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1 Officer Transition Meeting

Michigan Iota

1. Project Information

- i. Date(s): 05/04/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.0

2. Project Evaluation

- i. **General Description**

This meeting served as an opportunity for the new officers to meet before the beginning of the fall semester.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This meeting is crucial to the operations of the chapter. This meeting is used to help new officers learn their position by discussing the role with the previous officer. Without these meetings, the chapter would run significantly less smoothly than it currently does.
- iii. **Organization and Administration**

The elected President ran the meeting, presented the slides, facilitated officer discussions. The leaving President advised throughout the meeting to ensure the transition meeting followed standard procedure and covered all topics for transitioning new officers.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

Requires attendance of previous officers to help new officers. This includes recent graduates.

vi. **Special Problems Encountered**

Not all officers on the elected and leaving officer board could attend in-person. They had to meet individually to perform transition. The officers not present were forwarded the slides presented at the in-person meeting.

vii. **Overall Evaluation**

This meeting was a success in planning for the fall 2023 semester. Each new officer got the chance to speak with the previous member that had their role. This ensured a smooth transition into the new semester.

3. **Additional Attachments**

Figure 1: powerpoint slides



2 Next Semester Vision Meeting

Michigan Iota

1. Project Information

- i. Date(s): 05/19/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.0

2. Project Evaluation

- i. **General Description**

Discuss lessons learned from last year, introduce new officers to the advisors of the chapter, brainstorm ideas for next year
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Planning for future events this upcoming semester and how we can improve from last semester.
- iii. **Organization and Administration**

President Nico Bokhari prepared the presentation and led the discussion. All other members and advisors participated in the discussion.
- iv. **Total Cost**

\$19.06
- v. **Cost Breakdown**

\$19.06 were for 2 pizzas from Little Caesars. Nico Bokhari purchased and acquired this food for event
- vi. **Special Problems Encountered**

No.

vii. **Overall Evaluation**

Plans were created for the upcoming semester that will help to further the chapter and achieve our goals. The national convention was also discussed and our plans of who to send / how our chapter will be represented. Chapter business meetings will be biweekly and general body meetings will be held monthly. Officer meetings were also planned throughout the rest of the summer to prepare for the upcoming semester.

3. **Additional Attachments**

Figure 2: powerpoint slides



Figure 3:

Vision Meeting Minutes, May 19th, 2023

Attendance: Aaron, Ben Pollatz, Michael Ustes, Jakub, Ali Rammouni, Caleb, Nhi, Ben Beluzo, Zoie, Sarah Overbeck

Meeting Duration: 2 hr

Housekeeping

- Michigan Iota File Permissions
- Communication Platforms
 - Feedback from Advisors on text group chat?
 - Ben Pollatz phone not online all the time -> issues with group messaging
 - Any platforms works -> WhatsApp

Meet Advisors

- Introduction, Year joined, Industry/Field, *What should our officers expect from you in your advisory role?*
 - [Benjamin Pollatz](#) Robotics Engineering -> Software, here to help us, support role for tasks, situations, networking, dedicated to make this student-run Chapter, liason for Southeast Michigan Alumni Chapter ([SEMIAC](#))
 - [Sarah Overbeck](#) Electrical Engineering -> Ford, Camera Feature Engineer, president for **three** semesters, know the ins and outs of Chapter operations
 - m.ustes@tbp.org Mechanical Engineering -> Hitachi, District 7 Director, oversee and has commitments to 24 Chapters, help in fostering inter-Chapter engagement
 - [Ali Rammouni](#) Mechanical Engineering -> Manufacturing Engineer at Ford, contribute to key areas of TBP, knows struggles + hardships of COVID operations of TBP
 - Michael Putty -> may be retiring, find out if we need to nominate another faculty advisor
 - Discuss with Dean Kridli
- Advisor Evaluation due
 - Email received by advisors -> ensure advisors complete form
 - Message Dr. Putty
 - Goes toward Tau Beta Pi Awards

National Convention

- “Really fun!” - [Sarah Overbeck](#)
- Thursday, October 12 – Saturday, October 14 @ Atlanta Sheraton Hotel.
 - all Chapters, District Directors, Executive Council meet for governance

3 CECS Tour

Michigan Iota

1. Project Information

- i. Date(s): 06/22/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.0

2. Project Evaluation

- i. **General Description**

We spoke with prospective engineering students about TBP and our volunteering at Engineering Learning Center.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Meeting prospective students that may one day become members while also connecting with the Dean of Engineering
- iii. **Organization and Administration**

Members who attended spoke with students and answered any questions that were presented on the campus and TBP
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No cost.
- vi. **Special Problems Encountered**

No problems.

vii. **Overall Evaluation**

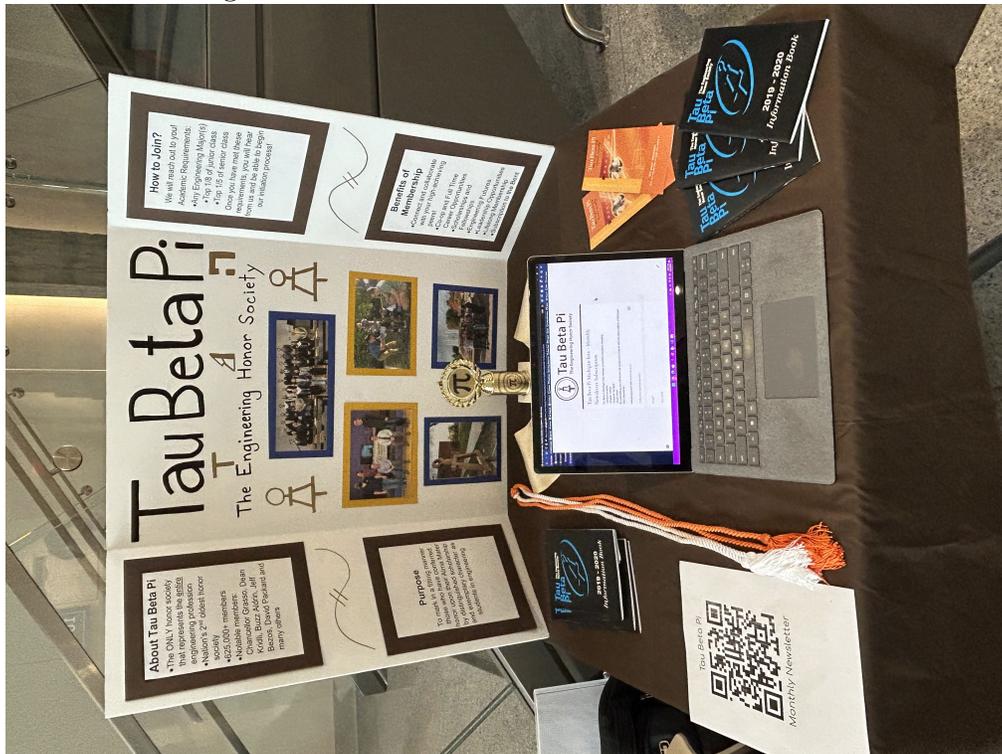
Reaching prospective students allowed TBP to spread the organization and what it stands for as well as gaining potential new members. Also, this allowed us to connect more with the Dean of Engineering

3. **Additional Attachments**

Figure 4: Jakub Wittrock, Activities Coordinator of MI-I at CECS Tour



Figure 5: MI-I Table Materials at CECS Tour



4 Decorating Social

Michigan Iota

1. Project Information

i. Date(s): 08/19/23

ii. New/Recurring Project: New

iii. Project Areas:

Custom

Community/Liberal Culture

University/College

Profession/Engineering

Chapter/Social

Education/Professional Development

K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

2. Project Evaluation

i. General Description

Preparing our poster for the upcoming Go Blue Bash where student organizations can spread awareness of their organizations and gain new member interest.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Preparing our poster for the upcoming Go Blue Bash. This is an event that lets us connect with incoming students and spread the word about our organization.

iii. Organization and Administration

Members helped to create the poster board for the event and also connected with each other to form new bonds.

iv. Total Cost

\$107.09

v. Cost Breakdown

\$32.82 for crafting supplies; \$74.27 for Einstein Bagels Catering

vi. Special Problems Encountered

None!

vii. **Overall Evaluation**

Poster looked amazing and the members were able to form closer bonds with each other through this process.

3. **Additional Attachments**

Figure 6:

Decorating Social

Date: August 19th
Time: 10AM - 2PM

Total Attendees: 3

Members: Nico Bokhari, Javid Ditty, Broadie Kielb

- Cost Breakdown:
- \$32.82 Crafting Supplies from Staples
 - \$74.27 Einstein Bagels Catering

Figure 7:



Figure 8:



Figure 9:



5 Go Blue Bash

Michigan Iota

1. Project Information

- i. Date(s): 08/25/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	3.0

2. Project Evaluation

- i. **General Description**

The Go Blue Bash is the final step in the orientation process for all incoming students each Fall semester. Student organizations attend this event to meet these incoming students and spread the word about our organization.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Connecting with future members and gaining interest of the new student population.
- iii. **Organization and Administration**

Members helped to create the poster board, set up the table, and work the event by talking with incoming students.
- iv. **In Conjunction With**

University of Michigan
- v. **Total Cost**

\$17.73
- vi. **Cost Breakdown**

Total cost for snack give-aways

vii. **Special Problems Encountered**

Our table was slightly off the beaten path, so we were unable to reach as many students as we had hoped for.

viii. **Overall Evaluation**

The connections we made were meaningful and we believe that it will influence those students decisions in the future to join our organization.

3. **Additional Attachments**

Figure 10:

Go Blue Bash

Date: August 25th

Time: 2PM - 5PM

Total Attendees: 6

Members: Nico Bokhari, Jakub Wittrock, Javid Ditty, Souad Omar, Broadie Kielb

Advisors: Michael Ustes

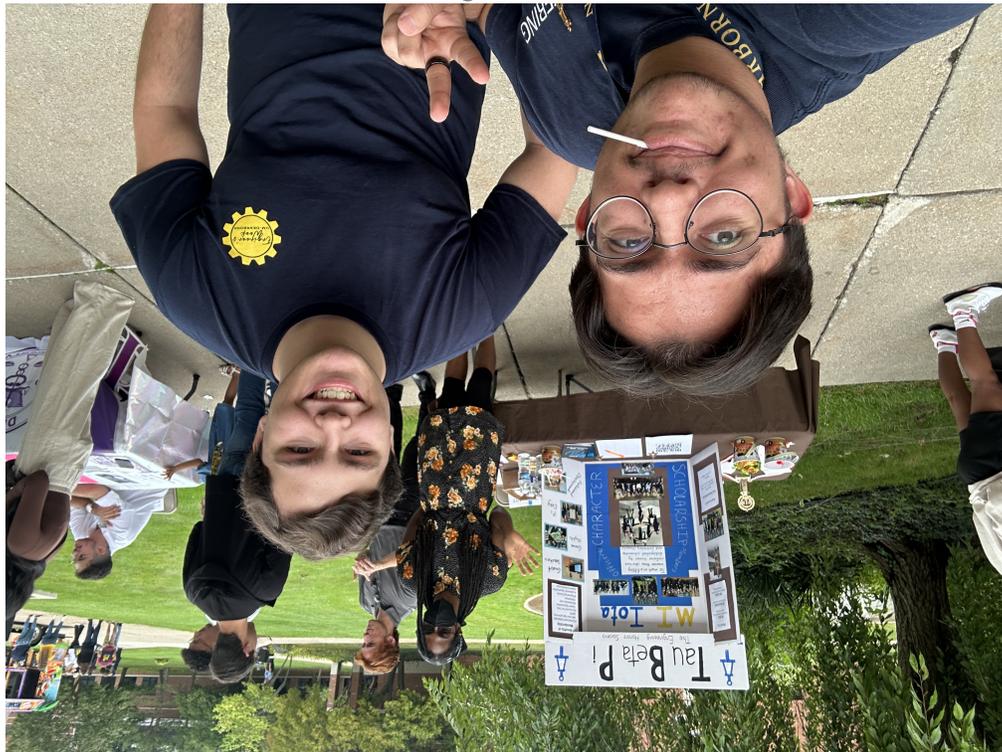
Cost Breakdown:

- \$17.73 Snack Giveaways

Figure 11:



Figure 12:



6 General Body Meeting

Michigan Iota

1. Project Information

- i. Date(s): 09/01/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non-member	3
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

This general body meeting was intended to keep the members and non-members of our chapter up to date on what is happening with the life of our organization. This focused on who we are, introducing the new executive board, upcoming events, and getting more students involved.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Getting more non-members involved with our chapter's activities to create a more inclusive atmosphere. Spreading the word about our chapter is also in the hopes to increase new members for this semester.
- iii. **Organization and Administration**

Our president, Nico, put together the slides for this meeting as well as led the meeting. Other officers were at the event to provide assistance when necessary and answer any questions.
- iv. **Total Cost**

\$34.99
- v. **Cost Breakdown**

\$25 Amazon gift card for game winner, \$9.99 for snacks (chips)

vi. **Special Problems Encountered**

There were no unforeseen problems, the event ran smoothly and effectively!

vii. **Overall Evaluation**

We were very happy to have 3 non-members attend. We have high hopes that they will try to join the chapter when they are invited. We also had members of our chapter attend, so they were able to keep up with the events that we have planned for the semester so far.

