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# 1 Fall Eligibility Meeting

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 09/19/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	36
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

- i. **General Description**

Tau Beta Pi seeks to initiate members who demonstrate excellence in engineering and have exemplary character. To ensure that potential initiates adhere to the high standards set forth by the organization, existing members are given the opportunity to confirm the character of eligible electees.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event serves to ensure that eligible electees based on academic achievement also demonstrate good character.
- iii. **Organization and Administration**

The event was only associated with Tau Beta Pi.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No costs were associated with this event, although a room request was necessary.
- vi. **Special Problems Encountered**

None

vii. **Overall Evaluation**

After a brief overview of expectations, members were broken up into respective departments to discuss if the eligible electees demonstrated the good character expected of Tau Bates. Once confirmation of electees took place, informational packets were made to be delivered to all electees the following week.

## 2 Career Fair Benefits

### Arkansas Alpha

#### 1. Project Information

- i. Date(s): 09/25/19
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	51
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.3	2.0

#### 2. Project Evaluation

- i. **General Description**

Our chapter works with the College of Engineering Career Development Center to provide our members with career fair benefits. We offer early admission, unique name tags, and the opportunity to be in a resume book that is distributed to the attending companies in advance of the career fair.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Professional development
- iii. **Organization and Administration**

Organized and administered by the Vice President.
- iv. **Total Cost**

\$15.0
- v. **Cost Breakdown**

\$15 for purchase of name tags
- vi. **Special Problems Encountered**

NA
- vii. **Overall Evaluation**

Received positive feedback from members for career fair benefits

### 3 "Smoker" - Informational Meeting for Electees

#### Arkansas Alpha

##### 1. Project Information

- i. Date(s): 10/03/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	26
Electees	15

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

##### 2. Project Evaluation

- i. **General Description**

The Tau Beta Pi "Smoker" is an informational meeting for students that have been elected as eligible to join the organization. Information on Tau Beta Pi, the Arkansas Alpha Chapter, benefits of membership, and requirements for initiation are presented.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event is designed to help recruit new members to the chapter by demonstrating the value of membership and networking among chapter members. It also serves to provide key information to electees about the upcoming months.
- iii. **Organization and Administration**

This event was organized solely by Tau Beta Pi.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No costs were required for this event, although a room had to be reserved. The President prepared a brief presentation on the history of Tau Beta Pi and the benefits and requirements of membership. All officers present introduced themselves and provided information associated with their role (e.g. Service Chair listed upcoming volunteer events). Current members were encouraged to attend in order to welcome electees and answer any questions.

vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

The event was overall successful. Electees were informed of Tau Beta Pi's past and goals while getting to meet current members and learn about the community within the organization.

# 4 Service Event- Lake Fayetteville Cleanup

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 10/05/19
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.5

### 2. Project Evaluation

- i. **General Description**

Members and initiates were welcomed to participate in the service event of cleaning up Lake Fayetteville.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this service event was to benefit a popular community area and increase comradery amongst initiates of Tau Beta Pi.
- iii. **Organization and Administration**

As the organizer, I communicated with the Beaver Watershed Alliance which maintains Lake Fayetteville to supply volunteers for this event. Volunteers then spent almost three hours one Saturday morning picking up trash around the lake and trails.
- iv. **In Conjunction With**

Beaver Watershed Alliance
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

No costs. We supplied as many volunteers that wanted to attend.



vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

We continued to enhance our community presence through this event at Lake Fayetteville and built on our predicting relationship with the Beaver Watershed Alliance.

# 5 Initiate Information Meetings

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 10/07/19 - 10/08/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	21

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

- i. **General Description**

The initiate meeting is a time for initiates to learn the specifics of the initiation process. Initiates also pay their \$25 fee to get their board and bent that they have to work on before Initiation. Initiates are able to ask questions about what is required of them.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this meeting is to get those elected to join TBP feel comfortable with the process of joining TBP. This meeting makes sure that we always have new members getting initiated.
- iii. **Organization and Administration**

This event was entirely planned and executed by the chapter officers.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

The Initiate Trainer prepared and gave a short presentation about the history of the chapter and Tau Beta Pi in general, as well as the benefits and requirements of membership.
- vi. **Special Problems Encountered**

No problems occurred.

vii. **Overall Evaluation**

This event was successful. We had 21 potential initiates at this meeting. Of those in attendance, all of them paid the initial \$25 fee which demonstrated that they were interested in becoming TBP members or set up an outside time to meet to pay the fee. 5 initiates contacted the initiate trainer to communicate that they were unable to make either meeting time, and received an email with all necessary information.

