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1 TBP Theta Welcome Event

Massachusetts Theta

1. Project Information

- i. Date(s): 09/13/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	20
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
9.0	3.0

2. Project Evaluation

i. General Description

Tau Beta Pi Theta's first general body meeting and social event for welcoming new and current chapter members back to campus. The event will take place on Monday the 13th from 5pm till around 7pm and will take place outdoors at The Quad between Southwick and Ball Hall at UMass Lowell. The event is open to the public and anyone can participate along with members. There will be outdoor games and free pizza will be provided.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped to improve the support of the chapter along with advancing collaborative member engagement. Also helped to enhance the image of the association.

iii. Organization and Administration

Members of the e-board were delegated to tasks such as communicating to members about the event, ordering the food (pizza), obtaining outdoor games for the event, requesting the location for the event.

iv. Total Cost

\$81.0

v. Cost Breakdown

Cost was for ordering 6 large pizzas

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The event was very successful with current members of the chapter as well as non-members attending the welcome event. There was lots of engagement from members which helped to enhance the image of TBP.

3. **Additional Attachments**

Figure 1: Picture of Welcome Event



2 October Chapter Meeting

Massachusetts Theta

1. Project Information

- i. Date(s): 10/04/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	13
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
8.0	1.0

2. Project Evaluation

i. General Description

Monthly general meeting for chapter members which took place on the 10th of October. For this meeting, we discussed reminders for events planned for the rest of the semester and answered any questions brought up by those who attended the meeting. Some of the reminders included the Pumpkin Painting Social Event taking place later in the month and when future meeting would take place. At the end of the meeting, an ice breaker was done to allow members to meet one another during the semester's first general meeting.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped to improve the support of the chapter along with advancing collaborative member engagement.

iii. Organization and Administration

Responsibilities for planning the event were delegated to two e-board members who worked on determining the topics for the meeting, creating a PowerPoint for the meeting, and communicating to members about the meeting date.

iv. Total Cost

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

This meeting was setup as a hybrid event with the option for members to either attend in-person or virtually. There were some minor issues when implementing the virtual portion of the meeting (encountered some technical issues with Zoom). At first, there were some people who couldn't see the presentation for the meeting, but after investigating the issue the problem was able to be fixed.

vii. **Overall Evaluation**

Overall, though the meeting primarily consisted of reminders for upcoming events, it was an opportunity to answer any questions from members within the chapter along with improving the support of the chapter.

3. **Additional Attachments**

Figure 2: Group Picture of Attendees



Figure 3: PowerPoint Slides for Meeting



General Meeting (10/4/2021)

Tau Beta Pi – The Engineering Honor Society

MASSACHUSETTS THETA

3 Pumpkin Painting

Massachusetts Theta

1. Project Information

- i. Date(s): 10/28/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

2. Project Evaluation

i. General Description

The Pumpkin Painting was a social event that took place on October 28th in the evening. Small pumpkins were purchased beforehand and those who attended were able to paint their own pumpkin while socializing with other members.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

By hosting the Pumpkin Painting event, members of the chapter had the opportunity to meet one another for the first time or to further strengthen their relationships. This event helped to improve the support of the chapter along with advancing collaborative member engagement.

iii. Organization and Administration

The original intention for the event was to have more members in attendance for the event, but due to the event being scheduled around the week of mid-terms many people were unable to attend. For planning for the event, one e-board member was delighted with purchasing the supplies and bringing paints and paint brushes while another was responsible for reserving the location for the event along with communicating to chapter members about the even.

iv. Total Cost

\$31.0

v. **Cost Breakdown**

\$13.00 for 7 small pumpkins

\$6.00 for paints and paint brushes (were provided by the members who attended)

\$12.00 for pizza

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The pumpkin painting event went well. Though attendance numbers were low for the event, it was still a great opportunity to meet new members within the chapter. To improve the attendance at a similar event within the future, the e-board can double check our school's calendar and verify there aren't any other major obligations students may have at the time of the event.

3. **Additional Attachments**

Figure 4: Members with Painted Pumpkins



4 Fall 2021 Electee Meeting #1

Massachusetts Theta

1. Project Information

- i. Date(s): 11/10/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	24

- v. Average number of hours per person spent:

Participating	Organizing
10.0	1.0

2. Project Evaluation

i. General Description

The electee meeting was a mandatory meeting for those interested in joining TBP. There were three meetings total, with only one meeting being required to attend. In the meeting, those eligible to join TBP could learn more about the association and ask any questions during the meeting. They were also instructed on how to accept their invitation to join the association and the date, time, and location for the upcoming initiation.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped to improve the support of the chapter along with advancing collaborative member engagement and enhancing the image of the association.

iii. Organization and Administration

Responsibilities for planning the event were delegated to two e-board members who worked on determining the topics for the meeting, creating a PowerPoint for the meeting, and communicating to members about the meeting date.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, though the meeting primarily consisted of reminders for upcoming events, it was an opportunity to answer any questions from new potential members for the chapter and to get them interested in joining TBP.