3. **Additional Attachments**

Figure 13: Taken during event

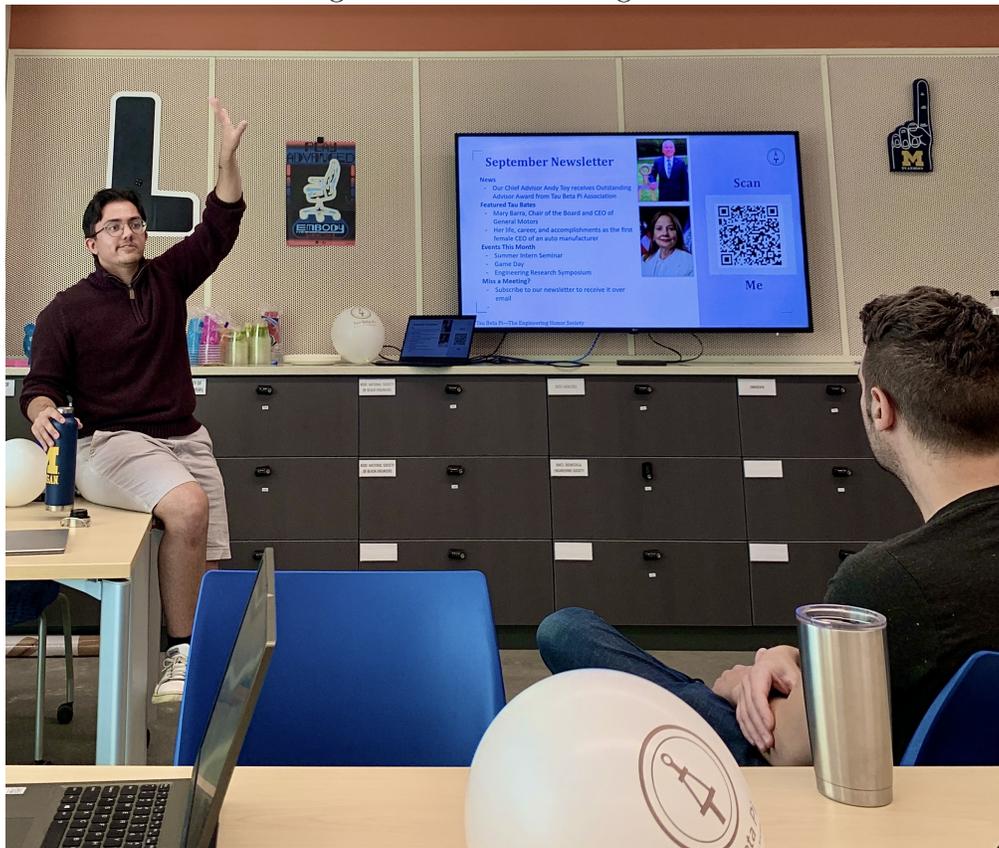


Figure 14: Event Summary

9-1 General Body Meeting Event Summary

Date: Friday, September 1st

Time: 12pm - 1pm

Total Attendees: 9

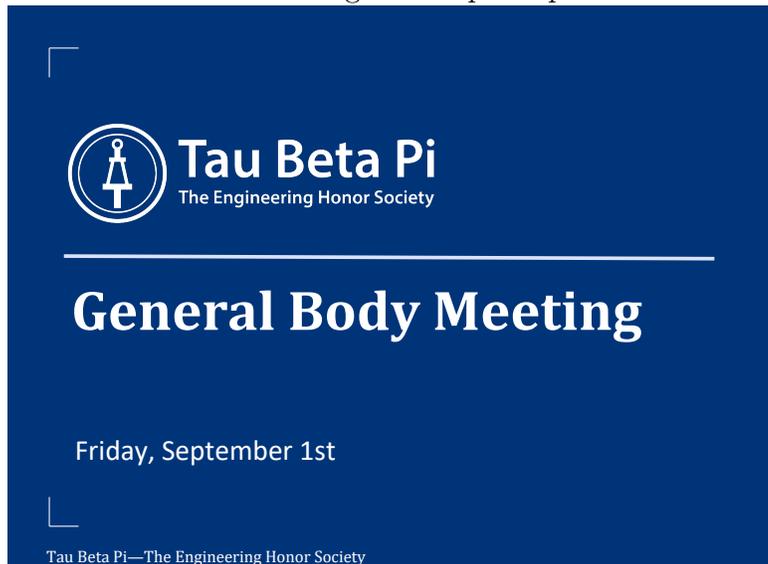
Members: Nico Bokhari, Jakub Wittrock, Aaron Brzozowski, Javid Ditty, Souad Omar, Broadie Kielb

Non-Members: Hisham Gaber, Mahendra Kakad, Third Person (Unnamed)

Cost Breakdown:

- 25\$ Amazon Gift Card
- 9.99\$ Variety Box of Chips

Figure 15: powerpoint slides



7 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 09/03/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
0.3	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, homecoming week festivities were planned with the Activities Coordinator and the previous President was able to provide knowledge to the current President about the CECS Pitch Funding Event.

iii. Organization and Administration

The President leads these events. A Zoom link is opened and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

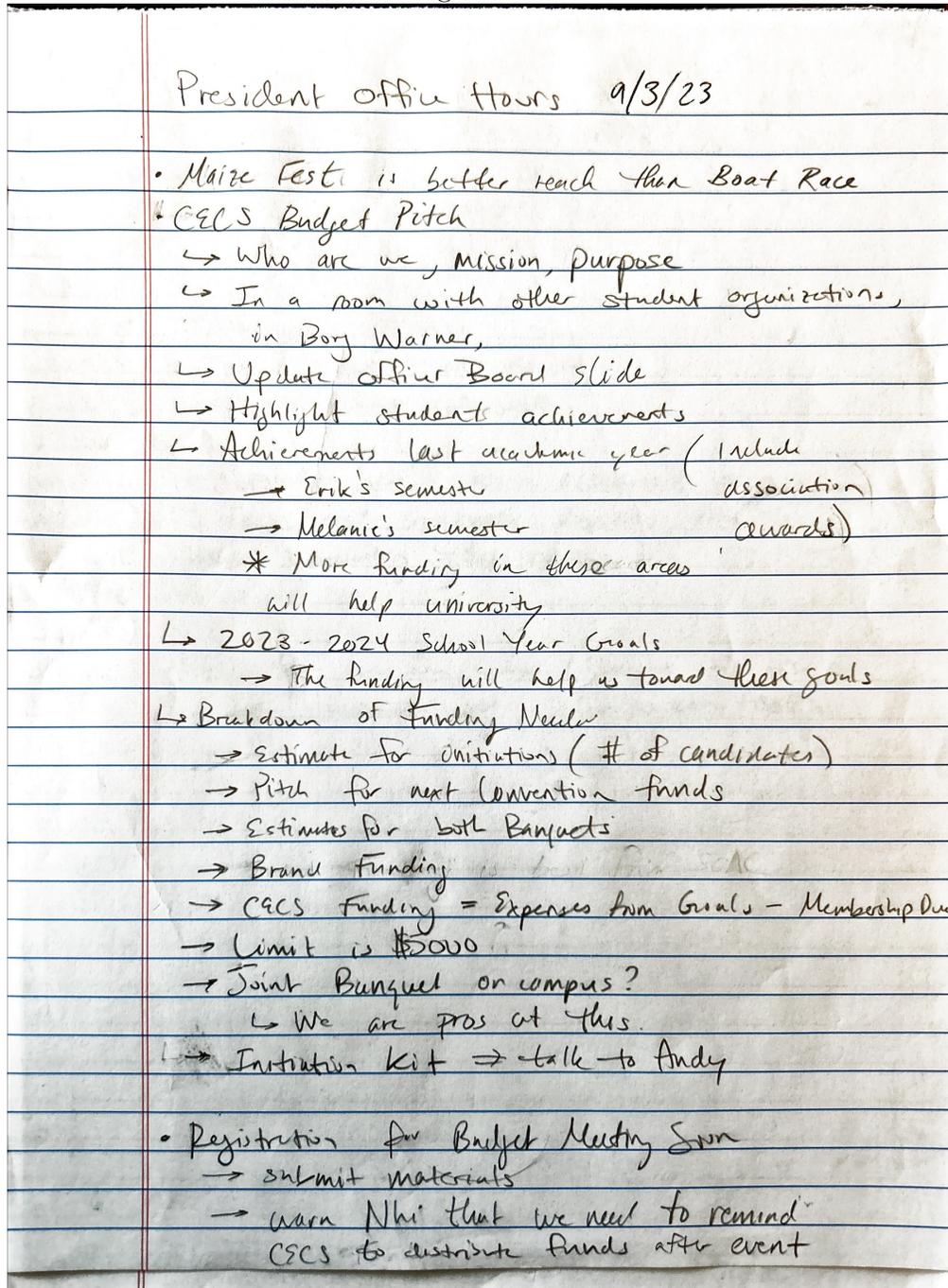
N/A

vii. **Overall Evaluation**

These hours were helpful to ensure the specific details of events for the homecoming week are planned out. The current President was also able to gain valuable knowledge about how to present at the pitch event and how to prepare the slides.

3. **Additional Attachments**

Figure 16:



8 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 09/10/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	2
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
0.3	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around managing the chapter roster and active membership survey. In addition, the chapter email account access was explained for mass communication.

iii. Organization and Administration

The President leads these events. A Zoom link is opened and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

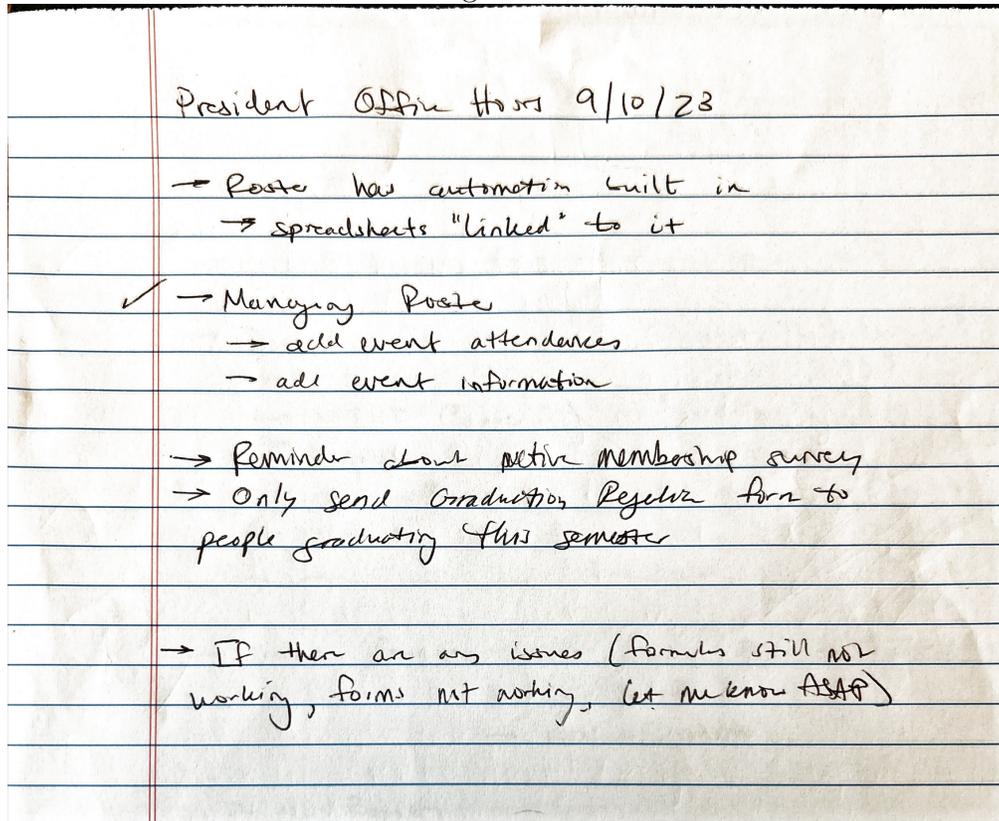
N/A

vii. **Overall Evaluation**

These hours were helpful in ensuring that officers are up to date on the knowledge of the chapter and how mass communication is completed.

3. **Additional Attachments**

Figure 17:



9 Internship Seminar

Michigan Iota

1. Project Information

- i. Date(s): 09/14/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**

The Internship Seminar was an event held for members to share their experiences from their internships over the summer.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event allowed other members to not only learn more about some of the job opportunities in the field, but also to learn more about their fellow members.
- iii. **Organization and Administration**

The Activities Coordinator planned and led this event for our members. The seminar went according to plan and everyone got to share their experiences and answer questions that other members had.
- iv. **Total Cost**

\$4.69
- v. **Cost Breakdown**

Waters

vi. **Special Problems Encountered**

There were not as many attendees as we had hoped for, but this allowed the members who did attend to give a very in depth description on the work that they completed. This also allowed for ample time for questions to be asked/answered.

vii. **Overall Evaluation**

This event was a great success and brought our members closer together. We hope to hold this event again in the future and have more students attend.

3. **Additional Attachments**

Figure 18:



10 Letter Building

Michigan Iota

1. Project Information

- i. Date(s): 09/15/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**

Officers gathered to assemble letters that will be mailed out to all eligible students.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Notify eligible students of their academic eligibility and inform them when introductory meetings will be held.
- iii. **Organization and Administration**

Our treasurer purchased the appropriate amount of stamps and envelopes. Our Vice President received the list of eligible students from the Registrar. The link to request it is here: <https://app.smartsheet.com/b/form/43153343b8b2485db9fc2a27e4cb87aa> This list is requested from the university two weeks before the event, allowing us to have time to get a total and purchase all materials. However, it should be at the beginning of the semester to ensure the records are up to date from last semester. The letters and address stickers were then curated by the attending members. The President printed the address stickers and the letters were sent to the Chief Advisor for printing. After the letters were put together, the President dropped them off in a mailbox.
- iv. **Total Cost**

\$101.44

v. **Cost Breakdown**

Stamps (\$79.20), Envelopes and Labels (\$22.24)

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

We were able to successfully complete all of our letters. We also kept up with our tradition and timed how long it took. We have solidified the responsibilities among different officers and it has worked very well. I also think that the competition of time allows us to have fun and work in an assembly line format.

11 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 09/17/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	2
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
0.3	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around next steps and planning for District 7 wide events and provide contact information specific to these events.

iii. Organization and Administration

The President leads these events. A Zoom link is opened and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

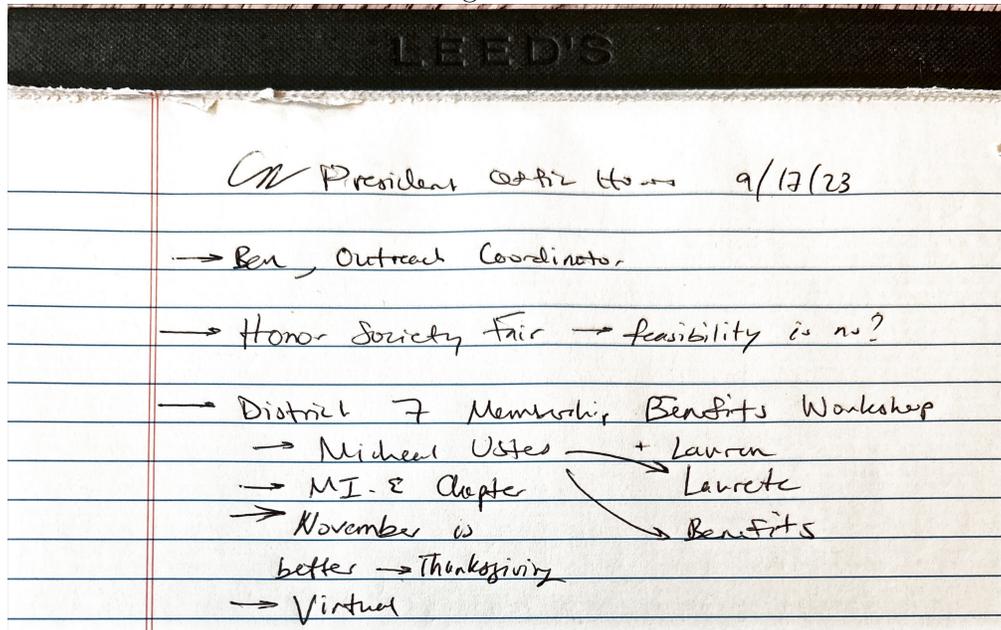
N/A

vii. **Overall Evaluation**

These hours were helpful in ensuring that the next steps and planning for District 7 wide events is planned and that contact information is correct.

