Article I - Preamble

Section 1. It shall be the purpose of the By-Laws to supplement the Constitution and By-Laws of the Tau Beta Pi Association (as prepared by the Executive Council) in the government of the activities of North Carolina Gamma Chapter.

Section 2. These By-Laws shall in no way conflict with the national By-Laws and Constitution; the latter shall have complete preference over the former.
Article II - Membership

Section 1. The requirements for Tau Beta Pi candidacy of this Chapter shall be those set forth in the national Constitution and By-Laws. That is, all juniors in the upper one-eighth (1/8) of their class, and all seniors in the upper one-fifth (1/5) of their class shall be eligible scholastically. Every candidate must also meet the character and integrity requirements of Tau Beta Pi as set forth in the Eligibility Code.

Section 2. The election of candidates shall follow the regulations set forth in the national Constitution and By-Laws.

Section 3. After each election of candidates, the President shall authorize a committee to present letters of invitation to the candidates within the next twenty-four (24) hours, if at all possible. The letter shall contain instructions for the candidates to meet with an officer or officers of the Chapter as soon as possible for the purpose of explaining and answering any questions in the candidates' minds about the Association and the Chapter. The letter shall also contain a statement giving some general information about the Association. The President shall call a meeting to be attended by all candidates for instructions and the answering of questions as to the meaning of Tau Beta Pi.

Section 4. Each candidate shall be required to notify a specified authority of his acceptance or rejection of the invitation by a certain deadline, this deadline to be one week later than the orientation meeting of Section 2.
Article III - Pledge Training

Section 1. The group of initiates, hereinafter referred to as the pledges, shall be required to submit a pledge essay of approximately five hundred words (500), the title of which shall be left to the discretion of the chapter president in conjunction with the Advisory Board.

Section 2. The pledges shall be required to take a written test on the Constitution and By-Laws of the Association. They shall also be required to commit to memory the names of the Association Officers, pledge class, Advisory Board, and all local officers, and to be tested on these names.

Section 3. The pledges shall elect a Pledge President whose duties shall be to coordinate the pledge activities with those of the chapter.

Section 4. The pledges shall perform the following tasks which shall be called a Group Project consisting of:

(1) Construction of a Bent for each pledge. This Bent is to be constructed of wood and its dimensions are to be ten (10) times approximately the size of the Bent in its key form.

(2) Each wooden Bent shall be carried by the pledge in whose care it is entrusted for one week, prior to initiation, during the school day. During this time he is to obtain the signatures of all active members of the chapter on the Bent that he is carrying. The Bents, at the end of this time, are to become the property of each respective pledge upon their approval by the chapter president.

Section 5. The pledges shall work in conjunction with, and under the
supervision of, the active members, or such committees as are appointed, in the preparation and construction of the decorations for the semi-annual Engineer's Ball, if such decorations are constructed. The pledges will be expected to carry the major portion of the responsibility in this work.

Section 6. After the acceptance of the chapter's invitation to initiation by the pledge, and before the initiation ceremony, the pledge's election shall be made public locally, after formal initiation it shall be made public in the Duke Chronicle and other campus periodicals, the Duke Engineer, the Duke News Bureau, and the local newspapers. This publicity shall be the responsibility of a publicity chairman appointed by the chapter president.

Section 7. The initiation and initiation banquet shall follow as closely as is convenient the publicizing of the selection of the new candidates. The initiation fees authorized by the chapter must be paid before the candidate will become eligible for initiation.
Article IV - Petty Cash Fund and Treasurer

Section 1. There shall be two treasurers for the chapter hereby defined as:

(a) Senior Treasurer - to be chosen from alumnus members of the Advisory Board.

(b) Junior Treasurer - student treasurer of chapter elected during election of other chapter officers.

Section 2. It shall be the duty of the Senior Treasurer to maintain, and to dispose of the majority of chapter funds.

Section 3. The Petty Cash Fund shall consist of $10.00 (ten dollars), at any given time, and shall be at the disposal of the junior treasurer upon direction by chapter. Funds shall be made available to this Petty Cash Fund at the time of the formation of the next school year budget (approximately $30.00).
Article V - Fees

Section 1. The initiation fees of this chapter shall be thirty dollars ($30.00) per candidate. These fees must be paid to the Senior or Junior Treasurer of the Chapter before initiation. The initiation fees cover the cost of the member's key, certificate, Bent subscription, etc., as enumerated in the Constitution; and the cost of the initiation banquet of each new member. Subsequent initiation banquets shall be paid for by each attending active member.
Article VI - Committees

Section 1. The following committees are set-up with the provision that other committees may be added from time to time at the discretion of the chapter president.

Section 2. The Membership Committee shall consist of one member from each of the three engineering departments (M.E., C.E.). The Membership Committee shall compile and submit to the chapter president near the beginning of each school semester, a master list of 'point ratio' standings of all students eligible for Tau Beta Pi membership scholastically. The names of all members of the association will be so designated by the word 'member' written to the left of their point ratios. The names of all students ineligible because of sex or other reasons set forth in the constitution will be so designated by the word 'ineligible' written to the left of their point ratios. The names of all students eligible for membership as juniors shall be listed separately. A detailed account of the reasons for the ineligibility of the ineligible students shall accompany the membership list at the time of presentation to the chapter president.

