Table of Contents

Fall 2017 Officer Meeting Reports 3-30
Fall 2017 Event Reports 31-62

Spring 2018 Officer Meeting Reports 63-85
Spring 2018 Event Reports 86-125
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting    Date(s) of Project: 8/15

Project area:  __ Community/Liberal Culture   X University/College
               __ Profession/Engineering   X Chapter/Social   ___ Education/Prof. Dev.

Number of persons who participated in this project:    Officers: 10/10
                                                      Advisors: N/A

(Please attach a list of names.)

Hours spent on this project.    Organizing: 2   Participating: 1

DESCRIPTION:

I. General Description:
   • Professional Development tour of companies
     ■ Ideas on where?
     ■ Would be a lot of work and can overstep the co-op office
     ■ Can hold an information session
       • Share co-op experiences with like mini powerpoint presentations
       • Do it with the co-op office
       • Resume tips, mock interviews
         ● Come up with a list of questions to ask for mock interviews
         ● Co-op office has a lot of good question lists that they give out every year
     ■ Every single engineering society does their own type of event like this
   • 3 hours social, 4 hours volunteering main members
   • Initiates - weren’t sure how many events we would have after they receive their letters - need Mariah input
   • Conference travel plan - Chris needs to review; deadline Sept 1st
     ■ Need to submit plane plans
       • Don’t know if we have funding from the university yet
       • Don’t want to buy tickets yet
       • Mychal requested $350 for plane tickets
● Date to get back to them - about a month to approve last year’s budget request
● Mychal emailed Source to see where it is at
● USG votes for/against funding, probably haven’t met yet until the semester starts
● Should hear back early September
  ▪ Need Ticket receipt
  ▪ Need one other person to go to the conference - someone will be here next year
  ▪ Chris call HQ to get an extension
● Fall 2018 folder - Excel sheet with members list on it, can use to track attendance at events until Orgsync is up and running
  ■ Full email list also included
  ■ Taylor was working on graduation dates, Jon going to take care of it
  ■ Will send email out to everyone to see if they are on co-op to determine if they need hours this semester or not - Google Forms, Jon will set up
● Events
  ■ Source Leadership Retreat - 9am Saturday August 25th
    ▪ Everyone available should attend
    ▪ Explain how to use the source office/orgsync
    ▪ Travel requests/funding/rooms
    ▪ Alec and Mychal are attending
      ● Amanda, Chris for another organization
  ■ RooFest Sunday August 26th 12:30 pm - 3 SU
    ▪ 2 officers - Alec, Chris, Taylor
  ■ Leadership Retreat Friday, August 31st 11:45am
    ▪ Chris
    ▪ How to run outreach and local events
    ▪ How to set up fundraisers
    ▪ Emarket site usage to pay dues
    ▪ Recruitment processes
● Dates are pretty much picked out except for Inquire Innovate event
  ■ Who can email Heidi for date
● Game night - Kate reserved game room, did not charge us for it
  ■ Get a confirmation that we will not be charged - Kate
● Initiation date set in stone, Alec submitted request for room
  ■ Food - third floor of union and get food from university, $16 per person
    ▪ Typically do in fall because a lot of initiates
    ▪ Do both semesters here this school year?
  ■ OR spend like $14/person at Spaghetti Warehouse
    ▪ Typically do in spring
● Initiation fee still at $90 - do we want to raise it?
  ■ Put extra funds towards dinner
What else do we really spend money on that we are worried about the initiation fees?
  - Initiation futures event
  - At one point last year we were getting close to red
  - About $2k in the bank
  - Mychal emailed source about a month ago and we have about $1.4k in one of the accounts, 0 in the other

- Need 3 volunteer events between 10/17 and 11/10
  - Currently have Make a Difference Day
  - Requirement for initiates to do 2 volunteer events
  - Replay for Kids - dates pending
    - One near end of Oct/early Nov
  - Clean up a stadium
    - Register as an organization and do it as a fundraiser as well
    - Taylor will ask Pres of Akron Against Cancer how to contact someone to clean up
  - Talk to the rubber ducks for a source of fundraising - Taylor has a contact she can ask
    - Games go until end mid Sept and probably too early in the semester
  - Talking to Tools classes could count as volunteer hours
    - Not new initiates though
  - Boo at the Zoo - pass out candy to kids around Halloween time, not a fundraiser
    - Chris ask Mariah
  - BEST Medicine Competition with middle schoolers
    - Taylor can look into it, Chris ask Mariah
    - We could judge, mentoring is an entire semester of work (March - spring semester potential)

- Work with design teams?
  - A lot of top wigs at conference would like to see Tau Beta Pi more involved with design teams
  - Campaign to people in Tau Beta Pi to join design teams - design teams having membership problems or just engineering students in general
    - Help recruit for them
    - Have all presidents send a presentation as an event
    - Send mass email to advertise for teams
  - Don’t make our own design team
  - Offer volunteer days for ESDT events that need extra hands
    - Events pop up kinda quickly and can be sporadic

- Tutoring Event - Kate to email Dr. Julie for feedback on mock interview idea
  - Working with Dr. Julie to set up 3 5 star Friday events this semester
    - Tau Beta Pi co-host one: Mock interviews??
    - Be on tutoring schedule
    - Get hours to volunteer to be an interviewer
    - Can set the date, on a Friday during the day
- Either early in the day or later in the day - will suggest 3pm
  - Grad school panel, how to prepare for med school
- Engineering Futures - 2 RSVP’s so far
  - Can any officers attend? Signed up all of the officers and as more people signed up officers got off the hook
  - Send an email during the first or second week of school
  - Need 15 people to attend to be able to host these events in the future
  - Also have fliers to hang up once Kate back on campus
    - Don’t help that much
  - Can count as professional hours, can make it more mandatory if we have to
- Jon not going to be able to commit to amount of time to be National Vice President this semester
  - He will help with spreadsheets and other organizational IT stuff
  - Stepping down
  - 2 members interested in positions that didn’t end up getting positions
  - Does anyone want to step up?
    - Text Chris if interested
    - Preferably sooner rather than later
- Mychal - put if events require food on the semester events document so he can put in the appropriate requests/monitor funds
  - Kate, Alec, and Mariah can put if they want food at their events
  - Say what you want - general idea
  - Also add if you finished the room request - Green = good, Alec put in room request for initiation, Alec request food? Need to figure out restaurant

II. Purpose & Relationship to Objectives of TBP:
- Updates from each national officers: treasurer, secretaries, IT, VP, President
- Planning for Fall events
- Preparation for Advisors Meeting
- Eligibility and decision reporting on students on co-op this fall

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. Chris -
i. Call HQ to ask for extension on travel plan
ii. Talk to Mariah about BEST Medicine/Boo at the ZOO volunteer events
iii. Attend source training, leadership retreat, and roofest

b. Jon -
   i. Add graduation dates to members info spreadsheet
   ii. Set up Google Form to see what members are on co-op this semester

c. Taylor -
   i. Ask Akron Against Cancer about how to sign up for stadium clean up
   ii. Look into BEST Medicine for Spring
   iii. Table at Roofest

d. Alec -
   i. Research food options for initiation
   ii. Put if you need food in events list spreadsheet
   iii. Table at Roofest, attend source training

e. Kate -
   i. Talk to Dr. Julie about mock interview event during 5 star Fridays
   ii. Put up Engineering Futures fliers/advertise
   iii. Add all officers to attendees list
   iv. Put if you want food in events spreadsheet
   v. Get confirmation that we won’t be charged for Game Room Night

f. Mychal -
   i. Continue to bug source for travel request approval
   ii. Start looking to order food for requests
   iii. Attend source training

g. Mariah -
   i. Put if you want food in events spreadsheet

h. Amanda -
   i. Confirm Replay for Kids dates with Heidi and share with group
   ii. Offer any days of service with ESDT to Tau Beta PI
   iii. Email Heidi for Inquire, Innovate Date
   iv. Attend source training (with another org)

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)

   a. Chris Heldman: President
   b. Alec Jerger: IT
   c. Ceara Stack: Corresponding Secretary
   d. Amanda Jancewicz: Recording Secretary
   e. Jon Wittmer: National VP
   f. Mychal Brady: Treasurer
g. Taylor Verba: Chapter VP
h. Kate Wegman: Chapter Events Director
i. Theresa Chappa: Webmaster
j. Mariah Costa: Public Outreach Director
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting Date(s) of Project: 8/29

Project area:  ___ Community/Liberal Culture  ___ University/College  X University/College  ___ Profession/Engineering  X Chapter/Social  ___ Education/Prof. Dev.

Number of persons who participated in this project:  Officers: 10/10  Advisors: N/A

(Please attach a list of names.)

Hours spent on this project. Organizing: 2  Participating: 1

DESCRIPTION:

I. General Description:
   • OrgSync update:
     ■ All September events are in OrgSync
   • Social Event: Soccer Game on Saturday September 1
     ■ Theresa will be there to sign people in
     ■ She can then input the hours per person per event in OrgSync
     ■ Verify that the member list from report of election will be put into OrgSync
   • KickOff Meeting:
     ■ Remind people that KickOff Meeting is required and that they must come to
     ■ Kate will take care of this email
     ■ Kate will indicate that if there are any questions or if they can't make it to email
       Alec Jerger
     ■ Alec will see how many people can't actually come and then we will move on
       from there
   • Engineering Futures:
     ■ Kate is going to send RSVP to the TBP member
     ■ Diversity Week will advertise it for us
     ■ Do not consider this a major event
   • Tools Classes:
     ■ Email will be sent out soon to ask who would be willing
     ■ Will get full week of people talking to Tools classes (30 min volunteer)
II. Purpose & Relationship to Objectives of TBP:
   ● Updates for Fall events and preparation

III. Organization & Administration: (in conjunction with another group?)
   N/A

IV. Cost & Personnel Requirements:
   N/A

V. Special Problems:
   N/A

VI. Overall Evaluation/Results (Be Specific):

   A. Action Items
      a. Figure out who our advisors are and will fix for kickoff meeting
      b. Kate: will schedule room for CoOp Panel (30 min)
      c. Once date is decided, then we can start working on finding people
      d. Then we can work on the food with Dr. Julie
      e. Taylor: will go through the slides that were created for the Kickoff Meeting

VII. Index of Exhibits: (Attendance)

   A. Attendees Present (Officers)
      a. Chris Heldman: President
      b. Alec Jerger: IT
      c. Ceara Stack: Corresponding Secretary
      d. Amanda Jancewicz: Recording Secretary
      e. Jon Wittmer: National VP
      f. Mychal Brady: Treasurer
      g. Taylor Verba: Chapter VP
      h. Kate Wegman: Chapter Events Director
      i. Theresa Chappa: Webmaster
      j. Mariah Costa: Public Outreach Director
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting Date(s) of Project: 9/6

Project area: __ Community/Liberal Culture X University/College
 __ Profession/Engineering X Chapter/Social __ Education/Prof. Dev.

Number of persons who participated in this project: Officers: 9/10 Advisors: N/A

(Please attach a list of names.)

Hours spent on this project. Organizing: 2 Participating: 1

DESCRIPTION:

I. General Description:
   ● Overall announcements:
     o Zips to STEM event in the spring
   ● Go over notes from advisor meeting: budget requirements, funding clarifications; set meeting over next few weeks
     o Members buy their own cords
     o No major events in the fall to spend money on
   ● Alec is official VP of National Chapter according to bylaws of constitution, need to fill position maybe in the spring semester

II. Purpose & Relationship to Objectives of TBP:
   ● Follow ups from advisor meeting
   ● Planning for the upcoming school year

III. Organization & Administration: (in conjunction with another group?)
   N/A

IV. Cost & Personnel Requirements:
   N/A

V. Special Problems:
VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. All Officers: prepare for welcome back meeting (September 6th, 2018)
      i. Who will present slides
   b. Ceara
      i. Work on project report

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Taylor Verba: Chapter VP
   c. Kate Wegman: Chapter Events Director
   d. Alec Jerger: National VP
   e. Ceara Stack: Corresponding Secretary
   f. Theresa Chappa: Webmaster
   g. Mariah Costa: Public Outreach Director
   h. Amanda Jancewicz: Recording Secretary
   i. Jon Wittmer: IT

B. Attendees Absent (Officers)
   a. Mychal Brady: Treasurer
Chapter Project Report

Project number: 4

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting Date(s) of Project: 9/10

Project area:  __ Community/Liberal Culture  
__ Profession/Engineering  
X University/College  
X Chapter/Social  
__ Education/Prof. Dev.

Number of persons who participated in this project:
Officers: 6/10
Advisors: N/A

(Please attach a list of names.)

Hours spent on this project. Organizing: 4 Participating: 1

DESCRIPTION:

I. General Description:

- Finance Update (Mychal):
  - Spending higher than income for fall budget
    - Dr. Cutright commented we should be spending more of our SAF account
    - Keep items in the budget and then not spend it
    - Accounted for lowest amount of initiation fees and highest costs for initiation dinner as a safeguard
  - Convention funding - no updates
    - Source office has completed their parts
    - Waiting for USG to provide us the funds
    - What happens if we do not get approved by Sept 17th?
      - Already notified headquarters we would be late for Sept 1st deadline
      - Alec to contact USG to see when they plan on evaluating
    - If it does not get approved, convince advisors to use SAF to send either Alec or Kate
      - Chris feels it is necessary
      - Or send Kate or Alec instead of Chris
  - Ready for advisors to look over
    - Chris will set up meeting
- Requires as many officers as possible to form quorum and vote to approve
  - 7 total officers/advisors
- Ceara Update: adding Alec as VP
  - Report already submitted and approved, website is not allowing any changes/amendment document
    - Problem with dates because dates have to start after officer report submission
  - Planning on sending an email to headquarters - Roger, Warren
  - May be late in submitting the next report due to this officer change, request a pass
  - Going through eligibility list
- Eligibility list - Chris to pull old one as example
  - Need to include everyone on co-op “delaying initiation”
    - Ensure that everyone on co-op in the fall is on the spring list
  - Need to elect candidates
  - No penalty for electing without initiating as long as they delay to spring
    - Got in trouble for rejecting members on co-op last year and them joining in spring
  - Do not re-assess GPA
    - Once you’re on the list you’re good
  - From Mary Teague (past President)
    - Mark students on co-op as postponed - not a member yet - in fall
    - In spring, add to report of election and eligibility list
    - Made notes on drive
- Amanda Update
  - Room requests for fall semester full officer meetings: SU 332
    - 9/6, 9/20, 10/11, 10/18, 11/15, 11/29
  - Chris request ASEC conference room for 10/4 and 11/1
  - Reporting
    - Amanda to provide running meeting notes
    - Ceara to update notes to formal reporting template
    - Events description column in the fall events spreadsheet
    - Need to keep up with Events Reporting and Chapter Survey continuously
      - Chapter reports are emailed directly
- Random
  - Push initiation time back 30 minutes to 6:30 start
    - Room booked from 4-10 pm
    - Alec update events list
  - Size of fraternities and organizations on campus - Chris to email
  - Chris submitted expense report to Warren and it got approved
  - Need to start getting more tools days set up
- What else is due coming up:
  - Fall officer information update
- Mychal completed IRS report
  - Make sure we did not do it too early
- Catalog card is a requirement for initiation - Alec enforce
- E-market funds go directly into SAF after a week