# 6 Service Event- Cleanup Mount Sequoyah

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 10/12/19
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	3

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.5

### 2. Project Evaluation

- i. **General Description**  
Members and initiates attended this event to clean up Mount Sequoyah in Fayetteville.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**  
This event was another way to increase comradery amongst members and initiates while benefiting the local community.
- iii. **Organization and Administration**  
I organized this event after speaking with a representative from the City of Fayetteville on upcoming community events.
- iv. **In Conjunction With**  
The City of Fayetteville
- v. **Total Cost**  
\$0.0
- vi. **Cost Breakdown**  
N/A
- vii. **Special Problems Encountered**  
N/A

viii. **Overall Evaluation**

This event provided members an opportunity to benefit the city of Fayetteville by cleaning up trash and excess leaves at another local activity hotspot.

# 7 Engineering Futures

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 10/24/19
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	15
Electees	4

- v. Average number of hours per person spent:

Participating	Organizing
4.0	3.0

### 2. Project Evaluation

- i. **General Description**

Arkansas Alpha hosted Engineering Futures: Equity, Inclusion, & Ethics with Nancy Gray as the facilitator. The event was open to all engineering students.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event was designed to provide our membership with opportunities to develop soft skills not taught in the traditional engineering classroom. Professional development in the areas of equity, inclusion, and ethics is key to be a conscientious practicing engineer. The event helps to ensure that the Tau Beta Pi principle of creating well-rounded engineers is upheld.
- iii. **Organization and Administration**

This event was organized solely by Tau Beta Pi, in conjunction with the national headquarters. Arrangements were made early in September by the Program Chair, and a facilitator was assigned and communicated with. The event was then planned by the Program Chair, with input from Nancy Gray on room type and necessary materials. The Publicity Chair advertised the event.
- iv. **Total Cost**

\$38.4

v. **Cost Breakdown**

Our Treasurer secured Associated Student Government (ASG) funding for the event, and Newk's sandwiches and salads were ordered to feed attendees. An additional \$38.40 was spent on materials. The Program Chair, President, Treasurer, and Recording Secretary were all on hand during the event to assist the facilitator and participate in the professional development.

vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

The event was a success; we had maximum attendance of 30 people for the session. In the future, we will attempt to advertise sign-ups earlier. There were a significant number of people that wanted to attend and were unable to, so obtaining a second facilitator may be good. We also had a number of non-Tau Bates attend. Attendees felt like they learned a significant amount about ethics and inclusion in an enjoyable manner.

# 8 Program Committee Meeting 1

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 10/25/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

The Program Committee is designed to provide more members of Tau Beta Pi with opportunities to contribute to the organization of the group. The Committee works to decorate bents and update bulletin boards each month, prepare a recruitment video, and provide feedback on executive board ideas and plans.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

These meetings are designed to help increase campus presence of Tau Beta Pi by drawing attention to our bents and activities.
- iii. **Organization and Administration**

Program Committee meetings are organized by the Program Chair of AR Alpha.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

All Program Committee members are expected to attend each meeting. Approximately \$10 were spent to prepare decorations for the fall semester.
- vi. **Special Problems Encountered**

There were no significant problems.



vii. **Overall Evaluation**

At this meeting, the campus bents were decorated with fake spiderwebs and Halloween-themed garlands to embrace the upcoming Halloween events. Semester plans were also discussed with the Program Committee and their feedback was recorded to share with the Executive Board. The meeting was overall successful.

