

Project Reports

The University of Akron Tau Beta Pi
2021-2022 School Year



Executive Summary

As the outgoing president of The University of Akron's Tau Beta Pi Chapter, Ohio Kappa, we have pushed through the challenges presented to us from the previous two years with being all online to bouncing back and being just as strong as before. As a member and then an officer of our chapter when the unforeseen circumstances regarding COVID-19 sent us to an all online world, I saw a chapter that wanted to succeed and make the most of the situation. As with a lot of chapters, member participation dropped and the outreach for initiation also decreased. Even with the obstacles, we had still received the Chapter Excellence Award both years.

Within a matter of one school year, Ohio Kappa has managed to overcome those obstacles. Alongside myself, I had an officer board who was as dedicated to the chapter and wanted to see it succeed as much as I did. We were able to not only record ~60 projects, but were able to give back to the community, the campus, our members and more. Ohio Kappa was fortunate enough to give out \$1000 in scholarships to our members, supply the local community with nonperishable food, send kindness cards to those who need a light in their life as well as much more including cleaning up our stadiums after sporting events. Within our campus and amongst the engineering student organization, we were able to donate the most nonperishable food items to the local food bank in the area, showing that our members are committed to helping those around us.

Not only does Ohio Kappa care for those around us but we do like to have some fun and take a break from our studies, as all of our members deserve it. We were able to host bowling nights, pizza parties, meet and greets, supported our sports teams as a group and had ice cream socials. Member participation in all of these events was above and beyond what we had in the past due to having online events. We asked our members what events they wanted to have and we acted on it. We held events they wanted and were able to drive member participation. Members were able to create connections with one another and build relationships that will last long after they graduate.

Ohio Kappa would not be what it is if it weren't for the officer board. The members don't often see what the officers do to ensure that Ohio Kappa is staying on top of its duties. Every semester the officers dedicate a lot of hours planning events, booking rooms and catering, talking to the advisors, having meetings, and talking to underclassmen classes to promote awareness for possible candidates. As president, I have been fortunate enough to be surrounded by an excellent officer board that without a doubt would help me in any way needed and step up the plate when a task came up. In return, the members participating in the events we spend time on planning is a huge success to us.

Our chapter was also able to have two successful initiations this past school year. We were able to initiate 40 new members and 1 eminent engineer. The eminent engineer is an alumni of The University of Akron and has the hopes of becoming a new advisor for our chapter, strengthening our advisory board. The new members are eager to be a part of our chapter and some have stepped up to be on the officer board for the 2022-2023 school year.

With the year wrapping up, I believe our chapter is one of the strongest chapters within Tau Beta Pi. We have not only turned in every report for the 2021-2022 school year, but we have received all of the points for doing so. We have had outstanding member participation with our projects, whether that is either volunteer or social, both have been successful. As I leave this chapter as an alumni, I know that Ohio Kappa is in good hands and will be just as successful in the upcoming school year and many more in the future.

Fall1632Roo Lounge Food & Fun - Fallsection.16
 - Fallsection.22
 - Spring Spring5388New Member Meet & Greet - Springsection.53
 Lounge Food & Fun - Springsection.56

Fall2243New Member Meet & Greet
 & Greet
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1 Freshman Orientation Tours

Ohio Kappa

1. Project Information

- i. Date(s): 06/18/21 - 07/16/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**

Several members met with the new incoming freshmen that are enrolled in the college of engineering. They helped them maneuver the engineering buildings and answered any questions that the new students had. The members also talked about Tau Beta Pi and how they could start preparing to become eligible in the future.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Increase TBP visibility on campus
 - b. Supporting the University of Akron
- iii. **Organization and Administration**

This event was in organized by both:

 - a. College of Engineering and Polymer Science
 - b. New Student Orientation
- iv. **In Conjunction With**

See organization and administration above.
- v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

N/A

vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

New freshman have a better understanding of what Tau Beta Pi as a student organization.

2 Fall Officer Meeting One

Ohio Kappa

1. Project Information

- i. Date(s): 08/19/21
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

- a. Future Meetings
 - i. Set day and time for future bi-weekly officer meetings
- b. Member Hours
 - i. Will continue to offer online events
 1. Trivia/game nights
 - ii. Return to previous social and volunteer hour requirements
 1. 3 social hours
 2. 4 volunteer hours
- c. Future Events
 - i. Discussed possible social and volunteer events for the semester
 1. Try to host larger on-campus social event to connect with larger portion of members early in semester – possibly booking the Roo Lounge
 2. Possible volunteer event with Cuyahoga Valley National Parks
 3. Set up date and time for Akron Canton Food Bank
 - ii. Sent out survey to members for any additional event suggestions
- d. Welcome Week Tabling Event
 - i. Hailey, Amy, and Nadine can attend

- ii. August 20th
- e. Advisor Meeting
 - i. Set up time to meet with advisors within first two weeks of semester
 - ii. All advisor meetings will be virtual
 - f. RooConnect roster needs to be updated
 - g. IRS 990:
 - i. Tim and Hailey will work on this
 - h. TBP Convention
 - i. Hailey and Amy are signed up
 - ii. Discussed possibility of taking a third person with advisor approval
- i. Kick Off Meeting
 - i. September 1st and 2nd

ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

- a. Planning for fall events
- b. Preparations for advisor meeting
- c. Spread word about TBP to encourage future membership
- d. Stay up-to-date with current and future national requirements
- e. Encourage return to more normal participation in TBP events

iii. **Organization and Administration**

Hailey Gerrow, the president, led this meeting. Dunia Jaffal took notes during the meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

i. Hailey:

- 1. Attend welcome week tabling event
- 2. Contact advisors to set up first meeting
- 3. Contact Roo Lounge manager to book date for large in-person social event
- 4. Assist Tim with IRS 990

ii. Amy:

- 1. Attend welcome week tabling event

iii. Abigail:

- 1. Begin formatting and initial work on chapter reports

iv. Tim:

- 1. Work with Hailey on IRS 990

v. Clark:

- 1. Assist other officers before initiation eligibility list is available

vi. Nadine:

- 1. Attend welcome week tabling event
- 2. Follow-up with more information on possible Cuyahoga Valley National Parks volunteer event

vii. Tyler:

1. Contact Akron Canton Food Bank to set up volunteer event

3 New Roo Weekend Information Fair

Ohio Kappa

1. Project Information

- i. Date(s): 08/21/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
Members had a table at the engineering information fair to provide freshmen with basic information about TBP, activities, etc.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Increase TBP visibility on campus
 - b. Encourage chapter growth
- iii. **Organization and Administration**
New Student Orientation
- iv. **In Conjunction With**
New Student Orientation
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A

viii. **Overall Evaluation**

For next year, members want to create better posters to represent TBP and buy a tablecloth for the table.

4 Fall Advisor Meeting

Ohio Kappa

1. Project Information

- i. Date(s): 08/30/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	6
Officers	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
 - a. Provided an update on biomedical engineering advisor vacancy
 - i. Looking for current member to reach out to an interested professor to fill the spot
 - b. Reviewed 2020-2021 report status
 - i. Our chapter completed all the reports
 - ii. Expect to receive Chapter Excellence Award at convention
 - c. Reviewed 2020-2021 events
 - d. Reviewed Fall 2020 and Spring 2021 initiation
 - i. Both initiations were held entirely online
 - ii. 20 new members inducted in the fall
 - iii. 19 new members inducted in the spring
 - e. Presented the proposed Fall 2021 budget
 - i. Contains optional and required items
 - ii. Funds for voting member for convention are covered by TBP HQ
 - iii. Requesting funds from Undergraduate Student Government to send a non-voting delegate
 - iv. Still have surplus funds in account
 - 1. Considering offering scholarship in the spring