Section 3. A Program Committee shall be appointed each semester by the chapter president. The chairman of this committee shall be the vice-president of the chapter. It shall be the duty of this committee to schedule and make arrangements for all chapter programs for the semester and specifically to make all arrangements for an initiation banquet, including speaker, menu, etc. It will be the duty of the chairman to see to it that all arrangements are made well in advance of the scheduled dates.
Section 4. A By-Laws Committee will be set up to revise the By-Laws of the local chapter when deemed necessary.

Section 5. Each semester a Project Committee will be appointed. It shall be the duty of the Project Committee to investigate worthwhile projects for the local chapter and submit the findings of these projects to the chapter for its approval. After chapter approval these projects may be carried out. At the end of the semester, a report of these activities will be prepared to be turned over to the Project Committee for the following semester. This report should include conclusions, recommendations, suggestions, and cost figures of projects to be carried out.

Section 6. Each semester an Initiation Committee will be appointed. This committee shall take charge of and make arrangements for all equipment, paraphernalia, place of ceremony and all other details associated with the initiation ceremony. This committee shall organize and hold two rehearsals of the initiation ceremony.

Section 7. The Publicity Committee should gather appropriate information concerning Tau Beta Pi and its members, and should submit that information to the Duke Chronicle, and other campus periodicals, Duke Engineer, Duke News Bureau, Tau Beta Pi Bent, and Council Bulletin.

Section 8. A Budget Committee shall consist of the Executive Council in conjunction with the senior treasurer and past officers. It shall be the duty of this committee to draw up the budget for the next school year of the chapter. The budget must be approved first by the chapter and second by the Advisory Board before it becomes valid.
Article VII - Meetings

Section 1. The Chapter shall hold a minimum of one regular business meeting each month of the school year.

Section 2. The meetings of the Chapter shall be conducted by the President or presiding officer in accordance with parliamentary procedure as given by "Robert's Rules of Order".

Section 3. The Corresponding Secretary shall announce each meeting of the Chapter by mailing postal cards to each active member and each member of the Advisory Board, at least three days before the date of the meeting. In addition, a poster announcing the meeting shall be placed on the Activities Bulletin Board located in the main lobby of the College of Engineering building, at least three days before the scheduled date of the meeting. This is to be done by the Recording Secretary.
Article VIII - Absences

Section 1. The President, Vice-President, Recording Secretary, and the Treasurer shall make up the Absences Committee. The duties of this committee shall be to determine which members who have missed meetings have had valid excuses, and in the case of unexcused absences, to fix the proper fine. This committee shall meet at the close of the first meeting of each month or at the President's call for the purpose of comparing notes and authorizing to collect all levied fines.

Section 2. Any member having good reason for not attending a properly announced meeting may be excused from that meeting upon the approval of his written request for excuse by the Absence Committee.

Section 3. Any member who misses a properly announced meeting without being excused will be fined the amount of one (1) dollar by the Absences Committee.

Section 4. A five-dollar ($5.00) fine shall be imposed for an unexcused absence from formal initiation.

Section 5. The distribution of collected fines shall be at the discretion of the chapter.
Article IX - Amendments

Section 1. These By-Laws may be amended by a vote of two-thirds (2/3) of all of the active members. Any proposed amendment shall be tabled for one week, and voted upon at the next regular meeting.

Section 2. All changes shall be appended to the original chapter by-laws.
Article X - Distribution of Chapter By-Laws

Section 1. A copy of the Chapter By-Laws should be kept in the "Files and Records" section of the President's Book, including all changes and amendments appended.

Section 2. A copy of the chapter By-Laws (with amendments appended) should be on file with the Chairman of the Advisory Board.

Section 3. A copy of the chapter By-Laws with amendments should be kept in the permanent file of the North Carolina Gamma chapter.
Bylaw changes

Section 2 A list of eligible students shall be submitted to Tau Beta Pi faculty members. These faculty members shall be asked to make specific written comments on the eligible students with whom they are familiar with respect to their exemplary character. Faculty members' comments will be considered to be confidential.

Section 3 Eligible students shall be invited to meet with an officer of officers of the chapter for the purpose of learning about Tau Beta Pi. These students will be required to submit a resume of their activities and accomplishments to the chapter for use in evaluating them for membership.

Section 4 The election shall be held at the meeting after the deadline for submitting resumes has passed.

Section 5 (Existing Section 3)
Section 6 (Existing Section 4)
February 22, 2005

Eligible Curricula tentatively approved

President, NC G Chapter

The eligible curricula listed in the amended bylaws submitted by your chapter in compliance with Constitution Article VIII Sections 2(f) and 3(b) have been tentatively approved by the Executive Council. You may consider students enrolled in those undergraduate programs for membership in Tau Beta Pi.

You must list all eligible curricula for graduate students before full approval may be given. Please make the necessary change and have the change ratified by your chapter and Advisory Board. The revised listing of curricula must be re-submitted for approval by the Executive Council.

Please remember that any future amendments which add to the list of eligible curricula must be ratified by your chapter and Advisory Board and approved by the Executive Council before becoming effective. Amendments which exclude curricula are not subject to Executive Council approval.

Thank you for attending to this important issue in a timely manner.

[Signature]
Roger E. Hawks
For the Executive Council

cc: NC G Chapter file
James D. Froula, Secretary-Treasurer
Chief Advisor
D4 Directors