



**Oklahoma Alpha**  
**at**  
**The University of Oklahoma**  
**2023 – 2024**



**Tau Beta Pi**  
**The Engineering Honor Society**

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# 1 Chapter Discord

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 06/10/23 - 04/10/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
8.0	1.0

### 2. Project Evaluation

- i. **General Description**

The president created a discord for the chapter to allow for easier communication for the chapter. This was an ongoing project throughout the year.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

To create a better community for the chapter and allow for interactions outside of meetings.
- iii. **Organization and Administration**

The president created the discord server along with rules, roles, and different channels for communication.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

There was no cost to create this
- vi. **Special Problems Encountered**

Not everyone uses discord and not everyone wants to download it to stay updated, so the chapter still sends out newsletters with information.

vii. **Overall Evaluation**

Community engagement was at an all-time high, with many members using the off-topic channel often to discuss special interests such as music, games, and pets. In the past, we have used GroupMe, which is also an app members would have to download, but is clunky and there is only one place to talk, so announcements get hidden. With discord, announcements for events are able to be in a channel where only the president can post, and the officer chat is also a locked channel only for people with the role "exec". The alumni chapter will also get channels in the discord, allowing for more communication in the future between current members and alumni. Several alumni who are no longer in the area also remain active in the discord. This has been a great way to build the community and create lasting friendships among members.

## 2 Summer Check-Ins

### Oklahoma Alpha

#### 1. Project Information

- i. Date(s): 07/26/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

#### 2. Project Evaluation

##### i. General Description

Our leadership team came together once over the summer to plan our chapter events for the school year. This was done over Zoom to allow more participation.

##### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This was a way for our new officers to interact with each other, catch-up on how the summer was going, and get some ideas on paper for the upcoming school year. This supports our chapter functions by planning the year.

##### iii. Organization and Administration

The incoming president organized these Zoom sessions and created agendas to ensure conversations stayed on track.

##### iv. Total Cost

\$0.0

##### v. Cost Breakdown

None

##### vi. Special Problems Encountered

It was difficult getting everyone to find a time that worked. Though we wanted to meet more than once, only one time was decided on and not everyone attended that meeting. The OK A chapter had a lot of planning to do for the upcoming semester.

vii. **Overall Evaluation**

The officer team was able to make some goals for the year and plan out most of the meetings for the fall. While these ideas evolved over the semester, this was a great head start in organizing things and really got the team excited for the school year.

# 3 Fall Fest

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 08/25/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	4.0

### 2. Project Evaluation

- i. **General Description**

Fall Fest is a fair that the college of engineering hosts to introduce incoming students to different student organizations. Student orgs set up tables and have current members talk to other students about their mission, purpose, and other activities.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

OK A set up a table and talked to many freshmen and new students about what TBP is, what we have to offer, why they should be on the look-out for an email their junior year, and made sure they knew about our upcoming general body meetings. This will help with recruitment later, as the students will already be familiar with who TBP is.
- iii. **Organization and Administration**

Several different officers volunteered their time to set-up and man the table for the time. The fair itself was organized by the college.
- iv. **In Conjunction With**

Gallogly College of Engineering, Engineers' Club
- v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

N/A

vii. **Special Problems Encountered**

Since Fall Fest is targeted towards first years, it was a bit awkward to tell the students that they were not yet eligible to join. However, the officers made sure to let them know that most general body meetings were open to everybody.

viii. **Overall Evaluation**

The Fall Fest went very well. We did have some sophomores and juniors who were very interested and took some of the old pamphlets we have with information on how to be eligible, and we did talk to many different people which helped improve our brand. We also were able to network with other student organizations, which may help us co-host events in the future.

3. **Additional Attachments**

Figure 1: Two officers (Breanna, Bryant) and former officer (Adam) talking to potential member.



# 4 First General Body Meeting

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 09/06/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	9
Members	13
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	4.0

### 2. Project Evaluation

- i. **General Description**

This was our first general meeting of the year. We had an ice cream social with puzzles and board games.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The main purpose was to get members re-acquainted and set up the school year for success by having a time to specifically build friendships with both the new officer team and current members. Since we only had the core five executive positions, we were also hoping to get a chair position filled if possible.
- iii. **Organization and Administration**

This was planned at the pre-planning meetings before the semester started. The president is the main point of contact for each general body meeting.
- iv. **Total Cost**

\$60.0
- v. **Cost Breakdown**

All funding for this meeting went towards ice cream and toppings from Walmart. We had members bring their own puzzles and games.

vi. **Special Problems Encountered**

There was some difficulty reserving a suitable room since it was so early in the semester, so we ended up having the meeting outside on the rooftop garden of one of the engineering buildings, which mostly worked out well, but was also a challenge since there weren't really chairs or tables to set anything up. We stuck with puzzles because of this.

vii. **Overall Evaluation**

Overall this was a successful event, considering our attendance in the past. It definitely helped to open up with a more social event and to see what the members were interested in, to gear the semester's events towards them.

