Tau Beta Pi California Gamma

Project Reports 2015-16

Stanford University

June 1, 2016
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1- Introduction

Established in 1935, the California Gamma chapter of Tau Beta Pi at Stanford University serves the Stanford community by acting as a representative entity for academic excellence, leadership, and continued service. The chapter hosts events and organizes initiatives including peer mentoring, K-12 outreach, alumni panels, CEO dinners, project fairs and more.

We started the year off with a dedicated team of 16 officers. As part of our mission this year to increase our visibility and presence on campus, we put on many exciting new initiatives and events. The Big/Little program pairs TBP juniors and seniors with underclassmen to help them with everything from help on coursework, to advice on research/internships, to anything else that’s engineering-related. The Engineering Showcase, organized jointly with IEEE, brought together engineering projects in industry and academia for cross-disciplinary conversations. We were excited to introduce the new TBP blog (https://tbpstanfordblogs.wordpress.com/) on which Tau Bates write posts about everything from cool engineering projects they’ve worked on, to their study abroad experiences, to their interests in non-technical pursuits, to reflections on their Stanford journey. We had lots of fun holding workshops at the bi-annual SPLASH program for middle and high school students. Finally, we hosted lab tours to introduce members to the Product Realization, Solar Car, and Transformative Learning Technologies labs on campus.

This year, we initiated a record-high of 132 new members into TBP, including Prof. Thomas Kenny who is a professor of Mechanical Engineering and the Dean for Student Affairs in the School of Engineering! Together, we held a total of over 60 social and service events, including interchapter mixers, officer coffee chats, CEO dinners, and the annual Student-Teacher Academic Roundtable (STAR) Banquet and School of Engineering Open House. Our new Big Sib/Little Sib program boasted 75 Big Little Pairs. We collected over 130 blogs from candidates, members, and officers on our new blog site. We also had the honor of awarding three professors with the annual TBP Teaching Award for exceptional service inside and outside the classroom.

We were honored to serve the Tau Beta Pi California Gamma chapter this year. We will treasure the new friends and memories we made, and are excited to pass off the baton to next year’s outstanding new officer team!

- CA Gamma 15-16 Officer Corps

    Lisa Wang, President
    Karen Wang, Vice President and External Affairs Co-Chair
    Jorge Vasquez, Vice President and External Affairs Co-Chair
    Gregory Heon, Vice President
    Emily Marx, Financial Chair
Irving Hsu, Web Developer Co-Chair
Amani Peddada, Web Developer Co-Chair
Pavitra Rengarajan, Initiation & Social Co-Chair
Andrew Lim, Initiation & Social Co-Chair
Megan Potoski, Speaker Chair and Professional Development Co-Chair
Deger Turan, Professional Development Co-Chair
Helen Hastings, Professional Development Co-Chair
Rebecca Deubler, School of Engineering Chair
Elizabeth Neville, Outreach Tutoring Chair
Kara Fong, Peer-Advising Co-Chair
Takero Sone, Peer-Advising Co-Chair
Ryan Chen, Graduate Affairs Chair
2- Major Events

These events are among the largest and most important events we hosted during this academic year. They are also the ones that made the team the proudest. Except for Initiation, they were open to the entire Stanford community (with a strong focus in engineering topics). Our main objective, besides giving back to the School, was to increase the visibility and prestige of Tau Beta Pi. They are the following:

Engineering Open House

**Date**
4/29/16

**Purpose**
The School of Engineering’s Open House is an annual event during Stanford Admit Weekend that allows Tau Beta Pi serves as the primary organizer of the event, in collaboration with the Office of the Dean for Student Affairs.

Among our responsibilities are: recruiting and coordinating representatives and volunteers for the events, coordinating with student service managers from different engineering departments to prepare handouts for prospective freshmen, communicating with Admit Weekend staff to spread the word about the event, designing the layout of the space, setting up, and cleaning up after the event.

The Open House provides Tau Beta Pi members a venue to give back to the School of Engineering by inspiring and setting example for the school’s future citizens.

**Attendees**
- The event welcomes more than 700 prospective freshmen and their guardians.
- There were approximately 40 students representing their respective Engineering Majors in attendance, including 10 TBP candidates and 5 TBP officers.
• Keith Schwarz, one of the most well-known lecturers of the Computer Science department, was in attendance.

**Budget**
$0. The School of Engineering sponsors all expenses for the event, including venue booking, printing, and clean-up commissioning.

**Evaluation**
The event was a great success. There was a total of 17 engineering majors and organizations represented. TBP volunteers wore their t-shirts which promoted publicity for the chapter among prospective freshmen. There was a lot of lively discussion at the event. Setup and takedown went smoothly and efficiently with all of the TBP help.

**STAR Banquet**

**Date**
2/9/16

**Purpose**
A tradition for the past two years, Tau Beta Pi has been organizing the School of Engineering STAR Banquet (Student-Teacher Academic Roundtable). It has quickly become one of our most popular and important events, where TBP members and candidate could invite engineering professors to discuss topics like the faculty career, the engineering profession, and the challenges facing the school of engineering.

In the event, we served delicious catered food at Paul Brest Hall, one of the premier locations on campus. Students and faculty members sat at different roundtables and we fostered a discussion
on how to improve the School of Engineering. People first debated within their tables and then, after about 1 hour, we brought the whole group together so we could discuss all the ideas brought up. We had one officer serve as a scribe and, at the end of the event, we produced a list of the main ideas that the group discussed.

Attendees
- There were 6 TBP officers helping out and 40 students total in attendance.
- We had 7 faculty members including Associate Dean for Student Affairs Thomas Kenny.

Budget
The event cost approximately $2500, which went towards paying for the venue of Paul Brest Hall as well as catering. Our event was co-sponsored by Stanford IEEE.

Evaluation
The event was successful and the discussions were very lively. We touched on diverse topics and generated a good list of suggestions to improve the School of Engineering. We also gave personally signed thank-you cards to all the faculty members in attendance.

Engineering Showcase
Date: 4/7/16
**Purpose:** To provide a common platform for engineers from all fields to come together and engage in conversation. A new initiative for the 2015-16 school year, we envisioned a new kind of career fair, what we'd prefer to think of as an Engineering Showcase: a place where technology companies can demo their products to students, and conversely, where student groups can demo their projects to companies and the engineering student body at large. The event was largely inspired by MIT's xFair, which currently has over 2,000 student participants annually.