- v. Advisors approved everything in the budget
- f. Discussed TBP National Convention
 - i. October 21st – 23rd
 - ii. Planning to send one voting delegate and another officer
 - 1. Hailey Gerrow will attend as voting delegate
 - 2. Possibly Nadine Salem as the non-voting delegate
 - iii. Need to look into the source requirements for travel
- g. Discussed member participation hours
 - i. Agreed to reinstate 3 social hours and 4 volunteer hours
- h. Presented Fall 2021 events
 - i. Proposed key dates for Fall 2021 initiation
 - i. New member orientation on October 5th and 6th
 - ii. Initiation ceremony and dinner on October 28th
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Reviewing previous year's events and initiations
 - b. Planning for Fall 2021 events
 - c. Form a relationship with the chapter's advisors
 - d. Updating the advisors on the chapter's financial status
 - e. Planning for TBP National Convention
 - f. Planning for Fall 2021 initiation
- iii. **Organization and Administration**
Hailey Gerrow, the president, led this meeting. Dunia Jaffal took notes during the meeting.
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
N/A
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
 - a. Look at spending the money in our account
 - b. Give out scholarships
 - c. Only take one officer to the convention

5 Fall Semester Kick-Off Meeting

Ohio Kappa

1. Project Information

- i. Date(s): 09/01/21 - 09/02/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	35
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
 - a. Introduced student officers and chapter advisors
 - b. Reviewed Fall 2020 and Spring 2021 events
 - c. Discussed National Convention
 - i. October 21st – 23rd
 - ii. Planning to send Hailey Gerrow as voting delegate and one other representative
 - d. Discussed updates to Covid-19 policies on campus
 - i. Currently, allowed to hold any events on campus
 - ii. Follow campus mask protocols
 - iii. Changes will be made throughout the semester as need
 - e. Reminded members to fill out membership status survey for Fall 2021 semester
 - f. Discussed upcoming Fall 2021 volunteering events
 - i. Soccer Stadium Clean-Up on September 6th
 - ii. Cuyahoga Valley National Parks individual event
 - iii. Asynchronous events:
 - 1. The Valentine Project
 - 2. Charity Miles
 - g. Discussed upcoming Fall 2021 social events

- i. Roo Lounge Food and Fun
 - 1. Date TBD
- ii. Chill Ice Cream Social on September 9th
- iii. Men's Soccer Game on September 25th
- h. Discussed updated Fall 2021 active membership requirements
 - i. 3 social hours and 4 volunteer hours required for active members
 - i. Encouraged members to join GroupMe to receive event reminders
 - j. Encouraged members to follow Instagram page to see highlights from events throughout the semester
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Encourage active membership in our chapter.
- iii. **Organization and Administration**
There was no collaboration with another group. The responsibilities were distributed between the officers to create and present the slideshow to the members.
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
N/A
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
Members who attended were accepting of the hour requirements changing.

6 Fall Officer Meeting Two

Ohio Kappa

1. Project Information

- i. Date(s): 09/01/21
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**
 - a. Future Meeting Times
 - i. Mondays starting September 20th at 7 p.m.
 - b. Advisor Meeting Overview
 - i. Everything in the budget was approved
 - ii. Still have extra money
 - 1. Possibly give out scholarships next semester
 - iii. Need to look at the source travel requirements
 - 1. Hailey will take care of this
 - c. Money/Accounts
 - i. Need to find campus account number to receive funds for soccer stadium clean-up
 - d. Social Media
 - i. Instagram posts are good so far
 - ii. Discussed possible options for featuring members
 - 1. Feature days, shout outs, or whole day take over
 - 2. Could award hours to participants
 - e. Volunteer Events
 - i. Cuyahoga Valley National Parks finalized

- ii. Need to finalize date and time with the Akron Canton Food Bank
 - iii. Need to update event spreadsheet to reflect changes
 - f. Social Events
 - i. Need to contact Roo Lounge to set up social event
 - g. Hours Requirement
 - i. Need to create spreadsheet with all member's names
 - 1. Amy and Brian will begin work on this
 - ii. Keep track of social and volunteer hours for each member
 - iii. Officer in charge of event will upload attendance to drive
 - h. Initiation
 - i. Dr. Cutright will give out the eligibility lists on September 14th
 - 1. Send to Abigail to enter into HQ
 - ii. Need to make letters
 - 1. Clark and Amy can do this
 - iii. Have the letters ready to give to the advisors by September 24th
 - iv. New member orientation will be October 13th and 14th
 - v. Initiation date is November 5th
 - 1. Discussed possible rooms
 - i. Chapter Reports
 - i. Discussed the importance of the reports and staying up-to-date filling them out
 - ii. Hailey will reach out to previous president to ask for advice
 - j. Outreach Events
 - i. Discussed visiting freshman engineering classes
 - ii. Should consider doing additional events too
 - 1. Nadine will look into this
 - k. Discussed TBP District Meeting
 - i. September 11th from 9 am – 5pm
 - ii. Meeting will be held entirely online
 - iii. Hailey, Amy, and Abigail can attend
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Keep TBP officers organized
 - b. Keep TBP advisors updated
 - c. Insure TBP finances are in check
 - d. Improve TBP social media presence
 - e. Keep TBP members involved
 - f. Increase TBP membership
 - g. Keep TBP organized
 - h. Advertise TBP to underclassmen
 - i. Keep TBP involved on the national level
 - j. Planning for fall initiation
 - k. Planning for fall events
 - l. Planning for district meeting
- iii. **Organization and Administration**
 - Hailey Gerrow, the president, led this meeting.
 - Dunia Jaffal took notes during the meeting.
- iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

a. Action Items

i. Hailey:

1. Look into source travel requirements
2. Attend TBP District Meeting
3. Reach out to previous president for reporting advice

ii. Amy:

1. Help Clark make initiation letters
2. Attend TBP District Meeting
3. Compile master spreadsheet with all current members

iii. Brian:

1. Compile master spreadsheet with all current members

iv. Abigail:

1. Continue working on chapter reports
2. Attend TBP District Meeting

v. Tim:

1. Find campus account number for soccer stadium clean up

vi. Clark:

1. Make initiation letters

vii. Erica:

1. Continue promoting events and TBP through social media

viii. Nadine:

1. Come up with other outreach events across campus

ix. Tyler:

1. Contact Akron Canton Food Bank to finalize date

7 Soccer Stadium Clean-Up 1

Ohio Kappa

1. Project Information

- i. Date(s): 09/06/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	20
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**

Members volunteered their time to clean up the University of Akron soccer stadium after the game as a fundraiser.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Supporting the University of Akron
- iii. **Organization and Administration**

The athletic department was responsible for the game itself.
- iv. **In Conjunction With**

University of Akron Athletic Department
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

N/A
- vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

Members were able to efficiently clean the soccer stadium at the end of the game. The athletic department was happy with the work they provided.

8 Study Break and Chill (Ice Cream) - Fall

Ohio Kappa

1. Project Information

- i. Date(s): 09/09/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Members walked to Chill Ice Cream in downtown Akron to take study break and eat some ice cream.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community amongst TBP members
 - b. Encourage event participation amongst TBP members
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$35.0
- v. **Cost Breakdown**

The cost above was used to pay for the members' ice cream.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

This event was good bonding as a group, and it was a great way for members in multiple branches of engineering to socialize.

9 Fall Officer Meeting Three

Ohio Kappa

1. Project Information

- i. Date(s): 09/20/21
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	11
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**
 - a. Discussed importance of Ratification Ballot
 - i. Only half of required votes have been submitted
 - ii. Need to encourage more members to respond
 - iii. Need to send into HQ by September 21st at latest
 - b. Discussed possibility of mentoring Youngstown State Chapter
 - i. Their chapter currently only has one officer
 - ii. Hailey offered to mentor her with the help of one or two more officers as needed
 - iii. Offered to let her join our bi-weekly meetings
 - iv. Also offered to help with their initiation
 - c. Discussed initiation updates
 - i. Need more eligible students to respond to letters
 - 1. Clark will create a list for those who have responded
 - 2. Amy will also help
 - ii. New member orientation meetings set for October 5th and 6th
 - iii. Initiation set for October 28th
 - iv. Need to submit election ballot as soon as possible
 - 1. Abigail will continue to update as initiates respond