3. **Additional Attachments**

Figure 2: Several Members Sitting Around a Puzzle



Figure 3: Additional Members with Ice Cream



# 5 Career Fair Volunteering

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 09/15/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	57
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	4.0

### 2. Project Evaluation

#### i. General Description

A group of students volunteer to assist in setting up the career fair the night before and during the event to make sure everything goes smoothly.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

By volunteering to assist with this event, members help strengthen the community and give back to the college.

#### iii. Organization and Administration

Engineers' Club is in charge of setting up the career fair and organizing volunteers. Tau Beta Pi helped distribute the sign-up and provide volunteers.

#### iv. In Conjunction With

Engineers' Club

#### v. Total Cost

\$0.0

#### vi. Cost Breakdown

None

vii. **Special Problems Encountered**

This event is always difficult to help with as there is a lot of back and forth with the event space organizers and how they want the different companies to be set up. Luckily most of this was on E-Club, and members just had to follow directions.

viii. **Overall Evaluation**

The setup went really well and volunteers were able to contribute to this vital event. Most of the work was on Engineers' Club to organize, so Tau Beta Pi members just had to show up and assist with volunteering.

# 6 AT&T Joint Info Session

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 09/27/23
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	35
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

- i. **General Description**

This was a joint event between our chapter and SHPE (Society for Hispanic Professional Engineers). AT&T reached out and wanted to have us host them for a talk about information about working at their company, along with some information about internships.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This meeting was informative and helped members know the strengths of a professional career.
- iii. **Organization and Administration**

Tau Beta Pi worked with SHPE to organize this event. They reserved the room and ordered the food, while we helped with advertising.
- iv. **In Conjunction With**

SHPE
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

SHPE paid for the food so there was nothing for our chapter to pay.

vii. **Special Problems Encountered**

This was actually SHPE's general body meeting for the month, so they had a significant number of people show up compared to us. Communication had been minimal and we were only expecting 5-10 people to show up per group since it was a company talk. It was very different than what we were expecting and felt very much like a SHPE only meeting since we had not been informed what was happening.

viii. **Overall Evaluation**

The talk from AT&T was great, but it was difficult to promote TBP by talking about upcoming events or anything, since SHPE had prepared meeting slides and only let us know a couple hours before the meeting. They basically ran the whole thing and then had AT&T dive straight into their talk after the slides were over. I think if communication had been stronger, it would have been better for us as a chapter, and it was still a successful event with a few members showing up. I think it would help to host them alone next time, or collaborate with a more communicative organization.

# 7 Fall Interest Meetings

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 10/05/23 - 10/06/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	8

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

#### i. General Description

These interest meetings were offered for initiates to get more information about Tau Beta Pi and begin the on-boarding process.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

Attendees learned about Tau Beta Pi as well as relevant information for the local chapter.

#### iii. Organization and Administration

Two officers spoke about the chapter and equipped prospective members with information to become inducted.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

None

#### vi. Special Problems Encountered

Getting interest in these meetings was difficult because they were only informational and the letters come out late, so advertising was low.

vii. **Overall Evaluation**

The meetings were fairly successful, as many interested members came and asked questions. However, there could have been more people if snacks were offered.

# 8 Second General Body Meeting

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 10/09/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

#### i. General Description

This was our second general meeting of the year. We hosted a study night and watched Wall-E while studying.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this meeting was to help our members catch up on much needed studying while also participating in the community.

#### iii. Organization and Administration

This was planned at the pre-planning meetings for the semester. The president is in charge of each general body meeting.

#### iv. Total Cost

\$30.0

#### v. Cost Breakdown

All funding for this meeting went towards snacks.

#### vi. Special Problems Encountered

We had low attendance. This was likely because the meeting had to be rescheduled due to a large storm that happened on the night this had previously been planned. The rescheduled date was the Monday of the next week, which was a quick turnaround and not the usual day we schedule events, so it made it difficult for members to attend.

vii. **Overall Evaluation**

This event may be a good idea to attempt again in the future, but perhaps not as a general meeting. It would be nice to implement study nights on a more informal, come and go basis instead of making it the focus of a full meeting.

# 9 Fall Candidate Interviews

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 10/09/23 - 10/13/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Publicity
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	30

- v. Average number of hours per person spent:

Participating	Organizing
5.0	2.0

### 2. Project Evaluation

- i. **General Description**

This semester, Oklahoma Alpha required all candidates to attend a group interview with up to 4 candidates and 1-3 current members.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

We wanted to make sure candidates are upholding the values of Tau Beta Pi, and were aware of the general purpose and goals.
- iii. **Organization and Administration**

The recording and corresponding secretaries set up times that worked for multiple officers and scheduled the character interviews. They were held either on Zoom or in a common space on campus.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

See special problems on personnel requirements

vi. **Special Problems Encountered**

There were more time slots offered than were needed, so many candidates signed up for a time where there were no other people. This made the interviews short, but required officers to be at several. Additionally, the requirement for character interviews was not stated in the initial email so some candidates were confused and did not sign up for an interview without prompting.

vii. **Overall Evaluation**

As opposed to last semester, there were actually several candidates who signed up but did not end up following through due to the time commitment being more than they anticipated. It did help the candidates be more confident in their decision, however. It also provided an opportunity for the officers to get to know all the candidates, and the candidates to ask questions they have.

