

# Contents

1	1st General Meeting . . . . .	2
2	Video Game Night . . . . .	4
3	TBP Initiate Meeting . . . . .	6
4	Headshots and Boba . . . . .	8
5	Resume Workshop . . . . .	9
6	2nd General Meeting . . . . .	11
7	Mindfulness Workshop . . . . .	13
8	Mock Interview Workshop . . . . .	15
9	Halloween Movie Night . . . . .	17
10	Mock Interview Workshop pt. 2 . . . . .	18
11	Cooking . . . . .	20
12	3rd General Meeting . . . . .	21
13	Chapter Video Game Night . . . . .	23
14	Bent Polishing Picnic . . . . .	25
15	4th General Meeting . . . . .	27

# 1 1st General Meeting

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 08/31/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

This was an introductory meeting/ welcome to the fall semester meeting. We introduced the officers as well as talked about upcoming events that TBP plans to offer (socials, tau talks, etc.). We also shared information on the virtual STEM career fair on Oct 9th. Final thoughts were that we need to find a method for better engaging our members or perhaps a different time slot where more are available.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this event was to introduce our officers and inform our members of events as well as give them information on how to connect with us on social media. Additionally, we wanted to make our members aware of ways they could be a more active member if they so choose. Specifically, we announced our Mentor/ Mentee program that we plan to offer new students at San Francisco State as a way to help them adjust to online learning. The main goal of our chapter this year is to create a smooth transition into a fully remote organization. We want to help incoming students adjust to the different challenges they will face in these circumstances as well as keep Tau Beta Pi an active organization during these unordinary times.

#### iii. Organization and Administration

The president created a google slide to outline his talking points for the meeting. Our social chair created the flyer that was sent out in the emails as well as posted to our social media accounts.

Our presentation went according to plan, however, we were expecting more attendees, thus the meeting was short as there were no follow up questions after the presentation. The presentation was recorded so that the information discussed would be shared with active members who were unable to participate.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

No cost.

vi. **Special Problems Encountered**

Low member attendance during the live meeting. The majority of our attendees were officers. A way to address this is we decided to post the recordings of our meetings for those who would have liked to have attended but perhaps were unable to as a way to not "leave anyone behind."

vii. **Overall Evaluation**

Overall the meeting was successful. It gave us an outlook for the coming semester. To achieve better results, we may let the general meetings drift into a small social at the end where members can catch up with each other. We recognize that students are on zoom calls all day and maybe they do not feel the desire to attend the live meeting if they have the option to watch the recording.

## 2 Video Game Night

### California Alpha Gamma

#### 1. Project Information

- i. Date(s): 09/03/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

#### 2. Project Evaluation

##### i. General Description

A social event for members and initiates to hang out, get to know each other, and play games together. We played the game Among Us as well as other free games that could be accessed easily. The activity started with a vote of which game to play first and from there the night carried on. Some students dropped in and out of games and socialized with others in the event.

##### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this event was for TBP to spend some time having fun with their fellow colleagues and to promote teamwork amongst its members. Because of the pandemic, it is challenging for students to make new friends and hang out with current ones. TBP wants to create an opportunity that allows its members to do both and have lots of fun along the way.

##### iii. Organization and Administration

A flyer was created and emails were sent out. Emails with instructions on how to download the game Among Us were also sent out.

##### iv. Total Cost

\$0.0

##### v. Cost Breakdown

No cost.

vi. **Special Problems Encountered**

No special problems.

vii. **Overall Evaluation**

The event was a success, everyone had fun and got to make friends despite limits from covid.

# 3 TBP Initiate Meeting

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 09/03/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

#### i. General Description

In our officer meeting prior to this event we went over the google slides that each of us will have to present as well as correct any mistakes and get clarifications from our President and Vice President. We welcomed our initiates and informed them on the benefits of becoming a member of Tau Beta Pi. We informed them on the requirements necessary to complete in order to become a member (participation in meetings, socials, and our mentor/mentee program, community service). We introduced ourselves as well as gave a little sneak peak on upcoming events. We turned the meeting into a social at the end where initiates could ask questions or talk about their classes, hobbies etc. Some highlights at the end, our president recognized several initiates as members of other organizations and let them share information on what they have been doing this semester as a way to introduce themselves to their futures TBP colleagues!

