goals and plans for TN Alpha's Fall 2023 semester.

#### iii. Organization and Administration

This meeting was hosted online. The event was coordinated by the President and attended by the student officer board.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

No costs were required.

vi. **Special Problems Encountered**

This meeting was hosted on zoom, but virtual meetings tend to make open discussion difficult. Futures meetings will be hosted in-person whenever possible to promote discussion and participation.

vii. **Overall Evaluation**

Overall this meeting was a valuable opportunity to kickoff to the fall semester. It allowed the officers to begin meeting and getting to know each other and the chapter. Officer meetings will likely be hosted every month in the future with individual/smaller group meetings hosted in between as necessary.

## 2 General Body Meeting - August 2023

### Tennessee Alpha

#### 1. Project Information

- i. Date(s): 08/29/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	49
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

#### 2. Project Evaluation

##### i. General Description

We began our first general body meeting of the semester by thanking our previous officer board and introducing our current officers and faculty advisors. Amy Kurr, a local Engineering Futures facilitator, also attended and introduced herself and the Engineering Futures program. We discussed TBP member requirements, member benefits, TBP national convention, upcoming events, plans for December graduates, and the chapter's modes of communication. Eastman was both a sponsor and speaker for this GBM. They provided food and refreshments and a representative, Ryan Keever (a UTK and TBP TN Alpha alum), attended the meeting to present on their company, provide advice on preparing for UT's Engineering Expo, and host a Q&A for TBP members.

##### ii. Purpose and Relationship to Objectives of Tau Beta Pi

We used this GBM to discuss TBP business and inform the chapter of our plans and goals for the semester. Our sponsor, Eastman, and their representative, Ryan Keever, provided a valuable opportunity for members to network and prepare for the upcoming Engineering Expo.

##### iii. Organization and Administration

This GBM was organized by the officer board as in-person event for all members to attend. Our Secretary reserved room 622 in the Min Kao Building on UT's campus from 6 - 10 pm

and managed meeting attendance. Our Industry Chair contacted and coordinated the GBM sponsor/speaker. Our Social Chair managed food and refreshments. Our President prepared slides to present chapter updates and information during the meeting. Each officer also provided the President with necessary updates to be presented during the meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

Food and refreshments were covered by Eastman, our company sponsor/speaker for the meeting. Our Social Chair coordinated the original food order and delivery but was reimbursed by our chapter who was in turn reimbursed by Eastman. We did not encounter any financial limitations.

vi. **Special Problems Encountered**

While coordinating the meeting sponsorship with Eastman, we ran into issues with payment methods. Our President worked with our Chief Faculty Advisor and UT's finance office to outline multiple possible payment methods for company's sponsoring GBMs. This information and procedure was documented for future reference.

vii. **Overall Evaluation**

The general body meeting was successful and well-attended. We recorded an attendance of 49 chapter members who were informed of goals and upcoming events for the semester. Eastman was also a valuable speaker. Our chapter has had a close relationship with Eastman for years, so we had the opportunity to host a TN Alpha alum as the Eastman representative. Several members asked questions during the Q&A. We will use what we learned while planning this meeting to streamline the company sponsorship process for future GBMs.

# 3 Advisory Board Meeting - August 2023

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 08/30/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	3
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

The TN Alpha advisory board met to discuss the chapter's goals and plans for the Fall 2023 semester. The advisory board consists of the President, Vice President, Secretary, and four faculty advisors. This meeting provided an opportunity for introductions between the new officers and faculty advisors. It also acted as a space for open discussion of chapter feedback and ideas.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting allowed for our chapter's advisory board to discuss feedback from previous years and brainstorm areas of improvement for the 2023-2024 year. We discussed preparing a general budget for preapproval, recovering and updating our chapter website, planning for Fall initiation, and preparing a smoother officer transition in the spring.

#### iii. Organization and Administration

The meeting was coordinated by the President to be in-person. Each available advisory board member was in attendance.

#### iv. Total Cost

\$0.0

v. **Cost Breakdown**

No costs were required.

vi. **Special Problems Encountered**

Availability is always an issue when coordinating meetings with multiple students and faculty. Using a when2meet to fill out and view availability made scheduling the meeting much simpler and quicker. The room was also reserved through the new UT website after consulting with a building admin.

vii. **Overall Evaluation**

This meeting was a great opportunity to introduce officers and faculty advisors. It allowed the new officers to review feedback from past years and identify key areas for improvement. Another advisory board meeting will occur at the beginning of the spring semester. Any other meetings will occur as necessary until then.

# 4 General Body Meeting - September 2023

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 09/12/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	41
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
3.0	2.0

### 2. Project Evaluation

#### i. General Description

During our September general body meeting, we discussed TBP member requirements, member benefits, upcoming events, plans for December graduates, and the chapter's modes of communication. CMTA Energy Solutions sponsored and spoke at the GBM. They provided food and refreshments and their representatives (2) attended the meeting to present on their company, provide advice on preparing for UT's Engineering Expo, and host a Q&A for TBP members.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

We used this GBM to discuss TBP business and inform the chapter of our plans and goals for the semester. Our sponsor, CMTA, provided a valuable opportunity for members to network and prepare for the upcoming Engineering Expo.

#### iii. Organization and Administration

This GBM was organized by the officer board as in-person event for all members to attend. Our Secretary reserved room 622 in the Min Kao Building on UT's campus from 6 - 10 PM and managed meeting attendance. Our Industry Chair contacted and coordinated the GBM sponsor/speaker. Our Social Chair managed food and refreshments. Our President prepared slides to present chapter updates and information during the meeting. Each officer also provided the President with necessary updates to be presented during the meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

Food and refreshments were covered by CMTA, our company sponsor/speaker for the meeting. We did not encounter any financial limitations.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The general body meeting was successful and well-attended. We recorded an attendance of 41 chapter members who were informed of goals and upcoming events for the semester. CMTA was also a valuable speaker and we had the opportunity to host a UTK alum as the CMTA representative. Several members asked questions during the Q&A.