# 10 National Convention

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 10/11/23 - 10/14/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Convention
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	60.0

### 2. Project Evaluation

- i. **General Description**

Our chapter was able to send the president as our voting delegate to the national Convention. The president participated in the Rituals Committee.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This allowed our delegates to network with other Tau Bates from across the nation. The delegate was able to suggest ways to improve Tau Beta Pi in the future and engaged with other chapters to assist, and be assisted, in chapter-specific struggles.
- iii. **Organization and Administration**

The president was part of the Rituals committee and attended all business sessions, banquets, and district meetings.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

There was little personal cost to the member, as HQ generously covered all meals, lodging, and travel. There was some minor travel expenses such as gas to and from the airport, but is minor and not totaled.

vi. **Special Problems Encountered**

The convention fell on an unfortunate week in regards to classwork. Homework extensions were granted on assignments that would not get done during convention, since the days are very packed. The delegate also went straight from an exam to the airport with little time before the flight. Travel once at the Atlanta airport was also stressful since the delegate arrived close to midnight and there were no arrangements for the delegates to be taken to the hotel.

vii. **Overall Evaluation**

This was an amazing opportunity, and chapters would benefit much more if there was more officer attendance. The convention was fairly successful, and hopefully next year there will be opportunities for more officers.

# 11 Tunnels of Terror

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 10/26/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	15
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

### 2. Project Evaluation

#### i. General Description

Tunnels of Terror is an event thrown by the Engineers' Club each year. This event takes students through the tunnels beneath the engineering quad and through areas that different organizations decorate like a haunted house. Once they exit, there are some themed activities such as pumpkin carving, a halloween drag show, and a scary movie.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event supported the college by providing students with an opportunity to participate in student life and build community.

#### iii. Organization and Administration

Oklahoma Alpha specifically hosted pumpkin painting and coloring pages upstairs at the exit of the tunnels.

#### iv. In Conjunction With

Engineers' Club

#### v. Total Cost

\$40.0

vi. **Cost Breakdown**

All cost went towards pumpkins, as we already had paints and brushes. Coloring pages were printed for free.

vii. **Special Problems Encountered**

There would be waves of people who stopped by and would paint a pumpkin, but not want to wait for it to dry, so they would just leave it. We had some creative people bring a heat gun to dry their pumpkins.

viii. **Overall Evaluation**

This year went much better compared to last year, and all our pumpkins were claimed by the end of the night. The coloring pages were also a success, more so than the pumpkins. Focusing on activities that would be easier to bring home would be a better strategy for next time.

3. **Additional Attachments**

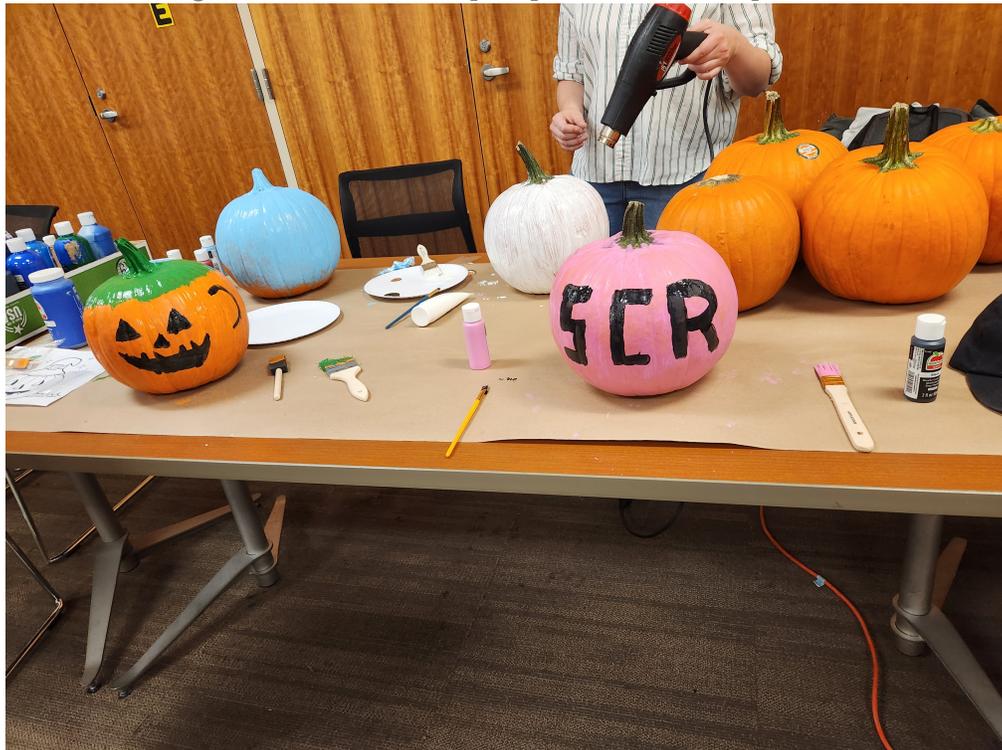
Figure 4: A pumpkin with the bent painted on it