3. **Additional Attachments**

Figure 19:



12 Maize Fest

Michigan Iota

1. Project Information

- i. Date(s): 09/20/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**

The Maize Fest is an event hosted by the University of Michigan-Dearborn. This event allows incoming students to learn more about student organizations to join as well as being a space for community building.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Spreading awareness of our chapter to new incoming students is a great way to ensure our chapter's growth for the next few years to come.
- iii. **Organization and Administration**

The President mainly led this event with help from the Vice President. The table was set up a half hour before the event began.
- iv. **In Conjunction With**

University of Michigan-Dearborn
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

Leftovers snacks from previous events were used along with the poster board and table cloth.

vii. **Special Problems Encountered**

There were no problems with this event. We were able to have a member at the table at all times, ensuring that someone was there to answer questions.

viii. **Overall Evaluation**

We met many students who were interested in joining! This will aid in our chapter's growth and presence on campus.

3. **Additional Attachments**

Figure 20: Nico standing by the Chapter's Tri-Fold



Figure 21: VP Aaron and Member Javid



Figure 22: Aaron and Javid talking to interested students



13 Game Night

Michigan Iota

1. Project Information

- i. Date(s): 09/21/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**

This game night was hosted to encourage community in our campus. Also, we wanted to spread the message that we are not solely a professional organization, but are also very fun!
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event was to encourage community in the college of engineering and computer science. This event also helped us to spread awareness of who we are on campus and invite non-members to learn more about our chapter.
- iii. **Organization and Administration**

This event was led by our Activities Coordinator with help from our Outreach Coordinator and Media Coordinator. This event ran smoothly and effectively.
- iv. **Total Cost**

\$67.54
- v. **Cost Breakdown**

Pizza (\$50), beverages and cutlery (\$17.54)
- vi. **Special Problems Encountered**

No problems arose with this event.

vii. **Overall Evaluation**

The event was a blast! We had more people attend, specifically non-members, than we could've hoped for. The location of the event allowed other students passing by the area to join as well. Overall, we were able to spread the message of who we are in a fun way. Giant Jenga and Cornhole were a big hit with everyone getting engrossed in the competition!

3. **Additional Attachments**

Figure 23:



Figure 24: Group Photo



14 Research Symposium

Michigan Iota

1. Project Information

- i. Date(s): 09/25/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**

This research symposium, led by the Biomedical Engineering Society (BMES), was an opportunity for students to showcase the research they have completed. Students who presented were able to talk to other students (undergraduate and graduate), professors, and companies.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

We were able to have one member present their research. This allowed them to speak with other students about our chapter and spread awareness for who we are.
- iii. **Organization and Administration**

The Corresponding Secretary helped plan this event and also presented their research.
- iv. **In Conjunction With**

Biomedical Engineering Society (BMES)
- v. **Total Cost**

\$125.0
- vi. **Cost Breakdown**

Helped to support food costs and poster printing

vii. **Special Problems Encountered**

There were no problems with this event.

viii. **Overall Evaluation**

There were over 80 people who attended the research symposium. Our corresponding secretary was able to present her work in a professional fashion and was able to tell people about our chapter.

3. **Additional Attachments**

Figure 25: Zoie Mink, Corresponding Secretary, presenting her research

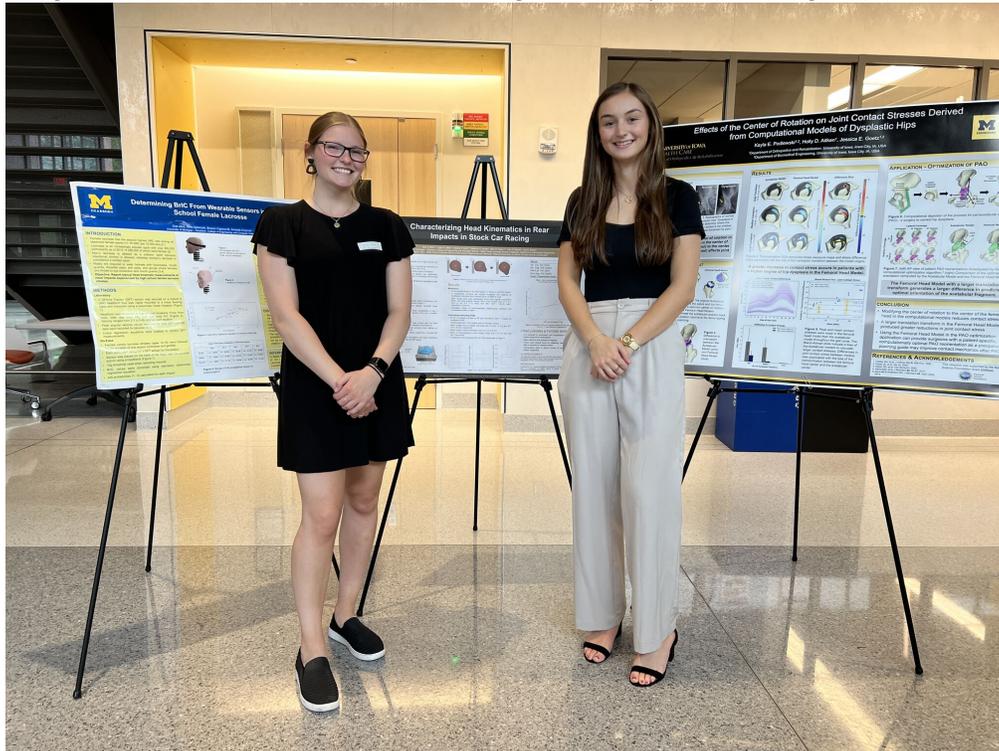
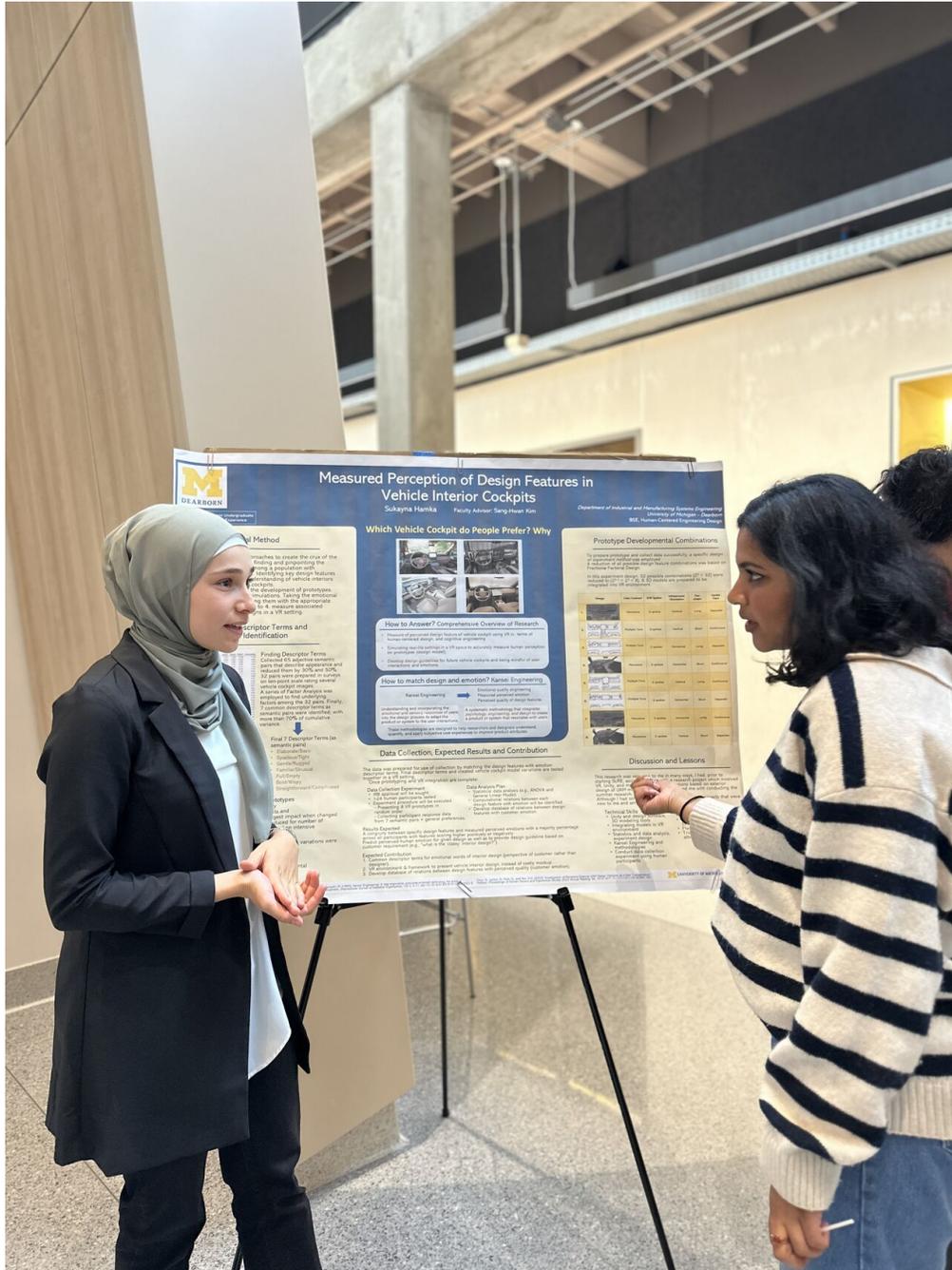


Figure 26: Sukayna Hamka, while not a member, took advantage of this event to present her research



15 CECS Pitch Event

Michigan Iota

1. Project Information

- i. Date(s): 09/26/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
5.0	2.0

2. Project Evaluation

i. General Description

The Pitch Event held by the College of Engineering and Computer Science is an event where all student organizations are able to receive funding for the upcoming year. Presentations are created based on past, current, and future events / budgets.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Through this event, we are able to gain more funds for the upcoming year. We were also able to hear what the other student organizations were planning so that we can partner with them. Gaining extra funding for our chapter would allow us to have more events and spread our chapter more thoroughly throughout the campus.

iii. Organization and Administration

Our President created and presented our slide deck at the event. The Corresponding Secretary was also present to provide support.

iv. In Conjunction With

College of Engineering & Computer Science

v. Total Cost

\$0.0

vi. **Cost Breakdown**

No cost.

vii. **Special Problems Encountered**

There were no problems when creating or presenting the slides. Previous budgeting and events from other semesters were kept very organized, so information was readily available and easy to find.

viii. **Overall Evaluation**

The presentation went fantastic. All of the attendees were very pleased with what our chapter is doing and what we stand for. Conversations were started on how we can partner with other organizations for future events.

3. **Additional Attachments**

Figure 27: Presentation of Funding Proposal



Figure 28: Written Funding Proposal

Student Organization Name: Tau Beta Pi

Funding Objectives:

Tau Beta Pi's creed "Integrity & Excellence in Engineering" means that our members strive to build a better world with an honorable hand in the engineering craft. Our Funding Objectives include increasing visibility of our student organization's mission through Branding Materials and hosting open Professional Development events on-campus, like our Kasravi Talks and Engineering Futures Sessions. A second Objective is to fund more students to attend District 7 Conference, one of the largest networking and development events our Association offers to us members, as well as students interested in joining our student organization.

Our last grand objective is to continue our tradition of our bi-annual CECS Honors Organization Banquet where we gather in celebration with Upsilon Pi Epsilon, Pi Tau Sigma, Alpha Pi Mu, and Eta Kappa Nu, to recognize new and graduating members of the Fall and Winter semesters. At these Banquet, our new members are introduced into the CECS Honors Organization culture and stay connected/involved in Engineering events. Additionally, our Banquet has invited alumni and distinguished members of our Honors Organization to allow our graduating members to network and find professional mentorship as they join the engineering profession.

Expected Achievements:

Our Student Organization expects to recruit 18 members this 2023-2024 academic year, doubling our current membership. Funding our Banquet, Branding, and professional development events serves to help students as we are looking to increase our personnel in Volunteer Tutoring. Our student organization provides year-round volunteer tutoring of 300-400 level engineering courses, and we plan to lead CECS in providing this free tutoring at the Engineering Learning Center. Our professional events like Kasravi Talks and Engineering Futures Sessions provide the industry skills that are often missed in Engineering curriculum. Navigating new workplace demands like expectations on intellectual property, digital rights management, and soft skills is a modern issue that Tau Beta Pi would like to address through the funding and expansion of our professional events.

Team Members, Roles, & Proposed Faculty Advisor

Nico Bokhari	President
Aaron Brzozowski	Vice President
Nhi Nguyen	Treasurer
Zoie Mink	Corresponding Secretary
Caleb Peterson	Recording Secretary
Jakub Wittrock	Activities Coordinator
Ben Beluzo	Outreach Coordinator
Broadie Kielb	Media Coordinator
Michael Putty	Faculty Advisor

16 Bent Polishing

Michigan Iota

1. Project Information

- i. Date(s): 10/02/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.0

2. Project Evaluation

i. General Description

The TBP bent monument for University of Michigan - Dearborn was removed during the construction of a new engineering lab building. Upon completion the bent was returned and placed near the back entrance to the building. Since it was in storage and hadn't been cleaned in many years prior to storage it was incredibly tarnished. Using Brasso and Nu Finish car polish, we polished the bent to the best of our ability.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This bent polishing event is a familiar event to many Tau Bates. We want to foster a respect for the bent and what it stands for. By polishing the bent on our campus it will show off the symbol of the engineering honor society.

iii. Organization and Administration

Gathered supplies for the bent polishing.

iv. Total Cost

\$26.86

v. Cost Breakdown

Brasso and polish

vi. **Special Problems Encountered**

Not all of the tarnish would come off

vii. **Overall Evaluation**

Although the bent wasn't perfectly shiny and new looking, it was a great improvement from the dull tarnished look it previously had.