The event took place on a Thursday, from 2:30 - 4:30pm in the Packard Atrium. It was organized in conjunction with IEEE.


**Attendees:** 70 RSVPs. The attendees were TBP candidates/members, undeclared underclassmen, general engineering students as well as a few Master’s, PhD, postdoc students and even a lecturer.

More demographic details summarized in chart form:

![Attendees by Major](image)
Budget: $1628.40 (for custodial work, rented equipment including tables/chairs, labor for moving equipment, and snacks). Funding was from ASSU.

Evaluation and Suggestions for Future: Both companies and student participants said they enjoyed the event, with lots of discussion going on among them. There was an issue with Stanford Solar Car project, who wanted to be located in front of Packard but PT&S wouldn’t allow them to. They ended up being located on the street behind Packard, which seemed to be fine.

Suggestions for the future:
- More overlap/coordination between industry and student engineering disciplines. Due to the division of labor between IEEE/TBP there were a lot of student presenters from BioE/EE/Medtech but a lot of companies were coming from a CS background.
- More compensation/prizes to solicit student projects. This can be tied to the above, i.e. having companies more relevant to students to make this more attractive as a recruiting effort. Perhaps talk to Jeff D'Andria from BEAM in order to gain more support on this end.
- FUNDING - this iteration was funded by ASSU but it would be preferable (as MIT’s xFair does) to solicit funding in the form of sponsorships from participating companies, i.e. as sponsorship packages.

Distinguished Speaker Series
Wednesday, May 18th, 6-7:30PM.

Purpose: Stanford Tau Beta Pi hosts an annual Distinguished Speaker Series open to the public to share the voices of leaders in the technology industry with the Stanford community. This year, we hosted fireside chat with Marc Andreessen of Andreessen Horowitz, interviewed by 21's
CEO Balaji Srinivasan. The event consisted of lively discussion about the current climate of Silicon Valley, advice for new graduates entering the technology industry, the future of bitcoin and the blockchain, virtual reality, self-driving cars, and more, followed by Q&A from the audience.

**Attendees:** 900 tickets were claimed EventBrite. Tickets were sold out within one week of advertising, with many additional requests for tickets. About 500 guests showed up.

**Budget:** $1,500. Includes venue space and equipment, venue-related labor services, pamphlets, and fliers.

**Evaluation:** The event was a great hit. The venue was packed, the discussion was engaging, and Marc Andreessen kept continuing the Q&A even as his PR person was trying to get him to leave. TBP officers heard so much great feedback from attendees, indicating the audience had a fantastic time. a16z representatives indicated that they enjoyed working with us as well.

A podcast of the event is available here: https://a16z.com/2016/05/30/as-the-pendulum-swings/
Winter Initiation

2/21/16

Purpose
This was arguably one of the most important events our chapter hosts every year - the initiation of new members into Tau Beta Pi. This was the first initiation; we tried to initiate all the candidates that met their initiation requirements in a single batch as early in the academic year as possible, to allow ample time for new officer elections. Most of the officers were present to help setup and perform their duties in the initiation ceremony. We also initiated the Dean of Student Affairs in Engineering, Tom Kenney, whom we have worked with closely over the past school year to build relations with the School of Engineering!

Attendees
Approximately 97 candidates + 10 TBP officers + 1 Dean of Engineering

Budget
$1000 for catered lunch service
Evaluation
The ceremony turned out to be a big success thanks to the coordination amongst the officer team. Candidates looked sharp in business formal, and we took a group picture at the end. The catered Mediterranean lunch was delicious and a nice way to show appreciation for the candidates and all their hard work and involvement in TBP!

Spring Initiation
5/21/16

Purpose
This was also one of the most important events as we initiated the candidates who were not able to make Winter Initiation, as well as the new ones who were nominated for candidacy in the Spring. We also had individual photoshoots after the initiation in order to provide candidates with a portrait for professional purposes. We had an experienced student photographer, Kevin Hsu, manage the photoshoot.

Attendance
Approximately 60 candidates + TBP officers

Budget
$635 for food ($425 for burritos from Chipotle + $210 for boba from Teaspoon)

Evaluation
The ceremony was a success and everyone enjoyed the photoshoot and delicious food.
3- Service Events

These events are some of the most important TBP events because they give our candidates and members the opportunity to use their knowledge and experience to help others. In our chapter, to initiate candidates, we require that they get a certain number of service points, which guarantees that all our members have given back to the community in a meaningful way.

SPLASH! Workshop - Fall
11/7/16

Purpose: To run an engineering-themed workshop for middle schoolers as part of Stanford Splash (a program that provides extracurricular enrichment for secondary students by bringing them to Stanford’s campus for two days of learning) in order to reach out to our community and build a partnership between Stanford TBP and the Stanford Splash team.

Attendees: 20 middle school students, 3 TBP officers

Budget: The event required no TBP funds as all workshop materials were readily available household items and all event logistics were coordinated by Splash.

Evaluation and Suggestions for Future:
- Make sure you specify that you want a room when signing up for Splash. We did not have a room at first and needed to request an unused one
- We ended up having more than 20 students because some students from another canceled class unknowingly joined in. It was fine, but for future reference we think 20 students max is appropriate for this type of event
Students got kind of rowdy towards the end, and it was difficult to handle with just three people. Perhaps a similar activity could be held for slightly older students as well if there are not enough people to manage it.

- Overall the event was successful and we were surprised by the ingenuity of the students!

**SPLASH! Workshop - Spring**

*April 9, 2016*

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**Purpose:** Stanford Splash is “the program that brings high school and middle school students from everywhere to Stanford’s campus for a two-day learning extravaganza. Classes are taught by Stanford undergraduates, graduate students, and other community members.” Splash needed more volunteer teachers to help lead a workshop, so Stanford TBP recruited some of our candidates to help out. Volunteers spent about two hours with a group of Bay Area middle school students, helping them construct parts a Rube Goldberg machine. In the first hour, we split the students into small teams of 3-4, with volunteers for each group, to make individual components of the machine. In the second hour, we had students come together to connect their individual components into one larger machine. The lesson plan we used can be found here. TBP participated in this event in order to reach out to our community and build a partnership between Stanford TBP and Splash.