# 5 Officer Meeting - September 2023

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 09/12/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	11
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

The 2023-2024 officer board met in person before our monthly general body meeting to discuss officer updates and chapter plans for the month. The President kicked off the meeting with a review of what had been started/accomplished over the past month. Each officer then presented individual updates on their positions. This meeting provided an opportunity for open discussion between all of the officers.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting provided an opportunity for the officer board to discuss what had been accomplished in the past month and plans for the next month.

#### iii. Organization and Administration

This meeting was hosted in person in the same room as the general body meeting. The event was coordinated by the President and attended by the student officer board.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

No costs were required.

vi. **Special Problems Encountered**

This meeting was hosted in person. More time may be needed before the GBM for officer updates.

vii. **Overall Evaluation**

Overall this meeting was a valuable opportunity for officers to meet and discuss. Officer meetings will continued to be hosted every month in the future with individual/smaller group meetings hosted in between as necessary.

# 6 Tau Bagel Pi - Sept 23

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 09/14/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	21
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

- i. **General Description**  
Welcome back to school study morning social. Provided bagels and panera pastries for members.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**  
Social event
- iii. **Organization and Administration**  
students were able to get service hours by monitoring event
- iv. **Total Cost**  
\$223.0
- v. **Cost Breakdown**  
cost covered panera pastries and bagels. about \$11/person
- vi. **Special Problems Encountered**  
was posted in free food groupchat for campus
- vii. **Overall Evaluation**  
good social event where members sat and studied/worked on homework together.

# 7 Fall Initiation Interest Meeting

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 10/03/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	17

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

### 2. Project Evaluation

#### i. General Description

This meeting served as an interest meeting for qualified individuals who received invitations to join Tau Beta Pi. The planning included sending out emails to the eligible members based on the eligibility report. The room also needed to be booked in advance to provide a meeting location. To validate the invitation a letter from the dean of engineering was requested and received to send out to eligible students. The day of the meeting it ran smoothly and to plan. Students were able to learn about TBP and complete the interview that TN A performs. There were a couple of problems related to the graduate students as they were not in the system and the required forms were something the chapter was not familiar with because it had been several years since TN A had initiated any new graduate students. Overall the event went to plan and hopefully in the spring there will be more people at the interest meeting.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The meeting served as an introduction and explanation of what Tau beta Pi is to prospective members. The meeting provided an opportunity for the verification that electees met the character and academic requirements to join Tau Beta Pi. They were also able to ask any questions that they wanted to about the organization.

iii. **Organization and Administration**

The vice president drafted and organized the emails and interest meeting location and time. Members volunteered to conduct the interviews of the candidates. The president and Secretary worked together to determine the issues in initiating the graduate students. There were some people unable to make it to the interest meeting. For these students, the VP met with them separately virtually. They were then informed about TBP and the interviews were conducted.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

There were no costs associated with this meeting. There was a sufficient amount of volunteers from the current members to conduct the interviews in a timely manner.

vi. **Special Problems Encountered**

Some people were unable to come to the interest meeting but still wanted to join. There was then a Zoom meeting set up after the meeting for them so that they could be informed and be able to join the initiation. The initiation process of Graduate Students also needed to be reviewed more thoroughly and completed by the club officers.

vii. **Overall Evaluation**

The chapter successfully held the interest meeting for the fall initiation. It would be better if more students could attend. Next semester invitations to the interest meeting will be sent sooner with more reminders. It would also be good to consider if food could be provided at the meeting. Food is also good to have more engagement from both prospective members and current members. Next semester the club will set the goal to have 20 people attend the interest meeting.

# 8 Officer Meeting - October 2023

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 10/17/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

The 2023-2024 officer board met in person before our monthly general body meeting to discuss officer updates and chapter plans for the month. The President kicked off the meeting with a review of what had been started/accomplished over the past month. Each officer then presented individual updates on their positions. This meeting provided an opportunity for open discussion between all of the officers.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting provided an opportunity for the officer board to discuss what had been accomplished in the past month and plans for the next month.

#### iii. Organization and Administration

This meeting was hosted in person in the same room as the general body meeting. The event was coordinated by the President and attended by the student officer board.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

No costs were required.

vi. **Special Problems Encountered**

Our initiation chair resigned from their role for personal reasons. The President and VP will take on the majority of the initiation responsibilities since there is not time to find a replacement before fall initiation.

vii. **Overall Evaluation**

Overall this meeting was a valuable opportunity for officers to meet and discuss. Officer meetings will continued to be hosted every month in the future with individual/smaller group meetings hosted in between as necessary.

# 9 General Body Meeting - October 2023

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 10/17/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	43
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
3.0	2.0

### 2. Project Evaluation

#### i. General Description

During our October general body meeting, we discussed TBP member requirements, member benefits, updates from the national convention, upcoming events, plans for December graduates, and the chapter's modes of communication. Siemens Healthineers sponsored and spoke at the GBM. They provided food and refreshments and their representatives (4) attended the meeting to present on their company and host a Q&A for TBP members.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

We used this GBM to discuss TBP business and inform the chapter of our plans and updates for the month. Our sponsor, Siemens Healthineers, provided a valuable opportunity for members to network and learn about hiring opportunities with their company.