Figure 5: Some people using the coloring pages



Figure 6: Some of the pumpkins that were painted



# 12 Fall Initiation and Reception

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 11/03/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	2
Members	8
Electees	27

- v. Average number of hours per person spent:

Participating	Organizing
5.0	3.0

### 2. Project Evaluation

- i. **General Description**

The new member initiation was hosted in early November and introduced the new members to OK Alpha through ceremony.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was a tradition by Tau Beta Pi chapters to induct new members.
- iii. **Organization and Administration**

The vice-president and president oversaw the necessary event planning for the ceremony itself, while the treasurer organized the reception.
- iv. **Total Cost**

\$188.22
- v. **Cost Breakdown**

\$95.00 went towards the food, while \$93.22 went towards drinks and the fees for the A/V equipment that facilitated the Virtual Attendees participation.

vi. **Special Problems Encountered**

The food was ordered from Jimmy Johns, and included pasta and potato salad. They supplied us with a bag which we thought was plates and utensils, but was actually just 50 packets of mayo. This made it difficult for people with dietary restrictions to eat the food, although there were also vegetarian sandwiches so people were able to take those.

vii. **Overall Evaluation**

This was a great initiation! The attendance, both from inductees and members, was amazing. The reception could have been improved on, with better planning for utensils and plates. Most inductees did not stay for very long as it was late on a Friday night.

3. **Additional Attachments**

Figure 7: The initiates for Fall 23



# 13 Third General Body Meeting

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 11/13/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Speakers	1
Members	12
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

- i. **General Description**

This was our third general meeting of the year. We used this time to invite a former president of Oklahoma Alpha, Pranoy Behera, to speak about his experience working full time while also being in grad school.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this meeting was to inform members of the college about different options available to them for graduate school.
- iii. **Organization and Administration**

This was planned at the pre-planning meetings for the semester. The president is in charge of each general body meeting.
- iv. **Total Cost**

\$28.0
- v. **Cost Breakdown**

All funding for this meeting went towards pizza.

vi. **Special Problems Encountered**

Since our speaker was on Zoom, it was hard to angle the laptop so that he could see everyone.

vii. **Overall Evaluation**

This was a great event that was able to reach a much broader audience than previous meetings. Everyone had questions for the speaker and the topic was really engaging.

# 14 Fall Tau Beta Puppies

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 12/05/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	75
Members	20
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	3.0

### 2. Project Evaluation

- i. **General Description**

OK Alpha invited therapy dogs to the engineering quad during dead week to relieve stress from students.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event served the college of engineering by providing an opportunity for students to relax after class when they are studying.
- iii. **Organization and Administration**

The president contacted the therapy organization to get therapy animals, while the treasurer got catering.
- iv. **In Conjunction With**

A New Leash on Life
- v. **Total Cost**

\$84.0
- vi. **Cost Breakdown**

Funds went towards the bagels from Panera Bread.

vii. **Special Problems Encountered**

Since this was a come-and-go event, attendance was difficult to keep track of. The college also changed the procedures of forms for events during the week before finals, which caused some confusion. This was documented so that our chief advisor will be the person to fill these out in the future.