II. Purpose & Relationship to Objectives of TBP:
- Status of HQ reports
- Updates from each national officers: treasurer, secretaries, IT, VP, President
- Planning for October Convention, specifically budget status
- Eligibility and decision reporting on students on co-op this fall
- Officer changeover process, converting Alec to National VP
- Preparing fall budget for approval

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. Alec
      i. Follow up with USG to see when they will make a decision on travel funding
      ii. Update events list with new initiation start time
      iii. Determine how many faculty were Tau Beta Pi members
      iv. Complete Report of Eligibility list by the end of this week, work with Ceara to develop HQ format (by Monday)
      v. Ensure Orgsync events are up to date with Theresa
      vi. Working with some professors to present at tools classes
         1. Update presentation for Dr. Cutright
   b. Chris
      i. Reserve ASEC conference room 10/4 and 11/1 for full officers meeting
      ii. Set up advisor meeting to approve fall budget
      iii. Email source officer for organization/fraternity/sorority data
   c. Ceara
      i. Continue to look into how to add Alec as VP to HQ, email if necessary
      ii. Work on Report of Eligibility formatting with Alec (by Monday)
   d. Mychal
      i. Ensure the IRS report was not completed too early
ii. Determine how to pay headquarters for initiation - credit card over the phone?

iii. Get/develop instructions to utilize e-Market

e. Jon

i. Determine how to keep track of attendance using Orgsync with Theresa

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Alec Jerger: National VP
   c. Ceara Stack: Corresponding Secretary
   d. Amanda Jancewicz: Recording Secretary
   e. Jon Wittmer: IT
   f. Mychal Brady: Treasurer

B. Attendees Absent (Officers)
   a. Taylor Verba: Chapter VP
   b. Kate Wegman: Chapter Events Director
   c. Theresa Chappa: Webmaster
   d. Mariah Costa: Public Outreach Director
The Tau Beta Pi Association
Chapter: OHK

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Advisor Board Meeting                  Date(s) of Project: 9/18

Project area:   __ Community/Liberal Culture  X University/College
   __ Profession/Engineering  X Chapter/Social   __Education/Prof. Dev.

Number of persons who participated in this project:  
Officers: 6/10  
Advisors: 7/7

(Please attach a list of names.)

Hours spent on this project.   
Organizing: 2   Participating: 1

DESCRIPTION:

I. General Description:
   ● Mandatory (White) Budget
     ■ Approved
   ● Advisor Feedback
     ■ Include Printing into budget
     ■ Justify SAF account carry over with Spring 2018 budget
     ■ Contact SAF for budget
     ■ Complete school year budget, not just semester in order to allow for final approval
     ■ Catering: overestimate, preferable off campus
     ■ Offer more scholarships? One or two in the fall and more in the Spring
     ■ Initiation Dinner
       ▪ Use of University catering is preferable to Spaghetti Warehouse to maintain budget
       ▪ Allows use of additional budget for scholarships
     ■ Advisors recommend spending money on members in the most valuable method
     ■ Motioned to table discussion
   ● New Business
     ■ Initiation time adjusted for Director, issues may occur with faculty attendance
       ▪ Hoping to hold in Union
- Clarify location and time for booking
- Catering might be more convenient for attendance
- During ceremony entertain the guests with a presentation or tour of campus since initiation is closed room
- Up food budget to include initiate guests
- Possibility of take-home baggies for reception baggies

II. Purpose & Relationship to Objectives of TBP:
- Fall budget for approval
- Planning for Fall Initiation

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. Furthering Fall budget request
   b. Room reservation for initiation

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Alec Jerger: National VP
   c. Ceara Stack: Corresponding Secretary
   d. Amanda Jancewicz: Recording Secretary
   e. Jon Wittmer: IT
   f. Mychal Brady: Treasurer

B. Attendees Absent (Officers)
   a. Taylor Verba: Chapter VP
   b. Kate Wegman: Chapter Events Director
   c. Theresa Chappa: Webmaster
   d. Mariah Costa: Public Outreach Director

C. Attendees Present (Advisors)
   a. Dr. Newby
   b. Dr. Garafolo
   c. Dr. Cutright
   d. Dr. Veillette
e. Dr. Willits
f. Dr. Lillard
g. Dr. Quinn
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting Date(s) of Project: 9/20

Project area:  
Community/Liberal Culture  X University/College
__ Profession/Engineering  X Chapter/Social  __Education/Prof. Dev.

Number of persons who participated in this project:  
Officers: 8/10  
Advisors: N/A  
(Please attach a list of names.)

Hours spent on this project.  
Organizing: 2  Participating: 1

DESCRIPTION:

I. General Description:

- Theresa said the ChemE Tools presentation today went well, interested in our co-op panel
- EE Tools professor said they can get extra credit to attend our co-op panel event
- Replay event coming up - not on events list
  - If someone asks about it, they are showing initiative and they can count it as volunteer hours
    - Send an email out about it
    - Get attendance list from Heidi
    - Remind everyone to put Tau Beta Pi by their name
  - Wanted less events to up population
- Projecto - Mariah was looking into it
  - Make a lesson plan engineering design related and teach the children
    - E.g. egg drop, LED flashlight monster
- Mariah text update: Dr. Rita playing phone tag but it’s a great light
- What do we think about the letter template in the drive?
  - Send out in the next two weeks or so
  - Ceara: working with Dr. Cutright to fix total number of juniors and top ⅛ verses top 1/7
  - Duplicate name is actually two people - one member and one non member
- Cc everything you are sending to the ohio kappa email for reference
- Chris and Alec signed eligibility letters on Taylor’s computer
- Advisor meeting
Still would not approve budget because they wanted to see spring expenses
  • Need specific breakdowns
  • $50-60 for Relay for Life
Not in the by-laws for advisors to approve the budget, just need SORF signatures
Add printing of letters, labels
Spending extra money
  • Should buy graduation cords
  • Give multiple scholarships for books? ($200)
  • Spring income is not nearly as high
At our next officers meeting we should discuss spring events
  • Relay for Life
  • Basketball Game
  • Projecto
  • STEM school and teach a class
  • Akron Food Bank
  • Spring walks
Make initiates join Orgsync that way we can track their hours?
Initiation letters need to be handed out next week HARD DEADLINE

II. Purpose & Relationship to Objectives of TBP:
  • Holding an outreach event Friday (5 start Friday co-op panel) and Saturday (Engineering Futures, topics: ethics in engineering) - finalizing details for a smooth event!
  • Finalizing the eligibility letter and President/VP signing to prepare to send out to members next week
  • Finalizing the eligible junior and seniors list with the College of Engineering
  • Providing another opportunity for volunteer hours in the fall semester to bring our members together with the new initiates
  • Brainstorming for spring budget and events
  • Providing additional book scholarships to members

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. All Officers
      i. Review eligibility letter and provide feedback, suggest edits
ii. Show up to Engineering Futures if you are able to
b. Theresa
   i. Send email to Dr. Cheung/ChemE department to send extra credit reminder to attend our co-op panel event
   ii. Adding Engineering Futures to Orgsync
c. Taylor
   i. Update from Mariah on Projecto volunteer outreach event
   ii. Send out email for Replay volunteer hours
   iii. Talk to Carly to see if she has any financial information from last year
   iv. Check on spring BEST medicine/other competitions still happening this year or if they are getting cut
   v. Set up a volunteer day with the Food Bank for the fall semester - close to Thanksgiving?
      1. Ask if they have 2-3 days we can offer to our members
      2. Send out Google Form to poll days that work best
d. Ceara
   i. Fix eligibility list per updated statistics from Dr. Cutright
e. Chris
   i. Finalize eligibility letter to prepare to send out in the next few weeks
   ii. Determine if we need envelopes and labels for eligibility letters - take Alec and show him the office
f. Kate
   i. Get Engineering Student Council to send out reminder email for co-op panel and Engineering Futures
   ii. Help Mychal carry Chick Fil A sandwiches to Engineering Futures event
g. Mychal
   i. Go to Source Office and get a hard poll of our spending in the last year to get Spring 2019 budget estimate
   ii. Pick up & deliver ChickFila for Engineering Futures event

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Taylor Verba: Chapter VP
   c. Kate Wegman: Chapter Events Director
   d. Alec Jerger: National VP
   e. Ceara Stack: Corresponding Secretary
   f. Theresa Chappa: Webmaster
   g. Amanda Jancewicz: Recording Secretary
   h. Mychal Brady: Treasurer

B. Attendees Absent (Officers)
   a. Mariah Costa: Public Outreach Director
   b. Jon Wittmer: IT
The Tau Beta Pi Association  

Chapter: OHK

Chapter Project Report  

Project number: 7

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting 
Date(s) of Project: 10/4

Project area: __ Community/Liberal Culture  X University/College
__ Profession/Engineering  X Chapter/Social  __ Education/Prof. Dev.

Number of persons who participated in this project: 
Officers: 6/20
Advisors: N/A

(Please attach a list of names.)

Hours spent on this project. 
Organizing: 2  Participating: 1

DESCRIPTION:

I. General Description:

  ● Budget
    o Will pay for convention after it’s occurrence due to funds
    o Late payment approved by SOURCE
    o Bill received after convention, call headquarters in order to make payment as credit card instead of a check
    o Need to do a hard pull for last year’s spending from Source (Mychal)

  ● Initiation letters
    o Delivered to all advisors, all have been composed
    o 144 letters in total sent out
    o Follow up through emails look through bright space

  ● Volunteering
    o Food bank visit being set up by Taylor

  ● Upcoming Reports
    o Waiting on initiation responses (Ceara)

II. Purpose & Relationship to Objectives of TBP:

  ●

III. Organization & Administration: (in conjunction with another group?)
N/A
IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Alec Jerger: National VP
   c. Ceara Stack: Corresponding Secretary
   d. Amanda Jancewicz: Recording Secretary
   e. Mychal Brady: Treasurer
   f. Taylor Verba: Chapter VP

B. Attendees Absent (Officers)
   a. Kate Wegman: Chapter Events Director
   b. Theresa Chappa: Webmaster
   c. Mariah Costa: Public Outreach Director
   d. Jon Wittmer: IT
The Tau Beta Pi Association

Chapter: OHK

Chapter Project Report

Project number: 8

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting  Date(s) of Project: 10/25

Project area: __ Community/Liberal Culture  X University/College
  __ Profession/Engineering  X Chapter/Social  __ Education/Prof. Dev.

Number of persons who participated in this project:
  Officers: 6/10
  Advisors: N/A

(Please attach a list of names.)

Hours spent on this project:  Organizing: 2  Participating: 1

DESCRIPTION:

I. General Description:
  ● Reviewed spring semester events - **COMPLETE**
    ○ 6 volunteer events
      ■ Adding 3 Replay for Kids opportunities (STEM volunteering)
      ■ Adds Kids Career Day (Date TBD)
      ■ Alternative Spring Break: if they email us asking for hours only
    ○ 7 social events
    ○ May consider adding Acapella Group Concert as extra social event because one of our members is in it!
    ○ May also consider SpringFest as a social event
    ○ Plenty for after initiation
      ■ 3 volunteer
      ■ 5 social
    ○ Pi day event along with selling pis
      ■ Pi eating contest
      ■ 4 people do it
    ○ Add E-week banquet (Date TBD)
    ○ Do we want to do another engineering futures event?
      ■ Team skills, analytical problem solving, people skills (4 hours)
  ● Chris has everything for the rock painting and bent shining
  ● Hour issues
    ○ Extra volunteer hours as social
II. Purpose & Relationship to Objectives of TBP:

- Ensuring that members are engaged in Tau Beta Pi events appropriately (through hour distribution)
- Meeting to plan upcoming spring events & budget in order to engage membership and continue to reach out in the University of Akron community
- Officers are creating action item tracker in order to ensure that all deadlines are being met
- Brainstorm officer elections/transitions for next year to ensure that future leadership of the chapter is in good hands!

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. Taylor
      i. Work with senior mechanical engineers to determine how to account for their hours for senior seminar
      ii. Draft email/poll to send Monday about graduation cords
      iii. Communicate to Kate finalized spring events list
      iv. Talk to Mariah about Proyecto event
   b. Alec
      i. Compile interested initiate information into the Google Drive
      ii. Bring awards from conference to campus and see if Dr. Cutright can put them anywhere in COE
   c. Kate
      i. Start planning food and supplies for spring events to give to Mychal
      ii. Reach out for engineering futures event “People Skills” in the spring
   d. Chris
      i. Coordinate budget meeting with Dr. Cutright
      ii. Call Rita tonight regarding Proyecto
   e. Mychal
      i. Finalize spring budget with Chris
   f. Ceara
      i. Work with Taylor before winter break to prepare fall event reports

VII. Index of Exhibits: (Attendance)
A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Taylor Verba: Chapter VP
   c. Alec Jerger: National VP
   d. Ceara Stack: Corresponding Secretary
   e. Theresa Chappa: Webmaster
   f. Amanda Jancewicz: Recording Secretary
B. Attendees Absent (Officers)
   a. Mariah Costa: Public Outreach Director
   b. Jon Wittmer: IT
   c. Mychal Brady: Treasurer
d. Kate Wegman: Chapter Events Director

The Tau Beta Pi Association

Chapter Project Report

Project number: 9

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting  Date(s) of Project: 11/8

Project area:  __ Community/Liberal Culture  X University/College
__ Profession/Engineering  X Chapter/Social  __ Education/Prof. Dev.

Number of persons who participated in this project:

Officers: 5/10
Advisors: N/A

(Please attach a list of names.)