3. **Additional Attachments**

Figure 29:



Figure 30:



17 October General Body Meeting

Michigan Iota

1. Project Information

- i. Date(s): 10/06/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non-member	3
Members	4
Electees	5

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

This general body meeting was intended to keep the members, new initiates, and non-members of our chapter up to date on what is happening with the life of our organization. This focused on who we are, introducing the new executive board, upcoming events, and getting more students involved.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Getting more non-members involved with our chapter's activities to create a more inclusive atmosphere. Spreading the word about our chapter is also in the hopes to increase new members for this semester.

iii. Organization and Administration

Our president, Nico, put together the slides for this meeting as well as led the meeting. Other officers were at the event to provide assistance when necessary and answer any questions.

iv. Total Cost

\$82.0

v. **Cost Breakdown**

\$57- 2 gallons cider + 3 dozen donuts
\$25 amazon gift card

vi. **Special Problems Encountered**

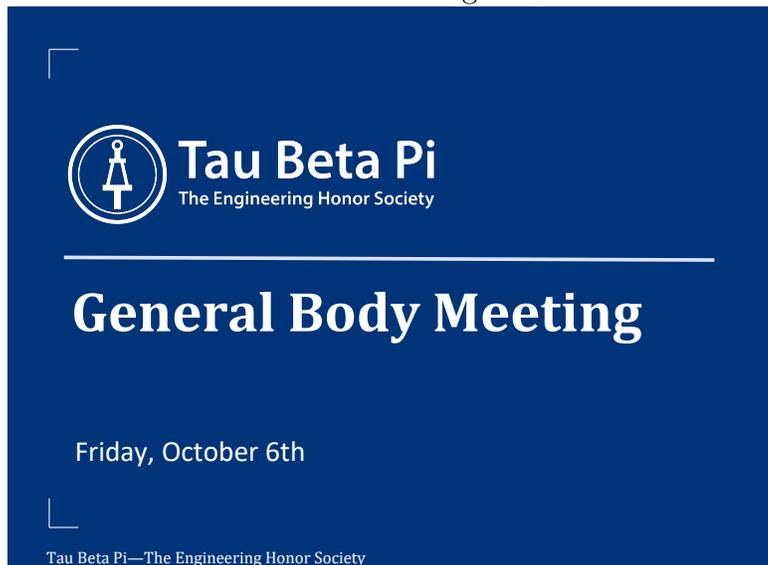
There were no unforeseen problems, the event ran smoothly and effectively!

vii. **Overall Evaluation**

We were very happy to have 3 non-members and 5 initiates attend. We have high hopes that the non-members will try to join the chapter when they are invited. We also had members of our chapter attend, so they were able to keep up with the events that we have planned for the semester so far. The new initiates showed great enthusiasm for our upcoming events and joining our chapter.

3. **Additional Attachments**

Figure 31:



18 Introductory Meetings

Michigan Iota

1. Project Information

- i. Date(s): 10/06/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Eligible Members	23
Members	8
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

i. General Description

These events were the meetings that the eligible members were invited to in order to learn more about the chapter and organization. At these meetings, we informed the eligible members in attendance what Tau Beta Pi is, our goals and purpose, and what is required of one to obtain membership into Tau Beta Pi. After the meeting, we assist eligible students with any questions they may have and also ask them to take a quick and short survey about how they hear about Tau Beta Pi on campus and how they were initially informed of their eligibility (Since we send both letters and emails to eligible members). We also ask them for feedback on if there's any other areas they would like us to inform them on further, to improve future introductory meetings.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The introductory meetings are our primary method of sharing information about the organization with prospective members. We present and hand out materials relating to the chapter and organization, as well as instruct those in attendance about the steps they have to take to become a member.

iii. Organization and Administration

N/A

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

Some students were unable to attend the set introductory meeting times, so we decided to meet with them one-to-one so they can still be eligible to join our chapter.

vii. **Overall Evaluation**

The introductory meetings this semester were very successful! We held two virtual and two in-person meetings, over the course of two days, to accommodate for different student schedules. One-on-one meetings were also held with students unable to attend the set meeting times. Attendance was higher for the virtual meetings, but the in-person meetings went well too. It was expected for the virtual attendance to be higher, since this has been a common trend for the past two semesters, and it may be easier for students to attend from home since we are a commuter university. In total we had fourteen eligible students attend. In an attempt to increase participation at these meetings, prior to the meeting, our President asked the Dean of the College of Engineering and Computer Science to email all eligible students on our behalf. We did this to not only gain the attention of eligible members, but also because a few of the letters we sent were returned, due to some students having an international or an out-of-date address listed in the school system. After each introductory meeting, we asked each eligible to take a short survey, asking us how they heard of their eligibility and what method motivated them to come to our meeting. Most of students answered that they choose to attend because of the email they received from the Dean.

3. **Additional Attachments**

Figure 32:



19 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 10/08/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.3	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, fliers, the Chapter logo, Discord updates, and the Newsletter were discussed.

iii. Organization and Administration

The President leads these events. A Zoom link is opened and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. Special Problems Encountered

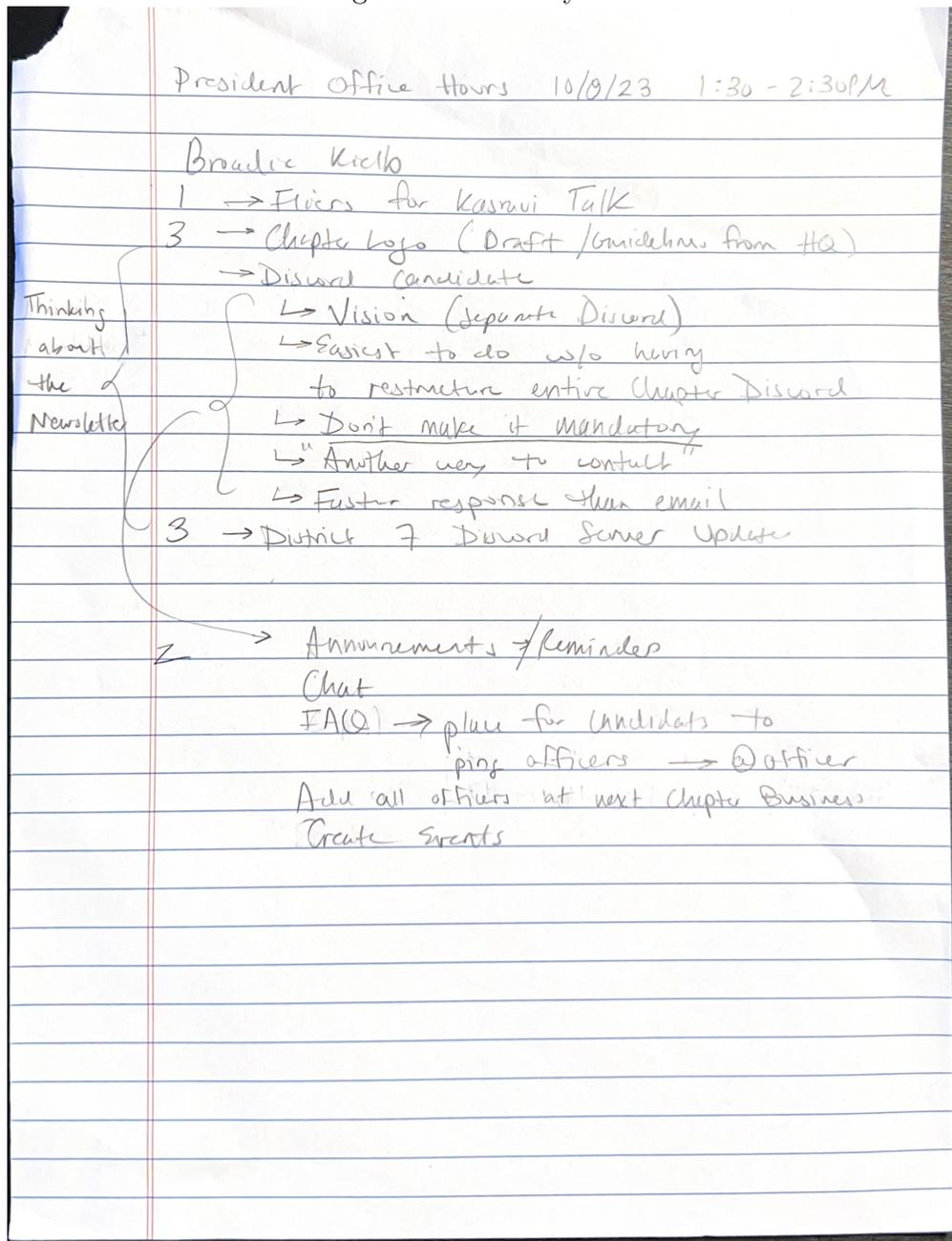
N/A

vii. Overall Evaluation

These hours were helpful to ensure the candidate Discord channel is ready to be sent out as well as the District 7 Discord channel. In addition to Discord discussions, the newsletter was discussed to determine the featured Tau Bate of the month. Fliers were also discussed so that we can spread awareness of who we are on campus.

3. Additional Attachments

Figure 33: notes by Nico



20 Kasravi Talks - Intro to Patents

Michigan Iota

1. Project Information

- i. Date(s): 10/12/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non-member	1
Members	2
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.0

2. Project Evaluation

i. General Description

Event that is open to all students where we feature an alumni member of Tau Beta Pi, Professor Kasravi from the Industrial, Manufacturing, and Systems Engineering department to speak on Patents. Dr. Kasravi is also a professor at the University of Michigan - Dearborn, and has submitted multiple patents of his own in the past. He is local, and able to assist students with any questions they have regarding patents, help them complete a comprehensive patent search, and fill out and submit the patent application.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This allows us to enhance the engineering experience on campus and provide new knowledge to any student. Dr. Kasravi has also submitted multiple patents of his own and is able to guide students in submitting their own patents and help them get in touch or find local patent attorneys to assist them with this process.

iii. Organization and Administration

Our Activities Coordinator worked with Professor Kasravi at the beginning of the semester to see how many talks we could do, how long each one needed to be, and when he was available. He then worked with our chapter and Dr. Kasravi to schedule them at times convenient for both.

We then established a form of communication through our chapter's monthly newsletter and the introductory meetings at the beginning of the semester. Eligible members were encouraged to come and experience this event, to meet some fellow Tau Bates and see what a Tau Beta Pi professional event is like. After the event, we sent the PowerPoint presentation slides to everyone in attendance, so they could have the presented information for future reference.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

We did not have as many students attending as expected. This may be due to the time slot that was chosen for this event, as most of the officers had class or prior commitments. We are hopeful for the upcoming Kasravi talks that we will have more attendance.

vii. **Overall Evaluation**

This was our first one of the semester and it went really well. We received highly positive feedback from all students who attended. We are looking forward to spreading the word more about the next Kasravi talk in hopes of getting more students to attend.

3. **Additional Attachments**

Figure 34: event flyer



KASRAVI TALKS

INTRO TO PATENTS

(THE FIRST OF A FOUR PART SERIES ON INVENTIONS, PATENTS, COPYRIGHTS, AND DIGITAL RIGHTS MANAGEMENT FOR ENGINEERS)

PRESENTED BY THE MICHIGAN IOTA CHAPTER OF
TAU BETA PI



Prof. Kas Kasravi teaches in the Industrial and Manufacturing Systems Engineering department at the University of Michigan - Dearborn. He is also the founder of Mind Moto, an invention company; he has 27 patents granted. Prof. Kas retired from Hewlett-Packard as a vice president and HP Fellow after over 30 years of professional experience, which included roles as patent strategist and chief technologist. He has degrees in engineering and law and had previously taught engineering at the University of Detroit-Mercy and the Central Michigan University.

THURSDAY, OCTOBER 12TH
4:00-5:00 PM

Meeting Location: ELB 1055
CONTACT: JAKUB WITTROCK AT JTWITTR@UMICH.EDU

21 Kasravi Talks - TRIZ Invention Methodology

Michigan Iota

1. Project Information

- i. Date(s): 10/17/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.5

2. Project Evaluation

i. General Description

This was an event that was open to all students, where we featured Professor Kasravi from the Mechanical Engineering department to speak on TRIZ Invention Methodology. Dr. Kasravi is experienced in this field, having over 30 patents of his own. He was willing to give us some of his time to teach us about the relationship between patents and TRIZ invention Methodology.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This allowed us to enhance the engineering experience on campus and provide new knowledge to any student. This is a very important topic for engineering students to be aware of, especially since all students will be taking or have already taken senior design. There is a chance that students will create something new and innovative in senior design that could be patented.

iii. Organization and Administration

Our Activities Coordinator worked with Professor Kasravi at the beginning of the semester to see how many talks we could do, how long each one needed to be, and when he was available. He then worked with our chapter and Dr. Kasravi to schedule them at times convenient for both. Because there were 3 total, we did 1-2 a month. We then established a form of communication through our chapter's monthly newsletter and the introductory meetings at the beginning of the semester. Eligible members were encouraged to come and experience this event, to meet some

fellow Tau Bates and see what a Tau Beta Pi professional event is like. We also promoted this event through campus-wide discords, facebook, and groupchats for relevant student organizations or classes. We would also emailed a reminder to all members and eligible members, incase anyone didn't see our social media posts or doesn't have an account. After the event, we sent the PowerPoint presentation slides to everyone in attendance, so they could have the presented information for future reference.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

The 2-3 week of October seems like the Midterms period for the semester. We may experiment with Kasravi Talk dates.

vii. **Overall Evaluation**

The event was a great success!

3. **Additional Attachments**

Figure 35:



KASRAVI TALKS

TRIZ INVENTION METHODOLOGY

(THE SECOND OF A FOUR PART SERIES ON INVENTIONS, PATENTS, COPYRIGHTS, AND DIGITAL RIGHTS MANAGEMENT FOR ENGINEERS)

PRESENTED BY THE MICHIGAN IOTA CHAPTER OF
TAU BETA PI



Prof. Kas Kasravi teaches in the Industrial and Manufacturing Systems Engineering department at the University of Michigan - Dearborn. He is also the founder of Mind Moto, an invention company; he has 27 patents granted. Prof. Kas retired from Hewlett-Packard as a vice president and HP Fellow after over 30 years of professional experience, which included roles as patent strategist and chief technologist. He has degrees in engineering and law and had previously taught engineering at the University of Detroit-Mercy and the Central Michigan University.

