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1 Fall General Body Meeting One

Michigan Epsilon

1. Project Information

- i. Date(s): 09/24/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	2
Members	16
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

i. General Description

Our first general body of the semester! We will be hosting a picnic and introducing the Fall 2021 board. We will also be discussing plans for the future and the possibility of committess.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

After a year and a half of most things being alone, we want members to feel safe and welcomed back. We also want to encourage members to go back to being active. This semester, we are reinstating our Distinguished Active Membership bylaw.

iii. Organization and Administration

Since this was a general body meeting, most of the responsibility fell on the president. I was in charge of reserving the space, reserving tables and chairs, running the meeting, and I helped out other officers. We also played games after discussing our upcoming semester so our social chair helped to come up with games to play. Our vice president and treasurer arranged food for the meeting. Our recording secretary created the meeting minutes for this event. She also made sure to have the Local Bent completed prior to the start of our meeting. Our cataloger took attendance and our historian took pictures of the event. Unfortunately, not even half of our active general body members were in attendance. Other than that, the meeting went very similar to as planned.

iv. **Total Cost**

\$368.0

v. **Cost Breakdown**

Tables and chairs cost \$75 plus an additional service fee. The food was \$291. We just hosted a picnic outside in hopes it would be cheaper than taking everyone out to eat.

vi. **Special Problems Encountered**

We did not come across any problems other than lack of attendance.

vii. **Overall Evaluation**

Unfortunately, our chapter did not meet our goal. We were hoping to have at least 50% of our members in attendance. However, this is the only meeting we ran all in person so we are hoping the next three meetings being hybrid (online and in-person) boosts attendance. Through doing Distinguished Active Membership, we are hoping to boost membership participation.

2 F21 Orientation 10/4

Michigan Epsilon

1. Project Information

- i. Date(s): 10/04/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Initiation
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	11

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

We held our first orientation for TBP for Fall 2021 in person. The MVP prepared by sending out an RSVP form and emailing those who RSVPed to the 10/4 orientation a PDF of the initiation folder. Additionally, physical folders were also printed, made, and handed out during orientation. We ordered meals for those who attended the in-person orientation. A presentation was given, covering the history and benefits of TBP, upcoming social and community events, and an overview of the initiation process. Members present also were given an opportunity to speak about their TBP experience. Lastly, the MVP presented and went through the initiation folder briefly.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The objective of this project was to increase the number of initiates to better our chapter not only through numbers but also through the diversity of disciplines.

iii. Organization and Administration

The MVP edited the folder and created the presentation. The treasurer decided on inclusive food options (vegetarian, vegan, and halal) and purchased the food. Our VP picked up the food. Our president, recording secretary, treasurer, and cataloger assisted the MVP in creating the folders. Orientation went according to plan.

iv. **Total Cost**

\$160.0

v. **Cost Breakdown**

\$150 was for food (initiates and members) and the other \$10 was for folders to put the initiate packet in. We misjudged how much food to buy and bought a bit more than needed.

vi. **Special Problems Encountered**

We had printer technical difficulties, and we had to print out a few of the folders while the MVP was presenting. We gave out the folders after the presentation and went through the folders altogether.

vii. **Overall Evaluation**

Yes, the chapter was able to reach its goal in initiating many of those who came to orientation. To increase turnout next orientation, having more board members emphasize their experience as well as other benefits.

3 F21 Orientation 10/6

Michigan Epsilon

1. Project Information

- i. Date(s): 10/06/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Initiation
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	6

- v. Average number of hours per person spent:

Participating	Organizing
1.0	0.5

2. Project Evaluation

i. General Description

We held our second orientation for TBP for Fall 2021 online over zoom. The MVP prepared by sending out an RSVP form and emailing those who RSVPed to the 10/6 orientation a PDF of the initiation folder. A presentation was given, covering the history and benefits of TBP, upcoming social and community events, and an overview of the initiation process. Members present also were given an opportunity to speak about their TBP experience. Lastly, the MVP presented and went through the initiation folder briefly.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The objective of this project was to increase the number of initiates to better our chapter not only through numbers but also through the diversity of disciplines.

iii. Organization and Administration

The MVP edited the folder, created the presentation, and presented. The president attended and shared her experiences. Orientation went according to plan.

iv. Total Cost

\$0.0

v. Cost Breakdown

No funds were used for online orientation.

vi. **Special Problems Encountered**

Online orientation went smoothly, and there were no special problems.

vii. **Overall Evaluation**

Yes, the chapter was able to reach its goal in initiating many of those who came to orientation. To increase turnout next orientation, having more board members emphasize their experience as well as other benefits.

4 F21 Orientation 10/7

Michigan Epsilon

1. Project Information

- i. Date(s): 10/07/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Initiation
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	11

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

We held our first orientation for TBP for Fall 2021 in person. The MVP prepared by sending out an RSVP form and emailing those who RSVPed to the 10/7 orientation a PDF of the initiation folder. Additionally, physical folders were also printed, made, and handed out during orientation. We ordered meals for those who attended the in-person orientation. A presentation was given, covering the history and benefits of TBP, upcoming social and community events, and an overview of the initiation process. Members present also were given an opportunity to speak about their TBP experience. Lastly, the MVP presented and went through the initiation folder briefly.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The objective of this project was to increase the number of initiates to better our chapter not only through numbers but also through the diversity of disciplines.

iii. Organization and Administration

The MVP edited the folder, created the presentation, and presented. The treasurer and MVP decided on inclusive food options (vegetarian, vegan, and halal) and purchased the food. Our VP picked up the food again. Our tutoring coordinator helped the MVP in creating the folders. Our historian, tutoring coordinator, historian, vice president, recording secretary, social coordinator, and room technician shared their experiences during orientation. Orientation went according to plan.

iv. **Total Cost**

\$111.0

v. **Cost Breakdown**

All \$111 was used for food.

vi. **Special Problems Encountered**

There were no special problems this orientation.

vii. **Overall Evaluation**

Yes, the chapter was able to reach its goal in initiating many of those who came to orientation. To increase turnout next orientation, having more board members emphasize their experience as well as other benefits.

5 Color-A-Smile Community Service

Michigan Epsilon

1. Project Information

- i. Date(s): 10/13/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	5

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

This event was the first community service event of the Fall 2021 semester aimed at getting chapter members and prospective initiates involved. Looking to serve the organization Color-A-Smile, the event occurred over discord with a group of volunteers. This organization looks to collect and redistribute drawings for those in the military, those that are hospitalized, or those that are in nursing homes. The required planning of the event was nominal and included collecting the requirements of the drawings that are collected and finding the contact information to ensure the drawings made it to the right people. Once this information was collected, it was provided to members and initiates at the event as they started to construct their drawings. With outlines from the Color-A-Smile website or the creative liberty of the TBP members, the drawings were ensured to be conducive for our audience. Once they were finished they were sealed via envelope and sent off to the organization. Though a very simplistic act that requires little time, there was great chapter bonding and results to help those in need of a smile.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

As a community service event, the purpose of hosting the Color-A-Smile was to make a difference to those around us. With a clear mission of TBP to make a difference and provide services, we can see the community/liberal culture project area being fulfilled. We took time to volunteer for an organization looking for help and were able to directly see our tangible results. With this

we can see the impact it would have on those in a position to require some outside positivity. In addition, we were able to get to know some of the initiates and interact as a chapter socially which relates to the chapter/social project area as well.

iii. **Organization and Administration**

For this event, Makenzie (the community service coordinator) took time to reach out to Color-A-Smile for details required for our event. By collecting requirements, contact information, and overall guidelines, this set the foundation for the event to be held. The responsibility of actually constructing the drawings fell on the members and initiates in attendance. For the duration of the event members used either outlines provided by the Color-A-Smile website or their own creative liberties to make colorful pieces desirable for the organization. For this event in particular the chapter worked alone, but made sure to be inclusive of members and initiates. The original plan was very easy to stick to and ensured that everyone could participate without needing outside resources. The results were physically tangible and promising.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

For this project there were no outside resources required other than paper coloring pages or electronic coloring pages. This event did not require any cost from the chapter.