**Attendees:** 9 TBP candidates/members, 2 TBP officers, ~20 middle school students

**Budget:** The event required no TBP funds as Splash! and TBP members provided all materials and curriculum.

**Evaluation and Suggestions for Future:**

- The day was very well organized by Splash. The kids seemed to have a lot of fun, and our volunteers enjoyed interacting and learning with them.
- Though the student-teacher ratio seems a bit high, it worked out pretty well. At least a 1:3 teacher:student ratio would be needed for this type of hands-on workshop.
- We could maybe invest a bit of money into fancier building materials.
- I would highly recommend working with Splash in the future. They were easy to coordinate with, and were kind about us missing the signup deadline to include the newest batch of TBP candidates.

**Peer Advising**

**Purpose:** California Gamma organizes multiple Engineering Peer Advising and Mentorship events throughout the year. Tau Beta Pi candidates members volunteer to give advice on classes, internships, and any other general questions to freshmen and sophomores who are considering or have recently declared engineering majors. These events are a valuable resource to underclassmen to get first-hand advice on 4 year plans that work, on how to fit in studying abroad, and other non-academic questions they may have, and are a great opportunity for upperclassmen to give back to their community.

In addition to holding group advising sessions, we piloted the Big Sib/Little Sib Mentoring Program, where we paired TBP candidates and members (“big sibs”) to underclassmen (“little sibs”) with similar interests in engineering. This program was a huge hit, as we had more than 70 big/little sib pairings. Through the Big Sib/Little Sib Mentoring Program, we were able to provide more individualized guidance and support for underclassmen interested in engineering. Additionally, we hosted several social events for big sibs and little sibs to hang out and get to know other participants of the program.

**School of Engineering Open Advising at New Student Orientation (NSO)**

**Date:** September 20, 2015  
**Short Description:** Peer advising session for newly-matriculated freshmen during orientation week, held in the student union.  
**Attendance:** 40 (5 TBP members, 35 underclassmen mentees)  
**Budget:** $61 (snacks for mentors and mentees)  
**Comments:** This event was largely successful in that we both gave valuable advice to new Stanford students and helped spread awareness about TBP (which most attendees had previously never heard of). We collected the names, emails, and engineering interests of all attendees to begin building our network of mentees for the remainder of the year. In the future, it would be helpful to have TBP members from more engineering majors represented so that students from less popular disciplines can get detailed advice (at this event, we only had representatives from chemical engineering, computer science, mechanical engineering, and electrical engineering).

**Big Sib / Little Sib Kickoff**

**Date:** December 3, 2015  
**Short Description:** This event provided an opportunity for newly matched big sibs and little sibs to get to know each other and begin their mentorship, held in a student union room.  
**Attendance:** 60 (big sibs and little sibs combined)
Budget: $60.29 (snacks for big sibs and little sibs)

Comments: Overall, this event was a great venue for sibs to finally meet each other and jump start the mentorship. For many little sibs, this was their first time meeting their big sibs. The turnout was fantastic, and we saw that sib pairs were engaging in conversations ranging from course planning to pursuing research and internship opportunities. This event was also a good opportunity for Tau Beta Pi candidates to meet fellow candidates, as well as for prospective engineering underclassmen to meet other students interested in engineering.

Another aspect of the event that worked well was providing plenty of snacks. This gave our event a fun atmosphere and helped to increase the appeal of Tau Beta Pi events. Because our event was held during Week 10 (i.e. the week before finals), the food was much appreciated and attendees saw this event as a nice study break. Given that this event was held in December, we provided some festive snacks, which were highly popular.

Several suggestions can be made for this event in future years. The greatest weakness of this advising session was the lack of nametags. Because it was the first time meeting for most big sibs and little sibs, many of them did not actually know what their sib looked like, causing some initial confusion. Having name tags would have assisted the identification of the sib. In the future, it would be useful to provide name tags. Another suggestion for future events is to find a larger venue. We initially expected only about 40 attendees, but we ended up having over 60 attendees so there were not enough seats for everybody and some people were standing or sitting on the floor. With more advanced planning and collaboration with the School of Engineering, we should be able to secure a more spacious venue like the Tea Room in the Shriram Center for Bioengineering and Chemical Engineering.

Interview Workshop

Date: February 6, 2016

Short Description: TBP candidates and members provided mock interviews and tips to underclassmen who wanted practice for job/internship interviews.

Attendance: 22 (18 TBP candidates, 1 participant, 3 TBP officers)

Budget: $0

Comments: We prepared interview tips and questions in advance and distributed them to the workshop mentors (TBP candidates) so that they had a list of questions to choose from as they practiced with participants. We also prepared a scoring rubric for mentors to provide structured feedback to candidates. Unfortunately, due to conflicts with other on-campus events, many participants who RSVP’d ended up bailing so only 1 participant showed up. The participant was lucky to have lots of individualized attention. We had the remaining candidates brainstorm interesting interview questions that we could use in the future. In subsequent iterations of the
event, we suggest heavier publicity and making sure the event doesn’t have any conflicts so the turnout will be better.

**Tau Beta Pi(e) Day Big Sib / Little Sib Social**

**Date:** March 12, 2016  
**Short Description:** Pie-themed social in celebration of Pi Day, where big sibs and little sibs got to hang out and enjoy a lot of pie, held at Haus Mitt (German-themed Row house on campus).  
**Attendance:** 13 (big sibs and little sibs combined)  
**Budget:** $115.71 (pies)  
**Comments:** This was a lot of fun and we had a wide selection of pies from Marie Callender’s. Big sibs and little sibs got a chance to catch up with each other and also meet other bigs and littles. Unfortunately, turnout was not as high as we had hoped, likely because it was right before finals week (we did advertise the event as a study break in hopes that the turnout would be better). The date was out of our control, as Pi Day inconveniently coincides near finals week due to the quarter system.

**Engineering Open Advising Workshop**

**Date:** May 15, 2016  
**Short Description:** End-of-year peer advising session for underclassmen engineers, held in the dining hall of Stern, a freshman dorm.  
**Attendance:** 29 (9 TBP candidates, 20 underclassmen mentees)  
**Budget:** $89.23 for pizza and donuts  
**Comments:** It was a wise decision to both hold the event in a freshman dorm as well as provide ample snacks, as this gave little barrier and great incentive for underclassmen to attend. However, we found that several underclassmen primarily attended the event only for the food and had only a few questions about engineering. In the future, we will mitigate this by making the food a smaller part of our event advertising.