3. **Additional Attachments**

Figure 5: PowerPoint Slides from Meeting



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society
Fall 2021 Eligible Member Meeting

Integrity and Excellence in Engineering

5 Fall 2021 Electee Meeting #2

Massachusetts Theta

1. Project Information

- i. Date(s): 11/12/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	9

- v. Average number of hours per person spent:

Participating	Organizing
10.0	1.0

2. Project Evaluation

i. General Description

The electee meeting was a mandatory meeting for those interested in joining TBP. There were three meetings total, with only one meeting being required to attend. In the meeting, those eligible to join TBP could learn more about the association and ask any questions during the meeting. They were also instructed on how to accept their invitation to join the association and the date, time, and location for the upcoming initiation.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped to improve the support of the chapter along with advancing collaborative member engagement and enhancing the image of the association.

iii. Organization and Administration

Responsibilities for planning the event were delegated to two e-board members who worked on determining the topics for the meeting, creating a PowerPoint for the meeting, and communicating to members about the meeting date.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, though the meeting primarily consisted of reminders for upcoming events, it was an opportunity to answer any questions from new potential members for the chapter and to get them interested in joining TBP.

3. **Additional Attachments**

Figure 6: PowerPoint Slides from Meeting



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society
Fall 2021 Eligible Member Meeting

Integrity and Excellence in Engineering

6 Fall 2021 Electee Meeting #3

Massachusetts Theta

1. Project Information

- i. Date(s): 11/15/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	20

- v. Average number of hours per person spent:

Participating	Organizing
10.0	1.0

2. Project Evaluation

i. General Description

The electee meeting was a mandatory meeting for those interested in joining TBP. There were three meetings total, with only one meeting being required to attend. In the meeting, those eligible to join TBP could learn more about the association and ask any questions during the meeting. They were also instructed on how to accept their invitation to join the association and the date, time, and location for the upcoming initiation.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped to improve the support of the chapter along with advancing collaborative member engagement and enhancing the image of the association.

iii. Organization and Administration

Responsibilities for planning the event were delegated to two e-board members who worked on determining the topics for the meeting, creating a PowerPoint for the meeting, and communicating to members about the meeting date.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, though the meeting primarily consisted of reminders for upcoming events, it was an opportunity to answer any questions from new potential members for the chapter and to get them interested in joining TBP.

3. **Additional Attachments**

Figure 7: PowerPoint Slides from Meeting



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society
Fall 2021 Eligible Member Meeting

Integrity and Excellence in Engineering

7 Fall 2021 Election Meeting

Massachusetts Theta

1. Project Information

- i. Date(s): 11/18/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	8
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

2. Project Evaluation

- i. **General Description**

Meeting to vote on the electees eligible to join Tau Beta Pi. This meeting was held virtually and the meeting was completed by listing each electee eligible and voting on each individual. The election meeting was open to all members who are apart of TBP Theta chapter
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

By hosting this election meeting, members of TBP Theta had the opportunity to advance their engagement through collaboration.
- iii. **Organization and Administration**

When it came to responsibilities, one member of the e-board was responsible for finalizing the list of electees which would be voted on while another was responsible for organizing and running the meeting (along with communicating to members about the meeting time and location).
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A
- vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

The election meeting concluded with all those being eligible to join TBP being voted yes towards allowing their initiation into the organization. Having the meeting also allowed for the opportunity for member engagement by opening the meeting up for discussion when needed.

8 November Chapter Meeting

Massachusetts Theta

1. Project Information

- i. Date(s): 11/18/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	7
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

2. Project Evaluation

- i. **General Description**

Monthly general meeting for chapter members which took place on the 18th of November. For this meeting, we discussed reminders for events planned for the rest of the semester and answered any questions brought up by those who attended the meeting. Some of the reminders included telling members about the Fall initiation planned for December 4th and the various events planned within December.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event helped to improve the support of the chapter along with advancing collaborative member engagement.
- iii. **Organization and Administration**

Responsibilities for planning the event were delegated to two e-board members who worked on determining the topics for the meeting, creating a PowerPoint for the meeting, and communicating to members about the meeting date.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, though the meeting primarily consisted of reminders for upcoming events, it was an opportunity to answer any questions from members within the chapter along with improving the support of the chapter.

3. **Additional Attachments**

Figure 8: Meeting Slides



General Meeting (11/8/2021)

Tau Beta Pi – The Engineering Honor Society

MASSACHUSETTS THETA

9 Coffee Hour

Massachusetts Theta

1. Project Information

i. Date(s): 12/01/21

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	6
Electees	9

v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

2. Project Evaluation

i. General Description

Meet and greet coffee hour for new electees within the Theta chapter to meet current members and chapter officers before being initiated within that week. Hot chocolate, coffee, and chips were served and the event that took place later in the day.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

By hosting this event, member engagement was improved along with enhancing the image of the tau beta pi organization.

iii. Organization and Administration

Chapter officers were tasked with reserving the space for the coffee hour, ordering/purchasing the food and drinks, and reaching out to member and notifying them about the date and time.

iv. Total Cost

\$52.0

v. Cost Breakdown

Hot Chocolate - \$16

Coffee - \$16

Assorted Chips - \$20

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall the event went well, it was a great opportunity for new incoming members to meet current members while also providing insight on what chapter events are like. For a future event similar to this in the future, we can plan to notify members earlier (about a week or two) before the event so that attendance will be larger.