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this event was to welcome and congratulate our initiates on being invited to join TBP. We also wanted to give them information on the necessary steps they will have to take in order to become an official member especially the changes made due to covid and the lock down.

#### iii. Organization and Administration

Initiates were sent a congratulations email as well as emails regarding the info for this meeting.

We also responded to any questions they may have had about joining. A google slide file was created and each member was responsible for presenting 1-3 slides during the meeting. Several of our officers reached out to eligible candidates that did not reply to the initial email in an attempt to get more attendees. Changes made to requirements are: we are no longer requiring officer/ active member signatures, instead each candidate will have to check in with an officer twice before initiation as well as participate in our mentor/ mentee program. Additional changes were made to the volunteer requirement. Initiates will have the opportunity to tutor SF local elementary (through zoom) students or create STEM related YouTube tutorials aimed at introducing kids to science and engineering. We also let the initiates know that they could come up with their own options for community service but that they would need to clear it with an officer.

iv. **Total Cost**

\$0.0

v. **Cost Breakdown**

No cost.

vi. **Special Problems Encountered**

No special problems.

vii. **Overall Evaluation**

Overall the meeting was very successful, we had 16 initiates attend. They were engaged, most stayed after the meeting to socialize and expressed a strong interest to be apart of the TBP society!!

# 4 Headshots and Boba

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 09/04/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	3.0

### 2. Project Evaluation

- i. **General Description**

Meeting up with initiates and active members! A simple social gathering with the promise of free headshots and meet other members whilst getting boba.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose was to create new connections between initiates, active members, and officers. This particular social gathering aimed to help current and new members meet whilst getting the professional help of getting headshots.
- iii. **Organization and Administration**

The Vice President, Aira Roca, led the event with her photography skills and volunteered to do the headshots. The President helped spearhead the idea of the headshot and boba event. The rest of the team helped with the planning, location, and the date of the event.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No cost
- vi. **Special Problems Encountered**
- vii. **Overall Evaluation**

Input needed by Pres:

# 5 Resume Workshop

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 09/16/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

### 2. Project Evaluation

- i. **General Description**

A second professional development workshop where attendees can participate in mock interviews and get feedback on their resumes. Attendees met in small groups or individually if they asked with officers who asked standard interview questions and reviewed resumes.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose was to offer our members an opportunity to practice answering questions in an interview as well as get advice on how to create a resume that will stand out.
- iii. **Organization and Administration**

Officers were told to create a list of mock interview questions. Emails and social media posts were sent out as well as an option for attendees to specifically request a certain officer to meet with if they wanted.
- iv. **In Conjunction With**

ASME
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

No cost.

vii. **Special Problems Encountered**

None.

viii. **Overall Evaluation**

Overall the event went well. More officers/ mock interviewers showed up this time than last so it was easier to handle the number of attendees and make sure everyone had adequate time getting help. The event then turned into a small social for everyone to hang out.

# 6 2nd General Meeting

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 09/28/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

#### i. General Description

The google slides were created in advance of the meeting, the president and vice president presented the slides and the officers reintroduced themselves as we had a few new initiates attending a meeting for the first time.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this meeting was to give our initiates information on the initiation ceremony, clarify any questions and give an update on the chapter. The chapter is losing four officers to graduation and we wanted to make our initiates aware that they could take on an officer position as early as next semester.

#### iii. Organization and Administration

Google slides outlining each of our talking points were made and the structure of the meeting followed the slides. Multiple emails were sent out as reminders as well as posts on our social media page. An electronic flyer was created by our social chair.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

No cost.

vi. **Special Problems Encountered**

No special problems.

vii. **Overall Evaluation**

The meeting went well, we presented all the information that we intended and were able to clarify any misunderstandings that the initiates had.