**Summary, Evaluations, and Suggestions for the Future**

This year, the peer advising program proved to be a popular form of outreach and service for TBP candidates, a great way of connecting Stanford students to one another, and a platform for increasing campus awareness and impact of our TBP chapter. TBP candidates and members tend to be dedicated to and knowledgeable about their field of study and opportunities in the School of Engineering, and were consistently eager to attend the advising sessions. The students who attended often came with several specific questions and were able to gain a lot from coming to the sessions, and the atmosphere was lively and full of discussion. Additionally, the Big Sib / Little Sib Mentoring Program was very popular and was well-received by the School of Engineering.

In the future, one way that peer advising events could have a greater impact is if the
outreach is integrated into each department in the School of Engineering. For example, perhaps students can be official peer advisors within their major, and their names can be listed on the department’s website, or they can be called upon by the department to attend internal advising events. Additionally, advising sessions could have specific focuses or themes, such as how to secure an internship, how to contact a professor about research, or how to find interesting and fitting job openings, which could potentially increase attendance.
4- Professional Development Events

With professional development, we aim to help our candidates and members to become more successful in whichever career they decide to follow. We provided training, visits, and networking so that our candidates and members can get insights into the day-to-day life of successful professional engineers and have the tools to solve the issues that will probably come up in their future professional lives. The events we hosted were the following:

Lab Tours

Purpose
This year, we encouraged candidates and members to host their own events which included tours of labs that they worked or did research at. This was a great way for candidates to earn points, and for candidates and members to learn more about the amazing engineering facilities and research being done on Stanford campus. The lab tours that Tau Bates hosted were as follows:

EXtreme Environment Microsystems Laboratory (XLab)

Date: 11/19/15

Short Description:
(hosted by TBP advisor Ateeq Suria)
The EXtreme Environment Microsystems Laboratory (XLab) is a part of the Aero/Astro Department at Stanford University. We are focused on the development of micro- and nano-systems for operation within extreme harsh environments. The tour will consist of visiting the XLab testing facility and the Stanford Nano-fabrication Facility (SNF) where the electronics are fabricated in a cleanroom environment.

Attendance: 12 candidates

Budget: $0

Virtual Human Interaction Lab

Date: 2/8/16

Short Description:
(hosted by TBP candidate Janette Cheng)
The mission of the Virtual Human Interaction Lab is to understand the dynamics and implications of interactions among people in immersive virtual reality simulations (VR), and other forms of human digital representations in media, communication systems, and games. Come check out some amazing demos in the Oculus DK2 and check out what virtual reality looks/sounds/feels like!

Attendance: 8 candidates

Budget: $0
Comments: The lab tour was very popular and we had more people sign up than we could accommodate. We could look into hosting more iterations of tours of the VHIL on campus for next year.

Stanford Solar Car

Date: 2/19/16
Short Description:
(hosted by TBP candidate John Stayner)
The Stanford Solar Car Project designs, builds, and tests high-efficiency electric vehicles that are powered only by the sun. We’re an entirely undergraduate team; at the most recent World Solar Challenge, we placed 6th, with only one other undergraduate team ahead of us. Although we do like to compete, the team’s main focus is on learning about what we’re working on and how to be a better engineer. On the tour, I can show people around VAIL (our workshop) and explain how the car works, which combines aspects of both solar panels and electric cars."

Attendance: 5 candidates
Budget: $0

Transformative Learning Technologies Lab Tour

Date: 5/10/16
Short Description:
(hosted by TBP candidate Gloria Chua)
Are you interested in the intersection of technology, design and education? What is digital fabrication and the maker movement's role in the future of learning? I will be leading a lab tour + workshop at the Transformative Learning Technologies Lab, a really unique lab on campus that researches those very questions. It is led by the amazing Paulo Blikstein and it is a highly multidisciplinary lab with folks from both CS, design and education. During the tour, there will be a hands-on component for you to create your own OmniAnimal with the laser cutter - and you will get to learn about the research the lab does. The lab also does cool work around outreach with high school students in the area and the world (Brazil and Thailand are two important places for them), and teaches an amazing class for Stanford students winter quarter.

Attendance: 2 candidates
Budget: $0

CEO Dinners

Purpose
The CEO Dinner takes a few TBP members and candidates students to have dinner with a CEO (or top executive) from the technology industry. There are usually 8-10 students invited to the dinner (chosen from a brief application process). The dinner lasts 2 hours, during which the guest answers questions about his or her career, life, company, and whatever the student is interested in. We typically host the dinners from 6-8PM on Wednesdays at the Coupa at the
Stanford Golf Course. TBP member Helen Hastings and Professional Development Chair Deger Turan organize the dinners.

Karthik Balakrishnan

Date: 11/18/15

Short Description: Our guest was the CTO of Coin, worked at NASA and did his PhD research at Stanford in UV-LED controlled flight, and has been working at Coin since 2012 where he played a major role in building the company. He was in Tau Beta Pi at UC Davis where he completed his undergraduate degree.

Attendees: There were a total of 8 students at the event: Helen and Deger, a returning TBP member, and five new candidates.

Budget: The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.

Evaluation: This was our inaugural CEO Dinner of the academic year, and it went very well. There were no problems with logistics. For week 9, we had a good turnout and the conversation was always lively. The new candidates said afterwards that they had a great time and were looking forward to attending more. Students with electrical engineering knowledge got into detailed conversations about the building of Coin, and there were also lots of conversations about leading a company and academia vs. entrepreneurship. In the future I think we should send additional email reminders to apply for the dinner closer to the deadline, since the majority of responses were recorded shortly after the original email was sent.

Vladimir Tenev

Date: 1/13/16
Short Description: For this dinner, we went to Coupa Cafe @ the Stanford Golf Course with RobinHood co-founder and CEO Vladimir Tenev.

Attendees: 7 members + officers

Budget: The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.

Evaluation: The dinner was successful. There were plenty of conversation and questions asked.

Max Levchin

Date: 1/27/16

Short Description: For this dinner, we went to Coupa Cafe @ the Stanford Golf Course with Max Levchin, co-founder of PayPal, and co-founder and CEO of Affirm.

Attendees: 8 members + officers
**Budget:** The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.

**Evaluation:** The dinner was successful. There were plenty of conversation and questions asked.

**Jason Xu**

**Date:** 2/10/16

**Short Description:** For this dinner, we went to Coupa Cafe @ the Stanford Golf Course with Jason Xu, CEO and Chief Gamer of Battlefy. Battlefy is an esports platform for game studios, publishers and leagues to create, market, and scale organized gaming competitions.