Hours spent on this project.  Organizing: 2  Participating: 1

DESCRIPTION:

I. General Description:

● Initiation
  ○ We opened our official envelope of instructions
  ○ Accounting for guests - 2 per new initiate and have everyone RSVP
  ○ Tablecloths - Dollar store
  ○ Decor?
  ○ Prize for best Bent - SORF for gift cards (3) - whoever wins has to sign a paper acknowledging gift
  ○ E-market site has been set up for due payment by Mychal
  ○ Food - enough for 60 people
    ■ Half marinara and half alfredo
    ■ Cookies and brownies
    ■ On campus
  ○ Hours for current members: 2 hours volunteer (initiation), 1.5 hours social (dinner)
    ■ When to show up:
    ■ Need to create packets - Alec do days before initiation
      ● Could also offer as volunteer hours
  ○ Starts at 6:30, initiates there by 6:00
  ○ Speaking parts
    ■ Chi = Kate
Delta = Amanda
Alpha = Chris
Taylor

- OrgSync
  - Some members are not adding when they get sent the link
- Add new initiates to the GroupMe - advertise after initiation and send out the email
  - Amanda added people from those who requested at Proyecto event
- Remaining account budget: **$950**
  - Game Night -$125
  - Game Night Pizza -$64 (8 pizzas at $8/ea)
  - Scholarships? $200
    - Probably not
  - Initiation Food Amount: -$420
  - Members are paying for their own cords
  - Probably not doing T-shirts
  - New member fees: ~$1,200
- Spring 2019 budget:
  - Estimated to Spend $1,125
  - Estimated to initiate 15 new members
  - Looking to carry over into Fall 2019 with ~$1,100
- Proyecto Raíces - went well, requested to do again in the spring
- Bent Shining also went well
- Kate already set up rooms for events next semester except for initiation (April)
- Adding Fall 2018 events:
  - RELAY event Nov 29th writing cards for Akron Children’s Hospital
- Akron Hope - Early to mid December
  - Delivery dates: probably cannot get volunteers during finals week
  - Wrapping night - one night
- Donovan’s Breakfast - December 1st
  - Conflicts with Food Bank volunteer day
  - Probably not going to add to the schedule
  - 4 people are signed up for the foodbank right now

II. Purpose & Relationship to Objectives of TBP:
- **PLANNING FOR INITIATION!** We are close to welcoming 37 new members to our great chapter, honoring them for their hard work thus far and providing new opportunities to grow as engineering leaders
- Finalizing spring events in order to make our chapter as dynamic as possible
- 2019 budget considerations

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
V. Special Problems:
1. Quite a bit of officers could not attend the meeting today due to personal reasons or prior obligations.

VI. Overall Evaluation/Results (Be Specific):
A. Action Items
   a. Alec
      i. Let Mychal know what food to order for dinner after initiation
      ii. Create packets of information for new initiates
      iii. Email advisors to see who will attend initiation
   b. Kate
      i. Hang up flier for game night on Engineering Student Council bulletin board
   c. Chris
      i. Call HQ for initiation: 2 potential members completed Catalog Cards but not Letters of Intent
      ii. Work with Mychal to get Emarket site set up
   d. Mychal
      i. Need to pay for game night social event
      ii. Finalize spring budget numbers with Chris later tonight
   e. Theresa
      i. Send out link via Ohio Kappa email to join our OrgSync account

VII. Index of Exhibits: (Attendance)
A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Alec Jerger: National VP
   c. Mychal Brady: Treasurer
   d. Kate Wegman: Chapter Events Director
   e. Amanda Jancewicz: Recording Secretary
B. Attendees Absent (Officers)
   a. Mariah Costa: Public Outreach Director
   b. Jon Wittmer: IT
   c. Ceara Stack: Corresponding Secretary
   d. Theresa Chappa: Webmaster
   e. Taylor Verba: Chapter VP
Chapter Project Report

Project number: 10

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Soccer Game - Akron v. Pitt  Date(s) of Project: 9/1

Project area: __ Community/Liberal Culture  X University/College
  __ Profession/Engineering  X Chapter/Social  __ Education/Prof. Dev.

Number of persons who participated in this project: Members: 3/64  Electees: N/A
(Please attach a list of names.)

Hours spent on this project. Organizing: 2 hours  Participating: 2 hours

DESCRIPTION:

I. General Description:  Looking to support our collegiate team at a home game, TBP OHK encouraged members to meet up at the first game of the season to cheer on the Zips.

II. Purpose & Relationship to Objectives of TBP: Encourage the sense of community and active engagement of TBP members on Akron’s campus.

III. Organization & Administration: (in conjunction with another group?)  X Yes  ___ No

Akron Athletics handled the event itself, TBP officers were responsible only for tracking member attendance.

IV. Cost & Personnel Requirements:  Two officers were available to track attendance, no additional expenditures were necessary.

V. Special Problems: None

VI. Overall Evaluation/Results (Be Specific): Limited attendance is expected to have resulted from the limited notice, earliness in the semester, and type of event. The game was not against our rivals, which likely would have improved attendance.
VII. Index of Exhibits:

1. Chapa, Theresa
2. Lehtimaki, Victoria
3. Stack, Ceara
INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: **Semester Kickoff** Date(s) of Project: **9/5 & 9/6**

Project area:  __ Community/Liberal Culture  __ University/College
  __ Profession/Engineering  X Chapter/Social  __Education/Prof. Dev.

Number of persons who participated in this project:
  Members: **44/64**
  Electees: **N/A**

(Please attach a list of names.)

Hours spent on this project:
  Organizing: **4 hours** Participating: **1 hour each session**

DESCRIPTION:

I. General Description: Welcome current members back to campus and update them with any information that they need for the upcoming semester.

II. Purpose & Relationship to Objectives of TBP: Encourage active membership and to strengthen the chapter.

III. Organization & Administration: (in conjunction with another group?)  ___ Yes  X No

IV. Cost & Personnel Requirements: All available officers attended to present the information, answer questions and track attendance. No additional resources were required.

V. Special Problems: None

VI. Overall Evaluation/Results (Be Specific): Majority of the current members attended, with minor scheduling issues preventing a number of other members. Overall successful, as the event served its intended purpose.
VII. Index of Exhibits:

Member Attendance

1. Blake, Sean
2. Bonaiuti, Federico
3. Brady, Mychal
4. Brown, Daniel
5. Carroll, Anny
6. Catania, Russell
7. Chapa, Theresa
8. Clifford, Elizabeth
9. Costa, Mariah
10. D'Egidio, John
11. Dickens, Erik
12. Doong, Kristel
13. Drum, Drew
14. Dunlap, Adrianna
15. Fritz, Evan
16. Hammerstein, Matthew
17. Haslett, Kelly
18. Heldman, Christopher
19. Howard, Erika
20. Jacobs, Logan
21. Jadue, Michael
22. Jancewicz, Amanda
23. Jerger, Alec
24. Kise, Katelynn
25. Kwok, Guan-Bok
26. Lacek, Monica
27. Lacek, Matthew
28. Lewandowski, Paul
29. Nelson, Wade
30. O'Neill, Kelly
31. Pohlman, Kyle
32. Pottschmidt, Nicholas
33. Reppa, Matthew
34. Sawyer, Jack
35. Schmit, Megan
36. Stack, Ceara
37. Stanley, Allie
38. Tebcherani, Tanya
39. Truax, Bryan
40. Verbanac, Hannah
41. Verba, Taylor
42. Wegman, Kathryn
43. Wittmer, Jonathan
44. Wood, Joan
The Tau Beta Pi Association
Chapter: OHK

Chapter Project Report

Project number: 12

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Five Star Coop Panel Date(s) of Project: 9/21

Project area: ___ Community/Liberal Culture ___ University/College
X Profession/Engineering ___ Chapter/Social ___ Education/Prof. Dev.

Number of persons who participated in this project
Members: 13/64
Electees: N/A

(Please attach a list of names.)

Hours spent on this project. Organizing: 3 Participating: 0.5

DESCRIPTION:

I. General Description: Shared co-op experiences with underclassmen to help them prepare for the Career Fair.

II. Purpose & Relationship to Objectives of TBP: Academic and professional development.

III. Organization & Administration: (in conjunction with another group?) X Yes ___ No

Run in conjunction with the University’s Co-op Office.

IV. Cost & Personnel Requirements: All costs were mitigated by the co-op office, personnel requirements were limited to organization of event and participation.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): A large number of underclassmen attended the event, and received advice for their future academics and career pursuits, as well as an answer to any additional questions.

VII. Index of Exhibits:

Member Attendance
1. Carroll, Anny
2. Clifford, Elizabeth
3. Dunlap, Adrianna
4. Howard, Erika
5. Jacobs, Logan
6. Jancewicz, Amanda
7. Kise, Katelynn
8. Lehtimaki, Victoria
9. O’Neill Kelly
10. Pohlman, Kyle
11. Stanley, Allie
12. Tebcherani, Tanya
13. Toich, Sara
The Tau Beta Pi Association

Chapter Project Report

Project number: 13

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Engineering Futures  Date(s) of Project: 9/22

Project area:  __ Community/Liberal Culture   __ University/College
               __ Profession/Engineering   __ Chapter/Social   XEducation/Prof. Dev.

Number of persons who participated in this project
Members: 9/64
Electees: N/A

(Please attach a list of names.)

Hours spent on this project.
Organizing: 4
Participating: 2

DESCRIPTION:

I. General Description: Equity, Inclusion and Ethics: Learned about how to act in industry in regard to some hot topics in the world right now.

II. Purpose & Relationship to Objectives of TBP: Development of future engineers and well rounding of character.

III. Organization & Administration: (in conjunction with another group?)  ___ Yes   X No

IV. Cost & Personnel Requirements: Expenses included lunch for participants and speakers, as well as office supplies for event activities.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Those who attended seemed to gain a lot of new tools to arm them in the business world. The social skills and professional development taught during this event by the speakers sought to educate about innate bias, and how to better interact with people of all backgrounds.
VII. Index of Exhibits:

1. Brady, Mychal
2. Chapa, Theresa
3. Costa, Mariah
4. D'Egidio, John
5. Doong, Kristel
6. Howard, Erika
7. Schmit, Megan
8. Stack, Ceara
9. Verba, Taylor

Member Attendance
INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Downtown Chapter Dinner Date(s) of Project: 10/5

Project area: Community/Liberal Culture University/College
Profession/Engineering Chapter/Social Education/Prof. Dev.

Number of persons who participated in this project
Members: 12/64
Electees: N/A

(Please attach a list of names.)

Hours spent on this project. Organizing: 1 Participating: 2

DESCRIPTION:

I. General Description: Dinner was held at a restaurant near campus to promote chapter social interactions.

II. Purpose & Relationship to Objectives of TBP: Strengthening of chapter moral and connections.

III. Organization & Administration: (in conjunction with another group?) Yes No

IV. Cost & Personnel Requirements: Costs for the meal were covered by the attendees, no extensive personnel requirement was necessary

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): A decent number of members attended the dinner for a chance to relax, socialize and take a break from our studies.

VII. Index of Exhibits:
Member Attendance

1. Blake, Sean
2. Carroll, Anny
3. Clifford, Elizabeth
4. Costa, Mariah
5. Drum, Drew
6. Dunlap, Adrianna
7. Heldman, Christopher
8. Kise, Katelynn
9. Lacek, Monica
10. Nelson, Wade
11. Sullivan, Sean
12. Wegman, Kathryn
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: New Member Meet and Greet

Date(s) of Project: 10/24

Project area: __ Community/Liberal Culture __ University/College

__ Profession/Engineering X Chapter/Social __ Education/Prof. Dev.

Number of persons who participated in this project

Members: 11/64
Electees: Not Recorded

(Please attach a list of names.)

Hours spent on this project.
Organizing: 2 Participating: 1

DESCRIPTION:

I. General Description: Eligible candidates were given an opportunity to socialize with chapter leadership and members before elections were held.

II. Purpose & Relationship to Objectives of TBP: Encourage new membership and chapter involvement.

III. Organization & Administration: (in conjunction with another group?) ___ Yes X No


IV. Cost & Personnel Requirements: Pizza was provided to attendees.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Members encouraged attending eligible students to initiate into TBP and answer any questions they might have about the organization, our activities, etc. Initiation numbers saw an increase from previous semesters in response.
VII. Index of Exhibits:

Member Attendance

1. Blake, Sean
2. Carroll, Anny
3. Clifford, Elizabeth
4. Jadue, Michael
5. Lacek, Monica
6. Lacek, Matthew
7. Nelson, Wade
8. O’Neill, Kelly
9. Pohlman, Kyle
10. Toich, Sara
11. Verba, Taylor
The Tau Beta Pi Association

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: **Make a Difference Day**  Date(s) of Project: **10/26**

Project area:  
- X Community/Liberal Culture
- _ University/College
- _ Profession/Engineering
- _ Chapter/Social
- _ Education/Prof. Dev.

Number of persons who participated in this project

<table>
<thead>
<tr>
<th>Members</th>
<th>23/64</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electees</td>
<td>N/A</td>
</tr>
</tbody>
</table>

(Please attach a list of names.)

Hours spent on this project.

| Organizing | 0.5 |
| Participating | 2.5 |

DESCRIPTION:

I. General Description: Collection of a variety of service activities within the Akron community.

II. Purpose & Relationship to Objectives of TBP: Activism and presence of the chapter on campus and within the community

III. Organization & Administration: (in conjunction with another group?)  
- X Yes  
- _ No

Serve Akron

IV. Cost & Personnel Requirements: All expenses and personnel were supplied by Serve Akron

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): A large number of members participated in what is the largest collective volunteering event on campus and in our community. Groups were sent to the foodbank, to assist at churches and with habitat for humanity projects, among others. Overall a large impact was felt by the community itself.

VII. Index of Exhibits:
Member Attendance

1. Blake, Sean
2. Brown, Daniel
3. Carroll, Anny
4. Catania, Russell
5. Clifford, Elizabeth
6. D'Egidio, John
7. Dickens, Erik
8. Drum, Drew
9. Dunlap, Adrianna
10. Graham, David
11. Jacobs, Logan
12. Kise, Katelynn
13. Lacek, Monica
14. Lacek, Matthew
15. Lehtimaki, Victoria
16. Morgan, Michael
17. O'Neill, Kelly
18. Pottschmidt, Nicholas
19. Schmit, Megan
20. Stack, Ceara
21. Tang, Rick
22. Toich, Sara
23. Truax, Bryan
INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Rock Painting          Date(s) of Project: 10/29

Project area: __ Community/Liberal Culture   X University/College
            __ Profession/Engineering   X Chapter/Social   __ Education/Prof. Dev.

Number of persons who participated in this project
Members: 8/64
Electees: 8/35

(Please attach a list of names.)

Hours spent on this project.              Organizing: 1          Participating: 1

DESCRIPTION:

I. General Description: Spirit rock in the center of campus was decorated with the bent in spray paint.

II. Purpose & Relationship to Objectives of TBP: Promote chapter pride and visibility on campus.

III. Organization & Administration: (in conjunction with another group?) ___ Yes   X No

____________________________________________________________________________
____________________________________________________________________________

IV. Cost & Personnel Requirements: Spray paint was purchased, limited other resources required.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Members met to socialize and exhibit chapter pride on campus. Attendance was limited, likely due to the time, which was midday on a weekday, many members had classes.
VII. Index of Exhibits:

**Member Attendance**

1. Blake, Sean  
2. Catania, Russell  
3. Chapman, Olivia  
4. Doong, Kristel  
5. Kise, Katelynn  
6. Morgan, Michael  
7. Nelson, Wade  
8. Wegman, Kathryn  

**Electee Attendance**

1. Gronow, Sean  
2. Mole, Anthony  
3. Palisin, Thomas  
4. Ricci, Michael  
5. Roter, Benjamin  
6. Sheridan, Sean  
7. Thornborough, Stuart  
8. Valaitis, Mitchell  
9. Willis, Madilyn
The Tau Beta Pi Association  Chapter: OHK

Chapter Project Report  Project number: 18

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Engineering STEM Forum  Date(s) of Project: 10/30

Project area: X Community/Liberal Culture  ___ University/College  X Profession/Engineering  ___ Chapter/Social  ___ Education/Prof. Dev.