vi. **Special Problems Encountered**

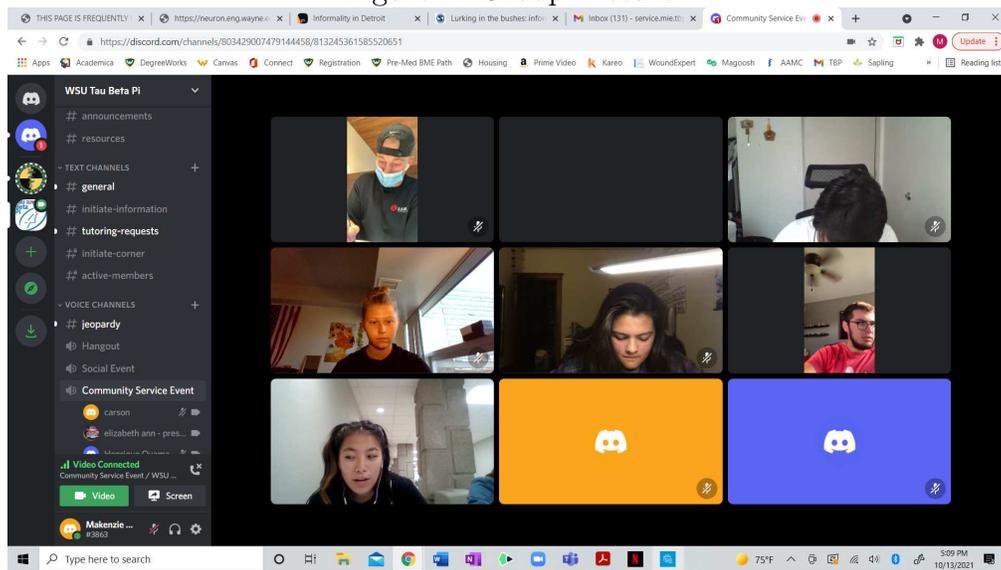
There were no problems that arose in the planning or execution of this project.

vii. **Overall Evaluation**

Overall the event was very successful as we ended with about a dozen color drawings to be sent off to those in need of some positivity. The goals of this event were to have participants, especially initiates involved to understand the impact and importance of the community service TBP does. The general premise was inclusive of getting to know other members or get to know the initiates and this was successful as well. In the future the main priority for this event should be increasing participation. With no issues arising, the seamless event could of course been more impactful if there was more participation. This will be a focus for community service events moving forward.

3. **Additional Attachments**

Figure 1: Group Picture



6 Fall General Body Meeting Two

Michigan Epsilon

1. Project Information

- i. Date(s): 10/15/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	23
Electees	11

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.0

2. Project Evaluation

i. General Description

This was the first general body meeting that this semester's electees were able to attend. We held the meeting both in person and over Zoom. The officers created a power point presentation to introduce ourselves and also remind initiates what our signature requirements are. After we introduced ourselves, those in person sat at different tables and the people on Zoom were put into separate breakout rooms. Throughout the meeting, the initiates would switch to different breakout rooms/tables to meet different members, officers, alumni, and advisers.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This project was designed to create a stronger relationship between existing members along with making our initiates feel welcomed into our chapter. We would like to get our current members more active along with building up our chapter by adding more initiates and our second general body meeting helps to do this.

iii. Organization and Administration

Our vice president is in charge of getting food for our general body meetings so he ordered the food and picked it up for us. Our recording secretary created the meeting minutes and the power point presentation for the officers to be filled out. The president reserved the room and hosted the Zoom meeting, they also ran the meeting, and made sure initiates switched tables/breakout

rooms.

Unfortunately, this meeting did not run as smoothly as planned due to being partially in person and partially online.

iv. **Total Cost**

\$50.0

v. **Cost Breakdown**

We just bought pizza and breadsticks to give to those that attended in person.

vi. **Special Problems Encountered**

During the meeting, we struggled to get people active. Officers had to try really hard to keep conversations going. Initiates and active members online were not starting conversation and many of them did not even turn their cameras on. As of right now, Wayne State University's graduation ceremonies are going to be in person for the Fall 2021 semester so we are going to move our general body meetings to all in person in hopes of getting people more involved.

vii. **Overall Evaluation**

The main impact of this project is to inspire electees to choose to continue to initiate with us. This meeting is intended for initiates to meet active members and gain a better understanding of what it means to be a member of Tau Beta Pi. For those initiates that attended in person, I have already seen several times throughout the week at both online and in person events so I think for those that attended in person it was successful. Our goal was 20 initiates for the semester and so far we have 15. Although we did not reach our goal, we have two more initiates than the Winter 2021 semester and 4 more than the Fall 2020 semester.

3. **Additional Attachments**

Figure 2:



7 Cider Mill Social Event

Michigan Epsilon

1. Project Information

i. Date(s): 10/17/21

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Engineering Faculty	2
Members	10
Electees	3

v. Average number of hours per person spent:

Participating	Organizing
0.5	2.5

2. Project Evaluation

i. General Description

Cider Mill Alumni Event - met up with previous TBP members and got to know everyone between Alumni, Initiates, and Current members

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose was to connect initiates and current members to TBP Alumni

iii. Organization and Administration

As social coordinator I announced the event to members and initiates, the other officers helped out as well and offered rides to those who needed it.

iv. In Conjunction With

TBP Alumni

v. Total Cost

\$0.0

vi. Cost Breakdown

No costs

vii. **Special Problems Encountered**

No problems to report

viii. **Overall Evaluation**

Everyone had a great time eating donuts and drinking cider. We all got together and spoke about our experiences with TBP and were able to look forward to other events. we enjoyed the music and the playground as well as the balloon animals actual animals to pet such as goats, rabbits, and chickens.

8 Resume Workshop

Michigan Epsilon

1. Project Information

- i. Date(s): 10/22/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	9

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.5

2. Project Evaluation

- i. **General Description**

We hosted Cedric Brooks, the person in charge of career services for the College of Engineering to do a presentation on how to make an effective resume. He also did individual resume reviews and critiques.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this was to help our members and initiates create effective resumes that will help them get employment in the future. This was a direct investment in excellence. of our engineers.
- iii. **Organization and Administration**

The VP (me) did all of the organization and administration of the event. I organized the time/place, communicated with the members and the
- iv. **Total Cost**

\$20.0
- v. **Cost Breakdown**

Spent ~\$20 on food and drinks for the attendees
- vi. **Special Problems Encountered**

n/a

vii. **Overall Evaluation**

I think it went well. A problem that we've had is getting our members involved in our chapter, and that was true for this event as well. However, those that attended gave positive feedback, and thought it was a helpful event. They were presented information that they haven't heard before that helped them optimize their resumes.

9 Midtown Clean-Up Community Service

Michigan Epsilon

1. Project Information

- i. Date(s): 10/24/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	3
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

i. General Description

This was the second community service event of the semester that was carried out on campus, in-person, and outdoors! This event we aimed to have a more personal event with participants coming in person, but still respecting the nature of the pandemic. We looked to clean up trash/garbage/waste alongside the highway system going through Midtown and around the athletic facilities. We took garbage bags and spread out to make more of an impact on the area. The planning for this event was very simple as there as just communication to the members about the time, date, and location we were meeting. The rest was just up to the diligence of the members once they arrived to help clean up Midtown. The implementation was very successful as those who came were eager to help and were willing to be in the colder weather long enough to actually make a difference. Final thoughts in regards to this event were just in regard to participant turn-out. With many more locations in Midtown that could use some attention, this would be a great event to continue with more people.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event was directly relevant to the project area of community/liberal culture. We were looking to impact the direct area surrounding campus in efforts to make a difference to this living in Midtown and those that attend our campus. The participants volunteered their time and were able to learn about one another in the process helping the social aspect of the chapter as well.

iii. **Organization and Administration**

For this project, Makenzie (the community service coordinator) found a time/date that worked for most participants. In addition, the location was decided to be on campus for both the convenience of members to volunteer and to make a direct impact to an area in our community. Once the event took place, the responsibility fell on the participants to take advantage of this opportunity to serve and make a solid effort. For this event in particular we worked with just our chapter. The original plan was to clean up as much waste as possible in the given time period of the event with as many participants as possible. This was carried out very well and everyone was able to physically see the difference that was made.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

There was no cost for this project for the chapter.

vi. **Special Problems Encountered**

There were no problems that arose in the planning or implementation of this event.

vii. **Overall Evaluation**

The overall impact of this project was small in scale but immense in the long run. The goals of this event were to take the time and clean up part of our home and make a difference to the communal area around us. We were able to meet these goals as the strip we cleaned looked incredible in comparison to its state when we began the event. The general premise was to make a clear physical impact on our surroundings and we did that by seeing our tangible results immediately. This event could be done differently in the future by traveling to other areas in need of clean up and by having many more participants for a greater impact. For better results we need more people. By advocating for this event in the future, the results could be of a much greater scale. Chapter participant will be of great focus for this event in the future.