10 Fall 2021 In-Person Initiation

Massachusetts Theta

1. Project Information

- i. Date(s): 12/04/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	26
Electees	45

- v. Average number of hours per person spent:

Participating	Organizing
12.0	1.0

2. Project Evaluation

i. General Description

The Fall 2021 initiation was broken up into two initiations, with one being in-person (on 12/4/21) and one being virtual (on 12/10/21) for those who couldn't make it to the in-person initiation. This initiation was the first initiation hosted by the new e-board and a lot of time was spent learning how to conduct an initiation. The initiation itself also included a reception as well where dinner was served (since the event took place at night). For preparing for the event, time was spent determining the layout for the space where the initiation would be, the report of eligibility and election report needed to have been completed, the speakers for the event needed to be determined, food for the event needed to be ordered, and many other things had to be completed prior.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The Fall 2021 initiation relates to the mission of Tau Beta Pi by enhancing the image, visibility, and branding of Tau Beta Pi through the induction of new members within a professional ceremony.

iii. Organization and Administration

Due to this being the first initiation for the new e-board, everyone had to spend time to learn the process of initiation. Along with this, prior to initiation the reports of election and eligibility

must have been completed by the corresponding secretary. After having completed the reports and electee meetings (TBP information sessions), e-board members would take the time to determine the layout of the space for the initiation, determine the speakers at the event, order the food for the reception after, ensure the electee materials (cards, pins, and certificates) have arrived on time, and prepare the initiation kit (lighting kit). During the initiation, each of the roles (assigned by an e-board member) would do what their role requires and after the initiation would help in cleaning up the space.

iv. **Total Cost**

\$1338.1

v. **Cost Breakdown**

\$1324.10 - Money used for food (cost from University Catering)

\$14.00 - White and Brown Ribbon

vi. **Special Problems Encountered**

When planning for the initiation (the first one for the e-board), we didn't have an initiation kit (lighting equipment for the speakers). A new one was purchased for the chapter by an alumni but the kit needed to be assembled in under a week and some parts were missing. An e-board member with the tools and skills to assemble the kit was tasked with the project and the missing parts were ordered on Amazon (so they would arrive on time).

vii. **Overall Evaluation**

Overall, event went well for the first initiation with a new e-board for the chapter. Along with the issue of preparing an initiation kit (lighting kit) a week before the initiation, there was an issue with facilities not having the tables and chairs setup for the initiation the day of. To solve this issue, tables and chairs were borrowed from nearby rooms and returned after the initiation had concluded. For future initiation, the things needed to setup the space for the initiation will be verified and backup items shall be prepared.

3. **Additional Attachments**

Figure 9: Group Picture After Initiation



11 Fall 2021 Online Initiation

Massachusetts Theta

1. Project Information

- i. Date(s): 12/10/21
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	12

- v. Average number of hours per person spent:

Participating	Organizing
10.0	1.0

2. Project Evaluation

i. General Description

The Fall 2021 initiation was broken up into two initiations, with one being in-person (on 12/4/21) and one being virtual (on 12/10/21) for those who couldn't make it to the in-person initiation. This initiation was the first initiation hosted by the new e-board and a lot of time was spent learning how to conduct an initiation. With this initiation being virtual, less time was needed to prepare for the initiation and the initiation was easier to run virtually since there were no lighting kits to worry about nor other in-person initiation items.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The Fall 2021 initiation relates to the mission of Tau Beta Pi by enhancing the image, visibility, and branding of Tau Beta Pi through the induction of new members within a professional ceremony.

iii. Organization and Administration

Due to this being the first initiation for the new e-board, everyone had to spend time to learn the process of initiation. Along with this, prior to initiation the reports of election and eligibility must have been completed by the corresponding secretary. After having completed the reports and electee meetings (TBP information sessions), e-board members would take the time to determine the layout of the space for the initiation, and determine the speakers at the event. During the initiation, each of the roles (assigned by an e-board member) would do what their role requires and after the initiation would help in cleaning up the space.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

The only minor issue which occurred was implementing Zoom for the virtual initiation and using breakout rooms for electees prior to the start of the initiation.

vii. **Overall Evaluation**

The initiation went smoothly and no major issues occurred. Other than the minor issues using the breakout rooms for electees within Zoom, the initiation was successful. For future online initiations, more time will be spend learning how to use breakout rooms within Zoom.