#### iii. Organization and Administration

This GBM was organized by the officer board as in-person event for all members to attend. Our Secretary reserved room HSS 123 on UT's campus from 6 - 10 PM and managed meeting attendance. Our Industry Chair contacted and coordinated the GBM sponsor/speaker. Our Social Chair managed food and refreshments. Our President prepared slides to present chapter updates and information during the meeting. Each officer also provided the President with necessary updates to be presented during the meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

Food and refreshments were covered by Siemens Healthineers, our company sponsor/speaker for the meeting. We did not encounter any financial limitations.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The general body meeting was successful and well-attended. We recorded an attendance of 43 chapter members who were informed of goals and upcoming events for the semester. Siemens Healthineers was also a valuable speaker and we had the opportunity to host a past TN-Alpha President, Mariah Crosby, as a Siemens representative. Several members asked questions during the Q&A.

# 10 Krispy Creme & Coffee

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 10/23/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	21
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

### 2. Project Evaluation

- i. **General Description**  
Morning study social for october. Provided work area for students to study and work on homework with catered krispy kreme donuts.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**  
Social event for members.
- iii. **Organization and Administration**  
students were able to get service hours by monitoring event.
- iv. **Total Cost**  
\$200.0
- v. **Cost Breakdown**  
\$7/person. All costs towards donut catering
- vi. **Special Problems Encountered**  
Was posted on free groupchat
- vii. **Overall Evaluation**  
was good event that promoted interaction between memmbers

# 11 Engineer's Day

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 10/25/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	25
Electees	5

- v. Average number of hours per person spent:

Participating	Organizing
8.0	3.0

### 2. Project Evaluation

- i. **General Description**

Engineer's Day is a recruitment event for high school students in the state of Tennessee. We had over 500 students attend and around 60 different engineering clubs attend. The clubs are judged on how well their presentations interact with the students by alumni.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The event recruits high school students to want to join a STEM club or major in college. It also acts as a club fair for all of the already present clubs at UT for continuing education.
- iii. **Organization and Administration**

From TBP there is a chair and co-chair. The chair is in charge of communicating with the college of engineering to organize the event and the co-chair handles the quiz bowl and communicating with volunteers for the event. The chair and co-chair met with the college of engineering every single week for months leading up to the event.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

There were enough personnel for everything to run smoothly.

vi. **Special Problems Encountered**

There were a few volunteers that ended up not showing up so we had to rearrange how the judges were led around to the different clubs, but we had designated floaters that we moved to fill the spots.

vii. **Overall Evaluation**

Engineer's Day has always had great results and a high percentage of students that go into a STEM field due to the tours, presentations, and students that inspire the youth. There are also informational sessions for parents that lead them through the processes of financial aid to ensure as many students as possible can go into STEM.

# 12 Keep Knoxville Beautiful Service Event

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 10/26/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

### 2. Project Evaluation

- i. **General Description**

Several members of Tau Beta Pi coordinated with the Knoxville organization Keep Knoxville Beautiful to clean up several streets and parking lots in a Knoxville community.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was considered STEM related service as it worked to clean up the environment, specifically one in the Knoxville community local to our college. It brought a group of members together to serve a greater purpose for our community.
- iii. **Organization and Administration**

The service chair, Laura Turner, coordinated with the volunteer coordinator with Keep Knoxville Beautiful to create the event and figure out a time and location where members could attend. A representative from the organization participated in the clean up as well and supervised during the event.
- iv. **In Conjunction With**

Keep Knoxville Beautiful, UTK Greek Life
- v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

NA (all gear was provided by the organization)

vii. **Special Problems Encountered**

NA

viii. **Overall Evaluation**

Overall, the event was very successful. Lots of trash was removed from the site and all members acted respectfully and worked earnestly at their roles. The only downside was there was a lack of participation from members (as is, only 4 people participated). Because of this, we had to coordinate with other campus organizations, specifically greek sororities on campus so there would be more people at the clean up. This would be a fun and impactful event to have in the future.

# 13 Fall Bent Decorating

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 10/31/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.0

### 2. Project Evaluation

- i. **General Description**

We gathered at the Bent Statue outside the Science and Research Engineering Building and decorated the Bent with fall decor. This decor included leaves and a scarecrow.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event lets our chapter draw attention to our most sacred symbol, the Bent. Not only does it allow our members to identify our symbol, but it allows others to see it and investigate what Tau Beta Pi is for themselves.
- iii. **Organization and Administration**

This event is fairly simple to organize. It involved creating a signup sheet on Google Sheets and then sending that to GroupMe. Then I sent reminders to our chapter about signing up and important information such as meeting location and time. Then I obtained the decorations from Ferris Hall and brought them to the Bent.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, the Bent was decorated beautifully for the Fall Semester and drew attention not only from our members but alumni who visited during football games and other engineering students.

# 14 TBP social 1 - Chik Fil A

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 11/06/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	26
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

### 2. Project Evaluation

- i. **General Description**  
Morning study social to start off initiation week. Provided chik-fil-a biscuits and booked a room for members to work on school.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**  
social event for members
- iii. **Organization and Administration**  
students able to gain service hours by monitoring events
- iv. **Total Cost**  
\$275.0
- v. **Cost Breakdown**  
\$11/person. All costs covered catering for chik-fil-a
- vi. **Special Problems Encountered**  
none
- vii. **Overall Evaluation**  
provided environment for members to interact

# 15 TBP social 2 - Bent shining

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 11/08/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

- i. **General Description**  
Bent shining for initiation week
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**  
social event
- iii. **Organization and Administration**  
students were able to shine bents for initiation or from previous initiation
- iv. **Total Cost**  
\$80.0
- v. **Cost Breakdown**  
all costs went towards supplies and prize
- vi. **Special Problems Encountered**  
none
- vii. **Overall Evaluation**  
little messy, needs a bit of cleanup and takes a while to shin

# 16 Fall Initiation

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 11/11/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Executive Council	1
,Alumni	5
District Director	1
Members	5
Electees	17

- v. Average number of hours per person spent:

Participating	Organizing
5.0	2.0

### 2. Project Evaluation

#### i. General Description

The preparation for initiation was a long process. The first step was resolving the issues that occurred with the graduate students. The president and Secretary worked together to resolve it with the electees and the university. As they were working on this volunteers for initiation needed to be found. There were volunteers from both the chapter and from GSMAC the local alumni chapter. The initiation lights and light box were checked before initiation. The initiation team ran through the script to ensure that the initiation went smoothly and then the initiation was performed. It went smoothly and 17 new members were inducted into TBP.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This serves as the opportunity for TBP to add qualified members to its ranks. The new members represent the ideals TBP holds.