# 9 Service Event- University of Arkansas Make A Difference Day

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 10/26/19
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	6
Electees	6

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.3

### 2. Project Evaluation

- i. **General Description**

Make A Difference Day has been a University of Arkansas tradition for over 20 years. VAC Student Engagement partners with local agencies to host a variety of service projects around the local community, which Tau Beta Pi sent members and initiates to.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event was another way to increase comradery amongst members and initiates, increase on-campus knowledge of Tau Beta Pi, and help the local community.
- iii. **Organization and Administration**

I organized this event after speaking with members of the Volunteer Action Center (VAC) at the University of Arkansas. The VAC planned all the various service events.
- iv. **In Conjunction With**

The UofA Volunteer Action Center
- v. **Total Cost**

\$0.0

vi. **Cost Breakdown**

N/A

vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

This event provided members an opportunity to benefit the city of Fayetteville through a service opportunity of their choice while creating bonds between members and new initiates. We were also able to expand on-campus knowledge of Tau Beta Pi.

# 10 Fall Board Signing Party 1

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 10/29/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	41
Electees	20

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

This event serves as a social opportunity for members and faculty to meet with fall semester initiates. The party also provides initiates a chance to get signatures from faculty members, student members, and officers for their boards as part of their initiation requirements.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The board signing party enables networking between members, faculty, and initiates. These connections help to improve relationships between groups and ensure that initiates uphold the expectations of Tau Beta Pi.
- iii. **Organization and Administration**

The event was only associated with Tau Beta Pi.
- iv. **Total Cost**

\$62.47
- v. **Cost Breakdown**

A room was reserved for the event by the Program Chair, and the Corresponding Secretary was required to communicate the date and time with faculty, advisors, members, and initiates. Pizza was also ordered and cost \$62.47.

vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

The event was considered an improvement from past years, as all initiates were required to stay with their boards and personally introduce themselves to every member they requested a signature from. Existing members and faculty Tau Bates were able to meet each initiate in a casual setting, and initiates were able to work on completing their boards as required for initiation.

# 11 Service Event- Invasive Species Removal

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 10/29/19
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	3
Electees	6

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.5

### 2. Project Evaluation

- i. **General Description**

Members and initiates attended this event to remove invasive species from Clarence Craft Park in Fayetteville.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event was another way to increase comradery amongst members and initiates while benefiting the local community.
- iii. **Organization and Administration**

I organized this event after speaking with a representative from the City of Fayetteville on upcoming community events and collaborating with the Fayetteville Urban Forestry Advisory Board.
- iv. **In Conjunction With**

the Fayetteville Urban Forestry Advisory Board
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

N/A

vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

This event provided members an opportunity to benefit the city of Fayetteville by removing invasive plant species from a local park while creating bonds between members and new initiates.

# 12 Service Event- Cleanup Lake Wilson and Eco Fair

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 11/02/19
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	12

- v. Average number of hours per person spent:

Participating	Organizing
0.5	2.5

### 2. Project Evaluation

- i. **General Description**  
 Several local stewardship agencies collaborated to celebrate the beauty of this underappreciated Fayetteville lake, while providing the opportunity for residents to learn more about recycling, land conservation and what you can do to protect water quality. Volunteers will spread out around the lake to collect litter, and had the option to follow local experts on guided hikes learning about the local ecology while collecting litter.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**  
 This event was another way to increase comradery amongst members and initiates while benefiting the local community.
- iii. **Organization and Administration**  
 I organized this event after speaking with a representative from the City of Fayetteville on upcoming community events and collaborating with the Beaver Watershed Alliance.
- iv. **In Conjunction With**  
 Beaver Watershed Alliance
- v. **Total Cost**  
 \$0.0



vi. **Cost Breakdown**

N/A

vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

This event provided members an opportunity to benefit the city of Fayetteville by removing cleaning up lake Wilson and learning about sustainable practices from experts while also creating bonds between members and new initiates.