# 7 Mindfulness Workshop

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 10/12/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

- i. **General Description**

Practicing mindfulness in STEM. The event was held in order to promote mindfulness and exercises in order to strengthen mindfulness. During the event we created a safe space for our members to share how they were struggling and how to use mindfulness to get them through difficult times!
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event helped encourage to strengthen the bonds between the officer team themselves as well as between the rest of the members.
- iii. **Organization and Administration**

This was created by Lizzy T. and Aura A.
- iv. **In Conjunction With**

Lost N' Found
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

no cost

vii. **Special Problems Encountered**

no problems arose

viii. **Overall Evaluation**

It went fairly well. We had some people join. We plan to host it again the next semester.

# 8 Mock Interview Workshop

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 10/14/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.5	1.0

### 2. Project Evaluation

- i. **General Description**

Mock Interview/ Coffee Chat. This event was for attendees to get practice and feedback pitching themselves to an employer or perhaps a quick meet at a coffee shop or "elevator."
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this event was to give advice to students as they prepare to enter their careers. We wanted to give them an opportunity to practice and polish the way they will present themselves in the future. The objective of this event in relation to Tau Beta Pi was to offer our services to a wider group of students outside of just our members. We wanted to strengthen our relationships with sister organizations as well as give students extra confidence as they move on from academia.
- iii. **Organization and Administration**

The event was hosted by our President and Recording Secretary who created a short presentation that they went over at the start at the event. After the presentation, attendees had the option of doing a mock interview with one of the officers attending and receive feedback.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No cost.

vi. **Special Problems Encountered**

No special problems to report.

vii. **Overall Evaluation**

The event was very small as only a few people joined. But those who joined managed to prepare our members for entering into the workforce. Resumes and Elevator pitches were created for every participant at the event as well as self reflection by those who had facilitated the event on how to personally improve their toolkits.

# 9 Halloween Movie Night

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 10/22/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

- i. **General Description**

A social event on zoom where we watched The Shining and Scary Godmother: Halloween Spooktakular.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of the event was to have a fun night and social among our members and initiates.
- iii. **Organization and Administration**

A flyer was created and emails as well as social media posts were sent to make people aware of the event.
- iv. **In Conjunction With**

ASME, Lost N' Found
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

No cost.
- vii. **Special Problems Encountered**

No special problems.
- viii. **Overall Evaluation**

The event was a success, it was a lot of fun and because the movie was short, everyone got to hang out and talk for at the end.

# 10 Mock Interview Workshop pt. 2

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 11/02/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.5	1.0

### 2. Project Evaluation

- i. **General Description**

Mock Interview/ Coffee Chat. This event was for attendees to get practice and feedback pitching themselves to an employer or perhaps a quick meet at a coffee shop or "elevator."
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this event was to give advice to students as they prepare to enter their careers. We wanted to give them an opportunity to practice and polish the way they will present themselves in the future. The objective of this event in relation to Tau Beta Pi was to offer our services to a wider group of students outside of just our members. We wanted to strengthen our relationships with sister organizations as well as give students extra confidence as they move on from academia.
- iii. **Organization and Administration**

The event was hosted by our President and Recording Secretary who created a short presentation that they went over at the start at the event. After the presentation, attendees had the option of doing a mock interview with one of the officers attending and receive feedback.
- iv. **In Conjunction With**

NSBE
- v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

No cost.

vii. **Special Problems Encountered**

No special problems to report.

viii. **Overall Evaluation**

The event was much more successful than the previous one. Those who joined managed to prepare our members for entering into the workforce. Resumes and Elevator pitches were created for every participant at the event as well as self reflection by those who had facilitated the event on how to personally improve their toolkits.