#### iii. Organization and Administration

The VP and President worked together to ensure that initiation was held and ran smoothly. The VP booked the location for initiation, ensured the equipment functioned, and served as the

point of contact for the electees. The President communicated with the alumni members and the rest of the volunteers. The president and secretary also ensured that the requirements for the grad students and the necessary documents were submitted prior to initiation.

iv. **In Conjunction With**

GSMAC - Great Smoky Mountain Alumni Chapter

v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

There was no cost associated with the event. Thankfully there were enough volunteers to fill up the required positions of the initiation team thanks to the members and GSMAC.

vii. **Special Problems Encountered**

A special extension cord had to be found for the light box, because of the way the outlet is on the box. It is fairly small so most extension cords would not work. The room also had to be unlocked by campus police which took longer than expected. Speaker chairs were found with the help of the past president.

viii. **Overall Evaluation**

The initiation was completed well and 17 new members were initiated. I would arrive earlier so that campus police could arrive earlier to open the doors. The chapter was close to their goal of initiating 20 members, hopefully for next semester there will be 20 people initiated. Maybe we could bring our chairs in the future, but they would need to be stools if it is held in the same room which would be a little complicated. There have also been suggestions to hold the initiation on a weekday instead of the weekend. This is something that the chapter can look towards doing in the spring if the rooms wanted are available during the week.

# 17 Fall Initiation Banquet

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 11/11/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Executive Council	1
Alumni	5
Members	20
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
5.0	2.0

### 2. Project Evaluation

#### i. General Description

This is a banquet that is planned to occur after each initiation as a celebration of the initiates and their accomplishments. It has occurred at Calhouns for a number of year which mean that the booking of the room needs to happen in advance as it is a popular location in town. The booking this time was done through the university financial office so that a deposit would not need to be put down. This caused more coordination to be done between the VP and different faculty at the university. It was also communicated to Calhouns that a podium and a microphone would be needed for the speaker to be able to present. The day of the event was completed well and there were no major concerns

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event is for the chapter as it allows new members to celebrate being a part of Tau Beta Pi as well as an opportunity for members to be introduced to some of the members of the alumni chapter. Members who have contributed heavily throughout the year for Tau Beta Pi are also invited to attend.

iii. **Organization and Administration**

Coordination for the banquet was largely performed by the VP in terms of communication with Calhoun. The president and industry chair worked together to communicate and ensure that there was an industry speaker. This also meant leaving initiation slightly early so that they could meet with him to make sure he was comfortable at Calhoun's.

iv. **In Conjunction With**

JLG GSMAC

v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

There was an initial cost of \$300 deposit. It was then paid back by the company sponsor we were thankful to find for the banquet at Calhoun's. Therefore there was no cost associated with the banquet.

vii. **Special Problems Encountered**

The room booking had to be changed because the speaker requested a larger TV for the presentation. There were also some questions about how the payment would work, but it ended up being simple in the end.

viii. **Overall Evaluation**

I think that the banquet went well members seemed excited to attend. They were able to have meaningful conversations with both the speaker and the alumni members. It provided a meaningful celebration for all the new members and what they have achieved through their academic careers to be able to meet the requirements to join Tau Beta Pi. It is always hard to get a speaker for the event as it often occurs on a weekend and is an expensive event. This is something to keep in mind for next year so that there is ample time to get a speaker for the event.

# 18 General Body Meeting - November 2023

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 11/14/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	49
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
3.0	2.0

### 2. Project Evaluation

#### i. General Description

During our November general body meeting, we introduced our newly initiated members and discussed TBP member requirements, member benefits, upcoming events, plans for December graduates, chapter merch, TBP scholarships and fellowships, plans for officer nominations, and the chapter's modes of communication. Omega Technical Services sponsored and spoke at the GBM. They provided food and refreshments and their representatives (3) attended the meeting to present on their company and host a Q&A for TBP members.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

We used this GBM to discuss TBP business and inform the chapter of our plans and updates for the month. Our sponsor, Omega Technical Services, provided a valuable opportunity for members to network and learn about hiring opportunities with their company.

#### iii. Organization and Administration

This GBM was organized by the officer board as in-person event for all members to attend. Our Secretary reserved room MKB 622 on UT's campus from 6 - 10 PM and managed meeting attendance. Our Industry Chair contacted and coordinated the GBM sponsor/speaker. Our Social Chair managed food and refreshments. Our President prepared slides to present chapter updates and information during the meeting. Each officer also provided the President with necessary updates to be presented during the meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

Food and refreshments were covered by Omega Technical Services, our company sponsor/speaker for the meeting. We did not encounter any financial limitations.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The general body meeting was successful and well-attended. We recorded an attendance of 49 chapter members who were informed of goals and upcoming events for the semester. Omega Technical Services was also a valuable speaker. Several members asked questions during the Q&A.

# 19 Officer Meeting - November 2023

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 11/14/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

The 2023-2024 officer board met in person before our monthly general body meeting to discuss officer updates and chapter plans for the month. The President kicked off the meeting with a review of what had been started/accomplished over the past month. Each officer then presented individual updates on their positions. This meeting provided an opportunity for open discussion between all of the officers.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting provided an opportunity for the officer board to discuss what had been accomplished in the past month and plans for the next month.