# 13 Fall Board Signing Party 2

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 11/05/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	46
Electees	17

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

This event is the second social opportunity for members and faculty to meet with fall semester initiates, and for initiates to obtain the necessary signatures for their boards as stated in their initiation requirements.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The board signing party encourages networking between members, faculty, and initiates. This emphasis on interpersonal connections helps to improve relationships and ensures that initiates uphold Tau Beta Pi's expectations.
- iii. **Organization and Administration**

The event was only associated with Tau Beta Pi.
- iv. **Total Cost**

\$17.9
- v. **Cost Breakdown**

A room was reserved by the Program Chair through the Chemical Engineering department, as the event was held during the day and classrooms were being used for lectures. The Corresponding Secretary communicated the date and time with all relevant parties. Cookies were bought for \$17.90.

vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

The event was relatively successful. Initiates were able to obtain all or almost all of their student member signatures for their boards. Not as many faculty attended as would have been preferred, but initiates were still able to get a significant number of faculty signatures. Existing members and faculty Tau Bates were able to spend more time getting to know the initiates.

# 14 Program Committee Meeting 2

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 11/06/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

The Program Committee is designed to provide more members of Tau Beta Pi with opportunities to contribute to the organization of the group. The Committee works to decorate bents and update bulletin boards each month, prepare a recruitment video, and provide feedback on executive board ideas and plans.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

These meetings are designed to help increase campus presence of Tau Beta Pi by drawing attention to our bents and activities.
- iii. **Organization and Administration**

Program Committee meetings are organized by the Program Chair of AR Alpha.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

All Program Committee members are expected to attend each meeting. Approximately \$10 were spent to prepare decorations for the fall semester.
- vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

At this meeting, the Program Committee members decorated the campus bents with colorful leaf garlands to celebrate the fall season. These garlands were assembled during the meeting with cloth leaves and golden cord. During the assembly process, ideas for how to increase chapter recruitment were discussed.

# 15 Game Night

## Arkansas Alpha

### 1. Project Information

i. Date(s): 11/07/19

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	16
Electees	8

v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

#### i. General Description

A game night was organized as a social event for members and electees during the Fall 2019 semester. This event consisted of a variety of video games and board games that attendees could participate in with each other. Snacks were also served.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The game night was intended to foster positive relationships between members of Tau Beta Pi and encourage greater interaction between majors and disciplines. It was also an opportunity for electees to meet members and learn more about the organization.

#### iii. Organization and Administration

The event was organized by the Executive Board; officers offered to bring games they owned and a short list was made to prevent repeat consoles or materials. The President bought snacks for the event and was reimbursed; the Program Chair reserved a room with multiple screens and places to spread out board and card games. The event itself ran smoothly, according to plan.

#### iv. Total Cost

\$50.27

v. **Cost Breakdown**

A variety of snacks were purchased to feed attendees.

vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

For the first game night hosted in the past few years, this event went very well. Although it had a smaller turnout than other social events, such as the Board Signing Parties, the smaller number of people made it possible to form closer groups and get to know more people. Attendees indicated that they had a good time.

# 16 Service Event- Bent Cleaning

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 11/15/19
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	2
Electees	3

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

- i. **General Description**

Members and initiates cleaned three Tau Beta Pi bents on-campus.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This service event increased comradery amongst members while enhancing the aesthetic appeal of the bents on-campus. Cleaning the bents maintains Tau Beta Pi's campus presence.
- iii. **Organization and Administration**

Myself, the service chair for our chapter, bought brass cleaner and small hand towels to clean the bents. The participants split up into groups of two with the materials and cleaned the bents in teams.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

I personally kept the brass cleaner and towels, so I paid for the materials and was not reimbursed.
- vi. **Special Problems Encountered**

N/A



vii. **Overall Evaluation**

Cleaning the bents at least once a semester is crucial to maintaining the campus appearance of Tau Beta Pi. One bent we clean is outside and rusts easily. The other bents are inside but still look best after a bit of cleaning.