**Attendees:** 4 members + officers

**Budget:** The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.

**Evaluation:** The dinner was successful. There were plenty of conversation and questions asked.

**Mauria Finley**

**Date:** 2/17/16

**Short Description:** For this dinner, we went to Coupa Cafe @ the Stanford Golf Course with Mauria Finley, founder and CEO of Citrus Lane (recently acquired), who has also held leadership roles in Netscape, AOL, Good Technology, PayPal and eBay during their early stages.

**Attendees:** 10 members + officers

**Budget:** The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.

**Evaluation:** The dinner was successful. There were plenty of conversation and questions asked.

**OpenGov**

**Date:** 3/2/16
Short Description: For this dinner, we went to Coupa Cafe @ the Stanford Golf Course with the CEO and CTO of OpenGov, Zac Bookman and Jawahar Malhotra!stages.

“Interested in the cross between software and law, policy, or transparency in government? Want to meet a lawyer who started a Silicon Valley company after representing tech firms, working on anti-corruption in Mexico and Afghanistan, who has also summited Denali in Alaska? Want to also chat with his CTO, who has been a senior manager in tech since his work in Netscape in the 90's?”

Attendees: 4 members + officers
Budget: The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.
Evaluation: The dinner was successful. There were plenty of conversation and questions asked.

Alexia Tsotsis
Date: 4/26/16
Short Description: For this dinner, we went to Coupa Cafe @ the Stanford Golf Course with Alexia Tsotsis, a former TechCrunch Co-Editor and one of Forbes 30 under 30 in media.

Attendees: 4 members + officers

Budget: The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.

Evaluation: The dinner was successful. There were plenty of conversation and questions asked.

Amos Elliston

Date: 5/4/16

Short Description: For this dinner, we went to Coupa Cafe @ the Stanford Golf Course with Amos Elliston, CTO of Flexport. Flexport is a global freight shipment management platform, and has significantly changed supply chain efficiency and control for global companies.

Attendees: 8 members + officers

Budget: The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.

Evaluation: The dinner was successful. There were plenty of conversation and questions asked.

Mar Hershenson

Date: 5/10/16

Short Description: For this dinner, we went to Coupa Cafe @ the Stanford Golf Course with Mar Hershenson, founder and Managing Partner of Pejman Mar Ventures.

Attendees: 8 members + officers

Budget: The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.
Evaluation: The dinner was successful. There were plenty of conversation and questions asked.

Noah Ready-Campbell

Date: 5/26/16
Short Description: For this dinner, we went to Coupa Cafe @ the Stanford Golf Course with Noah Ready-Campbell, co-founder and CEO of twice, a fashion retailing company that was acquired by Ebay last year.
Attendees: 8 members + officers
Budget: The total budget was covered by John Fogelsong and Glynn Capital, our sponsor for the CEO Dinner.
Evaluation: The dinner was successful. There were plenty of conversation and questions asked.

Alumni Panel

Date: 2/2/16

Purpose
The purpose of this event was to give members and candidates perspectives and insight from TBP alumni at various stages in their careers. The panel consisted of 4 alumni ranging in career status from current graduate student to senior manager.

Attendees
~15 candidates, 2 CA-G officers, and 4 TBP alumni

Budget
~$50 for snacks

Evaluation and suggestions for the future
Set the logistics (date/time/location) much earlier in advance so that the event can be better publicized among candidates and members. At first, attendees were shy to ask questions, but after a few rounds of questions, people began to open up. Because I served as both the panel moderator and a panel member, I made sure to be prepared with stock questions to spark some ideas for others to ask questions. Examples of such questions included, “What do you wish someone had told you about the path of your career when you were a senior in college?” and, “What do you think your industry needs the most from new college graduates right now?”

Alumni Hangout

Date: 5/17/16
Purpose
The purpose of this event was to give members and candidates perspectives and insight from a TBP alumni that has seen Stanford from the inside as an undergraduate, a graduate student, and from the outside as a venture capitalist.

Attendees
2 officers, 3 TBP alumni
**Budget**
Free (food from Oren’s Hummus covered by Petr, the host)

**Location**
Barnum Center (by the Circle of Death), 6-7:30pm

**Evaluation and suggestions for the future**
- Hold event earlier in the “points cycle” so there are more candidates in need of social points--no candidates showed up to this
- Don’t hold event near other huge events (we had Marc Andreessen speak the day after)
- Reminder emails to sign up a few days before the event and the day before helped to attract a few more RSVPs
- Send reminders to those who RSVPed the day before and the hour before--we had two of our RSVPs never give notice that they were not coming, so likely just forgot
- I originally made it 6-7:30pm and required attendees to come on time, but for such a casual event, it would be better that people be encouraged to come and go as they please. Petr is a very casual alum though, so this might not work for others
- The greatest interest in the event came from alums who knew Petr, so perhaps these are more effective as a means to reconnect alums rather than offer wisdom to candidates.
- The conversation remained fairly casual, so if an agenda of questions is desired it should be prepped with the alum ahead of time so they know what points to hit.
5- Social Events

Our social events are all the ones whose main objective was to get candidates and members to get to know the officer team and each other better. We hoped that, with these events, we would form stronger bonds between Tau Bates, and between them and the chapter. This, in turn, would foster a stronger community which we can leverage to host impressive events and to ensure that the next year leadership team will be committed to the growth of the chapter. We hosted the following events:

**Officer Retreat**

**9/26/15**

**Purpose:** The chapter organized an officer retreat for the 2015-2016 Tau Beta Pi officer core at Edgewood Park & National Preserve on September 26, hosted the first weekend of fall quarter. The event consisted of a hike followed by lunch and served as an opportunity for officers to get to know one another, socialize, and brainstorm ideas for the upcoming year.

**Attendees:** 13 officers attended this half-day retreat.

**Budget:** The event only required the use of $100 for lunch (sandwiches, apples, chips, drinks, plates, napkins).

**Evaluation and Suggestions for Future:** Overall, the event went really well. Having the event during the first weekend of the school year was particularly convenient, since most people did not have significant work or extracurricular commitments at this point in time and were able to attend. Having a hike followed by lunch was ideal for the relaxed, social nature of the event and to allow for intermingling between the different officers, especially the officers who were abroad spring quarter and had not been officially introduced to the rest of the officer core yet.
In the future, it would probably be nice to have a more expanded agenda for the retreat. This additional structure could be facilitated by having a defined budget (early in the year, it is tough to know how much funding from external partners will be raised, so this could be difficult). Announcing the retreat earlier on in the summer, rather than a few weeks before the start of quarter would also have allowed all officers to have plenty of notice and would likely have led to full attendance.