Number of persons who participated in this project
Members: 4/64  Electees: N/A

(Please attach a list of names.)

Hours spent on this project.  Organizing: 2  Participating: 1.5

DESCRIPTION:

I. General Description: Helped high school students come up with an invention with market potential.

II. Purpose & Relationship to Objectives of TBP: TBP members were able to bridge the gap from the classroom to real world experiences.

III. Organization & Administration: (in conjunction with another group?)  X Yes  ___ No  The University of Akron College of Engineering.

IV. Cost & Personnel Requirements: The University of Akron College of Engineering funded the costs for this event.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): TBP members enjoyed not only helping students, but also utilizing classroom knowledge. The event provided TBP members with the ability to gain a greater understanding of inventions and market potential for those ideas. It was interesting to see how many of the high school students had a great understanding of current world issues that could use engineering solutions.

VII. Index of Exhibits:
Member Attendance

1. Catania, Russell
2. Costa, Mariah
3. Dunlap, Adrianna
4. Verba, Taylor
The Tau Beta Pi Association  Chapter: OHK

Chapter Project Report  Project number: 19

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Proyecto Raices STEM Class  Date(s) of Project: 11/3

Project area:  X  Community/Liberal Culture  __ University/College
X  Profession/Engineering  __ Chapter/Social  __ Education/Prof. Dev.

Number of persons who participated in this project
Members: 5/64
Electees: 11/35
(Please attach a list of names.)

Hours spent on this project.  Organizing: 3  Participating: 2

DESCRIPTION:

I. General Description: As one of the chapters k-12/MindSet projects, the chapter worked with a group of local k-8th grade latino students through a recurring program called Proyecto Raices. Community outreach program centered on encouraging K-8th grade latino children to explore STEM through hands-on engineering design and testing projects. The chapter taught the engineering design process to the students by having the students design boats out of materials supplied. The students designed their boats on paper, obtained the materials, tested how much weight it could carry in water, and repeated the process to try to hold the greatest weight.

II. Purpose & Relationship to Objectives of TBP: Encourage future generations of engineers within our community.

III. Organization & Administration: (in conjunction with another group?)  ____ Yes  _X_ No

____________________________________________________________________________

____________________________________________________________________________

IV. Cost & Personnel Requirements: Expenses included cardboard, foil, tape and other crafting supplies to create the students prototypes.
V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Member attendance was fulfilled the number of students needed to run the event. We had around one volunteer for every 2 k-8th grade students, which worked well. Overall the students ran several design iterations, and gained an excitement for engineering and STEM concepts. The students learned the concepts of how to implement the engineering design process.

VII. Index of Exhibits:

Member Attendance

1. Costa, Mariah
2. D'Egidio, John
3. Lacek, Monica
4. Stack, Ceara
5. Sullivan, Sean

Electee Attendance

1. Al-Noubani Ziad
2. Brown, Brett
3. Burkhart, Christian
4. Kraft, Abigail
5. Laughrey, Benjamin
6. Magyar, Alexandria
7. Purgason, Kelly
8. Roter, Benjamin
9. Sheridan, Sean
10. Von Duhn, Evan
11. Wattleworth, Rachel
INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Bent Shining
Date(s) of Project: 11/7

Project area: __ Community/Liberal Culture  X University/College
__ Profession/Engineering  X Chapter/Social __ Education/Prof. Dev.

Number of persons who participated in this project
Members: 6/64
Electees: 9/35
(Please attach a list of names.)

Hours spent on this project. Organizing: 1 Participating: 1

DESCRIPTION:

I. General Description: The brass bent on campus is polished each semester, if not every school year as a symbol of our chapter's pride and presence on campus.

II. Purpose & Relationship to Objectives of TBP: Increase chapter visibility on campus, and promote socialization amongst current members and initiates.

III. Organization & Administration: (in conjunction with another group?) ___ Yes  X No

____________________________________________________________________________

____________________________________________________________________________

IV. Cost & Personnel Requirements: Only brass polish and rags were needed for this event.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendees were given a chance to strengthen bonds within the chapter as well as to display chapter pride on campus. Attendance was lower than expected, likely due to the time of the event, which was midday when some members were in class.
VII. Index of Exhibits:

Member Attendance

1. D'Egidio, John
2. Heldman, Christopher
3. Morgan, Michael
4. Nelson, Wade
5. Tang, Rick
6. Tebcherani, Tanya

Electee Attendance

1. Abate, Anna
2. Baker, Bret
3. Daley, Issac
4. Davis, Ethan
5. Kaiser, Isaiah
6. Magyar, Alexandria
7. Mocilnikar, Nathan
8. Orzel, Vincent
9. Zahniser, Ryan
The Tau Beta Pi Association

Chapter Project Report

Project number: 21

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Replay for Kids        Date(s) of Project: 11/13 & 9/21

Project area:  X Community/Liberal Culture ___ University/College
               ___ Profession/Engineering ___ Chapter/Social ___ Education/Prof. Dev.

Number of persons who participated in this project

Members: 7/64
Electees: 1/35

(Please attach a list of names.)

Hours spent on this project.
Organizing: 1
Participating: 2 for each session

DESCRIPTION:

I. General Description: Donated toys were adapted, through the use of solder and alternate button devices, for special needs children.

II. Purpose & Relationship to Objectives of TBP: Community involvement.

III. Organization & Administration: (in conjunction with another group?)  X Yes ___ No

Replay for Kids is an external organization

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendees learned to or improved their soldering skills while giving back to the community. A large number of toys were retrofitted to accommodate special needs children, or were repaired for continue use by these children. While attendance was limited, the outcome of this event can still be viewed as a success.

VII. Index of Exhibits:
Member Attendance

1. Fritz, Evan
2. Klett, David
3. Pohlman, Kyle
4. Pottschmidt, Nicholas
5. Schmit, Megan
6. Stanley, Allie
7. Targosky, Alison

Electee Attendance

1. Kittinger, Jacob
Chapter Project Report

Project number: 22

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: TBP OHK Game Night Date(s) of Project: 11/15

Project area: ___ Community/Liberal Culture ___ University/College __ profession/Engineering X Chapter/Social ___ Education/Prof. Dev.

Number of persons who participated in this project
Members: 21/64
Electees: 14/35

(Please attach a list of names.)

Hours spent on this project. Organizing: 1 Participating: 2

DESCRIPTION:

I. General Description: The University’s Game Room was rented for attendees to bowl and play pool while socializing.

II. Purpose & Relationship to Objectives of TBP: Strengthening bonds amongst chapter members and electees.

III. Organization & Administration: (in conjunction with another group?) ___ Yes X No

____________________________________________________________________________

____________________________________________________________________________

IV. Cost & Personnel Requirements: Room rental and pizza were paid for by the chapter.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): The high attendance rate is proof of a successful event both in interest, time and activity. Attendees socialized and took a chance to relax from their classwork, while the bonds within the chapter and between members and electees were strengthened.
VII. Index of Exhibits:

Member Attendance
1. Blake, Sean
2. Bonaiuti, Federico
3. Brady, Mychal
4. Brown, Daniel
5. Catania, Russell
6. Chappa, Theresa
7. Chapman, Olivia
8. Costa, Mariah
9. D'Egidio, John
10. Dunlap, Adrianna
11. Fritz, Evan
12. Jacobs, Logan
13. Jerger, Alec
14. Lacek, Matthew
15. Miller, Jacob
16. Morgan, Michael
17. Pohlman, Kyle
18. Sullivan, Sean
19. Tang, Rick
20. Verba, Taylor
21. Wegman, Kathryn

Electee Attendance
1. Al-Noubani, Ziad
2. Brown, Brett
3. Burkhart, Christian
4. Kittinger, Jacob
5. Lacey, Owen
6. Myers, Jacob
7. Perkins, Alec
8. Purgason, Brett
9. Purgason, Kelly
10. Sheridan, Sean
11. Von Duhn, Evan
12. Wattleworth, Rachel
13. Weber, Tristin
14. Willis, Madilyn
The Tau Beta Pi Association  
Chapter: OHK

Chapter Project Report  
Project number: 23

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Fall Initiation  
Date(s) of Project: 11/16

Project area:  
Community/Liberal Culture  
University/College  
Profession/Engineering  
Chapter/Social  
Education/Prof. Dev.

Number of persons who participated in this project  
Members: 14/64  
Electees: 35/35

(Please attach a list of names.)

Hours spent on this project.  
Organizing: 6  
Participating: 3

DESCRIPTION:

I. General Description:  
Current members were given the opportunity to assist with the Initiation Ceremony through planning or other roles. Additionally they were welcome to attend the Initiation dinner.

II. Purpose & Relationship to Objectives of TBP:  
Strengthening of chapter bonds and welcoming of new initiates.

III. Organization & Administration: (in conjunction with another group?)  
Yes  
No

____________________________________________________________________________  
____________________________________________________________________________

IV. Cost & Personnel Requirements:  
Dinner was provided to initiates and family as well as current members, and prizes were given for the best bent made by an initiate.

V. Special Problems:  
N/A

VI. Overall Evaluation/Results (Be Specific):  
One of our largest classes was initiated during this ceremony and multiple members attended the ceremony in support.

VII. Index of Exhibits:
**Member Attendance**

1. Brown, Daniel
2. Chapa, Theresa
3. Costa, Mariah
4. Fritz, Evan
5. Heldman, Christopher
6. Jancewicz, Amanda
7. Jerger, Alec
8. Kandray, Sydney
9. O’Neill, Kelly
10. Reppa, Matthew
11. Sullivan, Sean
12. Truax, Bryan
13. Verba, Taylor
14. Wegman, Kathryn

**Electee Attendance**

1. Abate, Anna
2. Al-Noubani, Ziad
3. Brown, Brett
4. Burkhart, Christian
5. Daley, Issac
6. Davis, Ethan
7. Gronow, Sean
8. Kaiser, Isaiah
9. Kittinger, Jacob
10. Kraft, Abigail
11. Lacey, Owen
12. Laughery, Benjamin
13. Magyar, Alexandria
14. Miller, Jacob
15. Milliron, Adam
16. Mocilnikar, Nathan
17. Mole, Anthony
18. Myers, Jacob
19. Orzel, Vincent
20. Palisin, Thomas
21. Patitsas, Elaina
22. Perkins, Alec
23. Pirosko, Stephen
24. Plaster, Madison
25. Purgason, Brett
26. Purgason, Kelly
27. Ricci, Michael
28. Roter, Benjamin
29. Sheridan, Sean
30. Thornborough, Stuart
31. Valaitis, Mitchell
32. Von Duhn, Evan
33. Wattleworth, Rachel
34. Willis, Madilyn
35. Zahniser, Ryan
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Inquire! Innovate! Invent! Date(s) of Project: 11/17

Project area: X Community/Liberal Culture ___ University/College
X Profession/Engineering ___ Chapter/Social ___ Education/Prof. Dev.

Number of persons who participated in this project

Members: 8/64 Electees: 4/35

(Please attach a list of names.)

Hours spent on this project.
Organizing: 2 Participating: 6

DESCRIPTION:

I. General Description: As one of the chapters k-12/MindSet programs, the chapter hosted Hands on STEM activities for local elementary and middle school girls. Multiple student organizations set up different stations.

II. Purpose & Relationship to Objectives of TBP: Encouraging the next generation of STEM students, and increasing diversity within the field.

III. Organization & Administration: (in conjunction with another group?) X Yes ___ No

This was a outreach event organized by the University of Akron's Society of Women Engineers. Tau Beta Pi Helped by assisting on running stations and directing groups of 4th-8th grade students through the activity stations.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attending 4th-8th grade students learned how to solder, follow the engineering design process, learned how simple circuits work, learned energy conversion principles, and teamwork skills
VII. Index of Exhibits:

<table>
<thead>
<tr>
<th>Member Attendance</th>
<th>Electee Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Brady, Mychal</td>
<td>1. Kraft, Abigail</td>
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<tr>
<td>2. Chapa, Theresa</td>
<td>2. Plaster, Madison</td>
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<td>3. Dunlap, Adrianna</td>
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<td>6. Kandray, Sydney</td>
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<td>7. Tebcherani, Tanya</td>
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<td>8. Wegman, Kathryn</td>
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Chapter Project Report

Project number: 25

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Akron Local Food Bank  Date(s) of Project: 12/1

Project area:  X Community/Liberal Culture  ___ University/College
  X Profession/Engineering  ___ Chapter/Social  ___ Education/Prof. Dev.

Number of persons who participated in this project

Members: 4/64
Electees: 12/35

(Please attach a list of names.)

Hours spent on this project.  Organizing: 2  Participating: 3

DESCRIPTION:

I. General Description: Volunteered at local food bank to sort donations to be distributed to those in need in our community.

II. Purpose & Relationship to Objectives of TBP: Community involvement and activism.

III. Organization & Administration: (in conjunction with another group?)  ___ Yes  XNo

____________________________________________________________________________

____________________________________________________________________________

IV. Cost & Personnel Requirements: All needed supplies were donated by the food bank.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Members sorted donations to help fight hunger in our community, attendance was limited, but still successful.

VII. Index of Exhibits:
Member Attendance

1. Blake, Sean
2. Jerger, Alec
3. Lacek, Matthew
4. Morgan, Michael

Electee Attendance

1. Daley, Issac
2. Gronow, Sean
3. Kaiser, Isaiah
4. Lacey, Owen
5. Milliron, Adam
6. Mocilnikar, Nathan
7. Mole, Anthony
8. Myers, Jacob
9. Palisin, Thomas
10. Patitsas, Elaina
11. Perkins, Alec
12. Zahniser, Ryan
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting Date(s) of Project: 1/16

Project area: ___ Community/Liberal Culture  X University/College
 ___ Profession/Engineering  X Chapter/Social  ___ Education/Prof. Dev.

Number of persons who participated in this project: Officers: 9/9
Advisors: N/A

(Please attach a list of names.)