# 17 Initiate Test Day #1

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 12/02/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	6

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

- i. **General Description**

Initiates that had completed their social and service hours came and took the initiate test. The test was administered by the Initiate Trainer on two different nights. The test is fill in the blank and has questions about TBP history and Arkansas Alpha Chapter. Initiates have to get all the questions correct to be initiated.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of the test is to ensure that initiates know the basic information about TBP before they are initiated.
- iii. **Organization and Administration**

This event was entirely planned and executed by the chapter officers.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

There were no cost involved with this event. The tests were printed off for free at the University library.
- vi. **Special Problems Encountered**

No problems occurred.

vii. **Overall Evaluation**

6 potential initiates took the test and passed. This was the final step for these initiates to get initiated the following week.

# 18 Initiate Test Day #2

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 12/03/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	14

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

- i. **General Description**

Initiates that had completed their social and service hours came and took the initiate test. The test was administered by the Initiate Trainer on two different nights. The test is fill in the blank and has questions about TBP history and Arkansas Alpha Chapter. Initiates have to get all the questions correct to be initiated.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of the test is to ensure that initiates know the basic information about TBP before they are initiated.
- iii. **Organization and Administration**

This event was entirely planned and executed by the chapter officers.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

There were no cost involved with this event. The tests were printed off for free at the University library.
- vi. **Special Problems Encountered**

No problems occurred.

vii. **Overall Evaluation**

14 potential initiates took the test and passed. This was the final step for these 14 initiates to get initiated the following week.

# 19 Program Committee Meeting 3

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 12/06/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

The Program Committee is designed to provide more members of Tau Beta Pi with opportunities to contribute to the organization of the group. The Committee works to decorate bents and update bulletin boards each month, prepare a recruitment video, and provide feedback on executive board ideas and plans.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

These meetings are designed to help increase campus presence of Tau Beta Pi by drawing attention to our bents and activities.
- iii. **Organization and Administration**

Program Committee meetings are organized by the Program Chair of AR Alpha.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

All Program Committee members are expected to attend each meeting. Approximately \$10 were spent to prepare decorations for the fall semester.
- vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

At this meeting, paper snowflakes were made and used to decorate the campus bents. Additionally, thoughts on how the semester went were discussed and ideas were provided to improve in the spring semester.

# 20 Service Event- Clean up Mount Sequoyah (2)

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 12/07/19
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Electees	2

- v. Average number of hours per person spent:

Participating	Organizing
0.1	2.0

### 2. Project Evaluation

- i. **General Description**

Members and initiates attended this event to clean up Mount Sequoyah in Fayetteville for the second time this semester.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event was another way to increase comradery amongst members and initiates while benefiting the local community.
- iii. **Organization and Administration**

I organized this event after speaking with a representative from the City of Fayetteville on upcoming community events.
- iv. **In Conjunction With**

The City of Fayetteville
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

N/A
- vii. **Special Problems Encountered**

N/A



viii. **Overall Evaluation**

This event provided members an opportunity to benefit the city of Fayetteville by cleaning up trash and excess leaves at another local activity hotspot.

# 21 Fall Initiation

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 12/09/19
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	48
Electees	19

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

- i. **General Description**

This event was held to initiate electees into Tau Beta Pi according to the guidelines set forth by National Headquarters.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Initiation was intended to officially bring in new members to Tau Beta Pi and enforce the ideals of the organization. It is a significant cornerstone of membership in Tau Beta Pi and signifies official inclusion in the organization.
- iii. **Organization and Administration**

The event was organized and administered by Tau Beta Pi.
- iv. **Total Cost**

\$22.33
- v. **Cost Breakdown**

All general initiation supplies are already held by the chapter. Cookies were purchased for former initiates and current members to enjoy after the initiation ceremony. All of the executive board attended and assisted with the event.
- vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

Initiation was a success. In keeping with the traditions of Tau Beta Pi, electees were formally initiated into membership in Tau Beta Pi. Member attendance and support was substantial, national guidelines were followed, and newly elected members were celebrated.