- d. Discussed volunteer events
 - i. Could host tutoring hours 1-2 a week
 - 1. Could open this up to members as opportunity for volunteer hours
 - ii. Need to set date and time for Akron-Canton Foodbank event
 - 1. Tyler will finalize this
 - e. Found TBP bulletin board in engineering building
 - i. Needs updated with current information and events
 - ii. Could count this as a project
 - f. Discussed outreach events
 - i. Planning on talking with freshmen tools classes
 - ii. Nadine is currently working on a mentoring program for mechanical and aerospace engineers
 - 1. Could possibly use this as advertising/outreach event
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Keep TBP involved on the national level
 - b. Help fellow TBP chapters
 - c. Assist TBP members and engineering students with classes
 - d. Advertise TBP to college students
 - e. Advertise TBP to underclassmen
 - f. Planning for fall initiation
- iii. **Organization and Administration**
Hailey Gerrow, the president, led this meeting.
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
N/A
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
 - i. Hailey:
 - 1. Assist Youngstown State president
 - ii. Amy:
 - 1. Assist Clark with any initiation needs
 - iii. Brian:
 - 1. Continue updating member social and volunteer hours
 - iv. Abigail:
 - 1. Contact previous corresponding secretary for reporting clarification
 - 2. Update project reports
 - v. Clark:
 - 1. Create list of students who responded to initiation letters
 - vi. Nadine:
 - 1. Look into setting up mechanical and aerospace outreach event through TBP
 - vii. Tyler:
 - 1. Finalize date and time for Akron-Canton Foodbank

10 St. Bernard's Hot Meals

Ohio Kappa

1. Project Information

- i. Date(s): 09/22/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	3.0

2. Project Evaluation

- i. **General Description**

Members volunteered their time to help prepare and serve a hot meal, and clean up afterwards at St. Bernard's Church.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Supporting the Akron community
- iii. **Organization and Administration**

St. Bernard's hosted the meal service and provided the necessary equipment.
- iv. **In Conjunction With**

St. Bernard's Church
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

N/A
- vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

- a. Members were able to make a good impression during their time at St. Bernard's. The volunteer team has invited our chapter back for future volunteering events.
- b. Attendance was low, likely due to this event being held during class time.

11 Haven of Rest

Ohio Kappa

1. Project Information

- i. Date(s): 09/25/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**
Members volunteered their time to assist a local shelter/donation center.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Supporting the University of Akron
- iii. **Organization and Administration**
Haven of Rest hosted the event and provided any necessary equipment.
- iv. **In Conjunction With**
Haven of Rest Donation Center
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A
- viii. **Overall Evaluation**
Members were able to help the Haven of Rest volunteers sort and store donations.

12 Men's Soccer Game - Akron vs. Yale

Ohio Kappa

1. Project Information

- i. Date(s): 09/25/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**

Members wanted to support one of our athletic teams at a home game. They were encouraged to meet at the game to cheer on the Zips.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Supporting the University of Akron Men's Soccer team
 - b. Encouraging a sense of active involvement of TBP members on campus
- iii. **Organization and Administration**
 - a. The athletic department was responsible for the game itself.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**
 - a. A TBP officer was present to record member attendance.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**
 - a. Limited attendance is expected to have resulted from the earliness in the semester and type of event. The game was not against one of our rivals, which likely would have improved attendance.

13 Fall Officer Meeting Four

Ohio Kappa

1. Project Information

- i. Date(s): 10/04/21
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	9
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**
See attached PDF submitted under additional attachments for full description.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Keep TBP members involved
 - b. Keeping Akron TBP chapter in good standing with HQ
 - c. Improve TBP members skills
 - d. Grow Akron TBP Chapter
 - e. Keep TBP officers on track and organized
- iii. **Organization and Administration**
Hailey Gerrow, the president, led this meeting. Dunia Jaffal took notes during the meeting.
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
N/A
- vi. **Special Problems Encountered**
N/A

vii. Overall Evaluation

- a. Action Items
 - i. Decide who will attend the tools presentations
 - ii. spread the word for engineering futures event
 - iii. finalize initiation times and dates
 - iv. start planning events for next semester

3. Additional Attachments

Figure 1:

- a. Discussed completion of active membership hours
 - i. Will send email out to those who have not completed any yet
- b. Discussed submitting projects to HQ
 - i. Need 50 projects across 6 categories
 - ii. Need projects for K-12 STEM category
 - 1. Cleveland State Event
 - 2. Science Olympiad at University of Akron
 - 3. Nadine's old high school teacher is involved with a robotics team
 - iii. List of current projects:
 - 1. Officer meetings
 - 2. Advisor meeting
 - a. Will email Dr. Cutright for meeting agenda
 - 3. Chapter meetings
 - a. Semester Kick-Off Meeting
 - b. Ratification Ballot
 - c. Need to send out survey to determine next meeting
 - i. Discuss events update and member participation hours
 - 4. CEPS Freshman Orientation tours
 - 5. CEPS New Roo Weekend
 - 6. Soccer Stadium Clean-Up
 - 7. Study Break and Chill (Ice Cream Social)
 - 8. St. Bernard's Parish
 - 9. Haven of Rest
 - 10. Career Fair Set-up Volunteering
 - 11. Charity Miles
 - 12. Coffee "Dates"
 - 13. Study Buddies
 - 14. Building Facemasks
 - 15. Valentine Project Kindness Cards
 - iv. List of upcoming projects:
 - 1. New Member Orientation
 - 2. Roo Lounge Food and Fun
 - 3. Soccer Stadium Clean-Up
 - 4. Shine the bent
 - 5. Haven of rest
 - 6. New member meet and greet
 - 7. Make a Difference Day
 - 8. Engineering futures
 - 9. Akron vs Kent football game
 - 10. Rock painting
 - 11. Best bent competition

14 New Member Orientation - Fall

Ohio Kappa

1. Project Information

- i. Date(s): 10/05/21 - 10/06/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	22

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Eligible candidates were allowed to attend an information session on TBP selection criteria and active membership requirements. The candidates were also able to ask present officers any questions they had about TBP membership.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage chapter growth
 - b. Improve TBP presence across campus
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

A TBP officer was present to record electee attendance.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

Eligible students were encouraged to join the chapter, and they received a clear set of expectations for TBP membership.

15 College of Engineering Career Fair Set-Up

Ohio Kappa

1. Project Information

- i. Date(s): 10/05/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**

Members volunteered their time to set up and tear down tables at the College of Engineering and Polymer Science Career Fair.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Supporting the University of Akron
- iii. **Organization and Administration**

The Student Union provided the tables and other necessary supplies. The co-op office for the College of Engineering hosted that career fair.
- iv. **In Conjunction With**

The co-op office for the College of Engineering
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

N/A

vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

Members were able to help the Co-op office efficiently set up and tear down the tables for the Career Fair.

16 Roo Lounge Food & Fun - Fall

Ohio Kappa

1. Project Information

- i. Date(s): 10/07/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	9
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**

Members were encouraged to meet at the Roo Lounge to enjoy pizza and bowl.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Strengthening chapter moral and member connections
 - b. Encouraging a sense of active involvement of TBP members on campus
- iii. **Organization and Administration**

The Roo Lounge reserved bowling lanes for TBP.
- iv. **In Conjunction With**

Roo Lounge
- v. **Total Cost**

\$85.0
- vi. **Cost Breakdown**

A TBP officer was present to record member attendance. Pizza was purchased for \$85 for the attendees.
- vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

A good number of members attended for a chance to relax, socialize, and take a break from their studies.

17 Freshman Tools Sessions

Ohio Kappa

1. Project Information

- i. Date(s): 10/12/21 - 10/13/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Several officers volunteered their time to speak to freshman engineering classes about TBP. They highlighted the history of TBP as an organization, the eligibility requirements to join, and our chapter's involvement on the Akron campus.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Increase chapter visibility on campus
 - b. Encourage new membership
- iii. **Organization and Administration**

Officers contacted freshman engineering professors in each department of engineering to set-up a presentation time.
- iv. **In Conjunction With**

College of Engineering
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

N/A

vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

Officers were able to present for several types of freshmen engineering classes, and now freshman engineering students have a better understanding of what TBP is as an organization.

18 Soccer Stadium Clean-Up 2

Ohio Kappa

1. Project Information

- i. Date(s): 10/13/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	15
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Members volunteered their time to clean up the University of Akron soccer stadium after the game as a fundraiser.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Supporting the University of Akron
- iii. **Organization and Administration**

The athletic department was responsible for the game itself.
- iv. **In Conjunction With**

University of Akron Athletic Department
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

N/A
- vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

Members were able to efficiently clean the soccer stadium at the end of the game. The athletic department was happy with the work they provided.