viii. **Overall Evaluation**

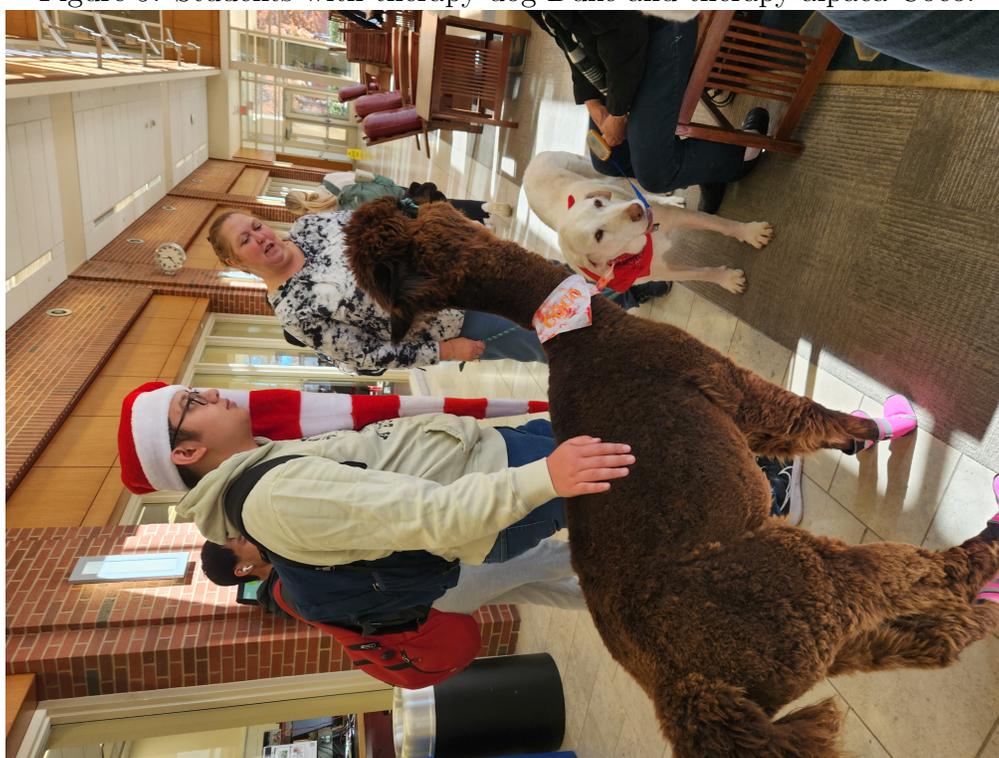
This event is always very well received! The alpaca was able to come this time and there was also a journalism major taking photos for a class project. However, we never heard back with photos from the journalism major, so we only had a few and were not able to post like we normally do.

3. **Additional Attachments**

Figure 8: Some students with one of the therapy dogs, Luna.



Figure 9: Students with therapy dog Duke and therapy alpaca Coco.



# 15 Eligibility Letters

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 02/01/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Publicity
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
10.0	2.0

### 2. Project Evaluation

- i. **General Description**

To increase publicity and better connect with our eligible members, Oklahoma Alpha printed letters for all eligible juniors. We worked with the directors of each department so that professors could hand the letters out during their classes.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

All eligible juniors received their invitation and learned more about Tau Beta Pi, as well as relevant information for the local chapter.
- iii. **Organization and Administration**

The vice-president worked with our Chief Advisor, Dean Shehab, as well as all the departmental heads (which included many Tau Bates!) to get the list of juniors and classes. The president altered the usual email and arranged for the printing, and all officers assisted with signing and packing.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

None

vi. **Special Problems Encountered**

Some of the department heads were not as timely in responding as they had been last year, which made it difficult to get all the letters out in time. The application deadline got pushed back for this reason. A few different people still reached out, saying that they had received a letter after the application closed, so they were given special permission to apply.

vii. **Overall Evaluation**

Though it was difficult to get off the ground, the letters were incredibly successful. During the candidate interviews, many cited the letters as the reason they decided to apply to Tau Beta Pi! It was also a lot of fun for the officers to get together and sign all the letters.

# 16 Tau Beta Palentines

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 02/09/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Non member	16
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	4.0

### 2. Project Evaluation

#### i. General Description

Tau Beta Palentines is a volunteer activity where we provide students an opportunity to write Valentine's for their loved ones, and to donate to two local hospitals.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This was a community service event where students in our college of engineering had the opportunity to give back to the community.

#### iii. Organization and Administration

The president arranged for two local hospitals to accept valentine's from our chapter. She also arranged for several officers to table in a busy engineering building so that we could capitalize on foot traffic to get the message out. This year, Women in Engineering has been running a coffee and snacks table in the lounge area of one of the engineering buildings, so we collaborated with them to have snacks and the craft supplies out all day (9am-5pm).

#### iv. In Conjunction With

Norman Regional Hospital, OKC Children's Hospital

#### v. Total Cost

\$0.0

vi. **Cost Breakdown**

Craft supplies were re-used from previous years, and we collaborated with Women in Engineering to provide snacks.

vii. **Special Problems Encountered**

Since this event was planned to last all day, it was harder to keep track of who all came by. However, there were several letters by the end of the event.

viii. **Overall Evaluation**

This was a fun event to do as a way to support the community. Like last year, the hospitals we worked with were very friendly and supported us when we reached out. They also sent thank-you letters and seemed very appreciative of the cards. By collaborating with the Women in Engineering table, it worked out a lot better than it has in the past, and they sent out an email to people who have stopped by the table in the past. It was also convenient since there didn't have to be an officer at all times, and the letters just needed to be collected at the end of the event. It was really rewarding to see so many letters written by the end!