TUESDAY, OCTOBER 17TH
4:00-5:30 PM

Meeting Location: ELB 1055

CONTACT: JAKUB WITTROCK AT JTWITTR@UMICH.EDU

22 HACKDearborn Software Fair

Michigan Iota

1. Project Information

- i. Date(s): 10/21/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.5

2. Project Evaluation

- i. **General Description**

The Google Developer Student Club on campus holds an annual Hackathon (HACK Dearborn) each year. This year, our chapter was invited to host a table with a select few other student organizations on campus. Our table allowed us to speak with students attending the hackathon and tell them about our organization.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event allowed us to spread awareness of who we are and gain new people who are interested in joining. By supporting other engineering organizations on campus, we are also upholding our principle of fostering a spirit of liberal culture in engineering by supporting students attending this event and the club hosting the event.
- iii. **Organization and Administration**

The Google Developer Student Club planned and executed the HACKDearborn event as a whole. Our chapter set up and maintained our table during the event. Our Activities Coordinator, President, and Corresponding Secretary were at the event the entire time to answer questions from students in attendance.
- iv. **In Conjunction With**

Google Developer Student Club (GDSC)

v. **Total Cost**
\$0.0

vi. **Cost Breakdown**
NA

vii. **Special Problems Encountered**
There were no problems with this event.

viii. **Overall Evaluation**
We were able to talk to many different students about the benefits of joining our society! We are hopeful that this event will increase interest for next semester and gain us more candidates. GDSC was very thankful that we were able to attend and help with the event.

3. Additional Attachments

Figure 36: Society of Women Engineers + TBP



Figure 37: Jakub and TBP's Info Table



Figure 38: Souad and Jakub



23 Introductory Meetings (Alumni Candidates)

Michigan Iota

1. Project Information

- i. Date(s): 10/23/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	5

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

These events were the meetings that the eligible alumni members were invited to in order to learn more about the chapter and organization. At these meetings, we informed the eligible members in attendance what Tau Beta Pi is, our goals and purpose, and what is required of one to obtain membership into Tau Beta Pi. After the meeting, we assist eligible alumni with any questions they may have and also ask them to take a quick and short survey about how they hear about Tau Beta Pi on campus and how they were initially informed of their eligibility (Since we send both letters and emails to eligible members). We also ask them for feedback on if there's any other areas they would like us to inform them on further, to improve future introductory meetings.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The introductory meetings are our primary method of sharing information about the organization with prospective members. We present and hand out materials relating to the chapter and organization, as well as instruct those in attendance about the steps they have to take to become a member.

iii. Organization and Administration

N/A

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

No problems were encountered.

vii. **Overall Evaluation**

The alumni introductory meeting was very successful! After each introductory meeting, we asked each eligible to take a short survey, asking us how they heard of their eligibility and what method motivated them to come to our meeting.

3. **Additional Attachments**

Figure 39:



24 Resume Building Workshop

Michigan Iota

1. Project Information

- i. Date(s): 10/27/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

i. General Description

This was an open resume workshop hosted by the Michigan Iota chapter of Tau Beta Pi and the Graduate International Student Organization (GISO). This event was held to help students of all majors improve their professional image. Students met on Zoom. This event was advertised to all students using our campus's student organization and event website, VictorsLink. Any students who weren't members of either chapter, or engineering students, could see the event posting and RSVP to the event. To further publicize the event, emails were sent to members of our Tau Beta Pi chapter as well as Discord messages. The event was a great success and we had multiple students from a variety of majors come for help with improving their resumes. Some students came with little to no resume, asking for advice on how to create one; other students brought their resumes, looking for advice on how to improve their resume.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This was a professional event, designed to help students, including Tau Bates, improve their professional image. Both students that had and didn't have a resume were welcome to come. We assisted all students with building or re-designing their resume and taught them what some key points are to have in a resume. Overall, we sought to improve students professional skills and professional appearance with this event. We provided an additional, and free, educational experience on resumes for our campus community.

iii. **Organization and Administration**

Members of our Tau Beta Pi chapter were notified, and interested and available members volunteered to come and assist with helping other students with their resumes at that time. Our President led this event.

iv. **In Conjunction With**

Graduate International Student Organization (GISO)

v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

N/A

vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

We were able to successfully help multiple students. Most students who came for help, asked us to look at their resumes and give them advice on how to make it look better. A few students did not have a resume yet and asked us about what a resume is and how to go about creating one. Some students dropped in to ask questions about resumes and what some key points to add to theirs could be.

3. **Additional Attachments**

Figure 40: Zoom Attendees

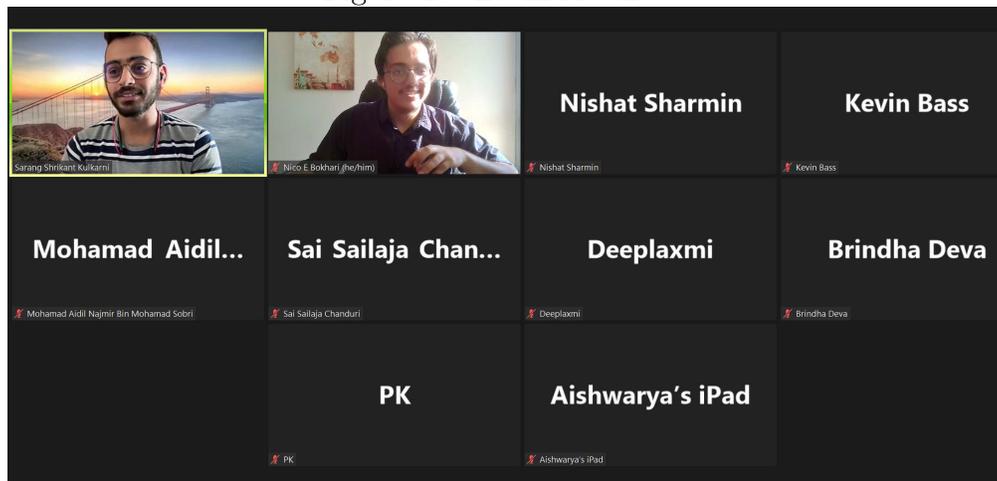
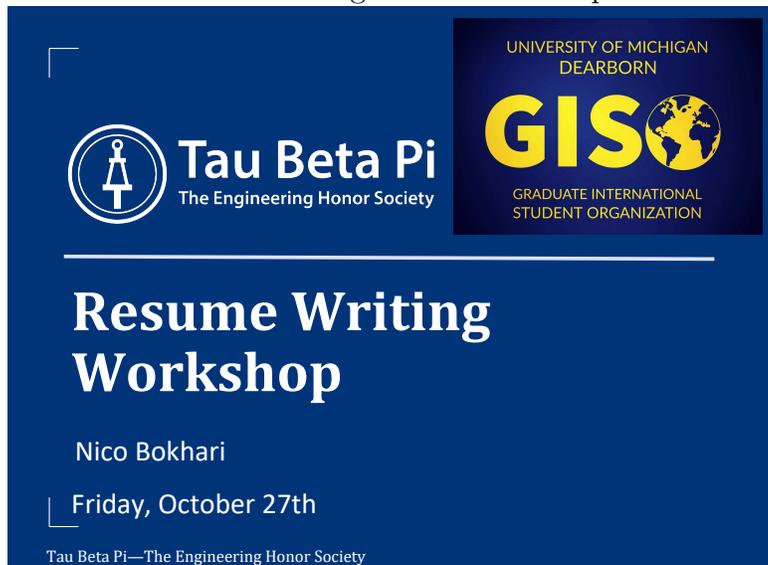


Figure 41: Workshop Slides



The slide features a dark blue background with white and yellow text. In the top left is the Tau Beta Pi logo (a stylized figure in a circle) and the text "Tau Beta Pi The Engineering Honor Society". In the top right is the GISO logo (the letters "GISO" in yellow with a globe icon) and the text "UNIVERSITY OF MICHIGAN DEARBORN" and "GRADUATE INTERNATIONAL STUDENT ORGANIZATION". The main title "Resume Writing Workshop" is centered in large white font. Below it, the speaker's name "Nico Bokhari" and the date "Friday, October 27th" are listed. At the bottom left, the text "Tau Beta Pi—The Engineering Honor Society" is visible.

Figure 42: Social media flyer



The flyer has a grey background with a city skyline. On the left, the text "RESUME WRITING WORKSHOP" is displayed in large, bold letters, with "WRITING" in yellow and "RESUME" and "WORKSHOP" in black. To the right is the GISO logo and the Tau Beta Pi logo. Below the logos, the text "GUEST SPEAKER" is followed by "Nico Bokhari" and a small portrait photo of him. Further down, the date "Friday, October 27th, 10AM" is shown with a calendar icon, followed by "Meeting ID: 978 8789 7359" and "Passcode: GISO\$123". At the bottom, it says "90 Minute Workshop + Q & A" and "Live Resume Update".

Figure 43: Full page flyer

RESUME WRITING WORKSHOP

Come learn the basics, tips, and tricks to resume writing

GISO
GRADUATE INTERNATIONAL STUDENT ORGANIZATION

Tau Beta Pi
The Engineering Honor Society

GUEST SPEAKER

- 1 Hour Workshop
- 30 Minute Q & A
- Live Resume Update



Nico Bokhari

- Tau Beta Pi President
- 3 internships
- Worked on-campus
- Reviewed 100+ resumes for Career Services

Topics Covered

- ✓ Resume Strategies
- ✓ Best Practices
- ✓ Formatting
- ✓ Applying to Jobs

JOIN ON ZOOM

 **Friday, October 27th, 10AM**

MEETING ID: 978 8789 7359
PASSCODE: GISO\$123

25 Cider Mill Trip

Michigan Iota

1. Project Information

- i. Date(s): 10/28/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.0

2. Project Evaluation

- i. **General Description**

Members of Tau Beta Pi came together to take a trip to the Three Cedars Cider Mill. This event was designed to provide a space for our members to grow closer together in a social sense, outside of school. Members in attendance enjoyed doughnuts, cider, and fall weather together.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this event was to provide a space for our members to get to know each other more and create a greater sense of community.
- iii. **Organization and Administration**

The Activities Coordinator for our chapter planned this event. An invitation to attend was sent out via VictorsLink, email, and Discord.
- iv. **Total Cost**

\$20.0
- v. **Cost Breakdown**

N/A
- vi. **Special Problems Encountered**

There were no problems that occurred with this event.

vii. **Overall Evaluation**

Even though only four members attended, stronger bonds were formed between the members in attendance. Each member learned more about the other members in the chapter in a social setting, allowing for a more personal connection.

3. **Additional Attachments**

Figure 44: Drinking Cider



Figure 45: Broadie and Caleb



Figure 46: Nico, Broadie, Caleb



26 Pumpkin Carving

Michigan Iota

1. Project Information

- i. Date(s): 10/30/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Alumni	1
Members	4
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

For one of our Halloween-themed social events, members and electees came together to carve / paint pumpkins. This event was held in the Student Organization Room in the Engineering Lab Building from 4PM to 5PM. Attendees were given the choice of large, medium, or small pumpkins to carve, write on with markers, or put stickers on.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event was designed to make electees feel more welcome and to engage more members socially to get to know them. Each student in attendance was given the opportunity to talk with other students and learn more about them. This event also allowed us to share more about our chapter and our goals with the electees.
- iii. **Organization and Administration**

Our Activities Coordinator planned this event. He also bought the pumpkins, snacks, and supplies prior to the event starting. A drop cloth was also placed on the table to ensure a quick clean up and no mess left behind.
- iv. **Total Cost**

\$34.47

v. **Cost Breakdown**

Pumpkins, snacks, pumpkin carving tools, sharpies

vi. **Special Problems Encountered**

The pumpkins were not able to be gutted prior to the event starting. But, the attendees were able to gut the pumpkin themselves in a timely manner.

vii. **Overall Evaluation**

The pumpkins looked amazing! All of the designs were super unique, especially the numerous pumpkins with our Greek letters and Bent. Our members were able to get to know each other more and become closer as friends. This event was a huge success!

3. **Additional Attachments**

Figure 47: Pumpkins next to Bent



Figure 48: Carving!



27 Kasravi Talk - Patenting an Invention

Michigan Iota

1. Project Information

- i. Date(s): 11/02/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

This event was open to all students interested in potentially patenting an invention they created or hope to create in the future. We featured Professor Kasravi from the Industrial, Manufacturing, and Systems Engineering department to speak on Copyright & DRM. This event was hosted in a hybrid style, where students were allowed to come listen to Dr. Kasravi speak in person, in the classroom the presentation was held in, or watch the presentation from zoom. This was the third presentation of a three-part series that had previously discussed "What is a Patent?" and "TRIZ Methodology." We concluded this series with this presentation, detailing steps to take to submit for a patent. This event was advertised through our monthly Tau Beta Pi - Michigan Iota newsletter, and emails were sent to all eligible members and current members. In addition, this event was posted on our campus's student organization and event website, VictorsLink, where students of any major could see the event ahead of time, and RSVP to attend. Alternate forms of communication, such as group chats and discords were used as well to notify students of this event.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event allowed us to enhance the engineering experience on campus and provide new knowledge to any student. Students of all majors, and level of degree were welcome to come.

iii. **Organization and Administration**

Our Activities Coordinator worked with Professor Kasravi at the beginning of the semester to see if he could present his knowledge on patents to us. Dr. Kasravi was willing to present and notified our activities coordinator of the different types of patent presentations he was willing to have, how long each presentation would be, and when he was available. We then worked to schedule them. We then established a form of communication through our monthly newsletter, and the campus website. We also promoted on campus-wide discords, and group chats for relevant student organizations or classes. We would also promote to our own members through the group email. After the event, we would send the slides to all interested personnel.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

We received highly positive feedback from the students who attended and have gauged interest from one of our candidates.

28 General Body Meeting

Michigan Iota

1. Project Information

- i. Date(s): 11/03/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

This general body meeting was intended to keep the members and non-members of our chapter up to date on what is happening with the life of our organization. This focused on who we are, introducing the new executive board, upcoming events, and getting more students involved.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Getting more non-members involved with our chapter's activities to create a more inclusive atmosphere. Spreading the word about our chapter is also in the hopes to increase new members for this semester.
- iii. **Organization and Administration**

Our president, Nico, put together the slides for this meeting as well as led the meeting. Other officers were at the event to provide assistance when necessary and answer any questions.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No cost
- vi. **Special Problems Encountered**

There were no unforeseen problems, the event ran smoothly and effectively!

vii. **Overall Evaluation**

We also had members of our chapter attend, so they were able to keep up with the events that we have planned for the semester so far. The event was a success!

29 Alumni Smoker

Michigan Iota

1. Project Information

- i. Date(s): 11/07/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	4
Alumni	1
Members	6
Electees	4

- v. Average number of hours per person spent:

Participating	Organizing
10.0	2.0

2. Project Evaluation

- i. **General Description**
Formal interview of alumni and imminent engineer candidates to test their engineering knowledge, integrity and character.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
As part of the initiation process, the Smoker determines if the eligible alumni are worthy of election for initiation into Tau Beta Pi - Michigan Iota.
- iii. **Organization and Administration**
A set of engineering, ethical and logical questions were made and added to throughout the semesters. During the smoker, Tau Beta Pi members would ask the initiates questions to test their knowledge and character.
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
There was no cost for hosting this event.

vi. **Special Problems Encountered**

There were so problems. Event ran smoothly!

vii. **Overall Evaluation**

The Smoker has always been an important part of the initiation process. This was our first time initiating imminent engineers and alumni, and it was a great success.