12 February GB Meeting

Massachusetts Theta

1. Project Information

- i. Date(s): 02/03/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	43
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

2. Project Evaluation

i. General Description

The first monthly general body meeting which took place on February 3rd later in the evening. This meeting was hybrid (had people attend both in-person and virtually via Zoom) and primarily went over important plans and goals for the semester while also giving everyone the opportunity to meet one another through a social activity which took place at the beginning of the meeting (played the game Heads-Up). This was also another opportunity to receive feedback from members about how the prior semester went for them ad TBP and what they'd like to see take place in future events/activities.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The general body meeting relates to the objectives of TBP through the increase of member engagement and collaboration amongst one another while also improving the support of the chapter.

iii. Organization and Administration

The primary responsibilities included creating the powerpoint slides for the presentation which one or two e-board members worked on, reserving the space for the meeting, creating the Zoom link for members to attend the meeting virtually, setting up the space for the general body meeting, and then sending out the powerpoint slides for the presentation following the meeting.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

Ultimately, the only major issue the meeting had was tracking the attendance of members who came to the meeting. Attendance (for those who attended virtually via Zoom) was done by exporting the attendance list Zoom creates after the meeting. However, the Zoom attendance list wasn't 100% accurate and more work had to be done to determine who attended. This problem was resolved in future meetings by having all members report their attendance via a google form.

vii. **Overall Evaluation**

Overall, the general body meeting had the greatest attendance numbers compared to prior meetings during the last semester. This was primarily due to the implementation of an attendance requirement for members, requiring that they attend 2 out of 4 members in order to stay an active member. Having this requirement for GB meetings and social events too has greatly improved member participation while enhancing the image of the chapter. In the future, recording attendance will be done through a google form which will be sent to everyone who is participating either virtually or in-person.

3. **Additional Attachments**

Figure 10: GB Meeting Slides



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society

February General Body Meeting

2–3–2022 at 5:45 pm

MASSACHUSETTS THETA

13 Electee Meeting #1

Massachusetts Theta

1. Project Information

- i. Date(s): 02/04/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	26

- v. Average number of hours per person spent:

Participating	Organizing
8.0	1.0

2. Project Evaluation

i. General Description

The electee meeting was a mandatory meeting for those interested in joining TBP. There were four meetings total, with only one meeting being required to attend. In the meeting, those eligible to join TBP could learn more about the association and ask any questions during the meeting. They were also instructed on how to accept their invitation to join the association and the date, time, and location for the upcoming initiation.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped to improve the support of the chapter along with advancing collaborative member engagement and enhancing the image of the association.

iii. Organization and Administration

Responsibilities for planning the event were delegated to two e-board members who worked on determining the topics for the meeting, creating a PowerPoint for the meeting, and communicating to members about the meeting date.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, though the meeting primarily consisted of reminders for upcoming events, it was an opportunity to answer any questions from new potential members for the chapter and to get them interested in joining TBP.

3. **Additional Attachments**

Figure 11: Meeting PowerPoint Slides



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society
Spring 2022 Eligible Member Meeting

Integrity and Excellence in Engineering

14 Electee Meeting #2

Massachusetts Theta

1. Project Information

- i. Date(s): 02/09/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
8.0	1.0

2. Project Evaluation

i. General Description

The electee meeting was a mandatory meeting for those interested in joining TBP. There were four meetings total, with only one meeting being required to attend. In the meeting, those eligible to join TBP could learn more about the association and ask any questions during the meeting. They were also instructed on how to accept their invitation to join the association and the date, time, and location for the upcoming initiation.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped to improve the support of the chapter along with advancing collaborative member engagement and enhancing the image of the association.

iii. Organization and Administration

Responsibilities for planning the event were delegated to two e-board members who worked on determining the topics for the meeting, creating a PowerPoint for the meeting, and communicating to members about the meeting date.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, though the meeting primarily consisted of reminders for upcoming events, it was an opportunity to answer any questions from new potential members for the chapter and to get them interested in joining TBP.

3. **Additional Attachments**

Figure 12: Meeting PowerPoint Slides



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society
Spring 2022 Eligible Member Meeting

Integrity and Excellence in Engineering

15 Electee Meeting #3

Massachusetts Theta

1. Project Information

- i. Date(s): 02/10/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	3

- v. Average number of hours per person spent:

Participating	Organizing
8.0	1.0

2. Project Evaluation

i. General Description

The electee meeting was a mandatory meeting for those interested in joining TBP. There were four meetings total, with only one meeting being required to attend. In the meeting, those eligible to join TBP could learn more about the association and ask any questions during the meeting. They were also instructed on how to accept their invitation to join the association and the date, time, and location for the upcoming initiation.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped to improve the support of the chapter along with advancing collaborative member engagement and enhancing the image of the association.

iii. Organization and Administration

Responsibilities for planning the event were delegated to two e-board members who worked on determining the topics for the meeting, creating a PowerPoint for the meeting, and communicating to members about the meeting date.

iv. Total Cost

\$0.0

v. Cost Breakdown

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, though the meeting primarily consisted of reminders for upcoming events, it was an opportunity to answer any questions from new potential members for the chapter and to get them interested in joining TBP.

3. **Additional Attachments**

Figure 13: Meeting PowerPoint Slides



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society
Spring 2022 Eligible Member Meeting

Integrity and Excellence in Engineering

16 Electee Meeting #4

Massachusetts Theta

1. Project Information

i. Date(s): 02/11/22

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	5
Electees	7

v. Average number of hours per person spent:

Participating	Organizing
5.0	1.0

2. Project Evaluation

i. General Description

The electee meeting was a mandatory meeting for those interested in joining TBP. There were four meetings total (with this one being virtual and the final meeting), with only one meeting being required to attend. In the meeting, those eligible to join TBP could learn more about the association and ask any questions during the meeting. They were also instructed on how to accept their invitation to join the association and the date, time, and location for the upcoming initiation.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event helped to improve the support of the chapter along with advancing collaborative member engagement and enhancing the image of the association.

iii. Organization and Administration

Responsibilities for planning the event were delegated to two e-board members who worked on determining the topics for the meeting, creating a PowerPoint for the meeting, and communicating to members about the meeting date.

iv. Total Cost

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, though the meeting primarily consisted of reminders for upcoming events, it was an opportunity to answer any questions from new potential members for the chapter and to get them interested in joining TBP.