3. **Additional Attachments**

Figure 3: Group Picture



10 1000 Degrees Fundraiser

Michigan Epsilon

1. Project Information

- i. Date(s): 10/25/21 - 10/27/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	14
Electees	10

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

This event, which was also known as a fundraiser, was set up with a local restaurant on campus to help boost the restaurant while providing a small contribution back to the organization. The 3-day event, which went from opening to closing, allowed for members and initiates to help support the restaurant and the organization by getting lunch or dinner at the pizze/crepe restaurant. The process was quite simple, where at the end, the total of the bills were counted, and a small contribution of the bill went back to the organization to help fundraise for future events,

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of the event was to raise some money for the organization. It was also a way for Tau Beta Pi to grow connections on campus with small businesses surrounding the area. By teaming up with the restaurant, we were able to help bring attention to the restaurant all while fundraising for the organization. Our chapter provides food at most events, prizes as incentives, and an area in the engineering building where members can relax. In our room, we like to keep it organized and stocked. To do this, we provide a set budget in the room, and with proper funding, we are able to keep this afloat. Overall, the money raised continues to circulate back in helping all the members and initiates by providing the resources and food need at all events.

iii. **Organization and Administration**

The chapter worked alone on this fundraiser. The treasurer did most of the work, however, they split it up amongst individuals, mostly initiates, to help advertise the event. The treasurer began to communicate with the restaurant and work out all the logistics starting in the middle of September. By then, they were able to set dates to begin planning for the actual event. The treasurer asked initiates to help with creating flyers, posters to print and layout in the engineering building, and a chart to be set at the restaurant to keep track of the members/initiates who participated at the event. The flyers were created to share on social media and the chart was to list the names and total price paid at the restaurant. They also had the board members to check periodically at the event to make sure everything was running smoothly.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

Luckily, as it is a fundraising event, there was no cost to running the event. However, there was a lot of personal help to plan and run the event. As discussed earlier, advertising was a big focus for the event, and initiates had created flyers, posters, and charts. The treasurer had to also communicate with the restaurant to work on logistics and set the dates.

vi. **Special Problems Encountered**

We had one major issue which was participant participation. Many board members and initiates went, however, many members did not go. We do know exams were going on and that they had to spend money to support the org, however, we were expecting a little more participation. We could not really address this issue within the time we were given, however, we took this information and will use it to have an improved event in the future.

vii. **Overall Evaluation**

The overall impact to the organization was minimal due to the amount of money that was fundraised, which was \$50.00. However, it is a great step forward to improve for future events and fundraisers. We reached the goal of having a fundraiser, but we did not quite meet our goal in terms of effectiveness. The money that was raised will be used for future events, but it will not be enough for all events, which is why as an org, we save money and have budgets for the future semesters. For future events, the chapter can improve by advertising early, expanding the selection of restaurants, and to pick a better time to have the event because more people would be on campus.

11 Brighten-A-Day Community Service

Michigan Epsilon

1. Project Information

- i. Date(s): 11/03/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	3

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

i. General Description

The purpose of this event was to gather as a chapter and provide support and material for the Brighten-A-Day organization. We met for around an hour to create cards and letters with positive messages and colorful imagery. This organization collects these letters and cards for redistribution to those in need of some cheer. Whether it is the elderly, military members, or those that have been hospitalized, these cards are given out by discretion of the organization from volunteers like us.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

With community service being a huge priority of our chapter, this event looked to tie the community and social aspects together. We were looking to serve those in the community by creating these cards, but also were able to bond as a chapter in the process. As we worked on this project we were able to socialize and meet electees.

iii. Organization and Administration

Makenzie Wank, the community service coordinator, led this particular project. The responsibilities consisted of collecting contact information and instructions from the organization which was done virtually via email. From there, this information was provided to chapter members and electees at the event time. We did not work with any other chapters. The plan was for

this event to be done virtually, but together as a group. Everyone was responsible for mailing their own card to the Brighten-A-Day organization. Due to COVID, we worked to keep events mostly virtual but still impact the community.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

There were no funds required for this event.

vi. **Special Problems Encountered**

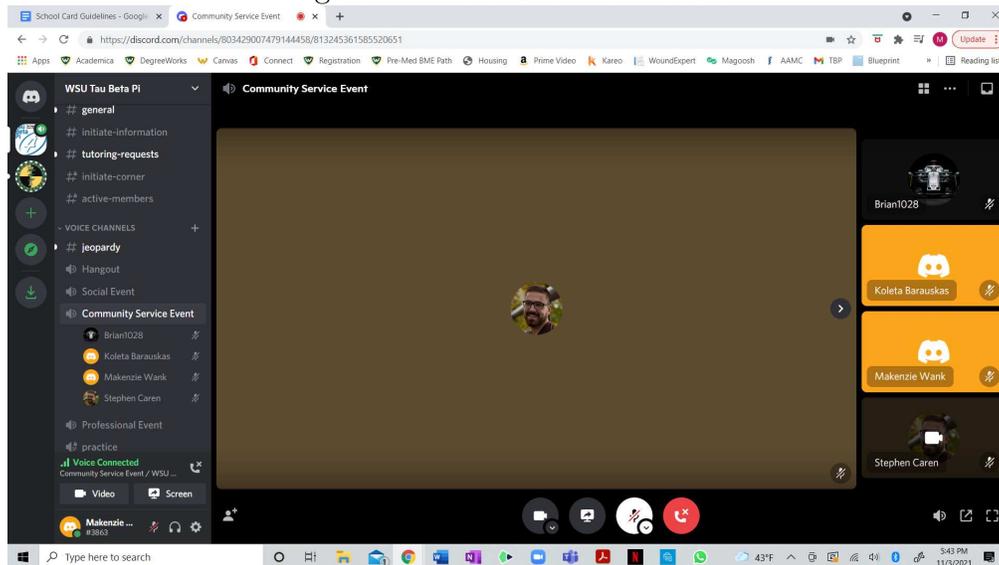
There were no unexpected problems that arose during the planning or implementation of this event.

vii. **Overall Evaluation**

The general premise of this project plan was to congregate members of the chapter and help to serve the community. We were able to successful attain both of these goals as there were multiple members and electees on our Discord channel working diligently together throughout the entire event. In addition, we were able to send Brighten-A-Day a pack of positive and light-hearted cards that they can redistribute to those in need. In the future, the focus should be on recruiting more participation to make more impact on our surrounding community. To achieve better results, we could make a more social atmosphere attributed with this event. In the future, this event may be held in person and can also become a more desirable social event that incentivizes greater participation.

3. Additional Attachments

Figure 4: Event Channel Picture



12 Archery Event

Michigan Epsilon

1. Project Information

- i. Date(s): 11/07/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	6

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**
Archery event where we went to the RIsing Phoenix Archery in Troy Michigan
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**
The purpose was to attend a social event and get to know our initiates and members while also having fun and being active
- iii. **Organization and Administration**
Organization was completed between Me, Hani, and Rising Phoenix Archery
- iv. **Total Cost**
\$250.0
- v. **Cost Breakdown**
\$50 deposit for the event, total of \$200 plus an extra \$10 per person after 10 total
- vi. **Special Problems Encountered**
none
- vii. **Overall Evaluation**
The event was very fun, we got a run down on how to shoot down range and got to try out different events such as shooting balloons and targets. the worker was a bit slow but in the end we had a lot of fun.