# 22 Program Committee Meeting 4

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 01/31/20
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

The Program Committee is designed to provide more members of Tau Beta Pi with opportunities to contribute to the organization of the group. The Committee works to decorate bents and update bulletin boards each month, prepare a recruitment video, and provide feedback on executive board ideas and plans.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

These meetings are designed to help increase campus presence of Tau Beta Pi by drawing attention to our bents and activities.
- iii. **Organization and Administration**

Program Committee meetings are organized by the Program Chair of AR Alpha.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

All Program Committee members are expected to attend each meeting. No costs were incurred for the Spring semester.
- vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

This meeting was used to discuss plans and goals for the Spring semester, many of which could not be fulfilled due to the closure of campus after the spread of the COVID-19 pandemic. However, plans included the design and distribution of sweatshirts, a Pi Day pie competition alongside the American Institute of Chemical Engineers chapter, a recruitment video, and new chapter recruitment materials.

# 23 Program Committee Meeting 5

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 02/05/20
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	4
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	1.0

### 2. Project Evaluation

- i. **General Description**

The Program Committee is designed to provide more members of Tau Beta Pi with opportunities to contribute to the organization of the group. The Committee works to decorate bents and update bulletin boards each month, prepare a recruitment video, and provide feedback on executive board ideas and plans.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

These meetings are designed to help increase campus presence of Tau Beta Pi by drawing attention to our bents and activities.
- iii. **Organization and Administration**

Program Committee meetings are organized by the Program Chair of AR Alpha.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

All Program Committee members are expected to attend each meeting. No costs were incurred during the Spring semester.
- vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

At this meeting, colorful paper hearts were made and decorated like the popular candy hearts with department names and equations. These were used to decorate two of the indoor campus bents.

# 24 Spring Eligibility Meeting

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 02/06/20
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	40
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

- i. **General Description**

Tau Beta Pi attempts to initiate members that demonstrate excellence in engineering beyond academic grades. To ensure that potential initiates adhere to the high standards set forth by the organization and have maintained exemplary character, existing members are given the chance to discuss and confirm the character of eligible electees.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event serves to ensure that eligible electees based on academic achievement also demonstrate good character.
- iii. **Organization and Administration**

This event was only associated with Tau Beta Pi
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

No costs were associated with the meeting, although a room reservation was made.
- vi. **Special Problems Encountered**

There were no significant problems.



vii. **Overall Evaluation**

After a brief overview of expectations, members were broken up into respective majors to discuss if the eligible electees demonstrated the good character expected of Tau Beta Pi members. Once confirmation of electees took place, informational packets were made to be delivered to all electees the following week.

# 25 "Smoker" - Informational Meeting for Electees

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 02/12/20
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	39
Electees	18

- v. Average number of hours per person spent:

Participating	Organizing
2.0	1.0

### 2. Project Evaluation

#### i. General Description

The "Smoker" is an informational meeting held at the Arkansas Alpha chapter for students that have been elected as eligible to join the organization. Named after the original event held in the early years of the chapter, information about Tau Beta Pi, Arkansas Alpha, benefits of membership, and initiation requirements are discussed.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

The event is designed to both recruit new members to the chapter and provide key information to electees about the upcoming months. The value of membership and networking among chapter and society members is emphasized.

#### iii. Organization and Administration

The event was organized solely by Tau Beta PI.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

No costs were required for this event, although a room had to be reserved. The President prepared a brief presentation on the history of Tau Beta Pi and the benefits and requirements

of membership. All officers present introduced themselves and provided information associated with their role (e.g. Service Chair listed upcoming volunteer events). Current members were encouraged to attend in order to welcome electees and answer any questions.

vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

The event was a success. Electees were informed of Tau Beta Pi's past and goals while also getting to meet current members and learn about the community within the organization.

# 26 Initiate Information Meetings

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 02/18/20 - 02/19/20
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	1
Electees	28

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

- i. **General Description**

The initiate meeting is a time for initiates to learn the specifics of the initiation process. Initiates also pay their \$25 fee to get their board and bent that they have to work on before Initiation. Initiates are able to ask questions about what is required of them.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

The purpose of this meeting is to get those elected to join TBP feel comfortable with the process of joining TBP. This meeting makes sure that we always have new members getting initiated.
- iii. **Organization and Administration**

This event was entirely planned and executed by the chapter officers.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

There was no cost to this event. The Initiate Trainer prepared and gave a short presentation about the history of the chapter and Tau Beta Pi in general, as well as the benefits and requirements of membership.
- vi. **Special Problems Encountered**

No problems occurred.

vii. **Overall Evaluation**

This event was successful. We had 28 potential initiates at this meeting. Of those in attendance, all of them paid the initial \$25 fee which demonstrated that they were interested in becoming TBP members or set up an outside time to meet to pay the fee.