3. **Additional Attachments**

Figure 14: Meeting PowerPoint Slides



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society
Spring 2022 Eligible Member Meeting

Integrity and Excellence in Engineering

17 Spring 2022 Election Meeting

Massachusetts Theta

1. Project Information

- i. Date(s): 02/14/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

2. Project Evaluation

- i. **General Description**

Meeting to vote on the electees eligible to join Tau Beta Pi. This meeting was held virtually and the meeting was completed by listing each electee eligible and voting on each individual. The election meeting was open to all members who are apart of TBP Theta chapter.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

By hosting this election meeting, members of TBP Theta had the opportunity to advance their engagement through collaboration.
- iii. **Organization and Administration**

When it came to responsibilities, one member of the e-board was responsible for finalizing the list of electees which would be voted on while another was responsible for organizing and running the meeting (along with communicating to members about the meeting time and location).
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

N/A
- vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Similar to last semester's election meeting, this meeting concluded with all those being eligible to join TBP being voted yes towards allowing their initiation into the organization. Having the meeting also allowed for the opportunity for member engagement by opening the meeting up for discussion when needed.

18 March GB Meeting

Massachusetts Theta

1. Project Information

- i. Date(s): 03/03/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	28
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

2. Project Evaluation

i. General Description

This was the second monthly general body meeting which took place on March 3rd. Like previous GB meetings, important announcements were made and future events/socials were discussed (Ex. the Pi Day Fundraiser which was on 3/14). Out side of announcements, composite photos were taken at the end of the meeting and at future general body meetings which would be compiled at the end of the semester into a group portrait of the entire chapter.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The meeting relates to the mission of Tau Beta Pi by supporting the chapter and increasing member engagement.

iii. Organization and Administration

The primary responsibilities included creating the powerpoint slides for the presentation which one or two e-board members worked on, reserving the space for the meeting, creating the Zoom link for members to attend the meeting virtually, setting up the space for the general body meeting, and then sending out the powerpoint slides for the presentation following the meeting.

iv. Total Cost

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

All in all, the meeting went smoothly and there were no major issues which occurred. During the meeting, announcements were made about future events and other important things as well. Though the number of members attending this meeting was less than then number of people who attended the first GB meeting in February. One thing that could be improved for future meetings is ensuring that everyone knows the date and time for the meeting and reminding them beforehand to help better improve attendance numbers.

3. **Additional Attachments**

Figure 15: GB Meeting Powerpoint Slides



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society

March General Body Meeting

3-3-2022 at 5:45 pm

MASSACHUSETTS THETA

19 Pi Day Fundraiser

Massachusetts Theta

1. Project Information

i. Date(s): 03/14/22

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	10
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
8.0	2.0

2. Project Evaluation

i. General Description

For celebrating Pi Day (3/14), the MA Theta chapter held a fundraising event where students could pay to pie a TBP member or a professor (\$3 to pie a TBP member and \$14 to pie a professor). Students who payed to pie a professor also received a special sticker for the event as well. The event took place outdoors and for pieing a TBP member and professor, shaving cream was used instead of actual pie cream so it could more easily wash out of a person's hair.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The event primarily relates to the objectives of TBP through strengthening the finances and fundraising of the association (by charging money to pie a professor or TBP member) but also enhances the image and visibility of TBP by being an event that's open to the public.

iii. Organization and Administration

Time was spent ordering the supplies for the event (shaving cream, paper plates, trash bags, etc.) and was done so by one to two e-board members. Along with this, the outdoor location for the event was reserved and the stickers (which were handed out to those who pied a professor) were designed and printed by an e-board member who had the skills to do so. Also, an e-board member had to communicate to students at the school about the event time and location.

iv. **Total Cost**

\$50.0

v. **Cost Breakdown**

\$18.00 - Paper Plates

\$16.00 - 8 cans of shaving cream

\$6.00 - Trash Bags

\$4.00 - Paper Table Cloth

\$6.00 - 4 Rolls of Paper Towels

vi. **Special Problems Encountered**

The only major issue was with the payment method students used to pay for the pies. The digital payment method didn't work for everyone so instead other methods were implemented during the event (such as Venmo and paying via cash only).

vii. **Overall Evaluation**

All in all, the event went well and there were no other major issues besides the payment method initially. In the future, for the next Pi Day Fundraiser, we'd plan to have other payment methods ahead of time and maybe bringing a cash box as well for those who don't have exact change.