3. Additional Attachments

Figure 5: Archery Event Picture



13 Alumni Panel

Michigan Epsilon

1. Project Information

- i. Date(s): 11/11/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	15
Electees	4

- v. Average number of hours per person spent:

Participating	Organizing
6.0	2.0

2. Project Evaluation

i. General Description

We hosted a hybrid alumni panel for our current members to meet alumni Tau Bates, and to gain wisdom from people who have graduated and have followed a unique career path.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event was in order for our members to gain wisdom, insight, and vision from alumni who have already gone through their time at university. It connects to TBP's goals of developing excellent engineers of good character, and connects to the community that TBP is.

iii. Organization and Administration

The Vice President did all of the organization and administration including reaching out to our southeastern Michigan TBP alumni chapter.

iv. In Conjunction With

Southeast MI Alumni Chapter

v. Total Cost

\$30.0

vi. Cost Breakdown

We spent 30 dollars on food, drink, plates, and cups for the event.

vii. **Special Problems Encountered**

I learned a lot about organizing and running an event like this. Upon reflection, it would have gone smoother if I could have delegated my responsibilities more.

viii. **Overall Evaluation**

I believe that overall it went well, it was a good way for people to gain value and wisdom as they move forward in their degree. If I could change things I would have hosted it in a different room format to eliminate side conversations, I would have attempted to get a more diverse panel of alumni (both in terms of degrees and intersectionality), and I would have communicated the organization of the event in a more concise and clear way.

14 Virtual Game Night

Michigan Epsilon

1. Project Information

- i. Date(s): 11/15/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	5

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**

Virtual Game Night was an online event where TBP members and initiates could meet online and play games such as Kahoot and skribble.io
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

the purpose of this event was to give initiates a chance to participate in one of our TBP events without the worry of having to find time for our in-person events.
- iii. **Organization and Administration**

This event was organized by Me and the initiates. I created and set up the games and to get our initiates involved I had them come up with ideas for questions and drawings for the games
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

NA
- vi. **Special Problems Encountered**

NA
- vii. **Overall Evaluation**

Results were great, lots of people enjoyed playing Kahoot and the fan-favorite was playing the Pictionary game skribble.io

15 Virtual Game Night

Michigan Epsilon

1. Project Information

i. Date(s): 11/15/21

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	5
Electees	5

v. Average number of hours per person spent:

Participating	Organizing
5.0	2.0

2. Project Evaluation

i. General Description

Virtual Game Night was an online event where TBP members and initiates could meet online and play games such as Kahoot, skribble.io, and Gartic Phone.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this event was to give initiates a chance to participate in one of our TBP events without the worry of having to find time for our in-person events.

iii. Organization and Administration

The event was organized by Daniel Jimenez and the initiates. He created and set up the games in which the initiates played. To get the initiates more involved, Daniel had them come up with ideas for questions and drawings for the Pictionary.

iv. Total Cost

\$0.0

v. Cost Breakdown

NA

vi. Special Problems Encountered

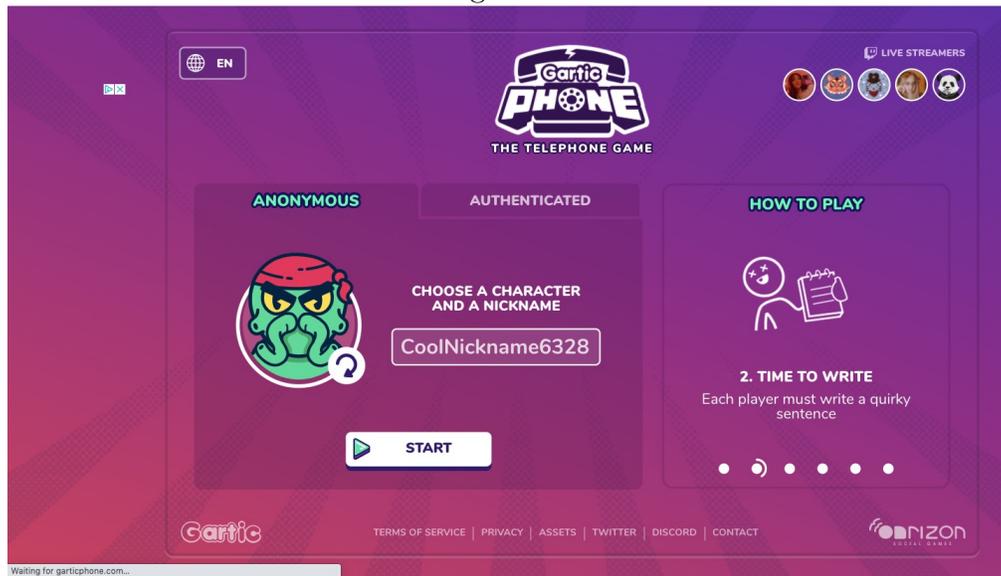
NA

vii. **Overall Evaluation**

Results were great! A lot of people enjoyed playing Kahoot and the Fan-Favorite was playing Pictionary on Skribble.io.

3. **Additional Attachments**

Figure 6:



16 Fall General Body Meeting Three

Michigan Epsilon

1. Project Information

- i. Date(s): 11/19/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Initiation
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	3
Members	19
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.5

2. Project Evaluation

- i. **General Description**

At this meeting we were introduced to our electees and also voted on their membership by block meeting. We also nominated people officer positions for the upcoming semester. We also had a game night following the business aspect of the meeting.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

At this meeting, we rejected a candidate based on character. Despite having a good academic standing, it is important that our members display exemplary character.
- iii. **Organization and Administration**

Our membership vice president organized the presentation by sorting electees into the different blocks and also discussed each candidate. Our vice president arranged the food for our meeting. Our social chair organized a game night following the meeting which included games such as Mario Kart and Super Smash Bros. Our president was the chair and ran the meeting.
- iv. **Total Cost**

\$90.0
- v. **Cost Breakdown**

We got food catered

vi. **Special Problems Encountered**

This meeting was a little bit difficult to run in person because majority of us that attended have never attended in an person meeting where we did block voting.

vii. **Overall Evaluation**

At this meeting, we successfully accepted 12 electees to initiate into our chapter. I felt that it was important that during this meeting we made sure to stay true to the values of Tau Beta Pi.

17 Fall 2021 Initiation

Michigan Epsilon

1. Project Information

- i. Date(s): 12/03/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Initiation
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	3
Members	15
Electees	12

- v. Average number of hours per person spent:

Participating	Organizing
0.5	1.0

2. Project Evaluation

i. General Description

This was our Fall 2021 Initiation Ritual. Unfortunately, a few days prior to the ritual, Wayne State University cancelled all in-person events, which included initiation. This meant that our initiation ran through Zoom. We did quite a bit of planning for the in-person event such as the different roles and dinner following the ceremony but since we no longer were able to hold it in person, we had to do some replanning. After the ceremony, we held a virtual game night with members, advisors, and those newly initiated into our chapter. Although plans had to get changed at the last minute, I felt initiation still ran smoothly and our chapter was able to be very flexible.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This was our initiation ritual for the Fall 2021 semester. We successfully initiated 12 wonderful people into the Michigan Epsilon chapter.

iii. Organization and Administration

Prior to the event being virtual, a lot of the officers had put in time to help insure the initiation ritual would run smoothly. Our treasurer and vice president arranged for food to be catered to us. Our membership vice president and two other officers were creating lists of the initiates and

had plan to help with "day of" stuff. All but two of our officers had signed up to have a role in initiation.

