

# Contents

1	TBP General Meeting and Officer Election . . . . .	2
2	TBP Bent Polishing . . . . .	3
3	Fall 2021 Career Fair Volunteering . . . . .	5
4	SDA General Meeting . . . . .	7
5	Professional Headshot Event . . . . .	8
6	SDA Info Session . . . . .	12
7	Parade of Trees . . . . .	13
8	FA21 Election Meeting and Social . . . . .	15
9	SP22 Org Fair . . . . .	17
10	SP 22 Career Fair Volunteering . . . . .	19
11	SDA General Meeting . . . . .	21
12	Engineering Futures . . . . .	23
13	SDA Spring Info Session . . . . .	25
14	SDA General Meeting . . . . .	26

# 1 TBP General Meeting and Officer Election

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 04/20/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers/ Advisor	8
Members	23
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

Members of the chapter met for an officer election to fill the spot of a graduating senior. Following the election, members participated in a trivia night.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was necessary to fill the officer team. The project also allowed for members to get to know each other.
- iii. **Organization and Administration**

The officer team set up the meeting and built the agenda. The event went smoothly.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

The chapter ordered pizza for the event and gift cards as prizes for the winners of trivia.
- vi. **Special Problems Encountered**

No special problems arose.
- vii. **Overall Evaluation**

Attendees enjoyed themselves at the meeting and were able to have good fellowship time. The officer team got to meet with the newly elected officer.

## 2 TBP Bent Polishing

### South Dakota Alpha

#### 1. Project Information

- i. Date(s): 04/29/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers/ Advisor	2
Members	25
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.5	1.0

#### 2. Project Evaluation

- i. **General Description**

The members of SD Alpha met to make food and polish the bent. Food was purchased and the chapter met at the campus grill. Members were free to come and go and enjoy the fun.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event allowed the chapter to spend time together while remaining visible of campus. The bent is located in a very central location on campus and is now clean and shiny.
- iii. **Organization and Administration**

Event planning responsibilities were shared throughout the officer team. Matthew purchased food and some supplies for the event, Joey gathered supplies that we already had, and Tyler prepared the food.
- iv. **Total Cost**

\$143.36
- v. **Cost Breakdown**

The funds were allocated to purchasing food and supplies to polish the bent. There no financial limitations. The expected attendance lined up closely with actual attendance so there was little to no waste spending.

vi. **Special Problems Encountered**

The campus grill was not working well, but the group was able to work around it and make sure that the food was prepared correctly.

vii. **Overall Evaluation**

The project was executed well and was a success for the chapter. We were visible on campus and showed some of the fun things that we could do as a group. The polished bent represents the group well to those who pass by.

# 3 Fall 2021 Career Fair Volunteering

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 09/14/21
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	15
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.2	1.5

### 2. Project Evaluation

- i. **General Description**

Members of TBP assisted in the setup and running of the SDSMT Fall career fair. Common jobs were leading employers to their booths, assisting with employer setup, greeting career fair attendees, and giving information/ answering questions regarding the fair.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this event was to strengthen SDA's campus presence and provide a service to both members and non-members.
- iii. **Organization and Administration**

Most of the logistics and planning was done by the Career and Professional Development Center. TBP members volunteered their time and filled the available spots.
- iv. **In Conjunction With**

Career and Professional Development Center SDSMT
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

It was important that we recruited the correct number of members for the event. The personnel goal was reached mostly through members' choice and some outreach.

vii. **Special Problems Encountered**

n/a

viii. **Overall Evaluation**

The project plan was accomplished and the Career and Professional Development Center commended TBP for a job well done. More heads up to the members would have been useful but not imperative. This is hopefully an opportunity that the chapter can continue to contribute to.

# 4 SDA General Meeting

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 09/16/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	15
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

SDA Chapter held a general meeting to discuss upcoming events, volunteer opportunities, and gauge interest in a variety of chapter activities.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event was focused on keeping the members informed of chapter goals and events while also looking for valuable input on performance and future event.
- iii. **Organization and Administration**

The general meeting was planned equally among the officers.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

n/a
- vi. **Special Problems Encountered**

n/a
- vii. **Overall Evaluation**

The meeting went smoothly. It is always a challenge finding a time that works for the most people. Attendance is always something that we can look to improve.

# 5 Professional Headshot Event

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 10/05/21 - 10/06/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Total Members + Students	62
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
5.0	0.5

### 2. Project Evaluation

- i. **General Description**

SDA hosted a professional headshot event at SD Mines. This was done in conjunction with the student senate. Most of the planning was done by Maggie Sebert and Samuel Ryckman. Volunteers from the chapter helped to run the event and it was open to the total body of SD Mines students. The chapter worked with Legacy Photography to provide this service.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was done to provide a service that members of TBP were interested in. Student Senate proposed the idea of making it available to all students.
- iii. **Organization and Administration**

Samuel Ryckman and Maggie Sebert accomplished all communication with photographer and the student senate. Advertising for the event was taken up by all of the officers. Volunteers from the chapter helped to run the event.
- iv. **In Conjunction With**

SD Mines Student Senate
- v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

The cost was covered by student senate. There was a sufficient amount of volunteers.

vii. **Special Problems Encountered**

Organizing the event was a struggle. Most of the extra time was spent in communication with photographers and the senate.

viii. **Overall Evaluation**

This was a well received event that ran smoothly. Most of the issues with the event arose the in the planning phases but recommendations have been made to make it smoother next time.