3. **Additional Attachments**

Figure 16: Pi Day Photo #1



Figure 17: Pi Day Photo #2



Figure 18: Pi a Professor Sticker



20 Spring 2022 In-Person Initiation

Massachusetts Theta

1. Project Information

- i. Date(s): 03/19/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	15
Electees	24

- v. Average number of hours per person spent:

Participating	Organizing
12.0	1.0

2. Project Evaluation

i. General Description

The Spring 2022 initiation was broken up into two initiations, with one being in-person (on 3/19/22) and one being virtual (on 3/25/22) for those who couldn't make it to the in-person initiation. The initiation itself also included a reception as well where dinner was served (since the event took place at night). For preparing for the event, time was spent determining the layout for the space where the initiation would be, the report of eligibility and election report needed to have been completed, the speakers for the event needed to be determined, food for the event needed to be ordered, and many other things had to be completed prior.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The Spring 2022 initiation relates to the mission of Tau Beta Pi by enhancing the image, visibility, and branding of Tau Beta Pi through the induction of new members within a professional ceremony.

iii. Organization and Administration

Prior to initiation, the reports of election and eligibility must have been completed by the corresponding secretary. After having completed the reports and electee meetings (TBP information sessions), e-board members would take the time to determine the layout of the space for the initiation, determine the speakers at the event, order the food for the reception after, and ensure

the electee materials (cards, pins, and certificates) have arrived on time. During the initiation, each of the roles (assigned by an e-board member) would do what their role requires and after the initiation would help in cleaning up the space.

iv. **Total Cost**

\$528.0

v. **Cost Breakdown**

\$28.00 - Bottled Water

\$14.00 - White and Brown Ribbon

\$486.00 - Food (Cost of University Catering, includes 6 wraps, 2 dips, 3 brownies & cookies dishes, 2 cupcake dishes)

vi. **Special Problems Encountered**

One minor issue which occurred during the initiation was some of the scripts for the speakers were not in the correct order, which was noticed immediately during one of the speakers parts. This was quickly resolved by pausing the initiation, grabbing a spare copy of the initiation, then resuming where the speaker had last left off on.

vii. **Overall Evaluation**

Due to the new e-board already having previously hosted an initiation, this initiation went more smoothly and had less issues occur because of this. Other than a minor issue with the scripts for the speakers, there were no major issues which occurred during the initiation. For future initiations, the scripts will be double checked and more practice runs will be done to catch any problems which could come up.

3. **Additional Attachments**

Figure 19: Initiation Group Photo



Figure 20: Initiation Flyer

TAU BETA PI - MA THETA

Welcome and Introduction

Guest Speaker

Dr. Joseph C. Hartman — *Provost, MA Q 18* PhD.
Dr. James A. Sherwood— *Dean, MA Q 21* PhD.

Induction of Student Candidates

Induction of Eminent Engineer Candidate

Signing of the Roll Book

The Tau Beta Pi Yell

Initiation Photo

Please join us for a lunch reception in the Emerging Technology and Innovation Center Atrium.

The Tau Beta Pi Yell
Calculate, Innovate, Try, Try, Try,
Integrity, Honesty, Tau Beta Pi!

Executive Board 2021

Katherine Vail
Co-President

Emily Philpot
Co-President

Connor O'Rourke
Corresponding Secretary

Misma Smith
Recording Secretary and Webmaster

Smriti Kumar
Treasurer

UNIVERSITY OF MASSACHUSETTS
LOWELL

INDUCTION CEREMONY
Fall 2021



Tau Beta Pi
The Engineering Honor Society
MA THETA

Special Appreciation to: Paulette Brooks, Alex Cross, Curtis Gomulinski, Tricia Gomulinski, Joseph Hartman, Edward Hajduk, Connor O'Rourke, Michelle Riccio, James Sherwood, Lauren Swett, Kari White.



Saturday, March 19th, 2022
1:00 p.m.
Alumni hall

21 Spring 2022 Online Initiation

Massachusetts Theta

1. Project Information

- i. Date(s): 03/25/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	10
Electees	4

- v. Average number of hours per person spent:

Participating	Organizing
10.0	1.0

2. Project Evaluation

i. General Description

The Spring 2022 initiation was broken up into two initiations, with one being in-person (on 3/19/22) and one being virtual (on 3/25/22) for those who couldn't make it to the in-person initiation. With this initiation being virtual, less time was needed to prepare for the initiation and the initiation was easier to run virtually since there were no lighting kits to worry about nor other in-person initiation items.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

The Fall 2021 initiation relates to the mission of Tau Beta Pi by enhancing the image, visibility, and branding of Tau Beta Pi through the induction of new members within a professional ceremony.

iii. Organization and Administration

Due to this being the first initiation for the new e-board, everyone had to spend time to learn the process of initiation. Along with this, prior to initiation the reports of election and eligibility must have been completed by the corresponding secretary. After having completed the reports and electee meetings (TBP information sessions), e-board members would take the time to determine the layout of the space for the initiation, and determine the speakers at the event. During the initiation, each of the roles (assigned by an e-board member) would do what their role requires and after the initiation would help in cleaning up the space.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