After we were required to move initiation online, I made sure all of those who had speaking roles got the updated scripts and we did a run through. Myself along with our social coordinator arranged for a virtual game night after the ritual.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

Did not cost anything

vi. **Special Problems Encountered**

COVID numbers in Detroit forced our ceremony to be online. Like any online event/meeting, you run the risk of technology issues which we faced at first. However, it was quickly fixed and we did not face any problems afterwards.

vii. **Overall Evaluation**

Overall, I think our chapter did an excellent job adapting to the new situation we were faced with. We found out the Tuesday before initiation that we were no longer able to hold it in person so we had to quickly rearrange almost the entire thing. We wanted to be able to initiate more people into our chapter but given the circumstances of WSU (half online-half in person), we felt that 12 initiates was a decent number and all of our initiates exceed Tau Beta Pi expectations. For next semester, we are going to hope initiation is able to run in person but we will also practice running an online initiation in case a similar thing occurs.

18 Fall General Body Meeting Four

Michigan Epsilon

1. Project Information

- i. Date(s): 12/10/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Election of Officers
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	3
Members	29
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.5	3.0

2. Project Evaluation

i. General Description

At this meeting, general body members voted for our officers for the Winter 2022 semester. Those who were interested in running for a position prepared a small speech, discussion on the candidates followed, then we voted anonymously using Google Forms. This process was done for 10 available board positions. People were able to nominate themselves or anyone else that felt was fit for board positions.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Since we are a part of the National Engineering Honor Society, it is important that our officers are held to the highest standards and are 100% willing to dedicate their time to our chapter.

iii. Organization and Administration

A majority of the planning was left up to the individuals to prepare themselves for this meeting. The president and the recording secretary created the power point presentation and meeting minutes leading up to the meeting.

iv. Total Cost

\$0.0

v. **Cost Breakdown**

No cost

vi. **Special Problems Encountered**

n/a

vii. **Overall Evaluation**

In the last week of November, Wayne State University cancelled all in person classes per COVID restrictions. Participation online is quite difficult to achieve but I felt that our members showed up and contributed to our discussions. I also feel that those who were elected positions are going to excel in their positions and our chapter will have a successful winter semester.

19 Winter General Body Meeting One

Michigan Epsilon

1. Project Information

- i. Date(s): 01/28/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	4
Members	29
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

At the end of the Fall and Winter semester, there is voting on who will be in what position on the officer board. Due to this being the first event of the semester, all members were able to be reintroduced to who their current officers are and learn about the events each officer has planned for throughout the semester. We also went over the expectations for active membership that our included in our bylaws. Once we were done discussing all the important stuff, we played Jackbox TV Games.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event was definitely more of a social one intended to enhance the relationship between our members. We also invite all of our advisors and alumni members to all of our events.

iii. Organization and Administration

All of the officers contributed the same amount of organization. Wayne State University was all online for the month of January so there was not a lot of planning that went into organizing this event. Each officer introduced him/herself, discussed what position they held, and informed the members of any events they have planned for the semester.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

This did not cost anything

vi. **Special Problems Encountered**

The major issue with this meeting was since it was held virtually, there was some lagging.

vii. **Overall Evaluation**

Overall, I felt it ran pretty well for the first event of the semester. Members and advisors had their cameras and microphones on when playing games so it was a lot of fun. We also are striving to become a more active chapter and although 33 may not seem like a lot, I think it is awesome whenever we have more than 30 people attending any of our meetings.

20 Orientation 1 Winter 2022

Michigan Epsilon

1. Project Information

- i. Date(s): 02/08/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	10

- v. Average number of hours per person spent:

Participating	Organizing
5.0	1.0

2. Project Evaluation

i. General Description

Orientation is a means to draw eligible students into TBP and convince them to initiate. Invitation letters were sent out via mail, and email invites were also sent out. Eligible students were instructed to RSVP to the orientation via Google Forms. Initiate packets (containing all the initiation information) were prepared and placed in folders with information booklets. A PowerPoint presentation was created with information about Tau Beta Pi and initiate requirements. Food was ordered for the event, and a room was reserved. The Membership Vice President presented the PowerPoint to the eligible students, and active members participated and answered any questions that eligible students had.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Orientation is an extremely important means of bringing new members to the chapter. It is effectively an information session for students who are interested in the organization, and the presentation will elaborate more on the initiation process and answer any questions they may have. If orientation is successful, the chapter can expect a large number of potential new members.

iii. Organization and Administration

The chapter's Membership Vice President was responsible for organizing and hosting the event,

as well as presenting the information to those who attended. The chapter's initiation committee also aided in preparation of the event by helping send out letters and editing the PowerPoint. During the event, the President, Vice President, Community Service Coordinator, and initiation committee members spoke about their experiences in TBP as a means to convince the eligible students to commit to the initiation process.

iv. **Total Cost**

\$41.0

v. **Cost Breakdown**

Cost of the pizza and drinks that was purchased for the event.

vi. **Special Problems Encountered**

The invitation emails were being sent to students' spam emails, but this was fixed by creating an email list instead of sending out a mass email with students' emails in the bcc section.

vii. **Overall Evaluation**

Orientation went very well overall! Many eligible students showed up to learn more about TBP, and members attended to speak about their personal experiences. The event went very smoothly. The invitation letters that were sent out prior to the event were also a success and should definitely be implemented in future orientation preparation, as having a personal letter delivered makes the organization seem much more legitimate.

21 Orientation 2 Winter 2022

Michigan Epsilon

1. Project Information

- i. Date(s): 02/09/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	3

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

Orientation is a means to draw eligible students into TBP and convince them to initiate. Invitation letters were sent out via mail, and email invites were also sent out. Eligible students were instructed to RSVP to the orientation via Google Forms. Initiate packets (containing all the initiation information) were prepared and placed in folders with information booklets. A PowerPoint presentation was created with information about Tau Beta Pi and initiate requirements. A zoom link was sent out a few hours prior to the event. The Membership Vice President presented the PowerPoint to the eligible students, and active members participated and answered any questions that eligible students had.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Orientation is an extremely important means of bringing new members to the chapter. It is effectively an information session for students who are interested in the organization, and the presentation will elaborate more on the initiation process and answer any questions they may have. If orientation is successful, the chapter can expect a large number of potential new members.

iii. Organization and Administration

The chapter's Membership Vice President was responsible for organizing and hosting the event,

as well as presenting the information to those who attended. The chapter's initiation committee also aided in preparation of the event by helping send out letters and editing the PowerPoint. During the event, the President, Vice President, Community Service Coordinator, and initiation committee members spoke about their experiences in TBP as a means to convince the eligible students to commit to the initiation process.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Orientation went very well overall! Many eligible students showed up to learn more about TBP, and members attended to speak about their personal experiences. The event went very smoothly. The invitation letters that were sent out prior to the event were also a success and should definitely be implemented in future orientation preparation, as having a personal letter delivered makes the organization seem much more legitimate.

22 Orientation 3 Winter 2022

Michigan Epsilon

1. Project Information

- i. Date(s): 02/11/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	8

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

Orientation is a means to draw eligible students into TBP and convince them to initiate. Invitation letters were sent out via mail, and email invites were also sent out. Eligible students were instructed to RSVP to the orientation via Google Forms. Initiate packets (containing all the initiation information) were prepared and placed in folders with information booklets. A PowerPoint presentation was created with information about Tau Beta Pi and initiate requirements. A zoom link was sent out a few hours prior to the event. The Membership Vice President presented the PowerPoint to the eligible students, and active members participated and answered any questions that eligible students had.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Orientation is an extremely important means of bringing new members to the chapter. It is effectively an information session for students who are interested in the organization, and the presentation will elaborate more on the initiation process and answer any questions they may have. If orientation is successful, the chapter can expect a large number of potential new members.

iii. Organization and Administration

The chapter's Membership Vice President was responsible for organizing and hosting the event,

as well as presenting the information to those who attended. The chapter's initiation committee also aided in preparation of the event by helping send out letters and editing the PowerPoint. During the event, the President, Vice President, Community Service Coordinator, and initiation committee members spoke about their experiences in TBP as a means to convince the eligible students to commit to the initiation process.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Orientation went very well overall! Many eligible students showed up to learn more about TBP, and members attended to speak about their personal experiences. The event went very smoothly. The invitation letters that were sent out prior to the event were also a success and should definitely be implemented in future orientation preparation, as having a personal letter delivered makes the organization seem much more legitimate.