Hours spent on this project. Organizing: 2 Participating: 1

DESCRIPTION:
I. General Description:
   a. Meeting to organize for the second semester
   b. Officer meeting times
      i. Fridays?
      ii. Phone calls vs. face to face
         1. We like face to face better
      iii. This is a somewhat inconvenient time, but at least we are all together
   c. We lost some officers (Jon and Mariah)
      i. Do not want to fill spots at this time
   d. Email contacts re-organized
      i. Filtered to current members, those on co-op, and all combined
      ii. Taylor sent out a survey to respond so that we could collect the appropriate list
   e. Ceara is going to head the Relay for Life team (April 27th)
      i. Theme: a spot in Akron
      ii. Potentially use leftover money from shirt sales for Relay supplies
   f. Taylor is going to organize Proyecto, if we still do it
      i. Future big events per semester: fall = Proyecto, spring = Relay for Life
      ii. Ideally want like 30 members attending
   g. Engineering Futures
      i. Sending one last final reminder to get enough RSVP’s
      ii. Need 15 people total
      iii. Need to determine the location
1. Need movable chairs

h. Tools classes - email to members to see if they want to talk to a few sections
   i. Next Tuesday 10:15-11:30 (Dr. French)
   ii. Kate can come at the end of the class
   iii. Need to talk about Tau Beta Pi appropriately

i. Ratification Ballet
   i. New constitution that needs to be majority yes/no vote by members
   ii. Can do audio vote - do during kick off meeting next week (Weds/Thurs)
   iii. Need to get going before the kickoff instead of at the kickoff - need to create
       synopsis of changes to present during kickoffs (grammar)

j. Regional meeting in Akron this semester
   i. Sunday, January 20th 1:45 PM
      1. SNOW?!?!?!?!
   ii. Chris reserved a room
   iii. Everyone in northeast Ohio will be coming, Warren, etc.
   iv. Everyone next year should attend (Alec & Amanda)
   v. Whole district meeting in April sometime

k. Engineering Your Major / Involvement Day
   i. Have already hit the freshman last year - probably not going to recruit any new
      people; anyone can come
   ii. Officers decided we will not participate this time

l. Budget details
   i. Currently: $1,400
   ii. Projected at end of semester: $1,300
      1. Assuming we have 20 initiates
      2. Assuming we can make $50 on PI Day
   iii. Biggest expense: initiation
      1. Do we want to do a budget request? $200 (food)
   iv. Online payments automatically go into our account

m. Eligibility is due Feb 10th
   i. Rest of paperwork is due around April
   ii. Initiation date is not confirmed yet

n. Spring Initiation date
   i. Taylor options: April 5th or 12th, March 22nd (people probably won’t attend
      because it’s the Friday before Spring Break)
      1. Move Rubber Ducks game to 4th
   ii. Spaghetti Warehouse vs. having dinner here
      1. Spaghetti Warehouse more expensive
      2. Do not include in advisor slides

o. Advisor Meeting
   i. A lot of advisors did not respond
   ii. No time that more than 3 advisors can attend, we need 4
      1. Total of 7: 4 advisors and 3 national officers
   iii. Next Friday 1-2 PM may be a potential
iv. Restructuring of the officers next year?
   1. Person with similar job will take over any positions that drop
   2. Do not bring to officers until next semester

v. Add membership statistics over time

vi. Editing slides

vii. Need advisors to attend initiation

p. Removing 5 star co-op panel; more people attend the fall career fair

q. Alec may potentially change our bylaws next semester

r. More focus on taking pictures at event this semester, even when Theresa is not there

s. Should we share the Google Calendar with members?
   i. Probably not ready for that yet

II. Purpose & Relationship to Objectives of TBP:
   a. Organizing social and volunteer events for members to achieve required participation
      hours
      i. Finalizing details for Engineering Futures event
      ii. Finalizing details for Kickoff Meeting events
   b. Determining appropriate workload for officers and structure
   c. Planning for district meeting up with Warren and prepping officers for next year leadership
   d. Planning budget, advisor meeting, initiation, and other topics for the Spring 2019 semester

III. Organization & Administration: (in conjunction with another group?)
   N/A

IV. Cost & Personnel Requirements:
   N/A

V. Special Problems:
   N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. Taylor
      i. Talk to Debbie in Honors to see if we can host Engineering Futures there (classroom in basement)
      ii. Look for shirt sale money
      iii. Call Humane Society to finalize volunteering details
   b. Alec
      i. Recruit a few members for Engineering Future
      ii. Attend district meeting on Sunday
      iii. Pick up key to office once get email
c. **Chris**  
   i. Call Rita and see if she is still expecting us for Proyecto  
   ii. Determine what changes were made to Constitution for ratification - email someone directly  
   iii. Finalize advisor meeting date  

d. **Kate**  
   i. Send out final email reminder to RSVP for Engineering Futures  
   ii. Trying to get a classroom for Engineering Futures  
   iii. Email Dr. French to see if she can talk about TBP during tools instead of next week while she talks about tutoring  

e. **Theresa**  
   i. Send reminder of Engineering Futures event through Orgsync  

f. **Michael**  
   i. Coordinate ChickFilA for Engineering Futures event  
   ii. Request budget request for initiation food costs and possibly Relay for Life  
   iii. Request coke for future events, utilize leftovers for Engineering Futures next Saturday  

g. **Amanda**  
   i. Attend district meeting on Sunday  

**VII. Index of Exhibits: (Attendance)**  

A. **Attendees Present (Officers)**  
   a. *Chris Heldman*: President  
   b. *Alec Jerger*: National VP  
   c. *Mychal Brady*: Treasurer  
   d. *Kate Wegman*: Chapter Events Director  
   e. *Amanda Jancewicz*: Recording Secretary  
   f. *Ceara Stack*: Corresponding Secretary  
   g. *Theresa Chappa*: Webmaster  
   h. *Taylor Verba*: Chapter VP
The Tau Beta Pi Association

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Advisor Meeting     Date(s) of Project: 1/23

Project area:  __ Community/Liberal Culture       X University/College
               __ Profession/Engineering       X Chapter/Social       __ Education/Prof. Dev.

Number of persons who participated in this project:       Officers: 8/9
                      Advisors: 5/7

(Please attach a list of names.)

Hours spent on this project.       Organizing: 2       Participating: 1

DESCRIPTION:
I. General Description:
   a. Meeting with advisors to cover a variety of motions
   b. Treasurer Report
      i. Reviewed Fall 2018 expenses
      ii. Started and ended the semester with around $1.4k in accounts
   c. Spring 2019 Budget
      i. Estimations for purchasing requirements for various chapter events
      ii. Expecting $1.2-1.4k remaining funds at the end of the semester
         1. Depends on if optional items are approved
      iii. Required budget items approved unopposed through a verbal vote
   iv. Optional Items
      1. Gift cards for attendance awards
      2. Book scholarships awarded based on essay submission on key pillars of TBP and voting based on a rubric
         a. Discussion on awarding it to a sophomore student as chapter outreach
         b. Maybe making it multiple scholarships or a larger sum
         c. Possibility of one to non-members for outreach
         d. Additional scholarship to current members
         e. Possible to match scholarship funds with UA College of Engineering
      3. Item is tabled for further discussion
d. Resolution to Suspend Co-op students
   i. Postponement of eligibility for co-op students
   ii. Vote as follows: 11 approved; 1 abstination
   iii. Motion passes

e. Fall 2018 Initiation reviewed
   i. 37 New members inducted
   ii. District Director Warren Roos in attendance

f. Reporting
   i. On time and accurate, receiving full marks
   ii. On track for Chapter Excellence Award

g. National Convention
   i. Received Chapter Excellence and Chapter Project Awards

h. New events during Fall semester
   i. Engineering Futures
   ii. Game Night in the Union
   iii. Proyecto Raices
      1. Community outreach and STEM education

i. Quick overview of expected Spring events

j. Spring 2019 Initiation
   i. Discussion on event date
   ii. Options listed as April 5th or 12th ideally as a dinner or lunch time period
   iii. Earlier in the day may be easier for Advisor attendance
   iv. Later in the day is usually better for District Director attendance
   v. Will look into further

II. Purpose & Relationship to Objectives of TBP:
   a. Planning budget, initiation, and other topics for the Spring 2019 semester
   b. Discussion/approval of motions by officers and advisors to enable event planning

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):
N/A

VII. Index of Exhibits: (Attendance)
   A. Attendees Present (Officers)
a. Chris Heldman: President
b. Alec Jerger: National VP
c. Mychal Brady: Treasurer
d. Kate Wegman: Chapter Events Director
e. Ceara Stack: Corresponding Secretary
f. Theresa Chappa: Webmaster
g. Taylor Verba: Chapter VP

B. Attendees Present (Advisors)
   a. Dr. Garafolo
   b. Dr. Cutright
   c. Dr. Lillard
   d. Dr. Veillette
   e. Dr. Quinn

C. Attendees Absent (Officers)
   a. Amanda Jancewicz: Recording Secretary

D. Attendees Absent (Advisors)
   a. Dr. Newby
   b. Dr. Willits
The Tau Beta Pi Association

Chapter Project Report

Project number: 28

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting     Date(s) of Project: 2/6

Project area:    __ Community/Liberal Culture       X University/College
                 __ Profession/Engineering     X Chapter/Social
                       __ Education/Prof. Dev.

Number of persons who participated in this project:

Officers: 7/9
Advisors: N/A

(Please attach a list of names.)

Hours spent on this project.
Organizing: 2      Participating: 1

DESCRIPTION:

I. General Description:
   a. Potential new member letters
      i. Listing of deferred members - need to figure out with Dr. Cutright
      ii. We need to get the letters out by Monday (to professors) so that students get
           them within a week and a half
           1. Orientation meetings w/o February 18th
   b. Quaker key given to Alec
      i. Door before office keeps getting locked so sometimes we cannot get back there
   c. Active member count = 93
      i. 60 votes received for ratification ballot
      ii. 18 members on co-op
   d. Two grad students are interested in joining
      i. One already has advisor letter
      ii. Review of Constitution - prove 50% degree requirements fulfilled, worthiness (letter),
          academics (letter), need statement from Advisory Board student is worthy of membership
   e. Spring Events
      i. Proyecto officially removed
      ii. Foodbank date: Friday March 15th 9-11 AM
      iii. Basketball game (Friday - 9 PM), Alec will go to collect attendance
           1. Send meet-up location
           2. Status of tickets: need to pay $5
iv. E-week banquet
   1. Chris got a ticket, planning on setting up a table
   2. Individual tickets are $20
   3. If you go with another org, it will still count as hours
   4. Engineering Futures - take to Eureka and another org for additional attendees
      a. We have enough sign ups
      b. Will go out in COE newsletter this Thursday

v. PI Day - we should be using the SAF
   1. Do a catering waiver for the mini pis
   2. Need to set up a time, event is 12-2 PM
      a. ESC will be funding the event with TBP, but won’t have any volunteers
      b. Kate plan, Taylor execute
      c. Fundraising portion 9-1 PM
         i. An officer should be present because money will be there
         ii. Send sign ups out the last week of February
         iii. Amanda & Alec 11-1 PM
      iv. Chris 1 - 2 PM
      v. Chris has a money box

f. Project Reports
   i. Chris went through and added some details
   ii. Due in June
   iii. Need to sift through last year’s reports and write up some of last semester’s events

g. Initiation Date
   i. Friday, April 5th - about a month and a half after letters are received
   ii. Budget request has not been completed yet
   iii. Alec will be using initiation email for correspondence this semester and for future semesters

h. Elections: April 5th - 12th

i. Chemstress Award
   i. Previously done as an officer board
   ii. Committee should have 15 undergraduate students - all officers
      1. 3 per 5 engineering disciplines (subcommittees, all officers automatically included)
         a. Need 3 civils
         b. Need 1 EE/Computer
         c. Need 2 ME/Aero
         d. Need 1 BME
         e. Need 0 CBE/Corrosion
   iii. Vote for each subcommittee nomination through Google Form
      1. Pick from tenured faculty list and why you selected them (paragraph, >5 sentences)...limit to three selections
2. Do you want to be on the committee? If yes, what is your major?
   iv. Any members participating will receive volunteer hour
   v. Taylor will chair committee
j. Kate sifted through the email so that we actually know what we have or have not responded to
   i. Chris keeps them unread even when we have seen them; checks before each officer meeting
   ii. People reaching out to our organization for help - bring up in an officer meeting
   iii. Do we really need to cc Tau Beta Pi everytime we send something?
      1. Delete Linkedin emails
   iv. Cannot get MailChimp set up properly - setting flag and locking account up
k. New Member Orientation
   i. Alec & Kate - Wed Feb 19th
   ii. Taylor - Thurs 20th

II. Purpose & Relationship to Objectives of TBP:
   a. Organizing social and volunteer events for members to achieve required participation hours
      i. Finalizing details for social basketball game
      ii. Finalizing spring schedule
      iii. Relay for Life (Ceara)
      iv. PI Day details
      v. All dates should be finalized!
      vi. Assigned officers to events so that we have representation present!
   b. Preparing for Spring Initiation
      i. Budget request, date finalization

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):

   A. Action Items
      a. Taylor
         i. Create a Chemstress Award document to determine what majors we already represent with the officers
ii. Ask Katey Yinger for Chemstress Award due date (sometime late March, banquet in April)

b. Alec
   i. Get letters to professors to distribute to students by next Monday
   ii. Take charge of officer election in April
   iii. Send out meet up location for basketball game on Friday, check if tickets are free, and attend social event

c. Chris
   i. Work on graduate eligibility with students
   ii. Need to ask Ceara about updates on Project Report
   iii. Call Ceara later/tomorrow to touch on National documentation
   iv. Ask Teresa if she responded to Katey Yinger’s new Tau Beta Pi page on the COE website

d. Kate
   i. Creating Chemstress Award Google Forms voting sheet and send out
   ii. Send out finalized dates for spring events in weekly update email

e. Mychal
   i. Complete budget request for initiation
   ii. Do a catering waiver for the mini pies

f. Amanda
   i. Assist Alec with officer election in April

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Alec Jerger: National VP
   c. Mychal Brady: Treasurer
   d. Kate Wegman: Chapter Events Director
   e. Amanda Jancewicz: Recording Secretary
   f. Taylor Verba: Chapter VP

B. Attendees Absent (Officers)
   a. Theresa Chappa: Webmaster
   b. Ceara Stack: Corresponding Secretary
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting       Date(s) of Project: 2/27

Project area:  __ Community/Liberal Culture          X University/College
               __ Profession/Engineering       X Chapter/Social       __ Education/Prof. Dev.

Number of persons who participated in this project:

Officers: 9/9
Advisors: N/A

(Please attach a list of names.)