19 Bent Shining - Fall

Ohio Kappa

1. Project Information

- i. Date(s): 10/14/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Members polished the TBP bent on campus each semester, or at least once each school year, since it is a symbol of our chapter's pride and presence on campus.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Increase chapter visibility on campus
 - b. Promote socialization amongst chapter members
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

Only brass polish and rags were required for this event.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

Attendees were given a chance to strengthen bonds within the chapter and help display chapter pride on campus. Attendance was lower than expected, likely due to the time of the event, which was midday, when most members have class.

20 Fall Officer Meeting Five

Ohio Kappa

1. Project Information

- i. Date(s): 10/18/21
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	11
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

a. Final Initiation Preparations

- i. Hailey and Amy have all candles, roll book, etc. required for initiation
 - ii. 1 electee will be initiated at Ohio Mu on November 19th
 - iii. Need to update the physical copy of the roll book for Spring 2020 (13 initiates), Fall 2020, and Spring 2021 (20 initiates)
 - 1. Have to cut and paste each member's signature into the roll book before initiation ceremony (October 28th)
 - iv. Need to send out voting ballot
 - v. Ceremony starts at 6 p.m. but the room needs to be ready beforehand
 - 1. Clark, Amy, & Dunia can start set up at 5 p.m.
 - vi. Dinner menu was provided through the campus catering company
 - vii. Need to pay HQ from the initiates fees
 - viii. Officer reading at initiation should meet to practice roles
 - 1. Hailey will set up in-person or virtual meeting time
- ##### b. Remaining Fall 2021 Events
- i. Still need to schedule the rock painting
 - ii. Engineering Futures

- 1. Want to encourage more interest, possibly do a gift card drawing for participants
- iii. Need a final headcount for the new member meet and greet
 - 1. Send out survey to get final numbers
 - c. Future Officer Meetings
 - i. Currently, no meeting scheduled in 2 weeks
 - ii. Hailey will send out info for next meeting time for Fall 2021
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Grow Akron TBP Chapter
 - b. Planning for fall initiation
 - c. Keep TBP officers on track and organized
 - d. Keep TBP members involved
 - e. Keeping Akron TBP chapter in good standing with HQ
- iii. **Organization and Administration**
Hailey Gerrow, the president, led this meeting. Dunia Jaffal took notes during the meeting.
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
N/A
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
 - i. Hailey:
 - 1. Set up time for officers to practice initiation speaking rolls
 - 2. Decide and send out info for next officer meeting date
 - ii. Amy:
 - 1. Practice initiation speaking roll
 - 2. Attend initiation
 - 3. Help set up before initiation ceremony
 - iii. Brian:
 - 1. Continue updating member social and volunteer hours
 - iv. Abigail:
 - 1. Update project reports
 - v. Dunia:
 - 1. Practice initiation speaking roll
 - 2. Attend initiation
 - 3. Help set up before initiation ceremony
 - vi. Tim:
 - 1. Practice initiation speaking roll
 - 2. Attend initiation
 - vii. Clark:
 - 1. Practice initiation speaking roll
 - 2. Attend initiation
 - 3. Help set up before initiation ceremony
 - viii. Nadine:
 - 1. Practice initiation speaking roll

2. Attend initiation
- ix. Erica:
 1. Attend initiation
 2. get with Emily about plan for set up
- x. Emily:
 1. Practice initiation speaking roll
 2. Attend initiation
- xi. Tyler:
 1. N/A

21 Make a Difference Day

Ohio Kappa

1. Project Information

- i. Date(s): 10/23/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	8
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**

This event is a collection of service activities within the Akron community.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Increase chapter visibility on campus and in the community
- iii. **Organization and Administration**

Serve Akron organized the service activities.
- iv. **In Conjunction With**

Serve Akron
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

All expenses and personnel were provided by Serve Akron.
- vii. **Special Problems Encountered**

N/A
- viii. **Overall Evaluation**

Groups were sent to the foodbank, to churches, and to habitat for humanity projects, among others. Overall, a large impact was felt by the community itself.

22 New Member Meet & Greet - Fall

Ohio Kappa

1. Project Information

- i. Date(s): 10/26/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	12
Electees	10

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**
Eligible candidates were given an opportunity to socialize with chapter leadership and members before elections were held.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Encourage new membership and chapter involvement
- iii. **Organization and Administration**
N/A
- iv. **Total Cost**
\$55.0
- v. **Cost Breakdown**
Pizza was provided to the attendees.
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
Members encouraged eligible students to initiate into TBP and answered questions initiates had about the organization, activities, etc.

23 Fall Initiation

Ohio Kappa

1. Project Information

- i. Date(s): 10/28/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	8
Electees	22

- v. Average number of hours per person spent:

Participating	Organizing
4.0	3.0

2. Project Evaluation

- i. **General Description**

Current members were given the opportunity to assist with the initiation ceremony through planning or other roles. They were also welcome to attend that initiation dinner.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Strengthening chapter bonds
 - b. Welcoming new members
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$1610.0
- v. **Cost Breakdown**

Dinner was provided to initiates, family, and current members for \$400. Our chapter inducted 22 members, so our cost to HQ was \$1210. The total cost of initiation was \$1610.
- vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

A decent number of new members were initiated during this ceremony and most of the officers were present during the ceremony in support.

24 Best Bent Competition - Fall

Ohio Kappa

1. Project Information

- i. Date(s): 10/28/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	8
Electees	22

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**

For their initiation night, electees created the TBP bent out of a craft media of their choice (i.e. Legos, baked goods, paintings, etc.). Current members judged the electees' crafts based on creativity.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Strengthening chapter bonds
 - b. Welcoming new members
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$10.0
- v. **Cost Breakdown**

A \$10 gift card was given to the initiate whose bent was voted the most creative.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

All the initiates created unique bents, and enjoyed their first activity as official TBP members.

25 Engineering Futures: First Contact

Ohio Kappa

1. Project Information

- i. Date(s): 10/30/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
Members learned how to communicate with purpose in the workplace.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Improve members' communication skills in a professional environment
- iii. **Organization and Administration**
This session was organized and run by TBP district leaders.
- iv. **In Conjunction With**
TBP District Seven
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A
- viii. **Overall Evaluation**
Members gained valuable social skills that will be useful tools in professional environments.

26 Engineering Futures: Let's Talk

Ohio Kappa

1. Project Information

- i. Date(s): 10/30/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
Members learned how to effectively and professionally communicate about problems in the workplace.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Improve members' communication skills in a professional environment
- iii. **Organization and Administration**
This session was organized and run by TBP district leaders.
- iv. **In Conjunction With**
TBP District Seven
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A
- viii. **Overall Evaluation**
Members gained valuable social skills that will be useful tools to resolve problems in professional environments.

27 Engineering Futures: It's Complicated

Ohio Kappa

1. Project Information

- i. Date(s): 10/30/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
Members learned how to communicate about complex or confusing topics in the workplace.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Improve members' communication skills in a professional environment
- iii. **Organization and Administration**
This session was organized and run by TBP district leaders.
- iv. **In Conjunction With**
TBP District Seven
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A
- viii. **Overall Evaluation**
Members gained valuable social skills that will be useful tools to explain difficult concepts in the workplace.

28 Rock Painting - Fall

Ohio Kappa

1. Project Information

- i. Date(s): 11/03/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	4

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Members used spray paint to decorate the spirit rock in the center of campus with the bent.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Increase chapter visibility on campus
 - b. Promote chapter pride on campus
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$10.0
- v. **Cost Breakdown**

Spray paint was purchased for \$10.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

Members met to socialize and display chapter pride on campus. Attendance was limited, likely due to the time, which was late evening on a weekday, many members had left campus for the day.

29 Fall Officer Meeting Six

Ohio Kappa

1. Project Information

- i. Date(s): 11/22/21
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	9
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Full general description in PDF under additional attachments. The officers worked on our chapter improvement plan during this meeting.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage active membership
 - b. Keep TBP organized
 - c. Keep TBP officers organized
- iii. **Organization and Administration**

Hailey Gerrow, the president, led this meeting. Dunia Jaffal took notes during the meeting.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A
- vi. **Special Problems Encountered**

N/A

vii. Overall Evaluation

Implement several ideas to become a more organized chapter and subsequently achieve more active membership participation.