30 Kasravi Talks - Copyright & DRM

Michigan Iota

1. Project Information

- i. Date(s): 11/09/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.0

2. Project Evaluation

i. General Description

This event was open to all students on campus. We featured Professor Kasravi from the Industrial, Manufacturing, and Systems Engineering department to speak on Copyright & DRM. Dr. Kasravi has a lot of experience in this field, as he personally has over 30 patents, and has helped students to file for their own patents in the past. This event was held via zoom, and the zoom link was advertised to all students using multiple methods such as emails and group chats. Dr. Kasravi prepared a PowerPoint presentation on the subject, and after the event, offered to send copies of the presentation to all in attendance for future reference.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This allows us to enhance the engineering experience on campus and provide new knowledge to any student. This information can be very important to engineers, as many of us may create or invent something in the future, and we must be aware of the risks of accidentally copywriting someone else's work.

iii. Organization and Administration

Our Activities Coordinator worked with Professor Kasravi at the beginning of the semester to see how many talks we could do, how long each one needed to be, and when he was available. We then worked to schedule them. Because there were 4 in total, we hosted two in February

and two in March. We made this decision because in January students would still be settling into their classes, and in April, students would be busy preparing for finals. We then established a form of communication to advertise this event to all chapter members, and non-members on campus. We promoted on campus-wide discords, social media, and group chats for relevant student organizations or classes. We also used our monthly newsletter and sent out reminder emails to all members. After the event, we emailed the PowerPoint slides Dr. Kasravi presented to all interested personnel who were in attendance, for future reference.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

No students attended except for our activities coordinator

vii. **Overall Evaluation**

For this event, we had no attendance except for our activities coordinator. We believe this was because of the timing of the event. To help with attendance, we are putting a special focus on our timing for future events.

31 Undergraduate Smoker

Michigan Iota

1. Project Information

- i. Date(s): 11/10/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	11
Electees	11

- v. Average number of hours per person spent:

Participating	Organizing
10.0	6.0

2. Project Evaluation

- i. **General Description**
Formal interview of candidates to test their engineering knowledge, integrity and character.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
As part of the initiation process, the Smoker determines if the eligible students are worthy of election for initiation into Tau Beta Pi - Michigan Iota.
- iii. **Organization and Administration**
A set of engineering, ethical and logical questions were made and added to throughout the semesters. During the smoker, Tau Beta Pi members would ask the initiates questions to test their knowledge and character.
- iv. **Total Cost**
\$0.0
- v. **Cost Breakdown**
There was no cost for hosting this event.
- vi. **Special Problems Encountered**
We had so many electees that we had to schedule two separate time slots for 3 hours each. Although this was a problem, we are glad we had it!

vii. **Overall Evaluation**

The Smoker has always been an important part of the initiation process. Although it took a while to get through all of the initiates, the Smoker event still went on quite smoothly.

32 CECS Game Night

Michigan Iota

1. Project Information

i. Date(s): 11/10/23

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Non-member	100
Members	5
Electees	3

v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

2. Project Evaluation

i. General Description

CECS Game Night was a collaboration of 11 engineering student organizations on our campus. This event was designed to bring students together from all engineering majors and disciplines for a fun-filled, stress relieving night. Over 20 games were brought in by students. Pizza and desserts were also provided by the student organizations for the attendees.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The goal of the event is to keep members active in the chapter, make connections between people within and outside of the chapter as well as those interested in potential future membership, and to relieve stress from classes.

iii. Organization and Administration

Our corresponding secretary led the collaboration with the other organizations. Our activity coordinator was the Tau Beta Pi representative in the group chat and helped to plan the night. The activities coordinator also reserved games through the university to have at the event. This event was advertised to members and non-members through group chats, social media, and building TV monitors.

iv. **In Conjunction With**

SWE, MASA, AOE, TT, BMES, PTS, DOD, GDSC, ISC, Add

v. **Total Cost**

\$39.58

vi. **Cost Breakdown**

Pizza: \$28.36

Desserts + Drinks: \$11.22

vii. **Special Problems Encountered**

During the event, there were so many attendees that we ran out of pizza. This problem was solved by ordering more pizza through a delivery service.

viii. **Overall Evaluation**

Game night was overall a huge success. There were over 100 students in attendance. We were able to talk to many people about our chapter. Everyone in attendance said that it was a very fun, and stress-free event.

33 Initiation

Michigan Iota

1. Project Information

- i. Date(s): 12/02/23
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	6
Alumni	2
Michigan Epsilon	3
Members	12
Electees	13

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

2. Project Evaluation

i. General Description

All officers and any members who wanted to attend, arrived about an hour prior to initiation so set up and make sure everyone was comfortable with their roles. As electees arrived, we had someone wait in the hall with them until everyone was present. Once everyone was present and accounted for, we began our initiation ceremony. After initiation, we all went outside and took photos by our chapter's bent statue outside our campus's engineering building.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

We welcomed and initiated more members into our chapter, whom we believe uphold the values and ideals of Tau Beta Pi.

iii. Organization and Administration

Our activities coordinator booked the room for initiation, and our president notified all electees on the date, time, location and dress code for initiation. We notified all current members and alumni members through emails, and our monthly chapter newsletter. All officers any members who wanted to help, arrived about an hour early to set up. After the ceremony ended, everyone helped put everything away, then went outside for photos.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The event was successful! We welcomed thirteen new members into the chapter! We were also able to have the D7 Director and Executive Director in attendance.

34 Officer Transition Meeting

Michigan Iota

1. Project Information

- i. Date(s): 12/10/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	2
Members	8
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.0

2. Project Evaluation

- i. **General Description**

This meeting served as an opportunity for the new officers to meet before the beginning of the fall semester.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This meeting is crucial to the operations of the chapter. This meeting is used to help new officers learn their position by discussing the role with the previous officer. Without these meetings, the chapter would run significantly less smoothly than it currently does.
- iii. **Organization and Administration**

The elected President ran the meeting, presented the slides, facilitated officer discussions. The leaving President advised throughout the meeting to ensure the transition meeting followed standard procedure and covered all topics for transitioning new officers.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

Requires attendance of previous officers to help new officers. This includes recent graduates.

vi. **Special Problems Encountered**

Not all officers on the elected and leaving officer board could attend in-person. They had to meet individually to perform transition. The officers not present were forwarded the slides presented at the in-person meeting.

vii. **Overall Evaluation**

This meeting was a success in planning for the Winter 2024 semester. Each new officer got the chance to speak with the previous member that had their role. This ensured a smooth transition into the new semester.

35 General Body Meeting

Michigan Iota

1. Project Information

- i. Date(s): 12/22/23
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

This general body meeting was intended to keep the members of our chapter up to date on what is happening with the life of our organization. This focused on who we are, introducing the new executive board, next semester events, and getting more students involved.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Spreading the word about our chapter in the hopes to increase new members for this semester. Also talking about next semester to think of new events.
- iii. **Organization and Administration**

Our president, Jakub, put together the slides for this meeting as well as led the meeting. Other officers were at the event to provide assistance when necessary and answer any questions.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No cost
- vi. **Special Problems Encountered**

There were no unforeseen problems, the event ran smoothly and effectively!

vii. **Overall Evaluation**

We had members of our chapter and one of our advisors attend, so they were able to keep up with the events that we have planned for the next semester so far. The event was a success!

36 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 01/07/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.3	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around managing the chapter roster and active membership survey. In addition, the chapter email account access was explained for mass communication.

iii. Organization and Administration

The President leads these events. A Zoom link is opened and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Our President met with the Outreach Coordinator to discuss speak about plans for Pi day and for the winter involvement fair. Very successful!

37 Winter Involvement Fair

Michigan Iota

1. Project Information

- i. Date(s): 01/11/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	11
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

2. Project Evaluation

- i. **General Description**

An event hosted by the University of Michigan Dearborn, Office of Student Life, to allow for students to learn more about organizations and clubs available on campus.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event allows for Tau Beta Pi members to discuss with other students and inform them about the functions and role of the chapter. Also, this event is a way to increase our presence on campus while also notifying students of what our purpose and goals are.
- iii. **Organization and Administration**

University of Michigan-Dearborn, Office of Student Life. Multiple executive board members and members were there to support and answer questions.
- iv. **In Conjunction With**

Office of Student Life
- v. **Total Cost**

\$13.57
- vi. **Cost Breakdown**

Snacks

vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

Members were able to interact with many different students and raise awareness of our chapter on campus. We also discussed potentially planning future events with other engineering organization chapters that attended.

38 General Body Meeting

Michigan Iota

1. Project Information

- i. Date(s): 01/19/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

This general body meeting was intended to keep the members of our chapter up to date on what is happening with the life of our organization. This focused on who we are, introducing the new executive board, next semester events, and getting more students involved.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Spreading the word about our chapter in the hopes to increase new members for this semester. Also talking about next semester to think of new events.
- iii. **Organization and Administration**

Our president, Jakub, put together the slides for this meeting as well as led the meeting. Other officers were at the event to provide assistance when necessary and answer any questions.
- iv. **Total Cost**

\$48.7
- v. **Cost Breakdown**

Einstein Bro's Bagels
- vi. **Special Problems Encountered**

There were no unforeseen problems, the event ran smoothly and effectively!

vii. **Overall Evaluation**

We had members of our chapter and one of our advisors attend, so they were able to keep up with the events that we have planned for the next semester so far. The event was a success!

39 CECS Video Game Night

Michigan Iota

1. Project Information

- i. Date(s): 01/19/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

2. Project Evaluation

- i. **General Description**

CECS Video Game Night was a collaboration of 14 engineering student organizations on our campus. This event was designed to bring students together from all engineering majors and disciplines for a fun-filled, stress relieving night. Dance Dance Revolution, Guitar Hero, and card games were brought in by students. Pizza and drinks were also provided by the student organizations for the attendees.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The goal of the event is to keep members active in the chapter, make connections between people within and outside of the chapter as well as those interested in potential future membership, and to relieve stress from classes.
- iii. **Organization and Administration**

Our Corresponding Secretary led the collaboration with the other organizations. Our President was the Tau Beta Pi representative in the group chat and helped to plan the night. This event was advertised to members and non-members through group chats, social media, and word of mouth.
- iv. **In Conjunction With**

14 student organizations

v. **Total Cost**

\$17.0

vi. **Cost Breakdown**

Pizza and drinks distributed between 6 organizations.

vii. **Special Problems Encountered**

During the event, there were so many attendees that we ran out of pizza. This problem was solved by ordering more pizza through a delivery service.

viii. **Overall Evaluation**

Video game night was overall a huge success. We were able to talk to many people about our chapter. Everyone in attendance said that it was a very fun, and stress-free event.

40 Letter Building

Michigan Iota

1. Project Information

- i. Date(s): 01/24/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

- i. **General Description**

Officers gathered to assemble letters that will be mailed out to all eligible students.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Notify eligible students of their academic eligibility and inform them when introductory meetings will be held.
- iii. **Organization and Administration**

Our treasurer purchased the appropriate amount of stamps and envelopes. Our Vice President received the list of eligible students from the Registrar. This list is requested from the university two weeks before the event, allowing us to have time to get a total and purchase all materials. However, it should be at the beginning of the semester to ensure the records are up to date from last semester. The letters and address stickers were then curated by the attending members. The President printed the address stickers and the letters were sent to the Chief Advisor for printing. After the letters were put together, the President dropped them off in a mailbox.
- iv. **Total Cost**

\$125.71
- v. **Cost Breakdown**

Stamps (\$79.20), Envelopes and Labels (\$28.78) + tax

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

We were able to successfully complete all of our letters. We also kept up with our tradition and timed how long it took. We have solidified the responsibilities among different officers and it has worked very well. I also think that the competition of time allows us to have fun and work in an assembly line format.

41 Art Therapy

Michigan Iota

1. Project Information

i. Date(s): 01/25/24

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	6
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

i. General Description

This art therapy event was designed to give our members a break from their studies with a relaxing and calming project. This event does not only help our members to destress, but it also allows our members to get closer in a social setting outside of school work.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this event was to bring our members closer together on a personal level. This event was also designed to give our members a break from the busy day to day lives of engineering students and a chance to destress and have fun.

iii. Organization and Administration

Our Activities Coordinator planned and executed this event. The President had oversight of the event and supplies helpful suggestions when necessary. Art supplies were purchased by the Activities Coordinator.

iv. Total Cost

\$58.79

v. Cost Breakdown

Art supplies

vi. **Special Problems Encountered**

We were not allowed to have paint or water spill onto the tables, so our solution to this was to bring a large cloth to cover the table completely.

vii. **Overall Evaluation**

This event was amazing! Our members were able to connect on a more personal level and destress. The artwork was displayed in the Student Org Room on campus where students voted for their favorite piece. This event was very successful and we hope to hold it again next semester.

42 Brunch at Leo's

Michigan Iota

1. Project Information

- i. Date(s): 01/28/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.5

2. Project Evaluation

- i. **General Description**

Brunch at Leo's Coney Island was aimed to further connect our members with each other in a social setting. This event occurred on the weekend so that our members were able to relax and reflect on the previous week with each other. Members were able to share how their semesters were going, their thoughts on our chapter and its events, and more.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The main objective of this event was to create more connections between members. Joining Tau Beta Pi is not just an academic achievement, but a gateway to lifelong friendships. This event helped our members grow closer together outside of school.
- iii. **Organization and Administration**

This event was planned by our Activities Coordinator and President.
- iv. **Total Cost**

\$66.14
- v. **Cost Breakdown**

Cost for breakfast
- vi. **Special Problems Encountered**

No special problems occurred.

vii. **Overall Evaluation**

This event was highly successful. The members in attendance were able to share a meal with each other and grow closer together.

43 Graduate Student Letter Building

Michigan Iota

1. Project Information

- i. Date(s): 01/31/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

2. Project Evaluation

i. General Description

Officers gathered to assemble letters that will be mailed out to all eligible graduate students.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Notify eligible graduate students of their academic eligibility and inform them when introductory meetings will be held.

iii. Organization and Administration

Our treasurer purchased the appropriate amount of stamps and envelopes. Our Vice President received the list of eligible students from the Registrar. This list is requested from the university two weeks before the event, allowing us to have time to get a total and purchase all materials. However, it should be at the beginning of the semester to ensure the records are up to date from last semester. The letters and address stickers were then curated by the attending members. The President printed the address stickers and the letters were sent to the Chief Advisor for printing. After the letters were put together, the President dropped them off in a mailbox.

iv. Total Cost

\$27.7

v. Cost Breakdown

Labels, envelopes

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

We were able to successfully complete all of our letters. We also kept up with our tradition and timed how long it took. We have solidified the responsibilities among different officers and it has worked very well. I also think that the competition of time allows us to have fun and work in an assembly line format.