# 27 Annual Canned Food Drive

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 02/24/20 - 03/06/20
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	13
Electees	7

- v. Average number of hours per person spent:

Participating	Organizing
5.0	1.0

### 2. Project Evaluation

- i. **General Description**

Tau Beta Pi hosts an annual food drive in the College of Engineering between the 9 departments to support the Jane B. Gearhart Full Circle Food Pantry at the University of Arkansas. Every student in the College of Engineering has the ability to participate in the food drive.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

This event is the Arkansas Alpha chapter's main service activity and contribution to the campus community.
- iii. **Organization and Administration**

I organized this event in collaboration with the 9 engineering departments within the College of Engineering. Boxes were set at the front desk of each office for students to donate cans. An online form was sent to members for optional online contributions.
- iv. **In Conjunction With**

The UofA College of Engineering
- v. **Total Cost**

\$0.0
- vi. **Cost Breakdown**

N/A

vii. **Special Problems Encountered**

N/A

viii. **Overall Evaluation**

The Tau Beta Pi annual food drive in the College of Engineering collected 670 food items and raised more than \$350 to support the Jane B. Gearhart Full Circle Food Pantry at the University of Arkansas.

# 28 Engineering Formal Planning Meeting

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 03/05/20
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	5
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
1.0	2.0

### 2. Project Evaluation

- i. **General Description**

These meetings were organized to assist the Program Chair and Corresponding Secretary in organizing the inaugural Engineering Formal for the University of Arkansas. During the meetings, locations, themes, decoration, ticketing, advertisement, and more were discussed.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

These meetings were meant to plan an Engineering Formal, an opportunity for students within the College of Engineering to socialize and celebrate their accomplishments.
- iii. **Organization and Administration**

The meetings were organized by the Program Chair of AR Alpha, although the Corresponding Secretary oversaw the meetings as the Formal was his original plan.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

All members of the Program Committee, the Program Chair, and the Corresponding Secretary were expected to attend.
- vi. **Special Problems Encountered**

There were no significant problems.



vii. **Overall Evaluation**

This meeting acted as an introduction to the Engineering Formal. Ideas of where to hold the event were discussed and general timelines were established. Due to the COVID-19 pandemic, all plans made at the meeting were not able to be implemented. However, everything was recorded in hopes that next Spring the chapter could try to implement the Formal again.

# 29 Engineering Formal Planning Meeting 2

## Arkansas Alpha

### 1. Project Information

i. Date(s): 03/08/20

ii. New/Recurring Project: New

iii. Project Areas:

- Custom
- Community/Liberal Culture
- University/College
- Profession/Engineering
- Chapter/Social
- Education/Professional Development
- K-12 STEM

iv. Number of persons who participated:

Category	Count
Members	5
Electees	0

v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

### 2. Project Evaluation

#### i. General Description

These meetings were organized to assist the Program Chair and Corresponding Secretary in organizing the inaugural Engineering Formal for the University of Arkansas. During the meetings, locations, themes, decoration, ticketing, advertisement, and more were discussed.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

These meetings were meant to plan an Engineering Formal, an opportunity for students within the College of Engineering to socialize and celebrate their accomplishments.

#### iii. Organization and Administration

The meetings were organized by the Program Chair of AR Alpha, although the Corresponding Secretary oversaw the meetings as the Formal was his original plan.