3. Additional Attachments

Figure 2:

- a. Chapter Improvement Plan
 - i. Brainstorming Issues for improvement (specifics or broad areas)
 1. Hailey - transfer everything to teams, redo the bulletin board, better system for keeping track of member hours
 2. Amy - transitioning google drive to Microsoft Teams?, documenting initiation better for new officers, advertising for officer positions more
 3. Nadine - better way to market events, sign-ups, and monthly in-person meetings, providing specific outline/material for leadership members depending on position, "service" opportunities that benefit the college (i.e. volunteering at events, partnering w student orgs, tutoring)
 4. Emily - Increasing/enforcing active member participation - end of the semester incentive for completing hours?
 5. Dunia- a better system for monitoring hours and communicating with members who have not reached their required hours, better advertising for events, easier way to sign up for events, easier way for members to view upcoming events (excel sheet can be hard to find), bonding events for officers
 6. Abby - better documentation of event attendance & general information, reorganization of past files in Drive (archive most, and save important ones for reference in another folder)
 7. Erica- full team activities to get to know everyone, make actual rules and repercussions for not meeting the hours requirement (or a reward for meeting them), make a way for members to track their hours (shared google sheet), send the excel sign-up sheet with every email so people don't lose it
 8. Tim Hudak - We have a lot of money in our account, we should maybe set up some chapter scholarships. Maybe a bunch of small ones to spread it out among members. Say 8 250\$ scholarships? A better variety of volunteer events off campus.
 9. Clark Bates - Use Roo Connect events for each of our events and to track attendance. (can scan zip cards even). Possibly a "wall of fame" on the bulletin board to show off who has done the most hours.
 - ii. Narrowing down ideas
 1. Event attendance (sign ups)
 2. End of the year event
 3. Documentation
 4. Distributing money

30 Spring Officer Meeting One

Ohio Kappa

1. Project Information

- i. Date(s): 01/13/22
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**
 - a. Future Meetings
 - i. Thursdays at 5:30 p.m. starting January 27th
 - b. Organization Updates
 - i. Moved office from Quaker to ASEC (in the old library)
 - 1. Need to contact someone to ask unlock the door if entering after hours
 - ii. Still looking for a biomedical advisor
 - 1. Reached out to 2 professors
 - iii. Transitioned from Google Docs to Microsoft Teams
 - 1. Need to organize results from spring membership update survey
 - c. Spring Semester Kick-Off Meetings
 - i. Tuesday January 18th at 5 p.m. & Wednesday January 19th at 7 p.m.
 - ii. Might need back up to lead Wednesday meeting
 - 1. Amy & Tim can come for assistance
 - d. Spring Semester Events
 - i. Need a finalized list of events for district meeting on Saturday January 15th
 - ii. Social Events
 - 1. All are posted on Teams page, expect for Pi Day

- a. Pi Day 3.14 mile hike that can be used for social or volunteer hours will be added to the list
- iii. Volunteer Events
 - 1. Tyler will update the list
 - 2. Hailey emailed the Akron-Canton Foodbank, so just waiting for a response back
 - 3. Need to find more K-12 outreach events for this semester
- e. District Meeting
 - i. Saturday January 15th from 9:00 a.m. – 3:00 p.m.
 - ii. Hailey will attend
- f. Advisor Meeting
 - i. January 21st at 1:00 p.m.
 - ii. Need volunteers to attend
 - 1. The following can attend: Brian, Amy, Abigail, Emily, and Tim
- g. Officer Transitions for Fall 2022
 - i. Take place around spring break (March 21st – 27th)
 - ii. Current officers should consider what positions they would like to have next school year
- h. Member Hours
 - i. Will make an Excel sheet in Teams for members to easily see their completed social and volunteer hours
 - ii. Giving out various prizes throughout the semester for completing membership hours
- i. Initiation
 - i. Plan to hand out eligibility letters the week of February 1st
 - ii. New Member Orientations set for February 15th at 5:00 p.m. and February 16th at 7:00 p.m.
 - iii. Initiation is set for March 10th
- j. Budget
 - i. Tim can start work on social e
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Planning for spring events
 - b. Preparations for advisor meeting
 - c. Improve chapter organization
 - d. Encourage return to more normal participation in TBP events
- iii. **Organization and Administration**

Hailey Gerrow, the president, led this meeting. Dunia Jaffal took notes during the meeting.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**
 - a. Action Items:
 - i. Hailey:
 - 1. Provide update from foodbank
 - 2. Attend district meeting
 - 3. Attend advisor meeting

- ii. Amy:
 - 1. Attend advisor meeting
- iii. Brian:
 - 1. Attend advisor meeting
- iv. Abigail:
 - 1. Attend advisor meeting
 - 2. Continue updating project reports
- v. Tim:
 - 1. Attend advisor meeting
 - 2. Start work on spring expenditures
- vi. Emily:
 - 1. Finalize social events list with Pi Day hike
 - 2. Attend advisor meeting
- vii. Tyler:
 - 1. Update volunteer event list
- viii. Erica:
 - 1. Keep promoting TBP and our events through our social media pages
- ix. Nadine:
 - 1. Look for possible K-12 events our chapter could participate at

31 Spring Kick-Off Meeting

Ohio Kappa

1. Project Information

- i. Date(s): 01/19/22 - 01/20/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	41
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
Detailed description of meeting provided in attachment below.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Encourage active membership
- iii. **Organization and Administration**
Hailey Gerrow, the president, led this meeting
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
N/A
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
Attending members were accepting of the membership hours requirement.

3. Additional Attachments

Figure 3: Detailed description of the meeting

- a. Introduced student officers and members
- b. Reviewed popular Fall 2021 events
 - i. Some include Roo Lounge Food & Fun, Chill Ice Cream Social, and the soccer stadium clean-ups
- c. Recapped National Convention
 - i. In-person events cancelled due to Covid-19
 - ii. Our chapter received the Projects Award and the Chapter Excellence Award for the 2020-2021 academic year
- d. Reviewed campus Covid-19 requirements
 - i. Currently, we are allowed to hold any events on campus as long as we follow indoor masking rules
 - ii. If anything changes, we will make arrangements later in the semester
- e. Previewed Spring 2022 Volunteer Events
 - i. Haven of Rest Hot Meals
 - ii. Akron-Canton Foodbank
 - iii. K-12 Partnership with Pennsylvania Intermediate
 - iv. Home School Science with AGPA
 - v. Asynchronous Projects
 - 1. The Valentine Project
 - 2. Charity Miles
- f. Discussed Women in Engineering Shadow Day Event
 - i. March 8th 8:30 a.m. – noon
 - ii. High school students would follow a member around and observe their morning schedule, including classes and extra-curriculars
 - iii. Members were encouraged to participate to complete their volunteer hours requirement
- g. Previewed Spring 2022 Social Events
 - i. Roo Lounge Pizza Party in February
 - ii. Chill Ice Cream Social on April 25th
 - iii. Valentine Card Making on February 9th
 - iv. Men's Basketball Game on January 22nd
 - v. New Member Meet & Greet on March 28th
 - vi. Pi Day Walk on March 14th
 - vii. World Water Day Event on March 22nd
 - viii. Rock Painting on April 6th
- h. Discussed Spring 2022 Initiation
 - i. March 10th at 6:00 p.m.
 - ii. Ceremony followed by dinner and Best Bent Competition
 - iii. Members can earn volunteer hours helping in the ceremony and social hours attending dinner and the Best Bent Competition

32 Spring Advisor Meeting One

Ohio Kappa

1. Project Information

- i. Date(s): 01/21/22
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	6
Officers	7
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
Detailed meeting description provided as attachment below.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Reviewing Fall 2021 events and initiation
 - b. Planning for Spring 2022 events
 - c. Form a relationship with the chapter's advisors
 - d. Updating the advisors on the chapter's financial status
 - e. Planning for Spring 2022 initiation
- iii. **Organization and Administration**
Hailey Gerrow, the president, led this meeting
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
N/A
- vi. **Special Problems Encountered**
N/A

vii. **Overall Evaluation**

- a. Give out scholarships
- b. Appoint biomedical advisor
- c. Begin search for new office