44 Networking Presentation

Michigan Iota

1. Project Information

- i. Date(s): 01/31/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.5	1.0

2. Project Evaluation

i. General Description

The networking presentation featured a special guest speaker, our chapter advisor and District Director Michael Ustes. This event was designed to show our members and guests how useful networking is as a tool. In the hour long discussion, Michael notes that a disproportionate amount of effort is placed on forging the perfect resume and not enough is placed on selling yourself at job fairs. He outlines how you can leverage your connections to find employment, research topics, and get a better understanding of the industry. Michael also stresses the importance of building and maintaining strong relationships with like minded people.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helps motivate a group of talented students to use a powerful resource to advance their careers. The presentation showed talented students another perspective on career fairs and gave advice how to get the most out of one. This event also brought our chapter closer together with our District Director.

iii. Organization and Administration

Our Activities Coordinator worked with our District Director to schedule a time that would allow our District Director a chance to give his networking presentation. Once a date was agreed,

our Activities Coordinator communicated with the University to book a conference room with enough space for our anticipated attendance. Our Activities Coordinator ensured that the room had a projector and a laptop to manage the presentation. Our Activities Coordinator welcomed our attendees and introduced our guest speaker.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

There were no costs associated with this project. The only required personnel were our presenter and our Activities Coordinator to help set up the room and introduce our presenter.

vi. **Special Problems Encountered**

No special problems arose with this event. We were well prepared to host the event which directly translated to successful presentation.

vii. **Overall Evaluation**

The members in attendance were able to learn a lot from our advisor about networking in the professional setting. Michael was also able to get to know our members better which is an exciting achievement for our chapter.

45 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 02/04/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.1	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around managing the chapter roster and active membership survey. In addition, the chapter email account access was explained for mass communication.

iii. Organization and Administration

The President leads these events. A Zoom link is opened and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Our President met with the Recording Secretary to discuss tutoring opportunities in the Engineering Learning Center. The President also met with our Treasurer to discuss MI-Is outstanding balance with the association, chapter award nominations, and options for an executive board position for masters' students.

46 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 02/11/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
0.1	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around managing the chapter roster and active membership survey. In addition, the chapter email account access was explained for mass communication.

iii. Organization and Administration

The President leads these events. A Zoom link is opened and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Our President met with the Treasurer to discuss the 990 form as well as submitting our chapter tax forms to the IRS. A new account for the IRS was also created. The Vice President also attended and discussed updates to the candidate website to prepare for the introductory meetings.

47 Introductory Meetings

Michigan Iota

1. Project Information

- i. Date(s): 02/12/24 - 02/14/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Eligible Members	14
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	6.0

2. Project Evaluation

i. General Description

These events were the meetings that the eligible members were invited to in order to learn more about the chapter and organization. At these meetings, we informed the eligible members in attendance what Tau Beta Pi is, our goals and purpose, and what is required of one to obtain membership into Tau Beta Pi. After the meeting, we assist eligible students with any questions they may have and also ask them to take a quick and short survey about how they hear about Tau Beta Pi on campus and how they were initially informed of their eligibility (Since we send both letters and emails to eligible members). We also ask them for feedback on if there's any other areas they would like us to inform them on further, to improve future introductory meetings.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The introductory meetings are our primary method of sharing information about the organization with prospective members. We present and hand out materials relating to the chapter and organization, as well as instruct those in attendance about the steps they have to take to become a member.

iii. **Organization and Administration**

Our President led these meetings with the other officers in attendance to answer questions and contribute when needed.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

Some students were unable to attend the set introductory meeting times, so we decided to meet with them one-to-one so they can still be eligible to join our chapter.

vii. **Overall Evaluation**

The introductory meetings this semester were very successful! We multiple in-person and Zoom meetings, over the course of three days, to accommodate for different student schedules. One-on-one meetings were also held with students unable to attend the set meeting times. Attendance was higher for the virtual meetings, but the in-person meetings went well too. It was expected for the virtual attendance to be higher, since this has been a common trend for the past three semesters, and it may be easier for students to attend from home since we are a commuter university. In total we had fourteen eligible students attend. In an attempt to increase participation at these meetings, prior to the meeting, our President asked the Dean of the College of Engineering and Computer Science to email all eligible students on our behalf. We did this to not only gain the attention of eligible members, but also because a few of the letters we sent were returned, due to some students having an international or an out-of-date address listed in the school system. After each introductory meeting, we asked each eligible to take a short survey, asking us how they heard of their eligibility and what method motivated them to come to our meeting.

48 Guest Speaking: OSTC-SE

Michigan Iota

1. Project Information

- i. Date(s): 02/15/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	4.3

2. Project Evaluation

- i. **General Description**

Our chapter visited the Oakland Schools Technical Campus - Southeast campus to present software engineering related topics to iTeam students in the morning and afternoon. Daniel Krompatic, the iTeam teacher, brought the students into a classroom, and we gave them an introduction to machine learning to the morning and afternoon student groups for an hour each. Students were highschool juniors and seniors.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event's purpose was to spread engineering to the next generation and to get them excited about what they could do for a career.
- iii. **Organization and Administration**

Our Outreach Coordinator, Javid, coordinated and attended this event as the speaker. Another teacher was also present to help with the presentation.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

NA

vi. **Special Problems Encountered**

NA

vii. **Overall Evaluation**

This event was a huge success! Javid was able to meet with numerous students and talk about engineering and the benefits of becoming an engineer. We have high hopes that more students will now pursue engineering in college.

49 General Body Meeting

Michigan Iota

1. Project Information

- i. Date(s): 02/16/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non-member	2
Eligible Members	2
Members	7
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

This general body meeting was intended to keep the members of our chapter up to date on what is happening with the life of our organization. This focused on who we are, introducing the current members to candidates, upcoming events, and getting more students involved.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Spreading the word about our chapter in the hopes to increase the number of candidates that will be more involved.
- iii. **Organization and Administration**

Our president, Jakub, put together the slides for this meeting as well as led the meeting. Other officers were at the event to provide assistance when necessary and answer any questions.
- iv. **Total Cost**

\$56.17
- v. **Cost Breakdown**

Jimmy John's

vi. **Special Problems Encountered**

There were no unforeseen problems, the event ran smoothly and effectively!

vii. **Overall Evaluation**

We had members of our chapter, candidates, and non-members join so they were able to keep up with the events are coming up. The event was a success!

50 MindSET: Guest Speaking

Michigan Iota

1. Project Information

- i. Date(s): 02/16/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.5

2. Project Evaluation

i. General Description

Javid Ditty and Danny Berry, a volunteer from SEMIAC, joined Ellie Marten, the community service coordinator from MI-E, and the other members of MI-E to host a MindSET event at Emerson Elementary-Middle School. The parties met in the elementary school auditorium and prepared their activities while elementary school students arrived. In the first activity, brought by MI-E, students had to attach a parachute to a plastic egg in a cup, demonstrating how air resistance can affect the velocity of falling objects. In the second activity, brought by MI-I, students were given yarn and were shown how to use it as a zipline with binder clips. Students had to perform the experiment and observe how weight and friction can affect the speed of the binder clips. There were two sessions in total. Students were asked whether they enjoyed both activities near the end, and they claimed that they did.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Spreading the engineering profession to K-12 is a large part of who we are as an organization. We want to encourage the next generations to follow their dreams.

iii. Organization and Administration

Javid Ditty, our Outreach Coordinator, planned and spoke at this event.

- iv. **In Conjunction With**
SEMIAC
- v. **Total Cost**
\$10.0
- vi. **Cost Breakdown**
Yarn, thread, binder clips
- vii. **Special Problems Encountered**
NA
- viii. **Overall Evaluation**
The students were overjoyed to attend and participate in this event! They loved the crafts and had a blast learning more about engineering.

51 Engineers' Week

Michigan Iota

1. Project Information

- i. Date(s): 02/19/24 - 02/23/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non-member	130
Members	9
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
20.0	10.0

2. Project Evaluation

i. General Description

Engineers' Week is a week long celebration meant to celebrate the engineering students, faculty, and staff on our campus. Design challenges (meant for all students to put their engineering skills to the test) and engineering games (similar to the Olympic Games) were held every day. In addition, a DTE networking event, a CECS game night, and an Ending Gala were held. Fourteen engineering student organizations on our campus were involved!

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event was an amazing way to share who we are as an organization and gain new member interest. We were also able to celebrate our members and grow closer together.

iii. Organization and Administration

Our President and Corresponding Secretary were the main leads on the planning and execution for this event.

iv. In Conjunction With

14 other student engineering organizations

v. Total Cost

\$68.94

vi. **Cost Breakdown**

Cost of pizza and drinks for game night

vii. **Special Problems Encountered**

There were not as many students at some events as we had hoped, but this was the first year of hosting this event so we have higher hopes for next year. Also, attendance was not taken at every event, so the attendance was estimated.

viii. **Overall Evaluation**

This week was a HUGE success! The entire week was filled with students having fun and learning more about engineering. Faculty and staff also got involved which helped the event become even more successful (especially for dodgeball!). The turnout for our campus' first time hosting this event was so much higher than we expected and we have even higher hopes for next year.

52 Ice Cream Social

Michigan Iota

1. Project Information

i. Date(s): 02/25/24

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Non-member	1
Members	3
Electees	1

v. Average number of hours per person spent:

Participating	Organizing
0.3	2.5

2. Project Evaluation

i. General Description

This ice cream social was aimed to further connect our members with each other in a social setting. This event occurred on the weekend so that our members were able to relax and reflect on the previous week with each other. Members were able to share how their semesters were going, their thoughts on our chapter and its events, and more.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The main objective of this event was to create more connections between members. Joining Tau Beta Pi is not just an academic achievement, but a gateway to lifelong friendships. This event helped our members grow closer together outside of school.

iii. Organization and Administration

This event was planned by our Activities Coordinator and President.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

This event was highly successful. The members in attendance were able to share a ice cream with each other and grow closer together.

53 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 03/03/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.1	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around Pi day plans, past outreach events, and electee exam grading.

iii. Organization and Administration

The President leads these events. A Zoom link is opened and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Our President met with the Outreach Coordinator to talk about Pi day plans, past outreach events, and the grading of the electee exams. It was a very productive meeting.

54 Kasravi Talks - Patent Overview

Michigan Iota

1. Project Information

- i. Date(s): 03/04/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.0

2. Project Evaluation

i. General Description

Event that is open to all students where we feature an alumni member of Tau Beta Pi, Professor Kasravi from the Industrial, Manufacturing, and Systems Engineering department to speak on Patents. Dr. Kasravi is also a professor at the University of Michigan - Dearborn, and has submitted multiple patents of his own in the past. He is local, and able to assist students with any questions they have regarding patents, help them complete a comprehensive patent search, and fill out and submit the patent application.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This allows us to enhance the engineering experience on campus and provide new knowledge to any student. Dr. Kasravi has also submitted multiple patents of his own and is able to guide students in submitting their own patents and help them get in touch or find local patent attorneys to assist them with this process.

iii. Organization and Administration

Our Activities Coordinator worked with Professor Kasravi at the beginning of the semester to see how many talks we could do, how long each one needed to be, and when he was available. He then worked with our chapter and Dr. Kasravi to schedule them at times convenient for both.

We then established a form of communication through our chapter's monthly newsletter and the introductory meetings at the beginning of the semester. Eligible members were encouraged to come and experience this event, to meet some fellow Tau Bates and see what a Tau Beta Pi professional event is like. After the event, we sent the PowerPoint presentation slides to everyone in attendance, so they could have the presented information for future reference.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

No problems occurred.

vii. **Overall Evaluation**

We received highly positive feedback from all students who attended. We are looking forward to spreading the word more about the next Kasravi talk in hopes of getting more students to attend.

55 Smoker

Michigan Iota

1. Project Information

- i. Date(s): 03/08/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	16
Electees	7

- v. Average number of hours per person spent:

Participating	Organizing
10.0	6.0

2. Project Evaluation

- i. **General Description**

Formal interview of candidates to test their engineering knowledge, integrity and character.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

As part of the initiation process, the Smoker determines if the eligible students are worthy of election for initiation into Tau Beta Pi - Michigan Iota.
- iii. **Organization and Administration**

A set of engineering, ethical and logical questions were made and added to throughout the semesters. During the smoker, Tau Beta Pi members would ask the initiates questions to test their knowledge and character.
- iv. **Total Cost**

\$20.11
- v. **Cost Breakdown**

Waters were purchased for the candidates and the interviewing board. Pizzas were purchased for the interviewing board to keep them going for the election meeting afterward.

vi. **Special Problems Encountered**

We had so many electees that we had to schedule two separate time slots for 3 hours each. Although this was a problem, we are glad we had it!

vii. **Overall Evaluation**

The Smoker has always been an important part of the initiation process. Although it took a while to get through all of the initiates, the Smoker event still went on quite smoothly.

56 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 03/10/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.1	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around Pi day plans, past outreach events, and electee exam grading.

iii. Organization and Administration

The President leads these events. A Zoom link is opened and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Our President met with the Treasurer to update the disbursement form for the Fall 2023 Honor Society Banquet, reviewing Engineers Week expenses, and candidate membership dues. The President also met with Recording Secretary to discuss graduation regalia order form and email.

57 Kasravi Talk - Patenting an Invention

Michigan Iota

1. Project Information

- i. Date(s): 03/11/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non-member	1
Alumni	1
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

This event was open to all students interested in potentially patenting an invention they created or hope to create in the future. We featured Professor Kasravi from the Industrial, Manufacturing, and Systems Engineering department to speak on Copyright & DRM. This event was hosted in a hybrid style, where students were allowed to come listen to Dr. Kasravi speak in person, in the classroom the presentation was held in, or watch the presentation from zoom. This was the third presentation of a three-part series that had previously discussed "What is a Patent?" and "TRIZ Methodology." We concluded this series with this presentation, detailing steps to take to submit for a patent. This event was advertised through our monthly Tau Beta Pi - Michigan Iota newsletter, and emails were sent to all eligible members and current members. In addition, this event was posted on our campus's student organization and event website, VictorsLink, where students of any major could see the event ahead of time, and RSVP to attend. Alternate forms of communication, such as group chats and discords were used as well to notify students of this event.

ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event allowed us to enhance the engineering experience on campus and provide new knowledge to any student. Students of all majors, and level of degree were welcome to come.

iii. **Organization and Administration**

Our Activities Coordinator worked with Professor Kasravi at the beginning of the semester to see if he could present his knowledge on patents to us. Dr. Kasravi was willing to present and notified our activities coordinator of the different types of patent presentations he was willing to have, how long each presentation would be, and when he was available. We then worked to schedule them. We then established a form of communication through our monthly newsletter, and the campus website. We also promoted on campus-wide discords, and group chats for relevant student organizations or classes. We would also promote to our own members through the group email. After the event, we would send the slides to all interested personnel.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

We received highly positive feedback from the students who attended and have gauged interest from one of our candidates. We are hoping to spread the word more for the next Kasravi talk to gain more attendance.

58 Kasravi Talks - Copyright & DRM

Michigan Iota

1. Project Information

- i. Date(s): 03/13/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non-member	1
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.0

2. Project Evaluation

i. General Description

This event was open to all students on campus. We featured Professor Kasravi from the Industrial, Manufacturing, and Systems Engineering department to speak on Copyright & DRM. Dr. Kasravi has a lot of experience in this field, as he personally has over 30 patents, and has helped students to file for their own patents in the past. This event was held via zoom, and the zoom link was advertised to all students using multiple methods such as emails and group chats. Dr. Kasravi prepared a PowerPoint presentation on the subject, and after the event, offered to send copies of the presentation to all in attendance for future reference.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This allows us to enhance the engineering experience on campus and provide new knowledge to any student. This information can be very important to engineers, as many of us may create or invent something in the future, and we must be aware of the risks of accidentally copywriting someone else's work.

iii. Organization and Administration

Our Activities Coordinator worked with Professor Kasravi at the beginning of the semester to see how many talks we could do, how long each one needed to be, and when he was available.

We then worked to schedule them. Because there were 4 in total, we hosted two in February and two in March. We made this decision because in January students would still be settling into their classes, and in April, students would be busy preparing for finals. We then established a form of communication to advertise this event to all chapter members, and non-members on campus. We promoted on campus-wide discords, social media, and group chats for relevant student organizations or classes. We also used our monthly newsletter and sent out reminder emails to all members. After the event, we emailed the PowerPoint slides Dr. Kasravi presented to all interested personnel who were in attendance, for future reference.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

Dr. Kasravi and our Activities Coordinator had a miscommunication with the start time of the event, so Dr. Kasravi was not able to attend. Our President was able to obtain the slide deck and give the presentation in his place.

vii. **Overall Evaluation**

Although Dr. Kasravi didn't give this talk, the event went well! The slides were detailed enough that our President was able successfully give the talk. The event was successful and overcame the problem that occurred!

59 Kasravi Talks - TRIZ Invention Methodology

Michigan Iota

1. Project Information

- i. Date(s): 03/13/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	2
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.5

2. Project Evaluation

i. General Description

This was an event that was open to all students, where we featured Professor Kasravi from the Mechanical Engineering department to speak on TRIZ Invention Methodology. Dr. Kasravi is experienced in this field, having over 30 patents of his own. He was willing to give us some of his time to teach us about the relationship between patents and TRIZ invention Methodology.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This allowed us to enhance the engineering experience on campus and provide new knowledge to any student. This is a very important topic for engineering students to be aware of, especially since all students will be taking or have already taken senior design. There is a chance that students will create something new and innovative in senior design that could be patented.

iii. Organization and Administration

Our Activities Coordinator worked with Professor Kasravi at the beginning of the semester to see how many talks we could do, how long each one needed to be, and when he was available. He then worked with our chapter and Dr. Kasravi to schedule them at times convenient for both. We then established a form of communication through our chapter's monthly newsletter and the introductory meetings at the beginning of the semester. Eligible members were encouraged

to come and experience this event, to meet some fellow Tau Bates and see what a Tau Beta Pi professional event is like. We also promoted this event through campus-wide discords, facebook, and groupchats for relevant student organizations or classes. We would also emailed a reminder to all members and eligible members, incase anyone didn't see our social media posts or doesn't have an account. After the event, we sent the PowerPoint presentation slides to everyone in attendance, so they could have the presented information for future reference.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

There were not as many students present as we had hoped for. We are hoping to spread the word more for the next Kasravi talk and have more students in attendance!

60 Pi Day Celebration

Michigan Iota

1. Project Information

- i. Date(s): 03/16/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	3
Members	20
Electees	1

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

2. Project Evaluation

i. General Description

Pi Day was put on by the TBP MI chapter in the Kochoff Hall in the University Center. We opened this event up to all members, eligible members and non-members on campus. Students of any major were welcome to come and celebrate the wonders of Pi with us! We had free snacks available for all in attendance and we decided to play a collaborative Pi related game. We also invited numerous other chapters in Michigan that were able to attend along with the District Director. We played multiple games and had a competition to design the t-shirt for next year.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Pi Day is a familiar event and each chapter does it a little differently, but ultimately it is founded on the very important number of pi. Pi is an important number to engineering and math as a whole, as well as a part of Tau Beta Pi's name. By holding the Pi formula competition, we were able to see the power Pi holds in the academic community and the design skills of other engineers from different schools. As the competition went on, we all learned more and more about the almost infinitesimal applications Pi has in the world.

iii. **Organization and Administration**

The activities coordinator came up with the Pi games and purchased the snacks. Both officers were reimbursed from our chapter funds by our treasurer. Tasks such as host and players were assigned at the event, with people choosing what they wanted to do.

iv. **Total Cost**

\$107.54

v. **Cost Breakdown**

Pizzas (\$67), craft supplies (\$40)

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The event was a great success. We were able to bond with and get to know the eligible members better. We are hoping to continue in the future to continuing having the Pi competition annually and use the t shirt design for next year.

61 General Body Meeting

Michigan Iota

1. Project Information

- i. Date(s): 03/22/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Non-member	1
Members	6
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

- i. **General Description**

This general body meeting was intended to keep the members of our chapter up to date on what is happening with the life of our organization. This focused on who we are, introducing the current members to candidates, upcoming events, and getting more students involved.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Spreading the word about our chapter in the hopes to increase the number of candidates that will be more involved.
- iii. **Organization and Administration**

Our president, Jakub, put together the slides for this meeting as well as led the meeting. Other officers were at the event to provide assistance when necessary and answer any questions.
- iv. **Total Cost**

\$50.55
- v. **Cost Breakdown**

Bagels
- vi. **Special Problems Encountered**

The road conditions were not ideal - snowy!

vii. **Overall Evaluation**

We had members of our chapter, candidates, and non-members join so they were able to keep up with the events are coming up. The event was a success!

62 Initiation

Michigan Iota

1. Project Information

- i. Date(s): 03/30/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Other Chapters	3
Advisor	5
Alumni	3
Members	12
Electees	6

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

2. Project Evaluation

i. General Description

All officers and any members who wanted to attend, arrived about an hour prior to initiation so set up and make sure everyone was comfortable with their roles. As electees arrived, we had someone wait in the hall with them until everyone was present. Once everyone was present and accounted for, we began our initiation ceremony. After initiation, we all went outside and took photos by our chapter's bent statue outside our campus's engineering building.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

We welcomed and initiated more members into our chapter, whom we believe uphold the values and ideals of Tau Beta Pi.

iii. Organization and Administration

Our activities coordinator booked the room for initiation, and our president notified all electees on the date, time, location and dress code for initiation. We notified all current members and alumni members through emails, and our monthly chapter newsletter. All officers any members who wanted to help, arrived about an hour early to set up. After the ceremony ended, everyone helped put everything away, then went outside for photos.

iv. **Total Cost**

\$21.2

v. **Cost Breakdown**

Electronic candles for initiation kit.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The event was successful! We welcomed six new members into the chapter! We were also able to have numerous alumni and advisors in attendance.

63 Officer Transition Meeting

Michigan Iota

1. Project Information

- i. Date(s): 05/03/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

iv. Number of persons who participated:

Category	Count
Advisor	1
Members	11
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
1.5	2.0

2. Project Evaluation

i. General Description

This meeting served as an opportunity for the new officers to meet before the beginning of the fall 2024 semester.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting is crucial to the operations of the chapter. This meeting is used to help new officers learn their position by discussing the role with the previous officer. Without these meetings, the chapter would run significantly less smoothly than it currently does.

iii. Organization and Administration

The President advised throughout the meeting to ensure the transition meeting followed standard procedure and covered all topics for transitioning new officers.

iv. Total Cost

\$0.0

v. Cost Breakdown

Requires attendance of previous officers to help new officers. This includes recent graduates.

vi. **Special Problems Encountered**

Some officers weren't able to attend & will have to meet with officers individually at a separate time to perform transition duties.

vii. **Overall Evaluation**

This meeting was a success in planning for the fall 2024 semester. Each new officer got the chance to speak with the previous member that had their role. This ensured a smooth transition into the new semester.

64 Officer Team Building Breakfast

Michigan Iota

1. Project Information

- i. Date(s): 05/12/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.1	2.0

2. Project Evaluation

- i. **General Description**

Our officer team participated in a team-building breakfast event at Leo's Coney Island. This gathering fostered camaraderie and collaboration among team members while providing an opportunity to discuss future plans and the chapter vision for the upcoming Fall semester.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of the team-building breakfast event was to strengthen the bonds among chapter officers and align on our collective goals. By fostering a sense of unity and collaboration, we aim to enhance our effectiveness in executing Tau Beta Pi's objectives. Additionally, this event allowed participants to relax and build personal connections in an informal setting. It provided an opportunity for officers to meet outside of school and discuss our vision for the upcoming semester.
- iii. **Organization and Administration**

This event was planned by our Activities Coordinator and President.
- iv. **Total Cost**

\$36.06
- v. **Cost Breakdown**

Cost of Breakfast

vi. **Special Problems Encountered**

Not everyone in the officer board was able to participate due to conflicting schedules

vii. **Overall Evaluation**

Overall successful event, despite some officers being unable to attend. Officers were able to enjoy breakfast together and grow closer together

65 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 05/26/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.1	1.0

2. Project Evaluation

- i. **General Description**

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around managing the chapter roster and active membership survey. In addition, the chapter email account access was explained for mass communication.
- iii. **Organization and Administration**

The President leads these events. A Discord call is started and the President stays present for the entire hour.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Our President met with the Corresponding Secretary to discuss the voting and non-voting delegates for the upcoming convention. President also worked with CS to complete the financial report & convention credential report for the chapter

66 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 06/23/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	3
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
0.1	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around managing the chapter roster and active membership survey. In addition, the chapter email account access was explained for mass communication.

iii. Organization and Administration

The President leads these events. A Discord call is started and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Our President met with the Activities Coordinator to discuss upcoming events planned for the summer semester, including a virtual game night. Also met with Treasurer to help register for Convention as the voting delegate for our chapter.

67 Online Game Night

Michigan Iota

1. Project Information

- i. Date(s): 06/27/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Alumni	2
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

- i. **General Description**

This game night was hosted online via our chapter discord server. The event provided a fun and interactive way for members & alum to connect and unwind over the summer, enhancing our chapter's sense of community.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of the virtual game night was to strengthen bonds among our chapter members in a relaxed and fun way. This event supports Tau Beta Pi's objectives by encouraging interaction, collaboration, and the development of strong interpersonal relationships among members.
- iii. **Organization and Administration**

This event was organized by our activities coordinator. This event ran smoothly and effectively.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A
- vi. **Special Problems Encountered**

No problems arose with this event.

vii. **Overall Evaluation**

This game night was an overall success, with decent member attendance and receiving a lot of positive feedback from attendees. The event was able to provide a fun and engaging experience through the many online games played, including Gartic Phone & Death By AI. The success of this event has inspired the activities coordinator to host more virtual events throughout the summer semester.

68 Chapter Website Kickoff Meeting

Michigan Iota

1. Project Information

i. Date(s): 07/02/24

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
1.5	1.5

2. Project Evaluation

i. General Description

Chapter officers met virtually to kick off the planning for our new chapter website. During the meeting, they discussed the website's goals, features, and design elements. They also established a detailed project schedule, set milestones, and agreed on a launch date.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of the chapter website meeting is to initiate the development of a new chapter website that serves as a central hub for communication, resources, and engagement. The website will provide essential information, highlight chapter activities, and facilitate better interaction within our chapter and with the wider engineering community within our university.

iii. Organization and Administration

This meeting was planned by the President. However, the website itself is being worked on by the media coordinator as well as the vice president of the chapter.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The Chapter Website Kickoff Meeting was a very productive meeting overall, resulting in a clear project plan and timeline. This initial meeting set a solid foundation for the project, ensuring everyone is aligned and aware of their responsibilities.

69 District 7 Virtual Game Night

Michigan Iota

1. Project Information

- i. Date(s): 07/28/24
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Alumni	1
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.0

2. Project Evaluation

- i. **General Description**

This game night was hosted online via the District 7 discord server. The event provided a fun and interactive way for members & alum of different chapters to connect and unwind over the summer, enhancing our chapter's sense of community.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of the virtual game night was to strengthen bonds among the D7 chapters in a relaxed and fun way. This event supports Tau Beta Pi's objectives by encouraging interaction, collaboration, and the development of strong interpersonal relationships among members.
- iii. **Organization and Administration**

This event was organized by our activities coordinator & outreach coordinator. This event ran smoothly and effectively.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

No problems arose with this event.

vii. **Overall Evaluation**

This game night was an overall success, with decent member attendance and receiving a lot of positive feedback from attendees. One thing we did notice was the lack of participation from the other D7 chapters which was mainly due to the timing of the event (late Sunday evening). Despite this, the event was able to provide a fun and engaging experience through the many online games played, including Gartic Phone & Death By AI. The success of this event has inspired the activities coordinator & outreach coordinator to host more inter-chapter virtual events.

70 President Office Hours

Michigan Iota

1. Project Information

- i. Date(s): 07/28/24
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
 - Chapter Operations
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisor	1
Members	1
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.1	1.0

2. Project Evaluation

i. General Description

These hours are dedicated to the President being available to answer questions from members or non-members. Specifically for the executive board, the President is able to answer specific questions regarding upcoming projects that are being planned, how to accomplish the board tasks effectively, etc.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

These hours help to keep our chapter running smoothly and effectively by allowing for extra time for members to ask questions and start discussions. For this specific meeting, discussion was based around managing the chapter roster and active membership survey. In addition, the chapter email account access was explained for mass communication.

iii. Organization and Administration

The President leads these events. A Discord call is started and the President stays present for the entire hour.

iv. Total Cost

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Our President met with the chapter advisor to discuss future events on campus including the annual cardboard boat race. They also spoke about possible candidates for future chapter advisors.