#### iii. Organization and Administration

This meeting was hosted in person in the same room as the general body meeting. The event was coordinated by the President and attended by the student officer board.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

No costs were required.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall this meeting was a valuable opportunity for officers to meet and discuss. Officer meetings will continued to be hosted every month in the future with individual/smaller group meetings hosted in between as necessary.

# 20 Officer Meeting - January 2024

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 01/30/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	11
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

The 2023-2024 officer board met in person before our monthly general body meeting to discuss officer updates and chapter plans for the month. The President kicked off the meeting with a review of what had been started/accomplished over the past month. Each officer then presented individual updates on their positions. This meeting provided an opportunity for open discussion between all of the officers. We kicked off the semester by reviewing what was accomplished over break and discussing our plans and goals for the spring.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This meeting provided an opportunity for the officer board to discuss what had been accomplished in the past month and plans for the next month.
- iii. **Organization and Administration**

This meeting was hosted in person in the same room as the general body meeting. The event was coordinated by the President and attended by the student officer board.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No costs were required.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall this meeting was a valuable opportunity for officers to meet and discuss. Officer meetings will continued to be hosted every month in the future with individual/smaller group meetings hosted in between as necessary.

# 21 General Body Meeting - January 2024

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 01/30/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	57
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
3.0	2.0

### 2. Project Evaluation

#### i. General Description

During our January general body meeting, we welcomed the chapter back to campus and discussed TBP members requirements, member benefits, and upcoming events. This semester we reintroduced a points system for tracking member involvement. New member pins and merch were distributed after the meeting. CGI sponsored and spoke at the GBM where food and refreshments were provided. Two CGI representatives presented on opportunities at CGI and AI in the IT industry.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

We used this GBM to discuss TBP business and inform the chapter of our plans and updates for the month. Our sponsor, CGI, provided a valuable opportunity for members to network and learn about hiring opportunities with their company.

#### iii. Organization and Administration

This GBM was organized by the officer board as in-person event for all members to attend. Our Secretary reserved room MKB 622 on UT's campus from 6 - 10 PM and managed meeting attendance. Our Industry Chair contacted and coordinated the GBM sponsor/speaker. Our Social Chair managed food and refreshments. Our President prepared slides to present chapter updates and information during the meeting. Each officer also provided the President with necessary updates to be presented during the meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

\$350 in food and refreshments was covered by CGI, our company sponsor/speaker for the meeting. We did not encounter any financial limitations.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The general body meeting was successful and well-attended. We recorded an attendance of 57 chapter members who were informed of goals and upcoming events for the semester. CGI was also a valuable speaker. Several members asked questions during the Q&A.

# 22 Advisory Board Meeting - January 2024

## Tennessee Alpha

### 1. Project Information

i. Date(s): 02/05/24

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Advisors	3
Members	3
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
1.0	1.5

### 2. Project Evaluation

#### i. General Description

The TN Alpha advisory board met to discuss the chapter's goals and plans for the Spring 2024 semester. The advisory board consists of the President, Vice President, Secretary, and four faculty advisors. This meeting provided an excellent opportunity for discussion on increasing the next initiation class, addressing key issues encountered in the fall semester, and brainstorming ideas for improved image & connections for the chapter.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting allowed for our chapter's advisory board to discuss feedback on the previous semester and brainstorm areas of improvement for the spring semester. We discussed increasing the chapter publicity with the help of the TCE communications teams, plans for Pi day, and ideas for initiating more members.

#### iii. Organization and Administration

The meeting was coordinated by the President to be in-person. Each available advisory board member was in attendance.

#### iv. Total Cost

\$0.0

v. **Cost Breakdown**

No costs were required.

vi. **Special Problems Encountered**

Availability is always an issue when coordinating meetings with multiple students and faculty. Using a when2meet to fill out and view availability made scheduling the meeting much simpler and quicker. The room was also reserved through the new UT website after consulting with a building admin.

vii. **Overall Evaluation**

This meeting was a great opportunity for officers and faculty advisors to meet and discuss. It allowed us to review feedback on the previous semester and identify key areas for improvement. Any other advisory board meetings will occur as necessary.

# 23 General Body Meeting - February 2024

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 02/20/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	53
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
3.0	2.0

### 2. Project Evaluation

#### i. General Description

During our February general body meeting, we discussed TBP members requirements, member benefits, and upcoming events. This semester we reintroduced a points system for tracking member involvement. New member pins and merch were distributed after the meeting. Owens Corning sponsored and spoke at the GBM where food and refreshments were provided. Two Owens Corning representatives presented on leveraging the skills & creativity of interns & development engineers for innovation.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

We used this GBM to discuss TBP business and inform the chapter of our plans and updates for the month. Our sponsor, Owens Corning, provided a valuable opportunity for members to network and learn about hiring opportunities with their company.

#### iii. Organization and Administration

This GBM was organized by the officer board as in-person event for all members to attend. Our Secretary reserved room MKB 622 on UT's campus from 6 - 10 PM and managed meeting attendance. Our Industry Chair contacted and coordinated the GBM sponsor/speaker. Our Social Chair managed food and refreshments. Our President prepared slides to present chapter updates and information during the meeting. Each officer also provided the President with necessary updates to be presented during the meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

Food and refreshments were covered by Owens Corning, our company sponsor/speaker for the meeting. We did not encounter any financial limitations.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The general body meeting was successful and well-attended. We recorded an attendance of 53 chapter members who were informed of ongoing chapter events and activities for. Owens Corning was also a valuable speaker. Several members asked questions during the Q&A.