**Welcome Back Event**

10/17/15

**Purpose:** The chapter organized a member welcome back event for all 2015-2016 Tau Beta Pi members on Stanford’s engineering quad and was held on October 17th, the fourth weekend of the quarter. The primary purpose of the event was for members to pick up their Tau Beta Pi keys and official certificates as well as socialize with one another.

**Attendees:** Approximately thirty members attended this afternoon event.

**Budget:** The event only required the use of $20 for snacks (cookies, chips, drinks).

**Evaluation and Suggestions for Future:** Overall, the event went very well. Having the event on a Saturday afternoon was particularly convenient, as only one member emailed us with a conflict with the time. Some of the members spent some time to socialize with other members, while others came for a shorter period of time primarily to pick up their keys and certificates. The event catered to people who had more time and those who didn’t, given the fact that we are approaching midterm time. The amount of snacks bought was perfect for the number of members we had at the event. The event went smoothly, with no cases of missing keys/certificates or any such issues.
In the future, it may be beneficial to have the event earlier in the year, so that more members have the bandwidth and time to spend a little longer socializing. It also would help to have a more streamlined reimbursement system and budget definition to have a better idea of what we are working with (the plan was initially to buy pizzas but due to budget reasons decided snacks would be more suitable for the event). It also would be useful to figure out a way to contact members who are off campus or already graduated to alert them of how they could get their keys/certificates if they want them.

**Fall Kickoff**

**Date:** Sunday, November 8  
**Time:** 12:30pm - 1:30pm  
**Location:** Mackenzie Room

**Purpose:** To welcome our new candidates and introduce them to Tau Beta Pi as well as the initiation process. The event consisted of a presentation about Tau Beta Pi, the Stanford chapter, our values, activities and initiation requirements by the officer team. The presentation was followed by an introduction of the officers, alumni and advisors. Afterwards, candidates participated in a team building activity (tower building out of straws) and socialized over boba and chocolates.

**Attendees:** 68 candidates, 3 advisors, 3 members of the SFBAAC.

**Budget:** The event only required the use of $650 for boba, other drinks and building activity materials.

**Evaluation and Suggestions for Future:** Overall, the event went very smoothly and was well received. Even with the new requirement to pay one part of the fee ($25) with candidacy acceptance (to get a higher yield), 124 students accept their candidacy. For comparison, last year, 82 candidates were initiated.
It made a big difference that it was held in the Mackenzie Room, which gave the event a celebratory atmosphere. It probably also helped us attract a larger group of candidates. The School of Engineering normally charges upward of $1000 for the room rental and cleanup fee, but thanks to the generosity of Tom Kenny, the new Senior Associate Dean for Student Affairs in the School of Engineering, (who will be initiated as our faculty mentor in February) we were able to rent the room for free and be charged a discounted rate on cleanup. The prestige of the location brought an air of legitimacy to the event that was unlike previous years. Unfortunately, Dr. Kenny is given only one free use of the room per quarter and his administrative staff seemed upset that he used his “fall freebie” on a TBP event. With this in mind, it is unlikely that we will receive a free use of the Mackenzie Room through the same channel next year.

[For future kickoffs, key people to talk to include Darlene Lazar (Student Affairs Administrator), Nan Aoki (Administrative Associate), Martha Schmidhauser (Accounting Associate), and Veronica Chavez (SEQ Facilities). Darlene is the normal TBP contact. Nan has to approve any use of Tom’s funds and seems to run his admin office. Martha is in charge of accounting under Tom and was instrumental in making sure the billing process went smoothly. Veronica can be found in Y2E2 and was really great with formally booking the space. SAL approval is needed to book this space, so start early for both organizational approval and then event approval. They can have a pretty slow turnaround time.]

The sign-in process was a bit slow. We had two computers for sign-in, but did not expect that the majority of attendees would arrive at the same time. In the future, providing more computers for sign-in would be better.

The candidate packages with informational flyers, initiation requirements, a Stanford TBP sticker and bookmark were well received and gave us more credibility.

Having a presentation to introduce TBP was helpful since most candidates have not heard of us before. The slide deck mainly with photos from past events might have also generated more interest. It can be reused or modified for future kickoffs.

We had at least 15 candidates leave after the presentation, which we could have potentially avoided by putting one part of the presentation after the activity.

The goal of the activity was to help candidates get to know each other and have some fun during the kickoff event. We especially hoped that students who haven’t met before would mingle. This was based on our observation during past kickoffs that candidates are more likely to talk to the people they already knew, but we would like candidates to form new bonds through TBP. Most attendees seemed to enjoy the building challenge, which we timed at 6:28 (the value of Tau ;) ) The winning group received Rocher chocolates.
We also handed out Bingo cards to encourage candidates to meet each other. However, we should have given candidates more time to complete the Bingo. (We didn’t have enough time partially because our sign-in was slow and candidates arrived late)

In the future, it would be great to have the dean and other professors as well as more members and advisors attend the kickoff. Because of the late release of the list and difficulties with logistics, we announced the kickoff less than a week before the event. If we gave our guests an earlier notice, perhaps more could have attended.

It would also be great if the entire officer team can be at the kickoff, since it’s the first time that we get to meet our candidates! :)

Photoshoot

January 12, 2016

Purpose: The TBP photoshoot was intended to be both a social event as well as an event to provide TBP members/candidates with high-quality portraits that they can use for professional purposes such as their resume, LinkedIn profile, Facebook profile, and other uses. It was held on a Tuesday in two sessions, from 3-4pm and 4-5pm, at the oak tree circle in the Engineering courtyard.

Attendees: 20 TBP candidates, 10 TBP members, 5 TBP officers

Budget: $47.97 for cookies and veggie trays from Safeway
Evaluation and Suggestions for Future: The photoshoot was successful and everyone had lots of fun. We also combined it with a t-shirt giveaway for candidates which was an efficient choice. We asked a photographer, Jeremy, to help out since he takes professional portraits, and Lisa had a nice camera as well. It would be important for the future to 1) make sure the day has nice weather for outdoors portraits and 2) make sure you know good photographers/have access to good cameras + tripods.

Pizza Party
April 16, 2016

Purpose: The purpose of the pizza party was to host a fun social event for candidates to get to know each other better and connect with TBP officers and members. It was held on a Saturday from 12:00-1:30 pm.