3. **Additional Attachments**

Figure 10: Students creating Valentine letters



# 17 E-Olympics

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 02/18/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	20
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	4.0

### 2. Project Evaluation

- i. **General Description**

This event was hosted to kick off Engineers Week by having a group competitions with various activities like giant Jenga, a relay race, tug of war, and charades.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event helped strengthen the community and celebrate engineering. It also helped make the Tau Beta Pi name recognizable to more of the overall college.
- iii. **Organization and Administration**

This event was planned in conjunction with Engineers' Club and Chem-E Cube by the president.
- iv. **In Conjunction With**

Engineers' Club, Chem-E Cube
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

Engineers' Club provided the food and materials.

vii. **Special Problems Encountered**

This event was hosted on the Sunday before E-Week, so not as many people showed up since the buses don't run on the weekends and no one has classes.

viii. **Overall Evaluation**

Attendance was really good for a weekend event, and several Tau Bates got to participate in the activities. It was a lot of fun and a great way to kick off Engineers' Week.

# 18 Spring Interest Meetings

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 02/22/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	8

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

- i. **General Description**

This interest meeting was optional for initiates to begin the onboarding process.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Attendees learned about Tau Beta Pi as well as relevant information for the local chapter.
- iii. **Organization and Administration**

The president spoke about the chapter and equipped prospective members with information to become inducted. We had an in-person and virtual options.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

None
- vi. **Special Problems Encountered**

People were interested in attending, but this was during Engineers Week which has multiple events a day. It was hard to time the meeting so that it didn't overlap, which is why there was only one this semester.

vii. **Overall Evaluation**

Several members attended in person and on Zoom and had questions the president had never heard before. It was very successful and several people also emailed asking specific questions since they could not make it.

# 19 District Conference

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 02/23/24 - 02/25/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Convention
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	24.0

### 2. Project Evaluation

#### i. General Description

Our chapter was able to send one officer and one general member to the District 9 conference. They participated in the networking sessions, the Interactive Chapter Exchange sessions, and general sessions offered by the District 9 team.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This connected our chapter with other chapters across the district. Additionally, we were able to share many ideas and learned a lot about how other chapters operate.

#### iii. Organization and Administration

The president was able to attend. The District 9 team did much of the organization of hotels, transportation, and other logistics.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

None

vi. **Special Problems Encountered**

Unfortunately, only the president and a member were able to attend. All the other officers were busy that weekend. A virtual option for some of the sessions would be a great opportunity, especially for officers who are returning or stepping into new positions.

vii. **Overall Evaluation**

This was an amazing opportunity, however, we would benefit much more if there was better attendance. Additionally, the travel time to St. Louis from Norman was really long and a flight may have been better than driving. The chapter rented a vehicle to drive the 8 hour trip.

# 20 Fourth General Body Meeting

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 02/29/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	2
Members	9
Electees	5

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

### 2. Project Evaluation

- i. **General Description**

This was our first general meeting of the spring semester. We hosted a board and card game night for the incoming initiates to get to know the current group and to have a chance to see each other in a relaxed environment.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this meeting was to help build community between members and improve the image of the group to incoming members.
- iii. **Organization and Administration**

This was planned at the beginning of the semester. The president is in charge of each general body meeting.
- iv. **Total Cost**

\$60.0
- v. **Cost Breakdown**

All funding for this meeting went towards pizza.

vi. **Special Problems Encountered**

The room was harder to find and some of the incoming initiates had to send an email to find it. A map might be beneficial when doing meetings in this building (Sarkeys Energy Center).

vii. **Overall Evaluation**

The turnout was really good for the first meeting of the semester. Several people brought board games from home and there were multiple different groups playing different games. The room layout was not ideal for everything, though, so if it is possible to get a different room in the future for this kind of event that would be ideal.

3. **Additional Attachments**

Figure 11: Some members playing a puzzle



Figure 12: Some members playing Nerts



Figure 13: Some members playing Catan



# 21 Tau Beta Pi Day

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 03/14/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

#### i. General Description

Tau Beta Pi partnered with OU's Engineers' Club and Costco to celebrate Pi Day by passing out pizza and apple pies to students in the Devon Energy Hall.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped the publicity of OK Alpha and allowed for a greater interest in our organization, and was a great way to support and cheer up students.

#### iii. Organization and Administration

The president organized this opportunity with Engineers' Club.

#### iv. In Conjunction With

Engineers' Club

#### v. Total Cost

\$20.0

#### vi. Cost Breakdown

Costco only donated pizza this time around, so Tau Beta Pi purchased miniature pies from Walmart.

vii. **Special Problems Encountered**

This event was very well advertised, which meant food ran out fairly quick. It was also difficult to have a chance to network and talk to the members attending as the officers who were helping with the event had to make sure that everyone else attending the event had food. It was difficult to track attendance since it is a quick grab and go event.

viii. **Overall Evaluation**

This was a wonderful event that helped others become more familiar with OK Alpha. It also strengthened the connection between TBP, E-Club, and Costco, which may prove fruitful tech talks or more food donations in the future. Overall, those who went enjoyed it.