# 24 Officer Meeting - February 2024

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 02/20/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

The 2023-2024 officer board met in person before our monthly general body meeting to discuss officer updates and chapter plans for the month. The President kicked off the meeting with a review of what had been started/accomplished over the past month. Each officer then presented individual updates on their positions. This meeting provided an opportunity for open discussion between all of the officers. We focused on preparing for initiation in March.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting provided an opportunity for the officer board to discuss what had been accomplished in the past month and plans for the next month.

#### iii. Organization and Administration

This meeting was hosted in person in the same room as the general body meeting. The event was coordinated by the President and attended by the student officer board.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

No costs were required.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall this meeting was a valuable opportunity for officers to meet and discuss. Officer meetings will continue to be hosted every month in the future with individual/smaller group meetings hosted in between as necessary.

# 25 Spring Initiation Interest Meeting

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 02/29/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	12
Electees	43

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

### 2. Project Evaluation

#### i. General Description

This meeting served as an interest meeting for qualified individuals who received invitations to join Tau Beta Pi. The planning included sending out emails to the eligible members based on the eligibility report. The room also needed to be booked in advance to provide a meeting location. To validate the invitation a letter from the dean of engineering was requested and received to send out to eligible students. The day of the meeting it ran smoothly and to plan. Students were able to learn about TBP and complete the interview that TN A performs. There were a couple of problems related to the graduate students as they were not in the system and the required forms were something the chapter was not familiar with because it had been several years since TN A had initiated any new graduate students. Overall the event went to plan and hopefully next year there will be more people at the interest meeting.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The meeting served as an introduction and explanation of what Tau beta Pi is to prospective members. The meeting provided an opportunity for the verification that electees met the character and academic requirements to join Tau Beta Pi. They were also able to ask any questions that they wanted to about the organization.

iii. **Organization and Administration**

The vice president drafted and organized the emails and interest meeting location and time. Members volunteered to conduct the interviews of the candidates. The president and Secretary worked together to determine the issues in initiating the graduate students. There were some people unable to make it to the interest meeting. For these students, the VP met with them separately virtually. They were then informed about TBP and the interviews were conducted. The resident worked to have the interest meeting advertised in the engineering newsletter that is sent to all engineering students.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

There were no costs associated with this meeting. There was a sufficient amount of volunteers from the current members to conduct the interviews in a timely manner.

vi. **Special Problems Encountered**

Some people were unable to come to the interest meeting but still wanted to join. There was then a Zoom meeting set up after the meeting for them so that they could be informed and be able to join the initiation. The initiation process of Graduate Students also needed to be reviewed more thoroughly and completed by the club officers.

vii. **Overall Evaluation**

The chapter successfully held the interest meeting for the fall initiation. It would be better if more students could attend. Next semester invitations to the interest meeting will be sent sooner with more reminders. It would also be good to consider if food could be provided at the meeting. Food is also good to have more engagement from both prospective members and current members. The club successfully had more than 20 people attend the meeting. Next semester a goal would be for more than 25 students to attend.

# 26 General Body Meeting - March 2024

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 03/05/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	56
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
3.0	2.0

### 2. Project Evaluation

#### i. General Description

During our March general body meeting, we discussed TBP members requirements, member benefits, and upcoming events. This semester we reintroduced a points system for tracking member involvement. We also conducted a poll to see how many graduating members we have. Brasfield & Gorrie sponsored and spoke at the GBM where food and refreshments were provided. Three Brasfield & Gorrie representatives presented on their Virtual Design and Construction (VDC) team.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

We used this GBM to discuss TBP business and inform the chapter of our plans and updates for the month. Our sponsor, Brasfield & Gorrie, provided a valuable opportunity for members to network and learn about hiring opportunities with their company.

#### iii. Organization and Administration

This GBM was organized by the officer board as in-person event for all members to attend. Our Secretary reserved room MKB 524 on UT's campus from 6 - 10 PM and managed meeting attendance. Our Industry Chair contacted and coordinated the GBM sponsor/speaker. Our Social Chair managed food and refreshments. Our President prepared slides to present chapter updates and information during the meeting. Each officer also provided the President with necessary updates to be presented during the meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

Food and refreshments were covered by Brasfield & Gorrie, our company sponsor/speaker for the meeting. We did not encounter any financial limitations.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The general body meeting was successful and well-attended. We recorded an attendance of 56 chapter members who were informed of ongoing chapter events and activities for. Brasfield & Gorrie was also a valuable speaker. Their presentation sparked several questions from our chapter members.

# 27 Officer Meeting - March 2024

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 03/05/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

The 2023-2024 officer board met in person before our monthly general body meeting to discuss officer updates and chapter plans for the month. The President kicked off the meeting with a review of what had been started/accomplished over the past month. Each officer then presented individual updates on their positions. This meeting provided an opportunity for open discussion between all of the officers. We focused on preparing for officer elections in April. We also discussed a plan for awarding the available scholarships at the end of the semester.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This meeting provided an opportunity for the officer board to discuss what had been accomplished in the past month and plans for the next month.
- iii. **Organization and Administration**

This meeting was hosted in person in the same room as the general body meeting. The event was coordinated by the President and attended by the student officer board.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No costs were required.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall this meeting was a valuable opportunity for officers to meet and discuss. Officer meetings will continue to be hosted every month in the future with individual/smaller group meetings hosted in between as necessary.

# 28 Spring Bent Decorating

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 03/07/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.0

### 2. Project Evaluation

- i. **General Description**

We gathered at the Bent Statue outside the Science and Research Engineering Building and decorated the Bent with spring decor. This decor included leaves and flowers.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event lets our chapter draw attention to our most sacred symbol, the Bent. Not only does it allow our members to identify our symbol, but it allows others to see it and investigate what Tau Beta Pi is for themselves.
- iii. **Organization and Administration**

This event is fairly simple to organize. It involved creating a signup sheet on Google Sheets and then sending that to GroupMe. Then I sent reminders to our chapter about signing up and important information such as meeting location and time. Then I obtained the decorations from Ferris Hall and brought them to the Bent.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, the Bent was decorated beautifully for the Spring Semester and drew attention not only from our members but alumni who visited throughout the school year and other engineering students.