Hours spent on this project.
Organizing: 2
Participating: 1

DESCRIPTION:

I. General Description:
   a. Grad student (Gary Neffenger) - paper form that has not been returned to Chris yet
   b. Chemstress Award - due date 3/25
      i. Will send out recommendation form next week with weekly event reminders
   c. Michael will be putting graduation cords onto the E-market
      i. Need to order by mid-March
   d. Going to buy pies out of sitting money - Mychal
      i. Schedule for officers manning the table has already been established
      ii. We will be selling out fast
   e. Cleaning up the JAR
      i. Probably going to be hard to find enough people, since it is on a Saturday and we already have two events that same week
      ii. Amanda will tell Julie we are not able to make it4
   f. Looking over spring semester - who can attend what events
   g. Letters
      i. Dr. Garafolo asking what to do with excess letters
   h. Initiation
      i. Michael is going to finalize the catering order and have food delivered at 6:30
      ii. Alec is going to find room
      iii. Will count for volunteer and social hours
   i. Moved Officer Transition Meeting to April 24th
   j. District Conference - OSU April 13th whole day event
i. Reimburse car
   ii. People to go: Alec, Kate, Amanda
k. Relay for Life
   i. Swipe in and swipe out to get accurate hour count to assign volunteer hours
   ii. Get an hour for the committee meetings, consider using card swipe to track attendance
      1. 7 people definitely want to be in committee, 10 are interested in more information
   iii. Booked rooms every Tuesday
l. Rubber Ducks Game - 3 hours
m. Recycling event advertising - put in next week’s reminders
n. March 8th: Start election report
o. E-market emails
   i. 3 people have paid initiation fees thus far
   ii. People are trying to buy t-shirts

II. Purpose & Relationship to Objectives of TBP:
   a. Organizing social and volunteer events for members to achieve required participation hours
      i. What officers can run projects
      ii. Finalizing the schedule - the semester is already half over!
   b. Organizing for the District Conference and preparing for officer transition next year

III. Organization & Administration: (in conjunction with another group?)
    N/A

IV. Cost & Personnel Requirements:
    N/A

V. Special Problems:
    N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. Alec
      i. Finalize room for initiation
   b. Theresa
      i. Continue to enter hours and organize Orgsync
   c. Kate
      i. Email events list to Katey for Alumni Breakfast invite
   d. Mychal
i. Put graduation cords on E-market and send email out to org to remind to order
ii. Call Walmart to ensure they have 150 pies for PI day & buy large and small pies
iii. Finalize catering order for initiation
e. Amanda
   i. Email Julie to decline the JAR clean up event
f. Ceara
   i. Start Relay for Life committee meetings

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Alec Jerger: National VP
   c. Mychal Brady: Treasurer
   d. Kate Wegman: Chapter Events Director
   e. Amanda Jancewicz: Recording Secretary
   f. Taylor Verba: Chapter VP
   g. Theresa Chappa: Webmaster
   h. Ceara Stack: Corresponding Secretary
INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting       Date(s) of Project: 3/13

Project area:  __ Community/Liberal Culture   X University/College
              __ Profession/Engineering   X Chapter/Social   __ Education/Prof. Dev.

Number of persons who participated in this project: Officers:7/9
              Advisors:N/A

(Please attach a list of names.)

Hours spent on this project.         Organizing: 2       Participating: 1

DESCRIPTION:
I. General Description:
   a. Finalizing schedule for PI DAY event tomorrow :)
      i. Social and volunteer event
      ii. Mychal brought pies and ice cream to transfer to Taylor
      iii. Chris has plates, forks, knives
      iv. May need to move members who volunteered to sell pis to the actual activity itself
      v. Need to figure out where to store 200 pies & locate external disc drive
   b. Foodbank - 17 members will be attending, Taylor leading
   c. Membership issues
      i. Student who is part time on campus while also on co-op (originally marked as being on campus) - has not fulfilled any hours yet but is graduating this semester - try to get half of the hours this semester
   d. Chris called HQ to confirm initiation supplies
      i. Need to finish Eligibility Report this weekend
         1. 46 people have voted so far, 95 active members (need 3/4ths members to vote on candidates)
         2. Bents take three weeks to make, we should get supplies on time if we turn in Eligibility Report by early next week
   e. Chemstress Award
      i. Taylor to send reminder email Monday to fill out, should get more responses by next Thursday
ii. We should have enough people to fill the selection committee - target civils

f. Girl Scout Event - May 18th (Saturday) hour and a half
   i. After graduation and the spring semester
   ii. We can email it out just to see if anyone is interested
   iii. Count towards next semester

g. Extra cash decisions ($300)
   i. Scholarship: In person voting required
   ii. ALT: pay for people’s graduation cords
      1. Difficult to get all of the advisors in one room for in person voting
      2. Buying cords - difficult because others may not get them paid for in future semesters
         a. Are uploaded to E-market
         b. Can take up to 5 weeks to order - please pay online fee by April 1st

h. Scholarship
   i. Comments on prompts
      1. Integrate aspects from the website (i.e. mission statement)
      2. Integrity, how have you experienced a well rounded education that has provided your success, leadership development, high achiever mentality
   ii. Need to determine some type of rubric to grade applicants against
      1. Officers and advisors evaluate for quorum
   iii. Purpose
      1. Recruitment and retention
      2. Member and non-member option
   iv. Should have everything in order to initiate Fall 2019 semester
   v. Chris talked to Dr. Cutright and got some feedback

II. Purpose & Relationship to Objectives of TBP:
   a. Organizing social and volunteer events for members to achieve required participation hours
      i. PI DAY!
   b. Arranging for new member initiation
      i. Finalizing current member vote to complete Eligibility Report and order bents
      ii. Room requests
   c. Planning to offer a chapter scholarship (Fall 2019)

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. Alec
      i. Send reminder email to current members encouraging them to vote on the new initiates - need 3/4th active member quorum
      ii. Email scheduling department to know what room Initiation dinner will be held in
   b. Mychal
      i. Organize pie delivery for tomorrow’s event
   c. Amanda
      i. Target civils to be a part of the Chemstress selection committee
   d. Taylor
      i. Email reminder to fill out Chemstress nomination form with next week’s weekly reminders & target civils to be a part of the selection committee
      ii. Email reminder to pay for cords on E-market by April 1st, people volunteering for initiation (volunteer and social hours)

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Alec Jerger: National VP
   c. Mychal Brady: Treasurer
   d. Amanda Jancewicz: Recording Secretary
   e. Taylor Verba: Chapter VP
   f. Theresa Chappa: Webmaster

B. Attendees Absent (Officers)
   a. Kate Wegman: Chapter Events Director
   b. Ceara Stack: Corresponding Secretary
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Chapter Meeting Date(s) of Project: 4/3

Project area: __ Community/Liberal Culture X University/College
__ Profession/Engineering X Chapter/Social __ Education/Prof. Dev.

Number of persons who participated in this project:
Officers: 9/9
Advisors: N/A

(Please attach a list of names.)

Hours spent on this project. Organizing: 2 Participating: 1

DESCRIPTION:

I. General Description:
   a. Goodyear Volunteer Day - this coming Saturday, we already have Humane Society visit scheduled that day for volunteer hours
      i. Keep in mind for next year
   b. Initiation Planning - this Friday 6:30 PM
      i. Vocal parts
         1. Delta = Amanda
         2. Alpha = Chris
         3. Zeta = Theresa
         4. Beta = Kate
         5. Chi = Ceara
         6. Use volunteers for the other roles
      ii. Dr. Garafolo is also planning on attending
      iii. If Dr. Veillette comes, he will be Lambda (keeper of the lights, haha!)
      iv. Alec will not be a part of the ceremony, will be setting up and coordinating the dinner efforts
   c. Summer volunteer events - from Heidi Cressman
      i. Wait for new officers to settle in (end April) and see if we can have anyone near campus to coordinate, then send out to offer pre-semester volunteer hours
d. Scholarship - talk about during next week’s meeting over video chat, Groupme, etc.
e. Mychal is keeping track of graduation cords
   i. Stoles verses ribbons (more desired)
      1. Expensive when custom made
      2. Orange or TBP Blue
f. Next Year’s Officer Structure
   i. Alec - Officer structure uploaded on Drive received unanimous approval
      1. Can we get 12 people to run for an officer position?
   ii. Should set up nominations (Saturday), then vote on positions next week
      1. Nominator name, nominee, and position(s) being nominated for, send a little bio/blurb about why person should have an officer position
g. Reports left to fill out: officer elections (2 week after electing new officers), final action, role book signatures, financial report (June 1st), chapter survey (open during transition meeting)

II. Purpose & Relationship to Objectives of TBP:
   a. Organizing social and volunteer events for members to achieve required participation hours
   b. Arranging for new member initiation - THIS FRIDAY! WOO! :)  
c. Arranging graduation apparel to represent our awesome graduates!
d. Planning officer structure for next year

III. Organization & Administration: (in conjunction with another group?)
   N/A

IV. Cost & Personnel Requirements:
   N/A

V. Special Problems:
   N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. Alec
      i. Final initiation planning
   b. Mychal
      i. Send reminder email to members to order cords tomorrow by noon (past April 1st deadline) so that we can finalize our order
      ii. Go through webmaster receipts to see who has already paid for initiation
   c. Taylor
      i. Respond to Heidi about not being able to provide volunteers to Goodyear STEM Day
   d. Kate
i. Design stoles for graduating officers to wear
ii. Prepare Google form to send out for officer nominations and send email Saturday with guidelines for filling out form

VII. Index of Exhibits: (Attendance)

A. Attendees Present (Officers)
   a. Chris Heldman: President
   b. Alec Jerger: National VP
   c. Mychal Brady: Treasurer
   d. Amanda Jancewicz: Recording Secretary
   e. Taylor Verba: Chapter VP
   f. Theresa Chappa: Webmaster
   g. Kate Wegman: Chapter Events Director
   h. Ceara Stack: Corresponding Secretary
The Tau Beta Pi Association  Chapter: OHK

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Officer Transition Meeting  Date(s) of Project: 4/24

Project area:  __ Community/Liberal Culture  X University/College
 __ Profession/Engineering  X Chapter/Social  __ Education/Prof. Dev.

Number of persons who participated in this project:
Officers: 14/15
Advisors: N/A

(Please attach a list of names.)

Hours spent on this project.  Organizing: 2  Participating: 1

DESCRIPTION:

I. General Description:
   a. Introduce elected officers to departing officers and described purpose of Tau Beta Pi, individual officer roles, and overall plans for next year
   b. Summer outreach events - potential opportunities for members to get hours ahead of the semester
      i. Girl Scout Event - May 18th (Saturday)
         1. Probably making bug bots
            a. Chris knows how to coordinate the activity
         2. Call them volunteer hours for next semester
         3. Heidi Cressman coordinating
      ii. Twinsburg Public Library - events with 8th grade students
         1. Possibly need reoccurring attendance
         2. Plan hands on events
         3. Probably not realistic for our members
   c. Finalizing the officer structure for next year
      i. No Initiation Director elected, so National VP will coordinate activities as a part of officer duties
   d. Scholarship
      i. Intended for students not currently a member of Tau Beta Pi (ideally sophomore level - raise awareness of our honorary and reward underclassman)
      ii. Evaluation Criteria
         1. Determined by new officers
e. Outstanding reports for the school year
   i. Chapter Survey - event descriptions (record every event we did this year and short blurb about what we did)
      1. Deadline of June 1st
   ii. Financial report - balances in the bank
      1. Deadline of June 1st
   iii. Officer Election
      1. Needs to be completed at the end of this week (complete before end of this meeting)
   iv. Fall information update - due in September
   v. IRS - 90N (Tax form to remain non-profit organization)

f. Shirt orders that have not been filed yet
   i. Alec has some of the shirts (distributed 3 at initiation)
   ii. Mychal has a list (4 individuals)

g. We split off into officer roles (incoming with departing) to discuss the main tasks of each position, what is required, and tips that might be helpful to know beforehand

II. Purpose & Relationship to Objectives of TBP:
   a. Organize and transition new officers to prepare for a successful new school year!
   b. Plan any summer events we would like to offer to members to get ahead of service hours for the fall semester
   c. Ensure the remaining reporting deadlines will be appropriately met to keep headquarters updated on our organization

III. Organization & Administration: (in conjunction with another group?)
N/A

IV. Cost & Personnel Requirements:
N/A

V. Special Problems:
N/A

VI. Overall Evaluation/Results (Be Specific):

A. Action Items
   a. Chris Heldman
      i. Send a decline response to Twinsburg outreach event invite
   b. Taylor Verba
      i. Double check that all of the shirts have been distributed

VII. Index of Exhibits: (Attendance)

1. Attendees Present (Officers)
a. Chris Heldman: President (departing)
b. Alec Jerger: National VP (incoming President)
c. Mychal Brady: Treasurer (departing)
d. Amanda Jancewicz: Recording Secretary (incoming National VP)
e. Taylor Verba: Chapter VP (departing)
f. Theresa Chappa: Webmaster (departing)
g. Kate Wegman: Chapter Events Director (incoming Chapter VP)
h. Ceara Stack: Corresponding Secretary (departing)
i. Jacob Kittinger (incoming Community Service Director)
j. Chris Ferguson (incoming Corresponding Secretary)
k. Nicole Baldy (incoming Communications Director)
l. Patrick Cole (incoming Media Director)
m. Alison Targosky (incoming Treasurer)
n. Jasmine Zogheib (incoming Recording Secretary)

2. Attendees Absent (Officers)
   a. Bailei Hoyng (incoming Outreach Director)
INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. General Description: Required for all members, this event provides information on the upcoming events, membership requirements, and any changes in leadership. Officers are also available for any questions.</td>
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<tr>
<td>II. Purpose &amp; Relationship to Objectives of TBP: Encourage active membership and clear communication within the chapter.</td>
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<tr>
<td>III. Organization &amp; Administration: (in conjunction with another group?) Yes No</td>
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<tr>
<td>IV. Cost &amp; Personnel Requirements: Food was provided for the attendees.</td>
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<td>V. Special Problems: N/A</td>
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<tr>
<td>VI. Overall Evaluation/Results (Be Specific): Almost all members attended, allowing for clearer communication and expectations.</td>
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</tbody>
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VII. Index of Exhibits:

<table>
<thead>
<tr>
<th>Member Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Al-Noubani, Ziad</td>
</tr>
<tr>
<td>2. Beck, Joshua</td>
</tr>
<tr>
<td>3. Bonaiuti, Federico</td>
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<tr>
<td>4. Brady, Mychal</td>
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<td>5. Broadbent, Zachary</td>
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<td>6. Brown, Brett</td>
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<td>7. Brown, Daniel</td>
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<td>8. Brown, Gregory</td>
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<td>9. Burkhart, Christian</td>
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<td>10. Carroll, Anny</td>
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<td>11. Catania, Russell</td>
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<td>12. Chapa, Theresa</td>
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<td>13. Clifford, Elizabeth</td>
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<td>14. Cole, Patrick</td>
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<td>15. Costa, Mariah</td>
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<td>16. D’Egidio, John</td>
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<td>17. Dauterman, Michala</td>
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<td>18. Dickens, Erik</td>
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<td>19. Doong, Kristel</td>
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<td>20. Drum, Drew</td>
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<td>21. Dunlap, Adrianna</td>
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<td>22. Eldridge, Hannah</td>
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<td>23. Grassi, Timothy</td>
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<td>24. Gronow, Sean</td>
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<td>25. Hammerstein, Matthew</td>
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<td>26. Haslett, Kelly</td>
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<td>27. Heldman, Christopher</td>
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<td>28. Howard, Erika</td>
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<td>29. Hoynig, Bailey</td>
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<td>30. Hughes, Miranda</td>
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<td>31. Jacobs, Logan</td>
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<tr>
<td>32. Jadue, Michael</td>
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<tr>
<td>33. Jancewicz, Amanda</td>
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<td>34. Jerger, Alec</td>
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<td>35. Kaiser, Isaiah</td>
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<td>36. Kandray, Sydney</td>
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<td>37. Kise, Katelynn</td>
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<td>38. Kittinger, Jacob</td>
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<td>39. Klett, David</td>
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<td>40. Kwok, Guang-Bok</td>
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<td>41. Lacek, Monica</td>
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<td>42. Laughrey, Benjamin</td>
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<td>43. Laws, Megan</td>
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<td>44. Lehtimaki, Victoria</td>
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<td>45. Miller, Jacob Ryan</td>
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<td>46. Milliron, Adam</td>
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<td>47. Morgan, Michael</td>
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<td>48. Nelson, Wade</td>
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<td>49. Nguyen, Kristina</td>
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<td>50. O’Neill, Kelly</td>
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<td>51. Patitsas, Elaina</td>
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<td>52. Pirosko, Stephen</td>
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<td>53. Plaster, Madison</td>
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<td>54. Pohlman, Kyle</td>
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<td>55. Purgason, Brett</td>
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<td>56. Reppa, Matthew</td>
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<td>57. Roter, Benjamin</td>
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<td>58. Schmitt, Megan</td>
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<td>59. Seabek, Ryan</td>
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<td>60. Sheridan, Sean</td>
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<td>61. Snider, Timothy</td>
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<td>62. Stack, Ceara</td>
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<td>63. Sullivan, Sean</td>
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<td>64. Svetlak, Richard</td>
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<td>65. Tang, Rick</td>
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<td>66. Targosky, Alison</td>
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<td>67. Tebcherani, Tanya</td>
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<td>68. Toich, Sara</td>
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<td>69. Truax, Bryan</td>
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<tr>
<td>70. Valaitis, Mitchell</td>
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<td>71. Verba, Taylor</td>
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<td>72. Verbanac, Hannah</td>
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<tr>
<td>73. Von Duhn, Evan</td>
</tr>
<tr>
<td>74. Wattleworth, Rachel</td>
</tr>
<tr>
<td>75. Wegmen, Kathryn</td>
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</tbody>
</table>
The Tau Beta Pi Association  Chapter: OHK

Chapter Project Report  Project number: 34

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Replay for Kids  Date(s) of Project: 1/31 & 2/27 & 4/15

Project area: X Community/Liberal Culture  ___ University/College
___ Profession/Engineering  ___ Chapter/Social  ___ Education/Prof. Dev.