# 22 Fifth General Body Meeting

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 03/28/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	2
Speakers	1
Members	6
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

- i. **General Description**

This was our second general meeting of the semester. We hosted our new district director Christian Branch over Zoom to talk about involvement in Tau Beta Pi as an alumni.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This meeting provided an opportunity for Tau Bates to learn about staying in the community after graduation, particularly for grad students who are interested in the community but will be moving soon.
- iii. **Organization and Administration**

This was planned at the beginning of the semester by the president.
- iv. **Total Cost**

\$54.74
- v. **Cost Breakdown**

All funding for this meeting went towards food for the meeting.

vi. **Special Problems Encountered**

The room reserved for this event was locked, so an alternate room had to be located quickly. This delayed the start time a little bit. The district director was also on Zoom and had to be emailed to inform why the meeting was delayed.

vii. **Overall Evaluation**

This topic was focused to help graduate students be more involved, since we have been initiating a lot more. Since we are also attempting to petition an alumni chapter for the Norman-OKC area, it was also helpful to promote that knowledge and have members see other opportunities both in the area and outside. Everyone in the room had questions and the engagement was really good.

# 23 Spring Initiation and Reception

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 04/04/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	11
Electees	22

- v. Average number of hours per person spent:

Participating	Organizing
5.0	3.0

### 2. Project Evaluation

#### i. General Description

Two new member initiations were hosted in early April and introduced the new members to OK Alpha through ceremony. The main one was hosted on April 4th, the alternate was hosted on April 12th.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This is a tradition by Tau Beta Pi chapters to induct new members.

#### iii. Organization and Administration

The vice-president and president oversaw the necessary event planning for the ceremony itself, while the treasurer organized the reception.

#### iv. Total Cost

\$182.72

#### v. Cost Breakdown

The funds for the reception went towards fried rice, drinks, and the fees for the A/V equipment that facilitated the Virtual Attendees participation.

#### vi. Special Problems Encountered

The room was densely packed with chairs and several of the helpers had difficulty finding the room, so there wasn't time to run through any practice lines before the initiation due to the rush to reorganize the room. The A/V equipment was also difficult to set up.

vii. **Overall Evaluation**

This was a great initiation! We had a smaller room that made the ritual far more personal. The attendance, both from inductees and members, was very good. We not only filled all speaking roles, but also all the accessory roles (Gamma, Mu/Nu, Lambda, and Kappa). We also had every single elected member show up to the large initiation who had not already requested the alternate initiation time. Only one electee did not show up for either initiation.

# 24 Graduation Regalia

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 04/10/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Publicity
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	8
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**  
Graduation regalia is sold to graduating seniors.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**  
This is good for our publicity as more students learn about TBP from seeing the stoles.
- iii. **Organization and Administration**  
The president created a form to apply to purchase a cord, and then the treasurer purchased graduation regalia from the online store. These were then sold at a discount to our graduating seniors.
- iv. **Total Cost**  
\$109.0
- v. **Cost Breakdown**  
Our chapter covered a portion of the cost for each item bought.
- vi. **Special Problems Encountered**  
Although this was done last year, the officer team forgot about it until early April. It was a bit stressful making sure the cords were ordered in time and getting them out to members who were interested. There are some leftovers for next semester, but it would be good to make sure more are ordered earlier in the semester next time.

vii. **Overall Evaluation**

Students were able to walk the stage with TBP branded regalia, which looked great!

# 25 Founder's Day Dinner

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 04/18/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

- i. **General Description**

Founder's Day Dinner was hosted at Othello's Italian Restaurant.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This is a tradition for OK Alpha to celebrate our chapter's founding day with a nice, formal dinner.
- iii. **Organization and Administration**

The president sent out a series of polls to decide where and when to host the event, then sent out a formal form and reserved a room for those that RSVP'd.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

All food was paid for by those that attended.
- vi. **Special Problems Encountered**

Confirming everyone's attendance was difficult, and a few people RSVP'ed but did not actually attend.

vii. **Overall Evaluation**

This was a fun social that let current members connect and celebrate Tau Beta Pi.

3. **Additional Attachments**

Figure 14: Members at Othellos



# 26 Sixth General Body Meeting (Tau Beta Plants)

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 04/25/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	14
Members	13
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

- i. **General Description**

This was our third general meeting of the semester. We decided to embrace Earth Day and host "Tau Beta Plants," an event where we bought succulents from the OU Botany Club and had attendees paint pots and plant them. We also collaborated with Sigma Gamma Tau, the aerospace honor society, to foster a culture between honor societies.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this meeting was to support students by providing a stress-relieving activity as finals approached.
- iii. **Organization and Administration**

This was planned at the beginning of the semester. The president is in charge of each general body meeting and reached out to Sigma Gamma Tau for them to provide the food, though the recording secretary reached out to the OU Botany Club to get the succulents.
- iv. **In Conjunction With**

Sigma Gamma Tau, OU Botany Club
- v. **Total Cost**

\$50.78

vi. **Cost Breakdown**

The food was purchased by Sigma Gamma Tau, and Tau Beta Pi purchased pots and succulents.

vii. **Special Problems Encountered**

There was not a great way to dry the paint of the pots, so most people opted just to pot their succulents without decorating. It may be a good idea to have stickers or other types of decorative items for the pots for next time.

viii. **Overall Evaluation**

This meeting was a lot of fun for all the attendees, and was a really good way to getting the word out about TBP! There were several members of Sigma Gamma Tau who got to learn about Tau Beta Pi and are hoping to join in the future.