3. **Additional Attachments**

Figure 4: General Description of items covered at the meeting

- a. Discussed open biomedical advisor position
 - i. Dr. Marie Saunders volunteered
 - 1. Currently not active undergraduate faculty member but works as graduate administrator for dean
 - 2. Akron alumni, was eligible to join in undergraduate career but never did
 - ii. Concerns over lack of undergraduate presence from advisors
 - 1. Advisors suggested possibly having Dr. Saunders become biomedical advisor and graduate school contact for TBP
 - iii. Hailey will contact Dr. Saunders to see if she what roll she wants to take as biomedical advisor
 - iv. Could initiate her this spring with advisory board's approval
 - 1. Reviewed initiation criteria from HQ for alumni
- b. Reviewed Fall 2021 Report status
 - i. Have received grades for all Fall 2021 initiation reports
 - ii. Turned in roll book signatures and initiation fees
 - iii. Completed and uploaded all Fall 2021 social and volunteer events to reporting website
 - iv. Currently on track to receive Chapter Excellence Award
- c. Recapped National Convention
 - i. In-person events cancelled due to Covid-19
 - ii. Our chapter received the Projects Award and the Chapter Excellence Award for the 2020-2021 academic year
- d. Provided chapter organization updates
 - i. Moved office from Quacker to old ASEC library
 - 1. New office is locked and Katey Yinger has only key
 - 2. Really only have access during workday hours Monday – Friday
 - 3. Advisors suggested this is good temporary solution, but would be beneficial to find a better and more easily accessible location in future
 - ii. Transitioned from Google to Microsoft Teams for main communication
- e. Highlighted popular Fall 2021 Events
 - i. Roo Lounge Food & Fun
 - ii. Chill Ice Cream Social
 - iii. Soccer stadium clean-ups
- f. Reviewed Fall 2021 Initiation
 - i. 22 new members were inducted
 - ii. No district directors or advisors were able to attend
 - iii. Ceremony was held in person
 - iv. Marlee Hansen won Best Bent Competition

33 Men's Basketball Game - Akron vs. Eastern Michigan

Ohio Kappa

1. Project Information

- i. Date(s): 01/22/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	8
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**

Wanted to support one of our athletic teams at a home game. Members were encouraged to meet at the game to cheer on the Zips.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Supporting the University of Akron Men's Basketball team
 - b. Encouraging a sense of active involvement of TBP members on campus
- iii. **Organization and Administration**

The athletic department was responsible for the game itself
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

A TBP officer was present to record member attendance.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

Limited attendance is expected to have resulted from the earliness in the semester and type of event. The game was not against one of our rivals, which likely would have improved attendance.

34 Spring Officer Meeting Two

Ohio Kappa

1. Project Information

- i. Date(s): 01/27/22
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

- a. Discussed advisor updates
 - i. Hailey spoke with Dr. Saunders, and she will fill the biomedical engineering advisor position
 - ii. Dr. Veillette is retiring after this semester
 - 1. Next president will need to find new electrical engineering advisor
- b. Discussed chapter scholarship plan
 - i. Tim will update Hailey if we received money from HQ
 - ii. Committee of 5 chapter members will vote on winners
 - 1. Committee members won't be eligible for scholarship
 - 2. Erica volunteered to be officer in charge of committee
 - 3. Deadline will be March 1st
 - 4. Prompt: In 750 words or less write an essay describing each of the following:
 - a. Why did you choose to major in engineering?
 - b. What sets you apart from your peers?
 - c. What financial need do you have for this scholarship?
 - d. How has being a member of TBP benefitted you?
 - e. What community outreach have you participated in, if none yet what event would you like to do?"

5. Officers should consider what we want to show in our video
 - c. Update on volunteer events
 - i. No response yet from Akron-Canton Foodbank
 - ii. Pennsylvania Intermediate Video for K-12 outreach
 1. Will be sometime in April
 2. 1 hour session
 3. Can record video & show anything
 - a. Q&A
 - b. At-home experiments
 - c. Anything related to engineering
 - iii. Excel sheet needs to be updated on Teams
 1. Tyler will handle this
 - d. Update on social events
 - i. Need to purchase gift cards for events
 1. Emily will update Tim what type of how many gift cards to purchase
 - e. Initiation update
 - i. Dr. Cutwright sent the eligibility list this week
 - ii. Junior letters are finished, but Hailey needs help with senior letters
 1. Amy will help Hailey finish letters
 - iii. Abigail submitted eligibility report
 - iv. Initiation materials were ordered
 - ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Keep TBP officers updated
 - b. Give back to TBP members
 - c. Keep members involved
 - d. Increase TBP membership
 - iii. **Organization and Administration**
Hailey Gerrow, the president, led this meeting.
 - iv. **Total Cost**
\$0.0
 - v. **Cost Breakdown**
N/A
 - vi. **Special Problems Encountered**
N/A
 - vii. **Overall Evaluation**
 - a. Action Items:
 - i. Hailey:
 1. Finish eligibility letters
 2. Come up with outreach video ideas
 - ii. Amy:
 1. Finish eligibility letters
 2. Come up with outreach video ideas
 - iii. Brian:
 1. Come up with outreach video ideas
 - iv. Abigail:

1. Continue updating reports
2. Come up with outreach video ideas
- v. Dunia:
 1. Come up with outreach video ideas
- vi. Tim:
 1. Come up with outreach video ideas
 2. Update Hailey on fund status from HQ
- vii. Clark:
 1. Come up with outreach video ideas
- viii. Erica:
 1. Come up with outreach video ideas
- ix. Emily:
 1. Come up with outreach video ideas
 2. Update Tim on gift card expenses
- x. Nadine:
 1. Come up with outreach video ideas
- xi. Tyler:
 1. Update volunteer event spreadsheet on Teams

35 Valentine Card Making

Ohio Kappa

1. Project Information

- i. Date(s): 02/09/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	9
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**
Members met to decorate Valentine's Day cards for friends, family, and for the Valentine Project.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Encourage a sense of a community amongst TBP members
- iii. **Organization and Administration**
A TBP officer was present to record attendance.
- iv. **Total Cost**
\$60.0
- v. **Cost Breakdown**
Craft supplies were purchased for \$60.
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
Limited attendance is expected to have resulted from the time of this event, which was in the evening on a week night after many members had left campus for the day.

36 Haven of Rest - February

Ohio Kappa

1. Project Information

- i. Date(s): 02/12/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	4.0

2. Project Evaluation

- i. **General Description**
Members volunteered their time to assist a local shelter/donation center.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Supporting the University of Akron
- iii. **Organization and Administration**
Haven of Rest hosted the event and provided any necessary equipment.
- iv. **In Conjunction With**
Haven of Rest Donation Center
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A
- viii. **Overall Evaluation**
Members were able to help the Haven of Rest volunteers sort and store donations.

37 New Member Orientation - Spring

Ohio Kappa

1. Project Information

- i. Date(s): 02/15/22 - 02/16/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	18

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Eligible candidates were allowed to attend an information session on TBP selection criteria and active membership requirements. The candidates were also able to ask present officers any questions they had about TBP membership.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage chapter growth
 - b. Improve TBP presence across campus
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

A TBP officer was present to record electee attendance.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

Eligible students were encouraged to join the chapter, and they received a clear set of expectations for TBP membership.

38 Spring Advisor Meeting Two

Ohio Kappa

1. Project Information

- i. Date(s): 02/17/22
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

i. General Description

- a. Continued tabled discussion on open biomedical advisor position
 - i. Dr. Marie Saunders volunteered
 - 1. Currently not active undergraduate faculty member but works as graduate administrator for dean
 - 2. Akron alumni, was eligible to join in undergraduate career but never did
 - ii. Concerns over lack of undergraduate presence from advisors
 - 1. After speaking with Hailey, Dr. Saunders would like more involvement in undergraduate position & believes TBP would give her that opportunity
 - 2. Advisors concerned that Dr. Saunders' schedule would impact her time for TBP advisory board position
 - 3. Advisors also concerned that current undergraduate students would have a hard time connecting with a professor outside of the undergraduate department
 - iii. Two options discussed moving forward:
 - 1. Initiate Dr. Saunders as an eminent engineer & vote at a later time to determine whether she will be on the advisory board
 - 2. Vote now to determine whether Dr. Saunders will join the advisory board and then begin initiation process.

iv. Officers and advisors voted to initiate Dr. Saunders in Spring 2022 & table vote to determine whether she will join the advisory board at a later time

ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

- a. Fill empty advisory board position
- b. Form a relationship with the chapter's advisors

iii. **Organization and Administration**

Hailey Gerrow, the president, led this meeting

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Begin initiation process for Dr. Saunders as an eminent engineer

39 Engineering Futures: Teaming Up

Ohio Kappa

1. Project Information

- i. Date(s): 02/19/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
Members learned how to best work in teams in the workplace.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Improve members' teamwork skills in a professional environment
- iii. **Organization and Administration**
This session was organized and run by TBP district leaders.
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
N/A
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
Members gained valuable teamwork skills that will be useful tools in professional environments.