Number of persons who participated in this project
Members: 6/112
Electees: N/A

(Please attach a list of names.)

Hours spent on this project.  Organizing: 0.5  Participating: 2 for each occurrence

DESCRIPTION:

I. General Description: Donated toys were adapted, through the use of solder and alternate button devices, for special needs children.

II. Purpose & Relationship to Objectives of TBP: Community involvement.

III. Organization & Administration: (in conjunction with another group?) X Yes  ___ No

Replay for Kids is an external organization

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendees learned to or improved their soldering skills while giving back to the community. A large number of toys were retrofitted to accommodate special needs children, or were repaired for continue use by these children. While attendance was limited, the outcome of this event can still be viewed as a success.

VII. Index of Exhibits:
Member Attendance

1. Kwok, Guan-Bok
2. Nguyen, Kristina
3. Purgason, Brett
4. Roter, Benjamin
5. Tang, Rick
6. Tebcherani, Tanya
The Tau Beta Pi Association

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: **Volunteer at Career Fair**       Date(s) of Project: **2/5**

Project area: ___ Community/Liberal Culture       X University/College
               ___ Profession/Engineering       ___ Chapter/Social       XEducation/Prof. Dev.

Number of persons who participated in this project

Members: **11/112**
Electees: **N/A**

(Please attach a list of names.)

Hours spent on this project.         Organizing: **1**       Participating: **Dependent on attendance**

DESCRIPTION:

I. General Description: Members were given the opportunity to assist the Co-Op Office with preparation and running of the Engineering Career Fair.

II. Purpose & Relationship to Objectives of TBP: Support of our university, and professional development of the next generation of future engineers.

III. Organization & Administration: (in conjunction with another group?)       XYes       ___ No

The University of Akron’s Co-Op Office handled majority of the costs and planning.

IV. Cost & Personnel Requirements: **N/A**

V. Special Problems: **N/A**

VI. Overall Evaluation/Results (Be Specific): Students assisted with setup of the career fair, provided information to employers and students and helped ensure the event ran smoothly.

VII. Index of Exhibits:
Member Attendance

1. Brown, Daniel
2. Chapa, Theresa
3. Cole, Patrick
4. Dauterman, Michala
5. Howard, Erika
6. Lacek, Monica
7. Pohlman, Kyle
8. Reppa, Matthew
9. Schmit, Megan
10. Toich, Sara
11. Verba, Taylor
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Men’s Basketball Game v. Kent          Date(s) of Project: 2/8

Project area: __ Community/Liberal Culture          X University/College
            __ Profession/Engineering                    X Chapter/Social        __ Education/Prof. Dev.

Number of persons who participated in this project
Members: 9/112
Electees: N/A

(Please attach a list of names.)

Hours spent on this project. Organizing: 1          Participating: 2

DESCRIPTION:

I. General Description: In order to support our college, members attended a basketball game against our rival school.

II. Purpose & Relationship to Objectives of TBP: Strengthen chapter bonds and university pride.

III. Organization & Administration: (in conjunction with another group?) X Yes   ___ No

Zips Athletics were responsible for the game itself.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendance to the event was limited due to the nature of the event, but those who attended got a lot out of it, and school spirit ran high.

VII. Index of Exhibits:
Member Attendance

1. Beck, Joshua
2. Carroll, Anny
3. Clifford, Elizabeth
4. Jerger, Alec
5. Kittinger, Jacob
6. Laughrey, Benjamin
7. Nelson, Wade
8. Pohlman, Kyle
9. Roter, Benjamin
The Tau Beta Pi Association

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: TEAMS Competition
Date(s) of Project: 2/19

Project area: X Community/Liberal Culture
X Profession/Engineering

University/College: ___
Chapter/Social: ___
Education/Prof. Dev.: ___

Number of persons who participated in this project
Members: 4/112
Electees: N/A

(Please attach a list of names.)

Hours spent on this project.
Organizing: 2
Participating: 4.5

DESCRIPTION:

I. General Description: Annual competition hosted by the college of engineering that middle and high school teams will compete in to qualify for the national competition. It is a group Test of Engineering Aptitude, Mathematics and Science

II. Purpose & Relationship to Objectives of TBP: Encouraging the next group of STEM students and giving back to the community.

III. Organization & Administration: (in conjunction with another group?) X Yes ___ No

University of Akron’s College of Engineering hosts the event, and encourages the involvement of various engineering groups on campus.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): TBP sends volunteers along with other students in the college of engineering to proctor the exam, making sure everyone is following the rules in both the written and build design phases of the competition. This event gives TBP members the chance to interact with aspiring STEM students while they are still in high school while helping the organizer keep the day running smoothly.
VII. Index of Exhibits:

Member Attendance

1. Chapa, Theresa
2. Jacobs, Logan
3. Klett, David
4. Verbanac, Hannah
The Tau Beta Pi Association

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: New Member Orientation       Date(s) of Project: 2/20 & 2/21

Project area: ___ Community/Liberal Culture   ___ University/College
             ___ Profession/Engineering       X  Chapter/Social   ___ Education/Prof. Dev.

Number of persons who participated in this project

Members: N/A
Electees: 23/23

(Please attach a list of names.)

Hours spent on this project.          Organizing: 1         Participating: 1

DESCRIPTION:

I. General Description: As with every semester, eligible candidates are given a chance to attend an informative session on chapter selection criteria and maintenance of active status. As well as the ability to ask officers any questions they might have.

II. Purpose & Relationship to Objectives of TBP: Encourage chapter growth, and improve presence on campus.

III. Organization & Administration: (in conjunction with another group?) ___ Yes   X  No

____________________________________________________________________________

____________________________________________________________________________

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): This event encourages eligible students to initiate into the chapter, and provides a clear set of expectations for the new electees.
VII. Index of Exhibits:

Electee Attendance

1. Alabed, Rihama
2. Baker, Jared
3. Baldy, Nicole
4. Boudreau, Elliot
5. Bunting, Zach
6. Ciarrone, Kyle
7. David, Mallory
8. Falcione, Elena
9. Ferguson, Christopher
10. Grimes, Maddison
11. Kassinger, Sarah
12. Kraft, Tyler
13. Malenic, Martin
14. Martin, Jessi
15. Martin, Ivan
16. Michel, Adam
17. Neffenger, Gary
18. Niederhelman, Benjamin
19. Stephens, Alexandria
20. Thompson, Christopher
21. Utrata, Collin
22. Vanyo, Jadon
23. Zogheib, Jasmin
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: E-Week Banquet Date(s) of Project: 2/21

Project area: ___ Community/Liberal Culture ___ University/College
X Profession/Engineering X Chapter/Social ___ Education/Prof. Dev.

Number of persons who participated in this project
Members: 14/112
Electees: 2/23

(Please attach a list of names.)

Hours spent on this project.
Organizing: 1 Participating: 3

DESCRIPTION:

I. General Description: Banquet celebrating the accomplishments of student engineers and professionals in the field.

II. Purpose & Relationship to Objectives of TBP: Celebration of the profession and improvement on chapter’s visibility in the community and on campus.

III. Organization & Administration: (in conjunction with another group?) X Yes ___ No

Akron Engineering Council organizes and pays for the event itself

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendance was limited as tickets are required for the event and our chapter, as well as other organizations, can only get so many tickets. Additionally, many of our members received awards/recognition during the ceremony.

VII. Index of Exhibits:
Member Attendance

1. Beck, Joshua
2. Broadbent, Zachary
3. Carroll, Anny
4. Chapa, Theresa
5. Clifford, Elizabeth
6. Howard, Erika
7. Jancewicz, Amanda
8. Jerger, Alec
9. Kide, Katelynn
10. Laws, Megan
11. O’Neill, Kelly
12. Reppa, Matthew
13. Verba, Taylor
14. Wegman, Kathryn

Electee Attendance

1. Neffenger, Gary
2. Stephens, Alexandria
The Tau Beta Pi Association

Chapter Project Report

Project number: 40

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Engineering Futures: People Skills Date(s) of Project: 2/23

Project area: ___ Community/Liberal Culture ___ University/College
___ Profession/Engineering X Chapter/Social  X Education/Prof. Dev.

Number of persons who participated in this project Members: 23/112
Electees: N/A

(Please attach a list of names.)

Hours spent on this project Organizing: 2 Participating: 5

DESCRIPTION:

I. General Description: A speaker discussed the importance of various people skills in the engineering field, and methods to improve upon them.

II. Purpose & Relationship to Objectives of TBP: To produce a more well-rounded engineer with improved soft skills to better represent our profession.

III. Organization & Administration: (in conjunction with another group?) ___ Yes  X No

____________________________________________________________________________

____________________________________________________________________________

IV. Cost & Personnel Requirements: Lunch was provided for attendees and the speakers.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): As a longer event on the weekend, attendance was as expected. Attendees received valuable soft-skills through a variety of group activities and lectures.
VII. Index of Exhibits:

Member Attendance

1. Al-Noubani, Ziad
2. Beck, Joshua
3. Brady, Mychal
4. Burkhart, Christian
5. D'Egidio, John
6. Drum, Drew
7. Eldridge, Hannah
8. Grassi, Timothy
9. Hughes, Bailey
10. Jancewicz, Amanda
11. Jerger, Alec
12. Laws, Megan
13. Lehtimaki, Victoria
14. Miller, Jacob Ryan
15. Milliron, Adam
16. Nguyen, Kristina
17. Pirosko, Stephen
18. Roter, Benjamin
19. Schmit, Megan
20. Tang, Rick
21. Targosky, Alison
22. Wattleworth, Rachel
23. Wegman, Kathryn
INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: New Member Meet & Greet                      Date(s) of Project: 2/26

Project area: ___ Community/Liberal Culture ___ University/College
___ Profession/Engineering   X Chapter/Social   ___ Education/Prof. Dev.

Number of persons who participated in this project
Members: 21/112
Electees: 16/23

(Please attach a list of names.)

Hours spent on this project.  Organizing: 1  Participating: 1

DESCRIPTION:

I. General Description: New electees were given the opportunity to meet the members and officers of our chapter, as well as to ask any additional questions they might have.

II. Purpose & Relationship to Objectives of TBP: Strengthening of the chapter and recruitment.

III. Organization & Administration: (in conjunction with another group?) ___ Yes   X No

V. Special Problems: N/A

IV. Cost & Personnel Requirements: Pizza and pop was provided to the attendees

VI. Overall Evaluation/Results (Be Specific): A large turnout of both members and electees provided the proper social environment. Electees were able to interact with members, and ask anything they were previously unclear about.

VII. Index of Exhibits:
**Member Attendance**

1. Brady, Mychal  
2. Broadbent, Zachary  
3. Cole, Patrick  
4. Dauterman, Michala  
5. Haslett, Kelly  
6. Howard, Erika  
7. Klett, David  
8. Lacek, Monica  
9. Morgan, Michael  
10. O’Neill, Kelly  
11. Patitsas, Elaina  
12. Plaster, Madison  
13. Pohlman, Kyle  
14. Roter, Benjamin  
15. Seabock, Ryan  
16. Snider, Timothy  
17. Svetlak, Richard  
18. Valaitis, Mitchell  
19. Verba, Taylor  
20. Von Duhn, Evan  
21. Wood, Joan

**Electee Attendance**

1. Alabed, Rihama  
2. Baker, Jared  
3. Baldy, Nicole  
4. Boudreau, Elliott  
5. Bunting, Zach  
6. Ciarrone, Kyle  
7. David, Mallory  
8. Ferguson, Christopher  
9. Grimes, Maddison  
10. Kraft, Tyler  
11. Malenic, Martin  
12. Martin, Jessi  
13. Martin, Ivan  
14. Niederhelman, Benjamin  
15. Stephens, Alexandria  
16. Zogheib, Jasmine
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Kids’ Career Day     Date(s) of Project: 3/2

Project area: X Community/Liberal Culture       ___ University/College
              ___ Profession/Engineering       ___ Chapter/Social       ___ Education/Prof. Dev.

Number of persons who participated in this project
Members: 11/112
Electees: N/A

(Please attach a list of names.)

Hours spent on this project.         Organizing: 1     Participating: Dependent on attendance

DESCRIPTION:

I. General Description: As one of the chapters k-12/MindSet programs, the Members set up and led various STEM activities with younger students.

II. Purpose & Relationship to Objectives of TBP: Encourage the next generation of STEM students, while giving back to the community.

III. Organization & Administration: (in conjunction with another group?) X Yes      ___ No

All engineering organizations are encouraged to volunteer.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendees assisted in the design process and testing for a number of groups with different STEM projects. Limited attendance is likely due to the length and day of the event.
VII. Index of Exhibits:

1. Chapa, Theresa  
2. Doong, Kristel  
3. Grassi, Timothy  
4. Heldman, Christopher  
5. Jancewicz, Amanda  
6. Kandray, Sydney  
7. Laughery, Benjamin  
8. Lehtimaki, Victoria  
9. Nguyen, Kristina  
10. Plaster, Madison  
11. Stanley, Allie
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Women’s Basketball Game v. Kent  Date(s) of Project: 3/6

Project area:  
__ Community/Liberal Culture  X University/College

__ Profession/Engineering  X Chapter/Social  __Education/Prof. Dev.

Number of persons who participated in this project

Members: 9/112  Electees: N/A

(Please attach a list of names.)