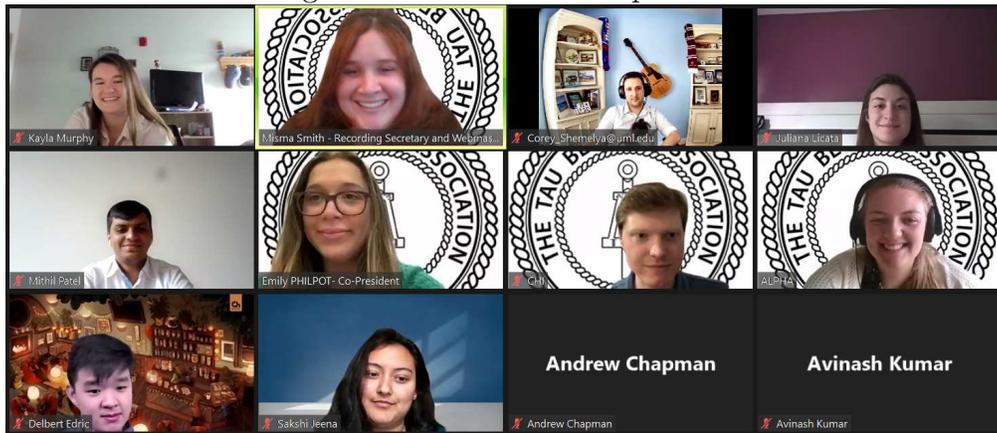
N/A

vii. **Overall Evaluation**

The initiation went smoothly and no major issues occurred. For future initiations, implementing two initiations (in-person and virtual) instead of just one initiation will continue to be done since it gives more opportunities for electees to be initiated and doesn't prevent anyone from joining the association.

3. **Additional Attachments**

Figure 21: Initiation Group Photo



22 April GB Meeting #1

Massachusetts Theta

1. Project Information

- i. Date(s): 04/07/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	39
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

2. Project Evaluation

i. General Description

This was the third monthly general body meeting which took place on April 7th. This was the first general body meeting with new members from the March initiation and was an opportunity for new members to meet current members while also learning about upcoming events for the chapter. The meeting concluded with the announcement of new e-board positions which were available for both new and current members to apply for before the next general body meeting.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This meeting relates to the objectives of Tau Beta Pi by increasing member engagement while improving the support of the chapter.

iii. Organization and Administration

When it came to responsibilities for organizing the meeting, between one and two e-board members were tasked with creating the PowerPoint Slides for the meeting. Along with this, other responsibilities included reserving the location for the meeting, creating a google form to track attendance at the meeting, creating a Zoom link for some members to attend virtually, and sending out a reminder for the meeting the day of.

iv. Total Cost

\$0.0

v. **Cost Breakdown**

N/A

vi. **Special Problems Encountered**

Ultimately, the only major issue which occurred during this meeting had to do with communicating to members the date and time of the meeting. It was learned after the meeting that not everyone was aware of when the meeting was and some people couldn't find the Zoom link which was sent out prior to the meeting.

vii. **Overall Evaluation**

Overall, the meeting went smoothly with the only issue being with communicating the date and time of the meeting to everyone. The meeting was the first meeting which included new members who were recently initiated and was a great opportunity for them to meet current members.

3. **Additional Attachments**

Figure 22: GB Meeting Powerpoint Slides



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society

March General Body Meeting

4-7-2022 at 5:45 pm

MASSACHUSETTS THETA

23 Professional Development Night

Massachusetts Theta

1. Project Information

- i. Date(s): 04/13/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	11
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
8.0	2.0

2. Project Evaluation

i. General Description

The Professional Development Night was an event which took place on April 13 (near the end of the school semester) and was open to both TBP members and students at the university. The event was composed of LinkedIn account and resume feedback along with mock-interviews. The event was run in conjunction with the UMass Lowell Career and Co-op Center and they along with e-board members would run the different activities taking place (LinkedIn Review, Resume Review, and Mock Interviews). Pizza was provided to everyone at the event and participation credit was given to TBP members for those who came.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event relates to the objectives of TBP by providing relevant and recognized leadership and professional development (via LinkedIn Review, Resume Review, and Mock Interviews).

iii. Organization and Administration

Time was spent deciding on the material to implement for the activities at the event (how to go about doing LinkedIn Review and Resume Review; also what questions to ask during mock interviews). Originally we had planned to provide these materials to the volunteers from the Career and Co-op Center; however, they had brought their own materials which they used in conjunction with the materials we provided them with. Other responsibilities for the event included reserving the space for the event, ordering the food (pizzas), and setting-up the space for the event.

iv. **In Conjunction With**
UMass Lowell Career and Co-op Center

v. **Total Cost**
\$36.0

vi. **Cost Breakdown**
\$36.00 - 4 Large Pizzas

vii. **Special Problems Encountered**

Ultimately, the biggest issue faced was not having enough setup time for the event (due to another group having the same space for the event right before it started). To address this issue, we had those who were planning to attend the event wait right outside the room while we quickly made the space ready for everyone.

viii. **Overall Evaluation**

Overall, other than not having time beforehand to make the space for the event ready, there were no other major issues which took place. For a future Professional Development Night, we plan to have one take place earlier within the semester so that way more students would benefit from the event (being able to better prepare for career fairs and job interviews).