40 Engineering Futures: Speaking Up

Ohio Kappa

1. Project Information

- i. Date(s): 02/19/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
Members learned how to properly address issues above their job function in the workplace environment.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Improve members' communication skills in a professional environment
- iii. **Organization and Administration**
This session was organized and run by TBP district leaders.
- iv. **In Conjunction With**
TBP District Seven
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A
- viii. **Overall Evaluation**
Members gained valuable insight as to what helps employees earn promotions in the workplace.

41 Engineering Futures: Leveling Up

Ohio Kappa

1. Project Information

- i. Date(s): 02/19/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**
Members learned about receiving promotions in the workplace.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Improve members' skills to help them earn promotions in their careers.
- iii. **Organization and Administration**
This session was organized and run by TBP district leaders.
- iv. **In Conjunction With**
TBP District Seven
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A
- viii. **Overall Evaluation**
Members gained valuable communication and leadership skills that will be useful tools in professional environments.

42 ESC Food Drive

Ohio Kappa

1. Project Information

- i. Date(s): 02/21/22 - 02/25/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Members participated in the Engineering Student Council's food drive for Engineers Week.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Supporting the Engineering Student Council
- iii. **Organization and Administration**

Engineering Student Council organized the food drive.
- iv. **In Conjunction With**

Engineering Student Council
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

Members emailed photos of their donations to a TBP officer.
- vii. **Special Problems Encountered**

N/A
- viii. **Overall Evaluation**

The food drive was very successful, and TBP had the most donations out of the participating organizations.

43 Spring Officer Meeting Three

Ohio Kappa

1. Project Information

- i. Date(s): 02/24/22
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	8
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

- a. Overviewed initiation details
 - i. Ceremony will take place in the College of Arts & Sciences room 136
 - 1. Room has windows, so will need curtains or sheets to make it dark enough
 - 2. Will set up a time between February 28th and March 4th for officers to view the room to see what changes need to be made
 - ii. Dinner will take place in the College of Art & Sciences room 107
 - 1. Discussed having pasta provided through university catering or possibly Chick-Fil A
 - a. Unsure if Chick-Fil can be done through the university
 - b. Hailey will follow up to determine if this is an option
 - iii. Able to start setting up the room by 5:30 p.m.
 - 1. Hailey, Amy, Dunia, Nadine, Brian, & Erica can begin set up at this time
 - iv. Discussed reading roles
 - 1. Hailey, Jake, Dunia, Nadine, & Tim can read
 - 2. Need someone to handle the light box
 - v. Amy will fill in for Clark as the director since he is on co-op
 - vi. Need people to handle check-in, dinner, and best bent competition
 - 1. Emily, Erica, Abigail, Brian, and possibly Tyler will handle this

- vii. Need someone to make survey with letters of intent to send to rest of chapter to vote on
 - 1. Dunia volunteered to send the survey on February 28th
 - b. Discussed email received from Omicron Delta Kappa
 - i. Leadership society on campus that hosts Passion Awards to honor outstanding professors across campus every year
 - ii. Want to partner with TBP
 - 1. Need to select professor to honor, sponsor trophy to give (about \$60-\$70), & have members attend award ceremony (sometime in late April)
 - 2. Officers will split the cost of trophy and attend award ceremony
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Keep TBP officers updated
 - b. Increase TBP membership
 - c. Prepare for Spring 2022 initiation
- iii. **Organization and Administration**
Hailey Gerrow, the president, led this meeting.
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
N/A
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
 - a. Action Items:
 - i. Hailey:
 - 1. Contact dining services to determine initiation dinner
 - 2. Help set up initiation ceremony
 - 3. Attend initiation
 - ii. Amy:
 - 1. Lead initiation ceremony
 - iii. Brain:
 - 1. Help set up initiation ceremony
 - 2. Attend initiation
 - iv. Abigail:
 - 1. Attend initiation
 - v. Dunia:
 - 1. Send out chapter survey with letters of intent
 - 2. Help set up initiation ceremony
 - 3. Attend initiation
 - vi. Tim:
 - 1. Attend initiation
 - vii. Erica:
 - 1. Help set up initiation ceremony
 - 2. Attend initiation
 - viii. Emily:
 - 1. Attend initiation

ix. Nadine:

1. Help set up initiation ceremony
2. Attend initiation

x. Tyler:

1. Attend initiation

44 Scholarship Committee

Ohio Kappa

1. Project Information

- i. Date(s): 03/02/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**

Members met to read and rank applicant's essay submissions for the chapter scholarship. These members were exempt from receiving the scholarship. Essays were evaluated anonymously, using a rubric.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Give back to TBP members
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$1000.0
- v. **Cost Breakdown**

A TBP officer was present to record electee attendance. The first-place winner will receive a \$500 scholarship and the two runners-up will receive a \$250 scholarship.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

All the essay submissions were evaluated, and the scholarship winners were determined to be: Nadine Salem, Jake Wise, and Clark Bates

45 Haven of Rest - March

Ohio Kappa

1. Project Information

- i. Date(s): 03/05/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	4.0

2. Project Evaluation

- i. **General Description**
Members volunteered their time to assist a local shelter/donation center.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Supporting the University of Akron
- iii. **Organization and Administration**
Haven of Rest hosted the event and provided any necessary equipment.
- iv. **In Conjunction With**
Haven of Rest Donation Center
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A
- viii. **Overall Evaluation**
Members were able to help the Haven of Rest volunteers sort and store donations.

46 SWE Shadow Day

Ohio Kappa

1. Project Information

- i. Date(s): 03/08/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	4.0

2. Project Evaluation

- i. **General Description**

Members partnered with the Society of Woman Engineers to allow local high school students to shadow them throughout their classes and other campus activities.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a campus involvement
 - b. Supporting and encouraging future engineering students
- iii. **Organization and Administration**

SWE organized the event and connected the TBP members with their high school students.
- iv. **In Conjunction With**

Akron Chapter of the Society of Woman Engineers
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

N/A
- vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

Members were able to help high school students learn about the various aspects of obtaining an engineering degree.

47 Home School Science

Ohio Kappa

1. Project Information

i. Date(s): 03/08/22

ii. New/Recurring Project: New

iii. Project Areas:

Custom

Community/Liberal Culture

University/College

Profession/Engineering

Chapter/Social

Education/Professional Development

K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

i. General Description

Members partnered with home-schooled high school students to assist them with various STEM activities.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Supporting and encouraging future engineering students

iii. Organization and Administration

N/A

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. Special Problems Encountered

N/A

vii. Overall Evaluation

Members were able to help home-schooled students complete their activities and learn about different engineering programs.