# 27 Spring Tau Beta Puppies

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 04/30/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non member	60
Members	15
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	3.0

### 2. Project Evaluation

- i. **General Description**

OK Alpha invited therapy dogs to the engineering quad during dead week to relieve stress from students. We provided some food as well.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event served the college of engineering by providing an opportunity for students to relax after class when they are studying.
- iii. **Organization and Administration**

The president contacted the therapy organization to get therapy animals, while the treasurer got catering.
- iv. **In Conjunction With**

A New Leash on Life
- v. **Total Cost**

\$152.5
- vi. **Cost Breakdown**

Funds went towards the bagels and coffee from La Baguette, as well as a fruit tray from Chick-Fil-A.

vii. **Special Problems Encountered**

Since this was a come-and-go event, attendance was difficult to keep track of. The college also changed the way that events during dead week get approved and required our chief advisor to fill out the forms. They initially rejected the forms and there was a lot of communication to make sure this event was still possible, up to the day before, which was stressful in making sure this could happen. This should be the first event forms are completed for so that this does not happen in the future.

viii. **Overall Evaluation**

As always, this event was a hit! The students, faculty, and staff that passed through are always happy to see some cute animals and grab a bite to eat. We had three therapy dogs this time; two were very small dogs that could be picked up, and the other was a very large lab. The variety of animals worked very well, no one got too much more attention than the others. Without the alpaca, people were less likely to stop and pet the animals, but the dogs are still well loved!

3. **Additional Attachments**

Figure 15: Students with the therapy dogs



Figure 16: Students getting bagels and fruit



# 28 Transition Outing

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 04/30/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

- i. **General Description**

Our incoming and outgoing leadership team got together to get to know each other, provide some tips and tricks, and have a picnic before the end of the semester.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This served to transition information from the old leadership team to the new leadership team.
- iii. **Organization and Administration**

The incoming president found a time that would work with everyone and the treasurer catered some sandwiches.
- iv. **Total Cost**

\$86.39
- v. **Cost Breakdown**

Funding went towards catering individual meals from Tea Cafe.
- vi. **Special Problems Encountered**

This event had to be planned very last minute, since we were still finalizing all of our incoming exec team. Some of the people invited had been individually asked to be officers and were still uncertain if they would have the time to fulfill all their duties, so they used this meeting to finalize their decision.

vii. **Overall Evaluation**

This was a very necessary meeting to guarantee that officers are on the same page about expectations, job duties, and it gave some context for future leadership. It went really well, and incoming officers had several questions for the current team. It was a bit difficult since some of the officers are staying in the same position, so they didn't have anyone to transition to, but it was important that everyone showed up to meet the new team. Thankfully everyone was able to make it, and the officers who were not sure decided favorably. We had hoped to fill all the exec positions by early March so that the incoming team could shadow the outgoing team, but unfortunately we were unable to do that, so this meeting is all the guidance they will get until next semester when they reach out to the previous team to ask questions.

# 29 Alumni Chapter Interest Meeting

## Oklahoma Alpha

### 1. Project Information

- i. Date(s): 05/01/24
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
5.0	3.0

### 2. Project Evaluation

- i. **General Description**

This event was hosted at Fassler Hall in OKC to get the OKC-Norman Alumni chapter started and set objectives.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This meeting was hosted to get alumni involved in the alumni chapter and begin that community for Tau Beta Pi.
- iii. **Organization and Administration**

This meeting was organized by OK-A advisor, Emmanuel De Leon, the graduate relations chair, and the president.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

All members bought their own meals.
- vi. **Special Problems Encountered**

The graduate relations chair/future OK-A president was unable to attend this meeting due to a family emergency, so the goals for how the alumni chapter and student chapter can interact and help each other were not able to be defined quite as well as the alumni present had hoped.

vii. **Overall Evaluation**

The president attended along with the advisor, and four alumni showed up. Several other alumni expressed interest but were unable to make it at that time due to business trips or other obligations. The advisor had slides prepared which the alumni appreciated, and overall the goals for how the alumni chapter will interact with the student chapter were well received. The alumni were excited to help with speaking at events and networking with the students, and were very excited to finally have an alumni chapter in the area.