# 29 Tau Beta Pi Pi Day

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 03/20/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	14
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

We celebrated Pi Day by selling slices of pie and allowing students to pie engineering professors. All of the money that was raised was donated to Ronald McDonald House.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Tau Beta Pi is an engineering fraternity so we like to celebrate math! This day is in honor of the number pi and also a favorite food pie. It was an excuse to celebrate two special things to us: math and dessert.
- iii. **Organization and Administration**

Laura Turner, the service chair, worked with Pat McDaniel from TBP headquarters to put on this event. We coordinated with Ronald McDonald House to make the donation.
- iv. **In Conjunction With**

Ronald McDonald House
- v. **Total Cost**

\$147.0
- vi. **Cost Breakdown**

Purchasing pies, plates, whipped cream, trash bags, other cleaning supplies

vii. **Special Problems Encountered**

If more advertisement had been done of the event, we could have sold more slices of pie so we would not have had leftover pie. We also could have purchased less pie in the first place.

viii. **Overall Evaluation**

The event went very well! We raised more money than we spent. We sold lots of slices of pie and had participation from many members of the engineering student body. We had both professor and student participation.

3. **Additional Attachments**

Figure 1: This was the flyer we used for advertisement.



# 30 Tau Beta Pi Pi Day

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 03/20/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	14
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

We celebrated Pi Day by selling slices of pie and allowing students to pie engineering professors. All of the money that was raised was donated to Ronald McDonald House.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Tau Beta Pi is an engineering fraternity so we like to celebrate math! This day is in honor of the number pi and also a favorite food pie. It was an excuse to celebrate two special things to us: math and dessert.
- iii. **Organization and Administration**

Laura Turner, the service chair, worked with Pat McDaniel from TBP headquarters to put on this event. We coordinated with Ronald McDonald House to make the donation.
- iv. **In Conjunction With**

Ronald McDonald House
- v. **Total Cost**

\$147.0
- vi. **Cost Breakdown**

Purchasing pies, plates, whipped cream, trash bags, other cleaning supplies

vii. **Special Problems Encountered**

There could have been more advertisement done for this event and then maybe we could have sold more slices of pie. There were 3-4 pies left over after the event that were just donated to engineering offices.

viii. **Overall Evaluation**

The event went very well! We raised more money than we spent. We sold lots of slices of pie and had participation from many members of the engineering student body. We had both professor and student participation.

# 31 Spring Initiation

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 03/23/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
,Alumni	4
Executive Council	1
Members	10
Electees	36

- v. Average number of hours per person spent:

Participating	Organizing
5.0	2.0

### 2. Project Evaluation

#### i. General Description

The preparation for initiation was a long process. The first step was resolving the issues that occurred with the graduate students. The president and Secretary worked together to resolve it with the electees and the university. This semester they also worked together to ensure the paperwork for initiating Dean Mench as an eminent engineer was completed correctly. As they were working on this volunteers for initiation needed to be found. There were volunteers from both the chapter and from GSMAC the local alumni chapter. The initiation lights and light box were checked before initiation. The initiation team ran through the script to ensure that the initiation went smoothly and then the initiation was performed. It went smoothly and 36 new members were inducted into TBP.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This serves as the opportunity for TBP to add qualified members to its ranks. The new members represent the ideals TBP holds.

#### iii. Organization and Administration

The VP and President worked together to ensure that initiation was held and ran smoothly.

The VP booked the location for initiation, ensured the equipment functioned, and served as the point of contact for the electees. The President communicated with the alumni members and the rest of the volunteers. The president and secretary also ensured that the requirements for the grad students and the necessary documents were submitted prior to initiation.

iv. **In Conjunction With**

GSMAC - Great Smoky Mountain Alumni Chapter

v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

There was no cost associated with the event. Thankfully there were enough volunteers to fill up the required positions of the initiation team thanks to the members and GSMAC.

vii. **Special Problems Encountered**

There was a student who was unable to be initiated due to other commitments. He is working to be initiated with a different chapter.

viii. **Overall Evaluation**

The initiation was completed well and 36 new members were initiated. Including initiating the Dean of the TICKLE College of Engineering, Dean Mench, as an eminent engineer. I arrived earlier so that there would not be a severe delay if it took a while for campus police to unlock the door. They did not have a large delay anyway. We successfully initiated more than 20 members which is always the goal to keep the chapter growing. Maybe we could bring our chairs in the future, but they would need to be stools if it is held in the same room which would be a little complicated. There have also been suggestions to hold the initiation on a weekday instead of the weekend. This is something that the chapter can look towards doing next year if the rooms wanted are available during the week.

# 32 Spring Initiation Banquet

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 03/23/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Executive Council	1
Speaker	1
Alumni	4
Members	38
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
5.0	2.0

### 2. Project Evaluation

#### i. General Description

This is a banquet that is planned to occur after each initiation as a celebration of the initiates and their accomplishments. It has occurred at Calhouns for a number of year which mean that the booking of the room needs to happen in advance as it is a popular location in town. The booking this time was done through the university financial office so that a deposit would not need to be put down. This caused more coordination to be done between the VP and different faculty at the university. It was also communicated to Calhouns that a podium and a microphone would be needed for the speaker to be able to present. The day of the event was completed well and there no major concerns

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event is for the chapter as it allows new members to celebrate being a part of Tau Beta Pi as well as an opportunity for members to be introduced to some of the members of the alumni chapter. Members who have contributed heavily throughout the year for Tau Beta Pi are also invited to attend.