Attendees: 10 TBP candidates, 6 TBP members, 2 TBP officers

Budget: $107.52 for 9 pizzas at Treehouse

Evaluation and Suggestions for Future: Weekend lunch is a good time for food-related events since people who live in houses don’t get meals on Saturday and Sunday. We were pleasantly surprised at the number of already-initiated TBP members who attended this event, as we typically see mostly candidates at social events. It seems that events with free food are a good way to encourage old members and new initiates alike to attend! We ended up with 2 extra pizzas in the end, so in future we could probably only buy 7 pizzas for the same number of people.

Techbridge Levi’s Stadium Field Trip
March 5, 2016
Purpose: Techbridge, an organization that works to inspire girls in underserved communities to discover a passion for science, technology, and engineering, hosted an environmental engineering-themed field trip for a group of their girls to Levi’s Stadium, the first LEED Gold certified professional football stadium in the US. Techbridge needed a few more volunteers to serve as engineering role models for the event, so Stanford TBP recruited some of our candidates to help out. Volunteers spent the day with a group of Bay Area middle school girls, accompanying them on a tour of the stadium, answering questions about engineering during role model interviews, and helping out with a STEM lesson about environmental sustainability and an accompanying activity on field-friendly irrigation. TBP participated in this event in order to reach out to our community and build a partnership between Stanford TBP and Techbridge.

Attendees: 3 TBP candidates, 1 TBP officer, 30+ middle school girls and Techbridge staff

Budget: The event required no TBP funds as Techbridge and the Levi’s Stadium museum provided all materials and curriculum.

Evaluation and Suggestions for Future:

- The day was very well organized by Techbridge and the stadium museum staff. The girls seemed to have a lot of fun, and our volunteers enjoyed interacting and learning with them about the engineering behind the stadium.
- Transportation to the stadium was provided by one of the TBP volunteers who had a car.
- Make sure to ask if lunch is provided for volunteers - they decided last-minute that the girls would be bringing sack lunches but forgot to tell us, so we ended up leaving for a bit to go get sandwiches while the girls ate lunch. Techbridge agreed to reimburse us for our food, which was very generous, but next time I would just make sure you know what the lunch situation is!
- I would highly recommend working with Techbridge in the future! It’s a great organization!
Little Big Game

11/21/15

Purpose
Little Big Game is a tradition our Tau Beta Pi chapter has of meeting with the Berkeley chapter the day of Big Game (Saturday before Thanksgiving) for an interchapter touch football game and refreshments. It is a fun, social event with great company and food! It took place at Manzanita Field this year at 5:30pm.

Attendees
8 Stanford + Berkeley Tau Bates

Budget
$0 since it took place on Stanford campus

Evaluation
The game was a fun and cheap way for a small group of Stanford and Cal Tau Bates to socialize and get some exercise before the annual Big Game!

Board Game Night

January 21, 2016
**Purpose:** The purpose was to host a fun night for candidates to enjoy playing board games, and also give candidates the opportunity to get to know each other better. It was held on the evening of Thursday of Week 3. It was one of our first events to be co-hosted by a candidate, who received service points, and an officer -- the candidate handled event logistics, including securing a room and buying snacks, and the officer handled publicity and points.

**Attendees:** Five candidates and two officers attended.

**Budget:** Probably about $30 was spent on snacks; less than half of these snacks were consumed at the event, but they were all non-perishable so we were able to store them for use at future TBP events.

**Evaluation and Suggestions for Future:** This was an interesting situation because the candidate who hosted the event was part of the Effective Altruism student group, which meets up every Thursday night to play board games. So we had 7 people from TBP attending, but also about ten people from the Effective Altruism group. The attendance from TBP was definitely lower than hoped for, so in the future we might want to try collecting RSVPs even for very informal events, so people feel more committed to attending; or perhaps adding an additional incentive, like a meal rather than just “snacks”. In terms of organization, there was no real structure to the event, but it seemed to work out fine that way; people were able to fluidly join in whatever game they wanted, and switch games whenever they wanted.

**PRL Valentine’s Day Workshop**

*February 5, 2016*
Purpose: This is the second year TBP has coordinated a Valentine making workshop with the Room 36 staff. The purpose of the event is two-fold. First, the event was created with the hope to promote the Maker Movement by introducing TBP candidates to the creative tools at the Stanford Product Realization Lab (PRL), specifically the rapid prototyping lab in Huang Room 36. Second, the event aims to foster a friendly and creative environment for our candidates to mingle and collaborate.

In the span of two hours, the workshop, led by two PRL staff members (including Carly Geehr, the Room 36 manager who helped us organize the event), taught the attendees the basics of creating graphics on Adobe Illustrator and formatting the files to be sent to the vinyl cutter and laser cutter. After the transfer of knowledge, the candidates were invited to mingle and create customized items of their own choosing. Most products created were centered on the Valentine present theme.
Attendees: 11 candidates, 1 officer, 2 PRL staff

Budget: Supplies were made available through the PRL. TBP did not bear any cost.

Evaluation and Suggestions for Future:
- Most attendees seemed to really enjoy the event and were very enthusiastic about their creations. Having the event on a Friday afternoon, 1:30 to 3:30 worked well for the PRL staff, however some candidates were unable to attend because they had class. Bumping it a bit later next year may work better, however going too late could conflict with people’s Friday evening plans.
- 18 candidates RSVPed but only 11 attended. This actually worked out better since even with only 11 candidates we went over the allotted two hour time slot and stayed an extra half hour for people to finish their projects. Next year perhaps allotting 3 hours in the PRL would be best so that everyone has time to finish their designs with no rush.
6- Other Activities

Here, we group the few activities we sponsored that do not fit into the previous sessions. They were still very important, especially in the sense that they increase TBP’s visibility in the university and beyond. They are as follows:

Activities Fair

9/25/15

Purpose: The chapter was part of Stanford’s annual Activities Fair. Student clubs from campus table at Stanford’s White plaza to present information on each club and invite new students to join. Tau Beta Pi officers talked to new students on the events we host and the requirements to join Tau Beta Pi. Additionally we collected student emails in order to create a mailing list to non-member. The mailing list will be used to publicize all-campus Tau Beta Pi events.

Attendees: More than 100 students attended throughout the day.

Budget: The event only required the use of $32 for table registration and $20 dollars for snacks.

Evaluation and Suggestions for Future: The event was pretty successful. We signed up around 70 people and engineering students were very interested in learning what we do. Next time we should reserve a full table. This year we only had half a table, which was a little bit small
and it was hard for students to see. If we use a full table we could use the two banners we have: the TBP banner and the School of Engineering banner. There were always at least two officers in the table every moment. If we use a full table next year we should assign at least three officers to our table.