3. **Additional Attachments**

Figure 1: List of Volunteers

	Oct 5th (Tue)	
	Person 1	Person 2 (opt)
2:30 PM (Setup)	Sam R.	Joey Mulcahey
3:00 PM	Zach Sumption	
4:00 PM	Christian Weaver	
5:00 PM	Matthew Holler	Sam R.
	Oct 6th (Wed)	
	Person 1	Person 2 (opt)
1:30 PM (Setup)	Sam R.	
2:00 PM	Kelsey Webb	
3:00 PM	Sommer Scott	
4:00 PM	Maggie Sebert	
5:00 PM	Sam R.	

Figure 2:



Figure 3:



# 6 SDA Info Session

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 10/19/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	22

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

- i. **General Description**

SDA held an info session for the students eligible to join the chapter.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was a chapter activity meant to show prospective members what the chapter does.
- iii. **Organization and Administration**

The responsibilities of planning the event were shared among the officer team. Relevant tasks included setting up the power point, getting food, preparing the video, inviting attendees, and planning the meeting.
- iv. **Total Cost**

\$100.0
- v. **Cost Breakdown**

The cost of the event was all in catering. There were no special personnel requirements.
- vi. **Special Problems Encountered**

n/a
- vii. **Overall Evaluation**

This event went well. There was good turnout and most of those who attended the meeting chose to take the next steps to join.

# 7 Parade of Trees

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 11/29/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

SDA participated in the SD Mines parade of trees. This event is designed so that organizations can set up a tree with a donation box for a charity that they choose. SDA chose to represent the Black Hills Pregnancy Center. We collected the items and brought them to BHPC.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was a community outreach project. This positively affected the community because BHPC is an educational center than young mothers and fathers can use to understand their options and learn how to parent. Service is an area that the SDA chapter has been focusing on the past semester.
- iii. **Organization and Administration**

As a group, the officer team had to collect items for donation, set up the tree, and donate the items after the event.
- iv. **In Conjunction With**

SDSMT Office of Student Engagement
- v. **Total Cost**

\$240.94

vi. **Cost Breakdown**

\$87.43 - tree and lights

\$153.51 SDA's contribution to the donations

There were no financial limitations and the event had enough participants.

vii. **Special Problems Encountered**

n/a

viii. **Overall Evaluation**

The project was a great way to positively affect the community. BHPC thanked us and gave us a short tour of their facility. We would have liked to have more chapter engagement for the event but it was during a very busy time. The premise was just to set up a tree and donations box, so it was hard to gauge how many members interacted with the event. Set-up took only a few people. The event could be better advertised, but its possible this wasn't the type of event that you get engagement on.

# 8 FA21 Election Meeting and Social

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 12/02/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	28
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.0

### 2. Project Evaluation

- i. **General Description**

This meeting was held in order to elect new officers and to provide a social event before finals. Snacks and a game of Jeopardy were provided to all that attended. Additionally, pins and certificates for new members were distributed here.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was a great way for the chapter to come together and enjoy each others company. The chapter go to meet the new officer team and discuss some of the things they want for next year.
- iii. **Organization and Administration**

Maggie Sebert took the lead on getting snacks for the event. Matthew Holler provided the jeopardy with the assistance of Maggie Sebert. The presentation was completed by Mitchell Black. Communication and advertising for the event was accomplished by Joey Mulcahey.
- iv. **Total Cost**

\$60.0
- v. **Cost Breakdown**

\$60 - snacks

There were no financial limitations.

vi. **Special Problems Encountered**

n/a

vii. **Overall Evaluation**

Attendance was good, but it can always be better. It is tough finding a time for college students to all have free time that lines up. The snacks were a success and participants enjoyed the games. The event concluded without any issues.

# 9 SP22 Org Fair

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 01/13/22
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.0

### 2. Project Evaluation

#### i. General Description

We set up a booth at the Spring 2022 organization fair to potentially attract new TBP members that could be eligible in the future. It gave our organization an opportunity to reach students that have not heard about TBP.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

We want to expand our chapter so we believe a step in the right direction is to get our chapter's name out there so perspective students can have the opportunity to ask questions and learn more about the requirements needed to join TBP.

#### iii. Organization and Administration

Matthew Holler brought information brochures to the TBP org fair table to hand out to interested students. Spencer Lund and Colton Snyder each sat at the table and offered information to students who seemed interested in the chapter.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

The org fair was small compared to the FA21 org fair so we had few participants.

vii. **Overall Evaluation**

This was the first time the SDA chapter has been represented at the org fair so it was a success in starting a new project to interest new members to join. We believe we need to continue attending the org fair, especially in FA22 where a bulk of the students on campus participate in attending.