3. **Additional Attachments**

Figure 23: Picture at Prof. Dev. Night



Figure 24: Flyer for Event



CAREER CO-OP AND TAU BETA PI
PRESENT

PROFESSIONAL DEVELOPMENT NIGHT

APRIL 13 2022
AT 4:00 PM TO 6:00 PM

LOCATION:
ETIC 
1 UNIVERSITY AVE, LOWELL, MA

Come check-in with The Career Center and Tau Beta Pi at our first open Professional Development Night! This 2-hour workshop will feature stations on LinkedIn, Resume Feedback, and Mock-Interviews. Attendees are welcome to come and go as they please.

 **LINKEDIN**  **RESUME**  **INTERVIEWS**

24 TBP Boston Marathon Volunteering

Massachusetts Theta

1. Project Information

- i. Date(s): 04/18/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	14
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
6.0	6.0

2. Project Evaluation

i. General Description

For the Boston Marathon Volunteering, a group of around 14 members from the Massachusetts Theta chapter took part in handing out waters to runners at the yearly marathon. Volunteers arrived at mile 8 of the Boston Marathon around 7:30am and began setting up till the race started around 9am. After the race ended, cleanup took place and everything was packed up. The volunteer group from MA Theta worked in-conjunction with members from the B.A.A. association (who organized the event) along with other volunteers who were students from MIT.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

Volunteering at the Boston Marathon primarily relates to the objectives of TBP by enhancing the image, visibility, and branding of TBP through the participation of our chapter.

iii. Organization and Administration

Responsibilities for e-board members in TBP included creating a signup for members to volunteer at the marathon, register the volunteer group through the B.A.A. Association website, ensure that everyone who intends to volunteer registers with the group created through the B.A.A. association, creating a google form which determines who needs a ride to the event, send out an emergency contact form to those who are volunteering, and send out another email specifying the meeting time and location for the event volunteering.

iv. **In Conjunction With**
B.A.A Athletic Association

v. **Total Cost**
\$0.0

vi. **Cost Breakdown**
B.A.A. Athletic Association primarily ran the event and covering all associated costs.

vii. **Special Problems Encountered**

One issue which occurred was determining the location where everyone was to meet for the Boston Marathon Volunteering. This issue was resolved by sending out a meeting location near mile 8 (where we were volunteering) and having anyone who got lost along the way to reach out to an e-board member.

viii. **Overall Evaluation**

All in all, volunteering at the Boston Marathon was a fun and engaging experience for those who attended. Along with enhancing the image and visibility of Tau Beta Pi, attending the marathon also enhanced the image and visibility of UMass Lowell (the school which MA Theta is part of). In the future, the one goal for the chapter would be to have more volunteers from TBP to participate in next year's Boston Marathon and to continue to participate in the marathon every year. One way to get more volunteers could be by reaching out through other mediums (like Discord or through UMass Lowell).

3. **Additional Attachments**

Figure 25: Group Photo of Volunteers



25 April GB Meeting #2

Massachusetts Theta

1. Project Information

- i. Date(s): 04/25/22
- ii. New/Recurring Project: New
- iii. Project Areas:
 - Custom
 - Community/Liberal Culture
 - University/College
 - Profession/Engineering
 - Chapter/Social
 - Education/Professional Development
 - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	33
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
4.0	1.0

2. Project Evaluation

i. General Description

This was the fourth and final monthly general body meeting which took place on April 25th. At this meeting, final announcements were made for the semester along with a social activity which took place afterwards. One of the final announcements which was made was the announcement of the new e-board members who would start their roles the following semester. The social activity which took place after the final announcements was an engineering competition which was composed of 3 challenges and the winner of all the challenges was awarded a prize in the end. Along with this, tumblers were handed out as gifts to all of the graduating seniors in the chapter.

ii. Purpose and Relationship to Objectives of Tau Beta Pi

By having this meeting implement an engineering design competition as a social activity, it enables the chapter to increase member engagement through the collaboration of people.

iii. Organization and Administration

Along with creating the PowerPoint slides for the meeting and reserving the space, time was spent ordering the food and supplies for the social activity which would take place after the announcement portion of the meeting.

iv. **Total Cost**

\$348.69

v. **Cost Breakdown**

\$290.69 - Three Orders of Tumblers (Senior Gifts)

\$36.00 - 4 Large Cheese Pizzas

\$6.00 - 4 Bags of Marshmallows

\$8.00 - Box of Tongue Depressors

\$0 - Bag of Tooth Picks (was provided for free by the school)

\$0 - Rubber Bands and Tape (was provided for free by the school)

\$0 - Index Cards (was provided for free by the school)

\$0 - Cardboard (was used from the pizza boxes)

\$8.00 - 4 Bottles of Soda

vi. **Special Problems Encountered**

N/A

vii. **Overall Evaluation**

Overall, the meeting went well and no major issues occurred during the event. The implementation of the engineering design challenge ended up being a fun social activity for members and a way for them to destress right before the week of final exams. All in all, doing the engineering design challenge was successful and will most likely be done again within future meetings.

3. **Additional Attachments**

Figure 26: GB Meeting Powerpoint Slides



Tau Beta Pi

Tau Beta Pi – The Engineering Honor Society

Final Spring 2022 Semester General Body Meeting

4-23-2022 at 5:00 pm

MASSACHUSETTS TETA