**Fall District Conference**

*10/3/15*

**Purpose:** To learn about TBP initiation paperwork, requirements and opportunities, as well as engage with and exchange ideas with other district chapters in order to set near- and long-terms goal for the Stanford CA-G chapter.

**Attendees:** 4 officers from Stanford (32 TBP district representatives total)

**Budget:** Gas money for transportation to Santa Clara University (covered by TBP conference organizers)

**Evaluation and Suggestions for Future:**

1. The paperwork, reports, and awards section was useful. They go over how to fill out the IRS 990N tax form as well as other TBP administrative information and deadlines.
2. They cover TBP scholarships, loan programs, and other opportunities that would be important for all officers to know and convey to members.
3. The interactive chapter exchange was also very useful. This is when we broke out into sessions with other district chapters and brainstormed solutions to problems categorized by Membership, Leadership, Activities and Image. We came up with ideas for keeping members engaged after they initiate, smoothening the leadership transition, boosting TBP’s image on campus, and lots of fun activities that other chapters were doing that we could implement.
A suggestion we’d have for the conference organizers would be to shorten the length of the conference by doing the following:

a. Remove leadership training exercise on brainstorming events. While fun, it was a bit contrived and not as helpful as other aspects of the conference.

b. Remove discussion with industry panel. While interesting, I don’t think it was necessary.

Overall, we found the conference to be very informative. We were able to make a lot of connections and learn a lot of new insights from our alumni and fellow TBP chapters. It was great to find solidarity in our common issues such as engaging members, transitioning leadership, fundraising, and work together to brainstorm solutions for them.

**TBP Logo & Branding**

![TBP Logo](image)

**Purpose**
We boasted a new logo and color scheme this year, designed by Karen Wang using Adobe Illustrator. In order to make our name more known around campus, we gave out T-shirts as well as laptop stickers to candidates. The funds were made possible via the split-payment system we implemented this year. Candidates really enjoyed the “swag” and we saw many students repping TBP on their chests and laptops throughout the year.

We also designed a new official slidesdeck using our color scheme to use for everything from meetings, to candidate kickoff events, to initiation, etc. This made our presentations look more polished and unified, and impressed the new candidates and encouraged them to join TBP.

**Budget**

$1,261.94 total

$1,145.94 for 142 t-shirts ($8.07 each, ordered from CustomInk)

$116.00 for 300 laptop stickers ($0.39 each, ordered from StickerMule)

**Attendees**

All new TBP candidates + officers

**Evaluation**

It was helpful and important to include the T-shirt size order form in the candidacy acceptance form. T-shirt pickup logistics were often hard to figure out as there is no regular TBP meeting. What we did was try to combine t-shirt pickup with other events such as the Photoshoot, or give them out during large events like initiation. It would be helpful to have one officer in charge of ordering/budgeting/handing out t-shirts. It would also be good to have a storage space in the locker so that one officer doesn’t have to carry them around all the time.

**TBP Website**

Thanks to our experienced and dedicated webmasters, Irving and Amani, we revamped the TBP website this year to include more sections and a blog that will be described below. This also
served to bolster our image as prospective candidates and outside contacts could visit the website and learn about our mission, as well descriptions of our past events and initiatives. We hope that the website will only continue to grow and become an archive of our chapter’s history.

**TBP Blog**

As part of the initiation process, each candidate was required to write a blog post for the TBP website (https://tbpstanfordblogs.wordpress.com/). In addition, each candidate was randomly matched with another candidate. The idea is that matched candidates meet and edit each other’s posts before submitting them for the website.

This was a great opportunity for candidates to get to know someone new and learn about each other’s interests. The goal of these blogs is to give candidates an opportunity to share something they’re passionate about with other students, along with prospective freshmen and high schoolers. We got posts on everything from cool engineering projects they’ve worked on, to their study abroad experiences, to their interests in non-technical pursuits, to reflections on their Stanford journey.

We also partnered with Edusalsa (built by fellow Stanford folks and Tau Bates!) and featured selected blogs on their site to reach a larger audience.

**TBP Teaching Award**

Teaching is one of the most important elements at universities. Often what leads us to love a subject is the teacher, not merely the material.

Our chapter at Stanford has received official university support to establish an award for excellence in undergraduate teaching given each year. This prestigious award is presented to the winner at his or her department’s graduation ceremony. TBP members and candidates can nominate a professor by writing a letter of recommendation on their behalf. This is an awesome opportunity to give back and to recognize a professor for outstanding commitment and passion.

**Attendees:**
There were 10 nominations:

1. Amin Arbabian (Electrical Engineering)
2. Mark Cutkosky (Mechanical Engineering)
3. Andy Spakowitz (Chemical Engineering)
4. Ross Venook (Bioengineering)
5. Alex Dunn (Chemical Engineering)
6. John Eaton (Mechanical Engineering)
7. Kathy Davies (Product Design)
8. Jennifer Dionne (Material Science and Engineering)
9. Audrey K. Bowden (Electrical Engineering)
10. Chaitan Khosla (Chemical Engineering)

All officers reviewed the submissions and collectively decided to give a joint award this year to:

John Eaton - for his passion and commitment to teaching, for his great dedication to students, for his unique skills in teaching both the analytical and the practical aspects of engineering, and for his love of Stanford.

Jennifer Dionne - for leading by example and inspiring students with her boundless energy, outstanding mentorship, and passion for science that she brings to the classroom and the lab each and every day.

Amin Arbabian - for his continued interest in developing students' knowledge, pushing students to their full potential, and his genuine care for everyone in the classroom.

**Budget:**

Each award recipient received a framed award, as well as a $10,000 check from the School of Engineering.

**Evaluation and Suggestions for Future:**

This award is always a great success, with very positive award nomination submissions. It is an awesome way to give back to teachers that many of the students love. One thing that might be improved: set down clear guidelines as to how these teachers would be evaluated for receiving the award. All the applications were outstanding, thus it was difficult to decide.

**TBP Officer Wiki**

As part of our initiative to make the officer transition process easier, we setup an Officer Wiki in our shared Google Drive folder which gives information on each officer role, as well as general tips and advice for organizing events. We hope that every year, officers will successively modify and add to the wiki to allow for a constantly updated, coherent guide to how to run the Stanford TBP chapter smoothly!