iii. **Organization and Administration**

Coordination for the banquet was largely performed by the VP in terms of communication with Calhouns. The president and industry chair worked together to communicate and ensure that there was an industry speaker. This also meant leaving initiation slightly early so that they could meet with him to make sure he was comfortable at Calhoun's.

iv. **In Conjunction With**

GSMAC AMS

v. **Total Cost**

\$800.0

vi. **Cost Breakdown**

The company sponsor was able to cover 500 but the rest of the bill was covered by TBP TN A.

vii. **Special Problems Encountered**

The industry speaker had to leave early due to other commitments so changes were made that allowed him to speak and give his presentation before the food was brought out and the rest of the members were allowed to eat.

viii. **Overall Evaluation**

I think that the banquet went well members seemed excited to attend. They were able to have meaningful conversations with both the speaker and the alumni members. It provided a meaningful celebration for all the new members and what they have achieved through their academic careers to be able to meet the requirements to join Tau Beta Pi. It is always hard to get a speaker for the event as it often occurs on a weekend and is an expensive event. This is something to keep in mind for next year so that there is ample time to get a speaker for the event.

# 33 Keep Knoxville Beautiful Cleanup

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 03/27/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	19
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.0

### 2. Project Evaluation

- i. **General Description**

Several members of Tau Beta Pi coordinated with the Knoxville organization Keep Knoxville Beautiful to clean up several streets, around railroad tracks, and a church parking lot in a Knoxville community.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was considered STEM related service as it worked to clean up the environment, specifically one in the Knoxville community local to our college. It brought a group of members together to serve a greater purpose for our community.
- iii. **Organization and Administration**

The service chair, Laura Turner, coordinated with the volunteer coordinator with Keep Knoxville Beautiful to create the event and figure out a time and location where members could attend. A representative from the organization participated in the clean up as well and supervised during the event.
- iv. **In Conjunction With**

Keep Knoxville Beautiful
- v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

NA

vii. **Special Problems Encountered**

There were no special problems associated with this event.

viii. **Overall Evaluation**

We had a very large turn out for the clean up this semester. We were able to exceed the volunteer coordinators expectations by cleaning more streets that expected. We found some very interesting items during our cleaning like old clothes, a bicycle wheel, and a vacuum. Everyone was respectful of each other and of the volunteer coordinators. We collected nearly 20 bags full of trash.

# 34 Officer Meeting - April 2024

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 04/09/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	8
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

The 2023-2024 officer board met virtually in the week leading up to our monthly general body meeting to discuss officer updates and chapter plans for the month. The President kicked off the meeting with a review of what had been started/accomplished over the past month. Each officer then presented individual updates on their positions. This meeting provided an opportunity for open discussion between all of the officers. We focused on preparing for officer transitions. This involves ensuring that officer tasks and responsibilities are thoroughly documented to allow for easier transition to the incoming officer board.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting provided an opportunity for the officer board to discuss what had been accomplished in the past month and plans for the next month.

#### iii. Organization and Administration

This meeting was hosted virtually via Zoom. The event was coordinated by the President and attended by the student officer board.

#### iv. Total Cost

\$0.0

v. **Cost Breakdown**

No costs were required.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall this meeting was a valuable opportunity for officers to meet and discuss. Officer meetings will continue to be hosted every month in the future with individual/smaller group meetings hosted in between as necessary.

# 35 Tau Beta Puppy love

## Tennessee Alpha

### 1. Project Information

i. Date(s): 04/16/24

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	30
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

#### i. General Description

Morning study social with krispy kreme and therapy dogs

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

Increase student engagement and allow opportunity for students to work on homework

#### iii. Organization and Administration

n/a

#### iv. Total Cost

\$100.0

#### v. Cost Breakdown

Costs covered krispy kreme donuts

#### vi. Special Problems Encountered

none

#### vii. Overall Evaluation

High student engagement, therapy dogs was really fun

# 36 General Body Meeting - April 2024

## Tennessee Alpha

### 1. Project Information

- i. Date(s): 04/16/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	79
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
3.0	2.0

### 2. Project Evaluation

#### i. General Description

During our April general body meeting, we discussed TBP members requirements, member benefits, and upcoming events. This semester we reintroduced a points system for tracking member involvement. We also conducted a poll to see how many graduating members we have. We held officer elections during this GBM as well. Members had the opportunity to nominate themselves or another member in the weeks leading up. During the meeting we had members complete an election ballot to select the next officer board.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

We used this GBM to discuss TBP business and inform the chapter of our plans and updates for the month. We held officer elections to ensure sufficient time for transition to the next officer board.

#### iii. Organization and Administration

This GBM was organized by the officer board as in-person event for all members to attend. Our Secretary reserved room MKB 524 on UT's campus from 6 - 10 PM and managed meeting attendance. Our Social Chair managed food and refreshments. Our President prepared slides to present chapter updates and information during the meeting. Each officer also provided the President with necessary updates to be presented during the meeting.

iv. **Total Cost**

\$653.95

v. **Cost Breakdown**

Food and refreshments were covered with chapter funds since there was no company sponsor for this GBM. We did not encounter any financial limitations.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The general body meeting was successful and well-attended. We recorded the highest attendance so far at 79 members who were informed of ongoing chapter events and activities for.

# 37 Tau Beta Krispy Kreme

## Tennessee Alpha

### 1. Project Information

i. Date(s): 04/18/24

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	35
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

#### i. General Description

Monthly morning study social. Booked room with catered krispy kreme donuts

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

Increase student engagement and provide collaborative space for student to interact.

#### iii. Organization and Administration

n/a

#### iv. Total Cost

\$120.0

#### v. Cost Breakdown

costs covered krispy kreme

#### vi. Special Problems Encountered

non

#### vii. Overall Evaluation

helped increase student engagement