Hours spent on this project.

Organizing: 1  Participating: 2

DESCRIPTION:

I. General Description: In order to support the university, members attended a basketball game against our rival school.

II. Purpose & Relationship to Objectives of TBP: Strengthen chapter bonds and university pride.

III. Organization & Administration: (in conjunction with another group?)  X Yes  ___ No

Zips Athletics were responsible for putting on the basketball game.

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Spirits were high and we cheered hard but the game was still lost.

VII. Index of Exhibits:
Member Attendance

1. Brown, Brett
2. Catania, Russell
3. Howard, Erika
4. Jacobs, Logan
5. Jerger, Alec
6. Laughrey, Benjamin
7. Patitsas, Elaina
8. Plaster, Madison
9. Verba, Taylor
The Tau Beta Pi Association  
Chapter: OHK

Chapter Project Report  
Project number: 44

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Pie Fundraiser  
Date(s) of Project: 3/14

Project area:  
☐ Community/Liberal Culture  
X University/College  
X Profession/Engineering  
☐ Chapter/Social  
☐ Education/Prof. Dev.

Number of persons who participated in this project  
Members: 15/112  
Electees: 5/23

(Please attach a list of names.)

Hours spent on this project.  
Organizing: 2  
Participating: 2

DESCRIPTION:

I. General Description: In honor of Pi Day, members sold miniature pies in the Engineering building. This event

II. Purpose & Relationship to Objectives of TBP: Celebration of our profession and its members.

III. Organization & Administration: (in conjunction with another group?)  
☐ Yes  
X No

IV. Cost & Personnel Requirements: Miniature pies were bought in order to raise funds for other chapter projects.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): This event in years past has always been a great success, even with doubling our supply of pies we sold out early in the event. Our chapter’s visibility on campus and with engineering students specifically, also seems to benefit from this event.

VII. Index of Exhibits:
Member Attendance

1. Al-Noubani, Ziad
2. Brady, Mychal
3. Brown, Brett
4. Burkhart, Christian
5. Cole, Patrick
6. D'Egidio, John
7. Drum, Drew
8. Heldman, Christopher
9. Howard, Erika
10. Hughes, Miranda
11. Jancewicz, Amanda
12. Jerger, Alec
13. Patitsas, Elaina
14. Tebcherani, Tanya
15. Wattleworth, Rachel

Electee Attendance

1. David, Mallory
2. Grimes, Maddison
3. Malenic
4. Neffenger, Gary
5. Thompson, Christopher
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Pi Day Activities Date(s) of Project: 3/14

Project area: ___ Community/Liberal Culture ___ University/College
   X Profession/Engineering ___ Chapter/Social ___ Education/Prof. Dev.

Number of persons who participated in this project
   Members: 14/112
   Electees: 0/23

(Please attach a list of names.)

Hours spent on this project. Organizing: 2 Participating: 2

DESCRIPTION:

I. General Description: Members celebrated Pi Day and Engineering with pies and ice cream as members played games and watched Hidden Figures as a group.

II. Purpose & Relationship to Objectives of TBP: Strengthening of chapter bonds and celebration of the STEM field.

III. Organization & Administration: (in conjunction with another group?) ___ Yes X No

IV. Cost & Personnel Requirements: Pies and ice cream were purchased for attendees.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendees took a break in between classes to socialize with other members and celebrate engineering, this was run in conjunction with the Pie Fundraiser previously mentioned, therefore dividing attendance.

VII. Index of Exhibits:
Member Attendance

1. Costa, Mariah
2. D'Egidio, John
3. Haslett, Kelly
4. Heldman, Christopher
5. Jancewicz, Amanda
6. Jerger, Alec
7. Klett, David
8. Laws, Megan
9. Morgan, Michael
10. O'Neill, Kelly
11. Stack, Ceara
12. Toich, Sara
13. Verba, Taylor
14. Wegman, Kathryn
Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Akron Food Bank     Date(s) of Project: 3/15

Project area:  X  Community/Liberal Culture     __ University/College
             __ Profession/Engineering     __ Chapter/Social     __ Education/Prof. Dev.

Number of persons who participated in this project 
Members: 16/112
Electees: 1/23

(Please attach a list of names.)

Hours spent on this project.  Organizing: 1     Participating: 2

DESCRIPTION:

I. General Description: Attendees helped sort donations at our local food bank for distribution to those in need within the community.

II. Purpose & Relationship to Objectives of TBP: Serving the community

III. Organization & Administration: (in conjunction with another group?)  ___ Yes  X  No

IV. Cost & Personnel Requirements: N/A

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendees sorted a large amount of donations, assisting our local food bank with feeding those in need. Attendance was as expected due to past occurrences.

VII. Index of Exhibits:
Member Attendance

1. Broadbent, Zachary
2. Costa, Mariah
3. D'Egidio, John
4. Drum, Drew
5. Dunlap, Adrianna
6. Jacobs, Logan
7. Lacek, Monica
8. Milliron, Adam
9. Morgan, Michael
10. Patitsas, Elaina
11. Seabeck, Ryan
12. Svetlak, Richard
13. Truax, Bryan
14. Verba, Taylor
15. Von Duhn, Evan
16. Wegman, Kathryn

Electee Attendance

1. Stephens, Alexandria
INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Bent Shining Date(s) of Project: 3/19

Number of persons who participated in this project
Members: 7/112
Electees: 4/23

Hours spent on this project. Organizing: 1 Participating: 1

DESCRIPTION:

I. General Description: The brass bent on campus is polished each semester, if not every school year as a symbol of our chapter's pride and presence on campus.

II. Purpose & Relationship to Objectives of TBP: Increase chapter visibility on campus, and promote socialization amongst current members and initiates.

III. Organization & Administration: (in conjunction with another group?) ___ Yes X No

IV. Cost & Personnel Requirements: Only brass polish and rags were needed for this event.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendees were given a chance to strengthen bonds within the chapter as well as to display chapter pride on campus. Attendance was lower than expected, likely due to the time of the event, which was midday when some members were in class.
VII. Index of Exhibits:

**Member Attendance**

1. Brown, Brett  
2. Kise, Katelynn  
3. Nelson, Wade  
4. Stack, Ceara  
5. Toich, Sara  
6. Von Duhn, Evan  
7. Wegman, Kathryn

**Electee Attendance**

1. Grimes, Maddison  
2. Martin, Ivan  
3. Thompson, Christopher  
4. Vanyo, Jadon
The Tau Beta Pi Association

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Spirit Rock Painting

Date(s) of Project: 4/1

Project area: __ Community/Liberal Culture    X University/College
            __ Profession/Engineering    X Chapter/Social    __ Education/Prof. Dev.

Number of persons who participated in this project

Members: 4/112
Electees: 2/23

(Please attach a list of names.)

Hours spent on this project.

Organizing: 1    Participating: 1

DESCRIPTION:

I. General Description: During warm weather, our chapter likes to paint a giant rock and three smaller ones on campus with Tau Beta Pi theme.

II. Purpose & Relationship to Objectives of TBP: Easy, fun, creative way to get members involved and to get TBP’s name out on campus for all to see.

III. Organization & Administration: (in conjunction with another group?) ___ Yes    __X__ No

IV. Cost & Personnel Requirements: Spray paint and brushes were brought to decorate the rock on campus that all organizations paint at some point in the semester.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): It’s a fun and easy event that only requires teamwork creativity and some spray paint! The members can do whatever they want, as long as the bent and “Tau Beta Pi” is easily seen. It is probably the most fun event we have and it is directly in the middle of campus making it an easily accessible event for those without cars and such. Although most events are on campus, this one has the deepest connection next to the bent shining.
VII. Index of Exhibits:

Member Attendance
1. Brown, Daniel
2. Jerger, Alec
3. Morgan, Michael
4. Valaitis, Mitchell

Electee Attendance
1. Falcione, Elena
2. Martin, Jessi
The Tau Beta Pi Association
Chapter: OHK

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Rubber Ducks Baseball Game           Date(s) of Project: 4/4

Project area: ___ Community/Liberal Culture    ___ University/College
              ___ Profession/Engineering    X Chapter/Social    ___ Education/Prof. Dev.

Number of persons who participated in this project

Members: 4/112
Electees: 2/23

(Please attach a list of names.)

Hours spent on this project.     Organizing: 1     Participating: 3

DESCRIPTION:

I. General Description: Attendees were able to socialize during a baseball game for Akron's local minor leagues team.

II. Purpose & Relationship to Objectives of TBP: Strengthening member bonds within the chapter and supporting morale.

III. Organization & Administration: (in conjunction with another group?) ___ Yes    X No

IV. Cost & Personnel Requirements: Attendees purchased their own tickets with the student discount available to our university.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Attendance was limit due to the the day and time of the event and the fact that the chapter was unable to cover ticket prices for the members. Overall those who attended enjoyed themselves.

VII. Index of Exhibits:
Member Attendance

1. Brown, Daniel
2. Hughes, Miranda
3. Lacek, Monica
4. Toich, Sara

Electee Attendance

1. Baldy, Nicole
2. Ferguson, Christopher
The Tau Beta Pi Association

Chapter Project Report

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Spring Initiation
Date(s) of Project: 4/5

Project area: __ Community/Liberal Culture  __ University/College
__ Profession/Engineering  X Chapter/Social  __ Education/Prof. Dev.

Number of persons who participated in this project
Members: 10/112
Electees: 19/23

(Please attach a list of names.)

Hours spent on this project.
Organizing: 6  Participating: 3

DESCRIPTION:

I. General Description: Current members were given the opportunity to assist with the Initiation Ceremony through planning or other roles. Additionally, they were welcome to attend the Initiation Dinner following the ceremony.

II. Purpose & Relationship to Objectives of TBP: Strengthening of chapter bonds and welcoming new initiates.

III. Organization & Administration: (in conjunction with another group?) ___ Yes  X No

IV. Cost & Personnel Requirements: Dinner was provided to initiates and family members as well as current member volunteers. Prizes were also given for the best bent made by an initiate.

V. Special Problems: Martin Malenic and Gary Neffenger were initiated at a different school, two electees did not show up to initiation.

VI. Overall Evaluation/Results (Be Specific): An above average number of spring electees were inducted this ceremony and multiple members and advisors attended in support.

VII. Index of Exhibits:
Member Attendance

1. Brady, Mychal
2. Chapa, Theresa
3. Haslett, Kelly
4. Heldman, Christopher
5. Hughes, Miranda
6. Jancewicz, Amanda
7. Jerger, Alec
8. Stack, Ceara
9. Von Duhn, Evan
10. Wegman, Kathryn

Electee Attendance

1. Alabed, Riham
2. Baldy, Nicole
3. Boudreau, Elliott
4. Bunting, Zachary
5. Ciarrone, Kyle
6. David, Mallory
7. Falcione, Elena
8. Ferguson, Christopher
9. Grimes, Maddison
10. Kassinger, Sarah
11. Kraft, Tyler
12. Malenic, Martin
13. Martin, Iván
14. Martin, Jessi
15. Michel, Adam
16. Niederhelman, Benjamin
17. Stephens, Alexandria
18. Thompson, Christopher
19. Zogheib, Jasmine
The Tau Beta Pi Association

Chapter Project Report

Project number: 51

INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Humane Society       Date(s) of Project: 4/6

Project area: X Community/Liberal Culture       __ University/College
__ Profession/Engineering       __ Chapter/Social       __Education/Prof. Dev.

Number of persons who participated in this project

Members: 11/112
Electees: 3/23

(Please attach a list of names.)

Hours spent on this project. Organizing: 1          Participating: 3

DESCRIPTION:

I. General Description: Ohio Kappa volunteered at the humane society where the group worked with animals which needed special attention due to behavior issues. A large group of students were brought to work with dogs and cats to get them exercise and socialize the animals with people to help with their behavioral problems.

II. Purpose & Relationship to Objectives of TBP: Serving the community

III. Organization & Administration: (in conjunction with another group?) X Yes       ___ No

The Humane Society

IV. Cost & Personnel Requirements: Driving costs were covered by our members, many carpooled to reduce cost and emissions.

V. Special Problems: N/A

VI. Overall Evaluation/Results (Be Specific): Over 40 dogs received at least 30 minute walks and 35 cats were interacted with.

VII. Index of Exhibits:
Member Attendance

1. Brown, Brett
2. Burkhart, Christian
3. Costa, Mariah
4. Dunlap, Adrianna
5. Haslett, Kelly
6. Heldman, Christopher
7. Jerger, Alec
8. Seabeck, Ryan
9. Sullivan, Sean
10. Wattleworth, Rachel
11. Wegman, Kathryn

Electee Attendance

1. Alabeled, Riham
2. Kassinger, Sarah
3. Martin, Ivan
INSTRUCTIONS: Please complete each of the seven sections below. Any additional information which may be helpful to another chapter would also be appreciated; however, do not send extraneous material that is not beneficial.

Project name: Relay For Life Date(s) of Project: 4/27

Project area: X Community/Liberal Culture ___ University/College ___ Profession/Engineering ___ Chapter/Social ___ Education/Prof. Dev.

Number of persons who participated in this project Members: 8/112
Electees: 1/23

(Please attach a list of names.)

Hours spent on this project. Organizing: 10 Participating: Dependent on Attendance

DESCRIPTION:

I. General Description: In support of the community and those affected by cancer, attendees raised funds for the American Cancer Society. Additionally they attended a relay event to honor those fighting cancer and those who have lost that fight. The relay had games, fundraisers, and food to further support the cause.

II. Purpose & Relationship to Objectives of TBP: Community involvement

III. Organization & Administration: (in conjunction with another group?) X Yes ___ No

Akron Against Cancer is involved in the overall event planning. Many on campus organizations sponsor a table and organize their own fundraisers. Our team was formed in conjunction with Society of Women Engineers for all planning, fundraising and relay events.

IV. Cost & Personnel Requirements: Baked goods were donated by the members, other supplies including paint, canvas, and brushes were purchased by the chapter.

V. Special Problems: Attendance records may be erred as the system used by campus was changed and records were lost before report completion.
VI. Overall Evaluation/Results (Be Specific): Art-themed baked goods were donated by the members for fundraising. A fundraising-based mural named “Gogh Away Cancer,” was also created as our team's theme was the Akron Art Museum. Additionally, a member created custom coloring pages featuring a mashup of classic artworks and our college mascot. Our team raised over $1500 to fight cancer.

VII. Index of Exhibits:

**Member Attendance**

1. Carroll, Anny
2. Clifford, Elizabeth
3. D'Egidio, John
4. Dunlap, Adrianna
5. Jadue, Michael
6. Nelson, Wade
7. Verba, Taylor
8. Eldridge, Hannah

**Electee Attendance**

1. Baldy, Nicole