48 Spring Officer Meeting Four

Ohio Kappa

1. Project Information

- i. Date(s): 03/08/22
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Officers	9
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

- a. Several officers met to examine the initiation room and go over last-minute initiation details
- i. Ceremony room moved to College of Business Administration room 132.
 - 1. Room is darker than previous one, but it still needed additional curtains to darken it
- ii. Room set up will begin at 5:30 pm
 - 1. Hailey, Amy, Dunia, Nadine, Abigail, Brian, & Tim can begin set up at this time
- iii. Discussed reading roles
 - 1. Hailey, Jake, Dunia, Nadine, Jake, & Tim can read
 - 2. Nadine will handle the light box
 - 3. Sarah will handle check in
- iv. Amy will fill in for Clark as the director since he is on co-op
- v. Erica will remain the College of Arts & Sciences room 107 for electees to drop off bents and help the catering company set up for dinner

ii. Purpose and Relationship to Objectives of Tau Beta Pi

- a. Keep TBP officers updated
- b. Increase TBP membership
- c. Prepare for Spring 2022 initiation

iii. **Organization and Administration**

Hailey Gerrow, the president, led this meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

a. Action Items:

i. Hailey:

1. Help set up initiation ceremony
2. Attend initiation

ii. Amy:

1. Lead initiation ceremony

iii. Brain:

1. Help set up initiation ceremony
2. Attend initiation

iv. Abigail:

1. Attend initiation

v. Dunia:

1. Help set up initiation ceremony
2. Attend initiation

vi. Tim:

1. Attend initiation

vii. Erica:

1. Help set up initiation ceremony
2. Attend initiation

viii. Emily:

1. Attend initiation

ix. Nadine:

1. Help set up initiation ceremony
2. Attend initiation

49 Spring Initiation

Ohio Kappa

1. Project Information

- i. Date(s): 03/10/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	18

- v. Average number of hours per person spent:

Participating	Organizing
4.0	3.0

2. Project Evaluation

- i. **General Description**

Current members were given the opportunity to assist with the initiation ceremony through planning or other roles. They were also welcome to attend that initiation dinner.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Strengthening chapter bonds
 - b. Welcoming new members
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$1410.0
- v. **Cost Breakdown**

Dinner was provided to initiates, family, and current members for \$420. Our chapter inducted 18 members, so our cost to HQ was \$990. The total cost of initiation was \$1410.
- vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

A decent number of new members were initiated during this ceremony and most of the officers were present during the ceremony in support.

50 Best Bent Competition - Spring

Ohio Kappa

1. Project Information

- i. Date(s): 03/10/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	18

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**

For their initiation night, electees created the TBP bent out of a craft media of their choice (i.e. Legos, baked goods, paintings, etc.). Current members judged the electees' crafts based on creativity.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Strengthening chapter bonds
 - b. Welcoming new members
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$10.0
- v. **Cost Breakdown**

A \$10 gift card was given to the initiate whose bent was voted the most creative.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

All the initiates created unique bents, and enjoyed their first activity as official TBP members.

51 Pi Day Walk

Ohio Kappa

1. Project Information

- i. Date(s): 03/14/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	12
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**

Members met to celebrate Pi Day on a 3.14-mile hike around campus.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community amongst TBP members
 - b. Improve TBP presence across campus
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

A TBP officer was present to record member attendance.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

Eligible students were encouraged to join the chapter, and they received a clear set of expectations for TBP membership.

52 World Water Day

Ohio Kappa

1. Project Information

- i. Date(s): 03/22/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**

During spring break, members were encouraged to enjoy time outside, and they were especially encouraged to do so on World Water Day.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community amongst TBP members
 - b. Encourage members to properly care for environment
- iii. **Organization and Administration**

Members emailed a picture of themselves near a body of water to TBP officers.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

Members enjoyed taking a break from school by hiking and viewing local bodies of water.

53 New Member Meet & Greet - Spring

Ohio Kappa

1. Project Information

- i. Date(s): 03/28/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	7

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**
New initiates were given an opportunity to socialize with chapter leadership and members after initiation was held.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
Encourage new membership and chapter involvement
- iii. **Organization and Administration**
N/A
- iv. **Total Cost**
\$80.0
- v. **Cost Breakdown**
Pizza was provided to the attendees for \$80.
- vi. **Special Problems Encountered**
N/A
- vii. **Overall Evaluation**
Members encouraged eligible students to initiate into TBP and answered questions initiates had about the organization, activities, etc.

54 Bent Shining - Spring

Ohio Kappa

1. Project Information

- i. Date(s): 03/30/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**

Members polished the TBP bent on campus each semester, or at least once each school year, since it is a symbol of our chapter's pride and presence on campus.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Increase chapter visibility on campus
 - b. Promote socialization amongst chapter members
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

Only brass polish and rags were required for this event.
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**

Attendees were given a chance to strengthen bonds within the chapter and help display chapter pride on campus. Attendance was lower than expected, likely due to the time of the event, which was midday, when most members have class.

55 Haven of Rest - April

Ohio Kappa

1. Project Information

- i. Date(s): 04/02/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	4.0

2. Project Evaluation

- i. **General Description**
Members volunteered their time to assist a local shelter/donation center.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community involvement
 - b. Supporting the University of Akron
- iii. **Organization and Administration**
Haven of Rest hosted the event and provided any necessary equipment.
- iv. **In Conjunction With**
Haven of Rest Donation Center
- v. **Total Cost**
\$0.0
- vi. **Cost Breakdown**
N/A
- vii. **Special Problems Encountered**
N/A
- viii. **Overall Evaluation**
Members were able to help the Haven of Rest volunteers sort and store donations.

56 Roo Lounge Food & Fun - Spring

Ohio Kappa

1. Project Information

- i. Date(s): 04/12/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	9
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**

Members were encouraged to meet at the Roo Lounge to enjoy pizza and bowl.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Strengthening chapter moral and member connections
 - b. Encouraging a sense of active involvement of TBP members on campus
- iii. **Organization and Administration**

The Roo Lounge reserved bowling lanes for TBP.
- iv. **In Conjunction With**

Roo Lounge
- v. **Total Cost**

\$80.0
- vi. **Cost Breakdown**

A TBP officer was present to record member attendance. Pizza was purchased for \$80 for the attendees.
- vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

A good number of members attended for a chance to relax, socialize, and take a break from their studies.

57 Rock Painting - Spring

Ohio Kappa

1. Project Information

- i. Date(s): 04/20/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	14
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

Members used spray paint to decorate the spirit rock in the center of campus with the bent.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Increase chapter visibility on campus
 - b. Promote chapter pride on campus
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$10.0
- v. **Cost Breakdown**

Spray paint was purchased for \$10.
- vi. **Special Problems Encountered**

The event was originally scheduled for April 6th, but due to rainy weather was moved to April 6th.
- vii. **Overall Evaluation**

Members met to socialize and display chapter pride on campus.

58 Spring Officer Meeting Five

Ohio Kappa

1. Project Information

- i. Date(s): 04/21/22
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Incoming Officers	4
Officers	7
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

- a. Current officers met with the newly elected officers to go over their responsibilities and last-minute items for the year
 - i. Current officers prepared and provided descriptions of their responsibilities for the incoming officers
 - ii. Current officers showed members how to access the reporting website and other important documents/forms in the chapter Teams page
 - iii. Current officers provided contact information for incoming officers for any questions that may arise
- b. Project reports need to be finished & submitted
 - i. Abigail will handle this
- c. Plan to schedule initial 2022-2023 meeting early in summer (June/July)
 - i. Nadine will handle this
- d. Planning for Fall 2022 events should start now
 - i. Marian & Juliana will begin this
- e. Still need to fill biomedical advisor & electrical/computer advisor roles
 - i. Nadine will begin looking into this

- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Keep TBP officers updated
 - b. Increase TBP membership
 - c. Prepare for 2022-2023 school year
- iii. **Organization and Administration**

Hailey Gerrow, the president, led this meeting.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A
- vi. **Special Problems Encountered**

N/A
- vii. **Overall Evaluation**
 - a. Action Items:
 - i. Hailey:
 - 1. Assist Nadine with transition
 - ii. Abigail:
 - 1. Finish project reports
 - iii. Nadine:
 - 1. Schedule summer officer planning meeting
 - 2. Begin search for two new advisors
 - iv. Marian:
 - 1. Begin planning for Fall 2022 social events
 - v. Juliana:
 - 1. Begin planning for Fall 2022 volunteer events

59 Study Break and Chill (Ice Cream) - Spring

Ohio Kappa

1. Project Information

- i. Date(s): 04/29/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**

Members walked to Chill Ice Cream in downtown Akron to take study break and eat some ice cream.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
 - a. Encourage a sense of a community amongst TBP members
 - b. Encourage event participation amongst TBP members
- iii. **Organization and Administration**

N/A
- iv. **Total Cost**

\$35.0
- v. **Cost Breakdown**

The cost above was used to pay for the members' ice cream.
- vi. **Special Problems Encountered**

The event was originally scheduled for 4/25, however, Chill was closed that day, so the event had to be rescheduled for 4/29.

vii. **Overall Evaluation**

Good bonding as a group. Great way for members in multiple branches of engineering to socialize. Attendance was less than initially expected due to the rescheduling of the event.