3. **Additional Attachments**

Figure 4: Colton at the Org Fair



# 10 SP 22 Career Fair Volunteering

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 02/01/22
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	15
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.2	1.5

### 2. Project Evaluation

- i. **General Description**

Members of TBP assisted in the setup and running of the SDSMT Spring career fair. Common jobs were leading employers to their booths, assisting with employer setup, greeting career fair attendees, and giving information/answering questions regarding the fair.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this event was to strengthen SDA's campus presence and provide a service to both members and non-members.
- iii. **Organization and Administration**

Most of the logistics and planning was done by the Career and Professional Development Center. TBP members volunteered their time and filled the available spots.
- iv. **In Conjunction With**

Career and Professional Development Center SDSMT
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

It was important that we recruited the correct number of members for the event. The personnel goal was reach mostly through members' choice and some outreach.

vii. **Special Problems Encountered**

n/a

viii. **Overall Evaluation**

The project plan was accomplished and the Career and Professional Development Center commended TBP for a job well done. More heads up to the members would've been useful but not imperative. This is hopefully an opportunity that we will continue leading for the chapter.

# 11 SDA General Meeting

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 02/03/22
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	20
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.5

### 2. Project Evaluation

- i. **General Description**

TBP SDA chapter invited a guest speaker to present in front of our members on economic development in the Rapid City area. There was a PowerPoint given from the officers to inform the members about some current deadlines for the TBP scholarships and also provide new ideas for meetings in the future. There was discussion about TBP merchandise.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event was focused on keeping current members up to date with the chapter goals and current deadlines and other opportunities coming in the future. We also had an alum of TBP speak to provide knowledge as an engineer in the career field.
- iii. **Organization and Administration**

The meeting was planned evenly by the officers. Dr. Larry Simonson contacted our guest speaker.
- iv. **Total Cost**

\$66.0
- v. **Cost Breakdown**

Pizza and drinks were ordered for the members attending the meeting.

vi. **Special Problems Encountered**

n/a

vii. **Overall Evaluation**

Attendees gave good comments about bringing a guest speaker in and we found it a good way to use our alum to speak about their careers. There was also good communication regarding upcoming opportunities and good interest within TBP merchandise.

# 12 Engineering Futures

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 02/08/22
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	12
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.2	1.0

### 2. Project Evaluation

- i. **General Description**

Members were given the opportunity to listen to a TBP alum talk about "What is my Right Career Path?".
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The SDA chapter wanted to create new ways for the current members to get insight from TBP alum and to learn more about the career opportunities out there. This involved interaction with other chapters that were live on the Zoom call.
- iii. **Organization and Administration**

All of officers agreed on which EF session we wanted to attend.
- iv. **In Conjunction With**

TBP Engineering Futures
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

Snacks were purchased for members to enjoy

vii. **Special Problems Encountered**

n/a

viii. **Overall Evaluation**

The Engineering Futures was informative but there wasn't as much interaction as we were hoping there to be. Our SDA members tend to enjoy listening to guest speakers and hearing more about career involvement that may come from being a TBP member. This is something we hope to continue providing for our members.

# 13 SDA Spring Info Session

## South Dakota Alpha

### 1. Project Information

- i. Date(s): 03/03/22
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	8
Electees	6

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

- i. **General Description**

SDA held an info session for the students eligible to join the chapter.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was a chapter activity meant to show prospective members what the chapter does.
- iii. **Organization and Administration**

The responsibilities of planning the event were shared among the officer team. Relevant tasks included setting up the power point, getting food, preparing the video, inviting attendees, and planning the meeting.
- iv. **Total Cost**

\$90.0
- v. **Cost Breakdown**

The cost of the event was all in catering. There were no special personnel requirements.
- vi. **Special Problems Encountered**

n/a
- vii. **Overall Evaluation**

This event went well but there was lack of turnout from invitations sent to electives who actually attended. Most of those who did attend the meeting chose to take the next steps to join.

# 14 SDA General Meeting

## South Dakota Alpha

### 1. Project Information

i. Date(s): 03/24/22

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Advisor	2
Members	16
Electees	1

v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

The SDA Chapter invited Dr. Dolan to speak to our chapter about the integrity and excellence engineers must show in their field.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This was a conversation about the TBP moto, providing integrity and excellence in engineering. It provided a social event for our members so they could interact and ask questions to engineers who have multiple experiences in their field.

#### iii. Organization and Administration

The meeting was planned evenly by the officers. Dr. Larry Simonson contacted our guest speaker.

#### iv. Total Cost

\$18.0

#### v. Cost Breakdown

Cookies and drinks were provided for the members

#### vi. Special Problems Encountered

n/a

vii. **Overall Evaluation**

Attendees gave good comments about bringing a guest speaker in and we found it a good way to use our alum to speak about their careers and experience.