23 Hot Chocolate Movie Night

Michigan Epsilon

1. Project Information

- i. Date(s): 02/18/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	13
Electees	7

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

- i. **General Description**

Hot Chocolate Movie Night was an event we conducted after our GBM2. this was the first event for our initiates and we gathered together to watch a movie and drink Hot chocolate.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This was the first event for our initiates and the objective was to get initiates to come out and get to know our officers not only to initiate but to be able to meet new people and make new friends
- iii. **Organization and Administration**

This event was organized by me and the president. I came up with the idea and messaged our initiates and members in order to select a movie. the president - Elizabeth Kroll - was able to book a room to hold our event and I was also responsible for going to pick up the hot chocolate.
- iv. **Total Cost**

\$45.0
- v. **Cost Breakdown**

\$43 for hot chocolate
\$2 for movie rental

vi. **Special Problems Encountered**

No problems to report

vii. **Overall Evaluation**

Movie night went great, this was the first time we did this and it was very entertaining to watch the movie make jokes and laugh together while we drank hot chocolate. everyone enjoyed and and this may be an event we look forward to doing again.

3. **Additional Attachments**

Figure 7: Picture of Members and initiates at movie night



24 Winter General Body Meeting Two

Michigan Epsilon

1. Project Information

- i. Date(s): 02/18/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	2
Members	23
Electees	13

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.5

2. Project Evaluation

i. General Description

This was the first general body meeting that our electees could attend. At this meeting, we reintroduced our officer board and reminded electees what our signature requirements were. We did a game style introduction where electees had six minutes at each table where general body members, officers, and advisors were located. Some of these questions included 'If you were famous, what would you be famous for?' and "Which one of the Seven Dwarves would you be?" We also gave out mugs and candy as an incentive to get people to attend.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The game style introduction was a really good way to meet electees and get to know our members better. For example, we found out one of our members is really good at Tetris! It also started other conversations, such as why do you want to or why did you join Tau Beta Pi.

iii. Organization and Administration

The president ran a majority of the meeting. I introduced myself and the organization, then I left each individual officer introduce themselves. The vice president brought food for the meeting. I timed the conversations and suggested the conversation topics people talked about.

iv. **Total Cost**

\$219.0

v. **Cost Breakdown**

\$38 worth of candy

\$181 worth of food and pop to those attending can eat

vi. **Special Problems Encountered**

This meeting ran a lot smoother than I expected. Typically our chapter struggles with getting people to attend but we had 23 general body members show up. We did have a few electees who did not want to interact with us during our conversations so we reminded our electees that when considering initiation into our organization, we also take into account character.

vii. **Overall Evaluation**

Overall, I felt this meeting ran really smoothly. We had a decent turn out for members and majority of those who did attend had a good time and were active participants.

25 Off the Cuff

Michigan Epsilon

1. Project Information

- i. Date(s): 02/25/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	3

- v. Average number of hours per person spent:

Participating	Organizing
15.0	1.0

2. Project Evaluation

i. General Description

This event was created as a spinoff of the Toastmaster's Club. It was intended to give students a chance to gain experience with public speaking and impromptu speaking. The event consisted of food and beverages as well as 5 games to be played by members which would require them to speak "off the cuff." The games were:

1. My friend's fictional life - each member stands and introduces the person to their left and creates a fictional story of their life up until this point
2. Continuous Story - someone starts a story, speaks for 30 seconds, then the next person has to continue it and must incorporate words on 2 index cards they are given.
3. A fake holiday - each members has a binder with random photos inside. Each member must start a story and continue it using the prompts from the pictures as a guide
- 4: Make a commercial - each member must choose a random item from a bin and give a 30-second pitch selling the item
- 5: Answer an Interview question - each member must answer a random interview question provided on a card

The event started with food, then we moved on to the games. Members were split up into groups of 4-5 and played the games, rotating to the other games as they finished. The event

went well and people got lots of experience with speaking! Would want to plan for longer than an hour if this event happens again

ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of Off the Cuff was to place pressure on members having to speak so that members could gain important experience with being put on the spot and speaking in public. This event was meant to promote professional development of members by boosting self-confidence and giving members experience with speaking.

iii. **Organization and Administration**

Organized by the Vice President alone. Had a committee of 2 people but this event was from my imagination so it was difficult to delegate work to others.

iv. **Total Cost**

\$230.0

v. **Cost Breakdown**

The money was spent on food, materials for preparing the games and room, and prizes to incentivize attendance.

vi. **Special Problems Encountered**

None

vii. **Overall Evaluation**

The event had far less attendance than what was hoped for. The event was very successful, but needed more people attending and more people to help plan and organize everything. This entire event was basically done by one person, which was a lot. In the future would want more help and people to facilitate the games during the event

26 Meet the College Luncheon

Michigan Epsilon

1. Project Information

i. Date(s): 03/04/22

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Engineering Faculty	5
Members	8
Electees	4

v. Average number of hours per person spent:

Participating	Organizing
3.0	2.0

2. Project Evaluation

i. General Description

Meet the College Luncheon is a meet and greet among engineering students, faculty, and other staff from the college of engineering. This event was held in the 1st floor lobby of the engineering building on campus, and consisted of a lunch provided by Tau Beta Pi (pizza, veggie trays and donuts).

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose is for engineering students to get the change to network, meet college of engineering faculty, and learn about college of engineering resources from the career services staff. This event also helped to bring visibility to the MI-E Chapter on campus and promote the free tutoring services offered by TBP.

iii. Organization and Administration

This event was planned and coordinated by the Vice President, and several Chapter officers helped with cleanup after the event.

iv. Total Cost

\$134.0

v. **Cost Breakdown**

- 5 pizzas: \$70
- 2 Veggie Trays: \$23
- 2 dozen donuts: \$37
- 1 case of bottled water: \$4

vi. **Special Problems Encountered**

Difficult to get in-person attendance at events. Difficult to advertise event since in-person presence was very low on campus.

vii. **Overall Evaluation**

The overall event went well, and some people came specifically to network, which was the purpose of the event. The chair of the mechanical engineering department, Dr. Nabil Chalhoub, attended and encouraged others to attend, which was very nice! The event went well but attendance was very low due to low in-person presence on campus. The most effective method of advertising was, without a doubt, to personally hand people flyers and invite them to the event and providing a small summary of the purpose of the event. This was done as much as possible, but since there were not a lot of people on campus, the number of people that we could invite in person was low. Initiates even helped with this effort. We were also unable to get anyone from career services to attend. To achieve better results in future luncheons, I would employ more people to assist with handing out flyers in person.

3. **Additional Attachments**

Figure 8: Setup Before Event Start

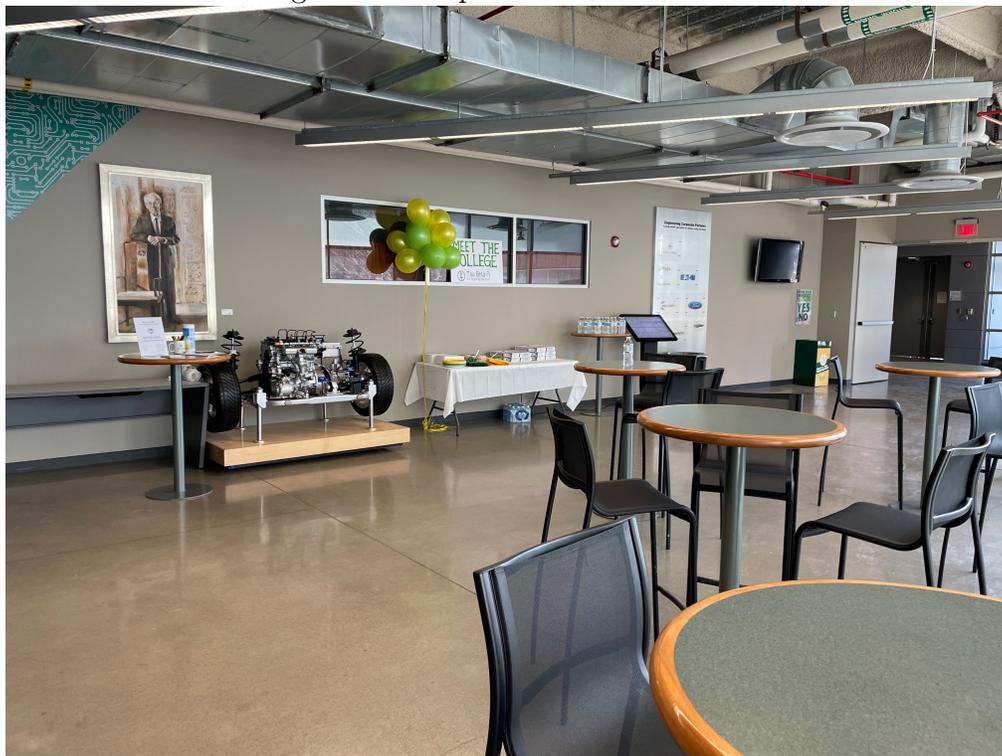


Figure 9: During Event



Figure 10: Before event - Table setup



Figure 11: flyer used to advertise



Tau Beta Pi Presents:



March 4, 2022

MEET THE COLLEGE LUNCHEON

Get To Know Your Professors and Staff

Meet the College Luncheon is an opportunity to meet the professors and faculty of the College of Engineering. Gain important face time with professors, learn about the various resources offered by the College of Engineering, network with members of the Wayne State community, and enjoy some free food and beverages while you mingle!



WAYNE STATE
College of Engineering

Food and beverages provided!

Meet Faculty and Professors from the College of Engineering!

Learn what resources are available to you!

Network within the WSU community!

COLLEGE OF ENGINEERING

5050 Anthony Wayne Dr.
Detroit, MI 48202

Engineering Lobby

11:30 AM – 1:30 PM

27 High Ropes Course

Michigan Epsilon

1. Project Information

- i. Date(s): 03/05/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Guests	3
Advisors	1
Members	6
Electees	4

- v. Average number of hours per person spent:

Participating	Organizing
4.0	2.0

2. Project Evaluation

- i. **General Description**

This High Ropes Course event took place at the Troy Gym 3 in Troy Michigan. The MIE spent time together team building with trust and encouragement in order to get closer as a chapter and enjoy time together on the ropes course
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

the purpose for this event was to encourage our members and initiates to be social together and get to know one another and team build to help our initiates feel comfortable about joining TBP.
- iii. **Organization and Administration**

This event was organized by me, the social coordinator, and our treasurer. I contacted the troy gym to book a day and focused on getting our members and initiates involved and waivers signed while our treasurer took care of paying for the deposit and the final pay
- iv. **Total Cost**

\$60.0

v. **Cost Breakdown**

\$150 deposit and total event cost was \$240 ; we had 16 participants 4 of which were initiates and were not required to pay - 12 participants however were (2 were no show so only 14 participants were reported above) so \$180 was covered by members and guests. in total the chapter only paid for \$60 for this event

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

overall, the event went amazing. everyone enjoyed the experience and were happy to be active and step out of their comfort zone.

3. **Additional Attachments**

Figure 12: Stephen Caren - Advisor



Figure 13: Mario Paparelli and an initiate



Figure 14: two initiates



Figure 15: President and guest



Figure 16: Group Photo



28 Gleaners

Michigan Epsilon

1. Project Information

- i. Date(s): 03/10/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	1
Members	1
Electees	6

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

2. Project Evaluation

i. General Description

The MI-Epsilon chapter volunteered at Gleaners Food Bank located in Detroit, where we organized non-perishable foods into bags which would be sent to different locations, including schools and shelters. At this event, we dedicated 3 hours, where we were able to package over 9600 meals. Overall, this was a great experience and we would love our chapter to volunteer here again.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

As members of Tau Beta Pi, we honor having an exemplary character. To have exemplary character is to be best person you can be. This is shown through setting good examples and supporting the community. One way we show support is through volunteering. At Gleaners, we dedicated 3 hours to organize food into bags that could be packaged and distributed to different locations around the community. We were able to package over 9600 meals, which means over 9600 people were able to have food for their next meal. Volunteering is one of the key factors in being a Tau Beta Pi member because it is how we show support to our community.

iii. Organization and Administration

To organize this event, we contacted the volunteering coordinator of Gleaners, where they sent

us a RSVP link for our members/electees to fill out if they were coming. They were very helpful throughout the process, including at the event. It ran very smoothly because they were very organized and gave clear instructions on our roles. The whole process of planning and running was not difficult.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

No funds required for this event

vi. **Special Problems Encountered**

No problems occurred

vii. **Overall Evaluation**

This event was very enjoyable and humbling. Our chapter was able to spend time bonding while packaging the food. During this, we talked about many things. One of which was how fortunate many of us are. The food we were packaging were getting distributed to schools, for children who needed extra help getting their next meal. We discussed how lucky we were as kids to be able to come home to a home cooked meal. We also talked about how wasteful people can be with their food when they have an abundant supply. It reminded us not to take granted of what we have because others may not be as fortunate as us. Overall, this was a great experience because not only did our chapter get closer, we also opened our minds.

29 World Medical Relief

Michigan Epsilon

1. Project Information

- i. Date(s): 03/12/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

2. Project Evaluation

i. General Description

The MI-Epsilon chapter volunteered at World Medical Relief, which is a non-profit organization that receives medical supplies donated to them and distributes locally, nationally and internationally to those in need of supplies. When planning this event, we contacted the organization through their information email to set a date to come in and volunteer. At the organization, we were given a pile of medical supplies where we checked the expiration date. If the supply's expiration date was after the set date, we sorted them into different categories and placed them together so that other volunteers could box them together. Overall, it was good experience and it was not difficult planning for this event.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

As a member of Tau Beta Pi, we show honor through exemplary character. One way we can do this is to dedicate our time to helping others through community service. World medical relief is a non-profit organization that heavily relies on donations and volunteers. At World Medical Relief, we volunteered 3 hours to help package medical supplies to locations and people in need of them. We live in an area where we are fortunate to have easy access to the health system. However, there are many people who struggle all around the world to get access to health care, or if they do, it's not as good as what we have access to. To help, we can volunteer at organizations like World Medical Relief to help those who do not have the same advantages that we have.

iii. **Organization and Administration**

To organize the event, the community service coordinator, reached out to World Medical Relief via email to find a date to go volunteer at their organization. After a couple exchanges, Friday March 12th was chosen since it was the only Friday/Saturday availability they had. They also had weekdays but with school in session, it would make it very difficult to find a better time. Our chapter did not work with any other groups in planning and organizing the event.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

There were no costs required for this event

vi. **Special Problems Encountered**

There were no problems in this event.

vii. **Overall Evaluation**

Overall, it was a great experience. It was most of our first times volunteering there. At first it was quite intimidating because there were many tables stacked high with 5 feet of medical supplies. However, as we got used to each category of supplies, we were able to run through the pile pretty fast. The workers were also very nice and helpful. The only thing that could have been different was the attendance. However, the only available day this organization had was the day before our spring break started, and many people already left since most people do not have classes on Friday. Other than that, we had a great time and would come back again.

30 Virtual Game Night

Michigan Epsilon

1. Project Information

i. Date(s): 03/21/22

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	5
Electees	6

v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

i. General Description

Virtual Game Night was proposed to be able to play games and have fun but also have people who cannot make it to in-person events to participate with the chapter

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this event was to allow people who cannot always make it to in-person events to make it to this event and be able to participate. it is also a good way to get initiates to join events and get points to be able to meet the initiation requirements

iii. Organization and Administration

Organized by me the social coordinator with the help of initiates to get ideas for what games to play

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. Special Problems Encountered

N/A

vii. **Overall Evaluation**

Overall the results were a great turnout and we all enjoyed playing games such as gartic phone and jack box party games.