# 11 Cooking

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 11/09/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.5

### 2. Project Evaluation

- i. **General Description**

For this we event we had some of our officers helped teach our initiates and our members cook dishes such as veggie pasta, arugula salad, and banana bread.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event helped really strengthen the bond between the officer team members and TBP members
- iii. **Organization and Administration**

The President, Social Chair, Vice President, and Initiation Coordinator all helped out in setting up flyers, zoom links, and doing the cooking to teach the members.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

no cost
- vi. **Special Problems Encountered**

no special problems
- vii. **Overall Evaluation**

It was a great success. We had a lot of people join and make some of the food along side the officer team.

# 12 3rd General Meeting

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 11/16/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

#### i. General Description

The google slides were created in advance of the meeting, the president and recording secretary presented the slides and the officers reintroduced themselves as we had a few new initiates attending a meeting for the first time.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this meeting was to give our initiates information on the initiation ceremony, clarify any questions and give an update on the chapter. The chapter is losing four officers to graduation and we wanted to make our initiates aware that they could take on an officer position as early as next semester.

#### iii. Organization and Administration

Google slides outlining each of our talking points were made and the structure of the meeting followed the slides. Multiple emails were sent out as reminders as well as posts on our social media page. An electronic flyer was created by our social chair.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

No cost.

vi. **Special Problems Encountered**

No special problems.

vii. **Overall Evaluation**

The meeting went well, we presented all the information that we intended and were able to clarify any misunderstandings that the initiates had.

# 13 Chapter Video Game Night

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 11/18/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

A social event for members and initiates to hang out, get to know each other as well as other TBP chapters, and play games together. We played the game Gartic Phone as well as other free games that could be accessed easily. The activity started with a vote of which game to play first and from there the night carried on. Some students dropped in and out of games and socialized with others in the event.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The purpose of this event was for TBP to spend some time having fun with their fellow colleagues and to promote teamwork amongst its members. Because of the pandemic, it is challenging for students to make new friends and hang out with current ones. TBP wants to create an opportunity that allows its members to do both and have lots of fun along the way.

#### iii. Organization and Administration

A flyer was created and emails were sent out. Emails with instructions on how to download the game Among Us were also sent out.

#### iv. In Conjunction With

SJSU TBP chapter

#### v. Total Cost

\$0.0

vi. **Cost Breakdown**

No cost.

vii. **Special Problems Encountered**

No special problems.

viii. **Overall Evaluation**

The event was a success, everyone had fun and got to make friends despite limits from covid.

# 14 Bent Polishing Picnic

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 12/04/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

#### i. General Description

The Bent Polishing Picnic was a picnic to safe convene and polish the bents with the most newest members and those who initiated in the past recent years during the pandemic. We knew we had some members who have been with us for at least a year or so who initiated during peak pandemic and was unable to experience polishing the best with other members so we created this event so that everyone who couldn't meet up with other initiates during their initiation time could experience the polishing of the bent as well.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event was held to promote team membership between the newest members, old members, and the officer team.

#### iii. Organization and Administration

We had some of the officer team hold a table at Golden Gate Park and waited for members to join

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

no cost

vi. **Special Problems Encountered**

no problems

vii. **Overall Evaluation**

It was a great success! We got to meet a lot of members from past initiations and current ones.

# 15 4th General Meeting

## California Alpha Gamma

### 1. Project Information

- i. Date(s): 12/08/21
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

- i. **General Description**

The google slides were created in advance of the meeting, the president, vice president, recording secretary, and social chair presented the slides.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this meeting was to congratulate our new members and close off the semester with final updates. Congratulations to the TBP members that were graduating this semester as well as a congratulations to the new officers starting Spring 21.
- iii. **Organization and Administration**

Google slides outlining each of our talking points were made and the structure of the meeting followed the slides. Multiple emails were sent out as reminders as well as posts on our social media page. An electronic flyer was created by our social chair.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No cost.
- vi. **Special Problems Encountered**

No special problems.

vii. **Overall Evaluation**

The meeting went well, we presented all the information that we intended and were able to clarify any misunderstandings that new members had.