Chapter By-Laws
As revised: November 1995

Section 1
These chapter by-laws are not intended to replace the Constitution and By-Laws of the Association, but to supplement them in matters not fully set forth therein.

If, at some future date, the Constitution and By-Laws of the Association are revised in such a manner so as to contradict any of the sections of these chapter by-laws, those sections contradicted shall automatically become void.

Section 2
The President shall call a meeting at least twice a semester during the academic year.

Section 3
Upon written or oral request of one-third of the active members of the chapter, the President shall be required to call a special meeting of the chapter.

Section 4
The President or Corresponding Secretary shall notify by phone-mail, e-mail, or postal mail, all active members of the time and place of all meetings, initiation ceremonies, and other activities of the chapter at least four days in advance.

Section 5
The attendance of all active members at meetings at which the election of officers, the election of members, amendments to the National Constitution and By-Laws, and amendments to the chapter by-laws is the order of business, is required unless a member is excused by the President before the time of the meeting for reasons which the President considers satisfactory.

The members shall be notified before the meeting when any of these elections or amendments are on the order of business.

Section 6
The order of business at meetings of the chapter shall be as follows:
1. Roll Call
2. Reading of minutes of previous meeting
3. Reports of officers and committees
4. Program
5. Election of officers and new members
6. Old business
7. New business
8. Adjournment
Section 7
The President, Vice-President, and Recording Secretary shall have full power to arrange programs for all meetings.

Section 8
All officers shall be elected for one academic year at a meeting held the semester prior to the academic year in which they serve.

Section 9
If any office shall become vacant between regular elections, the unexpired term shall be filled by election at the next regular meeting, which shall be called by the Vice-President if the President's office is vacant.

Section 10
No student shall be eligible for election to office until he/she is in the second semester of his/her junior year.

A student shall be eligible for membership at the beginning of any semester of the junior year, if he/she is in the top eighth of the class.

A student shall be eligible for membership at the beginning of any semester of the senior year, if he/she is in the top fifth of the class and his/her cumulative grade point average is equal to or above a 3.5, as calculated by the University Registrar's Office.

A student who is participating in Columbia's 3-2 Program shall be treated as a transfer student, and hence is only eligible for membership in his/her senior year, as per Article VIII, Section 2. In addition, his/her cumulative grade point average and class standing will be calculated only from the courses taken at Columbia.

Any persons who are to be considered for election for membership under the provisions of the Constitution, Article VIII, Section 4, 5, and 6, must have their names introduced one meeting prior to the election meeting in order to be eligible for consideration at the new member election meeting. Alternatively, their names may be introduced to the general membership via phone, e-mail, or postal mail at least one week prior to the new member election meeting.

Section 11
For the list of eligible students, the standing shall be determined by the cumulative grade point average of each student as calculated by the University Registrar's Office.

All candidates must be elected by an affirmative majority vote of the active undergraduate members present.

Section 12
All academically eligible students are required to demonstrate exemplary character to gain membership into the Association. They will be
required to submit a paragraph (no more than a page) summarizing their contributions to the Columbia community. If the contributions of a particular eligible student are deemed to be insufficient by the Membership Committee, they shall be given ample time and help in satisfying this requirement.

Eligible students shall be notified by the President, Vice-President, or=

Corresponding Secretary of the character requirements for membership well=
in advance of the new member election meeting, preferably within the first month of each semester.

Those students not submitting a character essay after a reasonable length of time, and after a second effort to contact them is made by the chapter officers, shall not be considered for election for membership for=

that semester, and will be listed as "not interested in membership".

Such students shall be contacted again in subsequent semesters if they still meet the academic requirements.

Section 13

Amendments and revisions to these By-Laws require an affirmative vote of 2/3 of the members present at the meeting, providing that a quorum is present as required by the National By-Laws (Article III, Section 16).

Section 14

The initiation fee of this chapter shall be $85.00. This may be changed at any time according to the National By-Laws (Article III, Section 12).
May 18, 2004

Eligible Curricula Approved

President, NY A Chapter

The eligible curricula listed in the amended bylaws submitted by your chapter in compliance with Constitution Article VIII Sections 2(f) and 3(b) have been approved by the Executive Council. You may consider students enrolled in those programs for membership in Tau Beta Pi.

Please remember that any future amendments which add to the list of eligible curricula must be ratified by your chapter and Advisory Board and approved by the Executive Council before becoming effective. Amendments which exclude curricula are not subject to Executive Council approval.

Thank you for attending to this important issue in a timely manner.

Roger E. Hawks
For the Executive Council

cc: NY A Chapter file
   James D. Froula, Secretary-Treasurer
   Chief Advisor
   D2 Directors