31 Gimp Bracelet for DMC

Michigan Epsilon

1. Project Information

- i. Date(s): 03/22/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	8

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

2. Project Evaluation

i. General Description

The MI-Epsilon chapter hosted a gimp bracelet and keychain making event to donate to the Detroit Medical Center's Children's Hospital. At this event, we purchased a gimp bracelet and keychain kit from Amazon. Then, using Youtube videos, we learned different designs to make the bracelets and keychains. At first, it was very difficult starting and getting used to the string. However, after a while, we were able to get the hang of it.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

When planning this event, we wanted to incorporate a service project that could help children, specifically those in the hospital. There are many children at the hospital that are long term care patients. That means they do not get the same opportunities as other kids to go outside or have fun and interact with other kids their age. Instead, they are stuck in their hospital rooms. We wanted to find something we could create that the children could enjoy. As members of Tau Beta Pi, we are always looking to support the community. By creating these gimp bracelets and keychains, we hope to bring a smile to the children at the hospital.

iii. Organization and Administration

To organize the event, we contacted the DMC Children's hospital to make sure it would be okay if we dropped off the bracelets and keychains. Then, we purchased the gimp string and keychain rings from amazon. We bought a kit because it was easier and cheaper that way.

iv. **Total Cost**

\$21.99

v. **Cost Breakdown**

Total cost went to purchasing the gimp bracelet and keychain kit.

vi. **Special Problems Encountered**

No problems occurred

vii. **Overall Evaluation**

Overall, this was a really fun experience. It was entertaining watching all of us struggle initially with creating the designs. While they look very easy in the YouTube videos, they were harder to recreate in person. Eventually, after a couple mistakes, we were able to get the hang of it. It was also a great chance to get to know each other since we could talk while also working on the bracelets/keychains.

32 General Body Meeting Three

Michigan Epsilon

1. Project Information

- i. Date(s): 03/25/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Initiation
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	2
Members	32
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	0.5

2. Project Evaluation

i. General Description

For our third general body meeting of the semester, we conducted block voting on our electees for the semester. Leading up to this meeting, every officer had to keep track of the electees' requirements for their specific role along with any points they could have earned. This allowed the membership vice president to put candidates into blocks according to what her and her initiation committee established. We only had undergraduate members decide to initiate this semester and every electee completed the required tasks to initiate into our chapter so there was only one block. As a chapter, we also felt that every candidate has displayed exemplary character so no one was moved out of the block.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this meeting is to discuss the progress of our electees throughout the initiation period. Those who are invited to our chapter have already achieved high scholastic levels but we also want to be sure they have exemplary character. This is also another good time for general body members and alumni members to meet candidates they might not have had a chance to meet during initiation period.

iii. **Organization and Administration**

Our recording secretary and membership vice president put in the most work regarding the organization of this meeting. The recording secretary created the meeting minutes and a powerpoint, which she added a bio and photo of each electee. Our membership vice president then added information regarding block voting as well as how many points and the percentage of signatures each electee had received.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

Due to it being a week after spring break, it was moved online due to several members having COVID. Luckily, our officer board was flexible enough and we were able to quickly get things in order for an online meeting.

vii. **Overall Evaluation**

Overall, this was an excellent meeting. All of the members supported the initiation of our electees and we are all looking forward to them initiating into our chapter.

33 Professional Photoshoot Fundraiser

Michigan Epsilon

1. Project Information

- i. Date(s): 03/27/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Guests	4
Members	4
Electees	3

- v. Average number of hours per person spent:

Participating	Organizing
5.0	2.0

2. Project Evaluation

i. General Description

I ran a professional photoshoot fundraiser for students to be able to update their linked-in profile pictures. It allows them to prepare for the future all while being able to raise money for the organization.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this fundraiser was to raise money and to allow students to prepare for the future. A strong linked-in profile is needed to give yourself a better edge. I hired a professional photographer to take pictures for the students to update their profiles.

iii. Organization and Administration

I prepared the event with the president of another organization. We planned it together meaning that we both were together when communicating with the photographer. We used a school resource to plan the event and advertise it and other than yet, we just had to wait at the event and make sure everything went smoothly, which it did.

iv. In Conjunction With

Society of Computer Developers

v. **Total Cost**

\$300.0

vi. **Cost Breakdown**

150\$/hour for the photographer. 15\$/student for the picture.

We did not have enough participants to make a profit on this event, unfortunately, but nonetheless, we were able to help the community and students out with their professional career.

vii. **Special Problems Encountered**

The major problem was the lack of student interest. Many did not want to spend the money, however, they were quality pictures and cheaper than doing it on their own.

viii. **Overall Evaluation**

Overall, the event went really well. We had the students in and out in 5 minutes for their pictures. We did not reach the goal of profit, but we did in terms of running the event. We wanted to have more participants, but we were glad that students were able to update their profiles.

34 Winter 22 Initiation

Michigan Epsilon

1. Project Information

- i. Date(s): 04/08/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Initiation
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	3
Members	19
Electees	16

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

2. Project Evaluation

i. General Description

This was our first in-person initiation since Fall 2019. We also had two guest electees from Michigan Eta present. Following the ceremony, we had dinner and there was a slideshow with pictures from throughout the semester on display. So many people volunteered to help with initiation from general body members to advisors because we were all so thrilled to run this ceremony.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of the initiation ceremony is to officially initiate the electees into our organization. It is also important because the ceremony talks about the history, objectives, and characteristics of Tau Beta Pi. It is another one our ritual and motto can be passed down to new Tau Bates. The ritual is also a great way to celebrate the success of our electees.

iii. Organization and Administration

The bulk of the organization for this ceremony was done by me, the president, and Bayaan, the membership vice president. I made sure the parts were disturbed and people were practice. I also made sure the room was reserved and set up, the motto was printed and ready to be distributed, and the bent was ready to be put on display. Bayaan had the initiate lists and had

checked them in on the day of initiation. Bayaan and her assistants helped guide the electees to the room the ceremony was taking place in as well. Maryam, our recording secretary, was the light keeper so she helped set up the room on the day of initiation and make sure the lights were functioning correctly. Lauren, our vice president, arranged the dinner following the ceremony. Initiation was something we started planning for about 2 months before it actually started which helped a lot with the organization. We also had Stephen Caren, one of our voting advisors there to help with set up since none of our current general body members have seen an in-person initiation.

iv. **Total Cost**

\$15.0

v. **Cost Breakdown**

We had to buy safety pins for the ribbons and candles to drop the motto into.

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, initiation ran better than expected. We only started 5 minutes late and the actual ritual ran smoothly. I stuttered a little bit on the first electee's name, despite lots of practice, but was successful with the rest of the names. Our brand new members were super excited because initiation is such a cool ceremony to experience. All around, everyone was so happy and relieved we successfully made it through our first in-person initiation in 3 years!

35 Election of Fall 2022 Officers

Michigan Epsilon

1. Project Information

- i. Date(s): 04/15/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Election of Officers
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Advisors	2
Members	35
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

2. Project Evaluation

i. General Description

At this meeting, we voted on the President and Treasure for the 2022-2023 school year and the rest of the Fall 2022 Board. We also relected two advisors whose terms expired and elected two new advisors!

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting is important for our chapter so we can vote on our officer board for the following semester. It is also important to vote for our advisors because they can be super helpful for the president.

iii. Organization and Administration

Our recording secretary, Maryam, set up the powerpoint and meeting minutes for us. Our vice president, Lauren, and Treasurer, Hani, got the food and drinks for the meeting. I was the chair for the meeting so I ran it. Lauren helped run it when I was running for a board position for next semester.

iv. Total Cost

\$80.0

v. **Cost Breakdown**

Since this was a relatively long meeting, we bought a lot of pizza, snacks, and drinks for people to enjoy throughout.

vi. **Special Problems Encountered**

The only problem we have with this meeting is it always occurs on a Friday at 5pm and it lasts for a long time. Unfortunately, people don't want to stay so they will leave after the president and vice president election.

vii. **Overall Evaluation**

Overall, this meeting ran relatively smooth. It is almost impossible to make it any shorter but those are really care about our chapter stay for the entirety of the meeting. It is always exciting to see who our new officer board will be too.