#### iv. Total Cost

\$0.0

#### v. Cost Breakdown

All members of the Program Committee, the Program Chair, and the Corresponding Secretary were expected to attend.

vi. **Special Problems Encountered**

There were no significant problems.

vii. **Overall Evaluation**

This meeting confirmed the location for the Formal, went over the event budget, organized ticketing timelines, prepared poster and ticket designs, and identified decorations to use at the event. Due to the COVID-19 pandemic, all plans made at the meeting were not able to be implemented. However, everything was recorded in hopes that next Spring the chapter could try to implement the Formal again.

# 30 Career Fair Benefits

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 03/11/20
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	26
Electees	0

- v. Average number of hours per person spent:

Participating	Organizing
0.3	2.0

### 2. Project Evaluation

- i. **General Description**

Our chapter works with the College of Engineering Career Development Center to provide our members with career fair benefits. We offer early admission, unique name tags, and the opportunity to be in a resume book that is distributed to the attending companies in advance of the career fair.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Professional development
- iii. **Organization and Administration**

Organized and administered by the Vice President.
- iv. **Total Cost**

\$15.0
- v. **Cost Breakdown**

\$15 for purchase of name tags
- vi. **Special Problems Encountered**

NA
- vii. **Overall Evaluation**

Received positive feedback from members for career fair benefits

# 31 Service Event- Counting cans for the TBP annual canned food drive

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 03/11/20
- ii. New/Recurring Project: New
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM

- iv. Number of persons who participated:

Category	Count
Members	2
Electees	3

- v. Average number of hours per person spent:

Participating	Organizing
2.0	2.0

### 2. Project Evaluation

#### i. General Description

Members and initiates attended this event to help count and sort the cans collected from the Annual Tau Beta Pi College of Engineering canned food drive.

#### ii. Purpose and Relationship to Objectives of Tau Beta Pi

This event was another way to increase comradery amongst members and initiates while benefiting the local community through Tau Beta Pi's largest service event.

#### iii. Organization and Administration

I organized this event along with the 9 different engineering discipline offices at the University of Arkansas.

#### iv. In Conjunction With

The University of Arkansas College of Engineering

#### v. Total Cost

\$0.0

#### vi. Cost Breakdown

N/A

vii. **Special Problems Encountered**

The start of Covid-19.

viii. **Overall Evaluation**

We helped count and transport the cans from our annual food drive, which is the largest service event our chapter hosts.

# 32 Spring Initiation

## Arkansas Alpha

### 1. Project Information

- i. Date(s): 04/22/20
- ii. New/Recurring Project: Recurring
- iii. Project Areas:
  - Custom
  - Community/Liberal Culture
  - University/College
  - Profession/Engineering
  - Chapter/Social
  - Education/Professional Development
  - K-12 STEM
- iv. Number of persons who participated:

Category	Count
Members	11
Electees	28

- v. Average number of hours per person spent:

Participating	Organizing
3.0	1.0

### 2. Project Evaluation

- i. **General Description**

This event was held to initiate electees into Tau Beta Pi according to the guidelines set forth by National Headquarters.
- ii. **Purpose and Relationship to Objectives of Tau Beta Pi**

Initiation was intended to officially bring in new members to Tau Beta Pi and enforce the ideals of the organization. It is a significant cornerstone of membership in Tau Beta Pi and signifies official inclusion in the organization.
- iii. **Organization and Administration**

The event was organized and administered by Tau Beta Pi. Due to the COVID-19 pandemic and closure of the University of Arkansas campus, Initiation was held online via WebEx. Due to the circumstances, only officers and initiates were invited to attend the ceremony.
- iv. **Total Cost**

\$0.0
- v. **Cost Breakdown**

All officers attended the event; six officers were assigned speaking roles, with the remaining officers acting as backup in the event that an officer was unable to perform their role. The President hosted the WebEx meeting on their computer.

vi. **Special Problems Encountered**

One initiate was unable to speak through his laptop microphone and instead had to nod his assent to questions. This was monitored by two different officers. Otherwise, the online Initiation went smoothly.

vii. **Overall Evaluation**

Initiation was, in the general sense, a success. Attempts were made to keep to the original traditions and procedures associated with Initiation as much as possible. It is felt that the online Initiation lacked the grandeur and mystery of an in-person Initiation, but given the circumstances was an adequate replacement.