BYLAWS OF THE MISSISSIPPI BETA CHAPTER
OF
THE TAU BETA PI ASSOCIATION

Bylaw I  General

Section 1. These bylaws shall govern the activities of this Chapter in all matters not provided for in the Bylaws and Constitution of the Tau Beta Pi Association, Inc.

Section 2. This Chapter shall operate under the rules and regulations set up by the University of Mississippi and the School of Engineering that apply to honor societies.

Section 3. If a conflict occurs between the Constitution and Bylaws of the Association and the rules and regulations of the University of Mississippi and/or the School of Engineering, the rules and regulations of the School and/or University shall prevail, and the Secretary-Treasurer of the Association shall be notified of the conflict.

Section 4. References to the Constitution and Bylaws of the Association and to the Bylaws of this Chapter shall conform to the following examples:

a. C-VI,L National Constitution Article VI, Section 1.
b. B-II, 3.05 National Bylaw II, Section 3.05.
c. MBP-I, 4 Mississippi Beta Chapter Bylaw I, Section 4

Bylaw II  Government and Officers

Section 1. Chapter members shall be chosen from among eligible members as set forth in C-VIII and in the Eligibility Code of the Association.

Section 2. The affairs of this Chapter shall be controlled by the Advisory Board and the active members. An active member shall be one that conforms to the definition given in C-VI, 1, and only active members shall have a vote in the Chapter.

Section 3. The officers of this Chapter shall include a President, Vice President, Recording Secretary, Corresponding Secretary, Cataloger, and a Treasurer, who are elected from the active membership of the Chapter.

Section 4. The Advisory Board of the Chapter shall be composed of the President, Vice President, Corresponding Secretary, and four alumni members of the Association.
Section 5. The duties of the officers shall be those usually performed by such officers, those prescribed in the Constitution and Bylaws of the Association, the Bylaws of this Chapter, and any additional duties required by Chapter action.

Section 6. Alumna members of the Advisory Board shall serve four-year terms, as given in C-VI, 7. All other officers shall serve for one year or until the election of new officers.

Section 7. The President shall be this Chapter's delegate to the Convention of the Association. Alternate delegates shall be as specified by the President.

Section 8. The following extra duties shall be required of the officers:

a. The President shall see that each committee chairman and officer is informed of his specific duties.
b. The Corresponding Secretary shall be the secretary of the Advisory Board.
c. The President shall be responsible for notifying each active member and advisor of the time, place, and purpose of each meeting at least two days in advance of the meeting.
d. The Recording Secretary shall see that each candidate accepting election receives copies of The Constitution and Bylaws and Eligibility Code of the Tau Beta Pi Association Information about Tau Beta Pi, and these Bylaws.

Bylaw III Meetings

Section 1. The following meetings shall be held once each year: Organization, Election of Officers, and Installation of Officers.

Section 2. The following meetings shall be held each semester during the fall and spring terms: Preliminary Consideration and Election of Candidates, Initiation of Electees.

Section 3. At the first regular meeting of the Chapter in the fall semester a schedule of meetings for the rest of the semester shall be decided upon by the Chapter. This shall be repeated in the spring if necessary.

Section 4. Robert's Rules of Order shall be the parliamentary guide of the Chapter in all matters not covered in the Constitution and Bylaws of the Association nor in these Bylaws.

Section 5. Special meetings may be called at any time by the President, any alumna member of the Advisory Board, or by written request of 20% of the active members of the Chapter.
Section 6. A meeting of the Advisory Board shall be held at the beginning of each semester to discuss Chapter activities for that semester.

Section 7. A quorum for the consideration of routine business shall be a majority of the active members; for the election of new members, for changing the initiation fee or Chapter dues, for passing an assessment on the members of the Chapter, for amending the Chapter Bylaws, and for approval or disapproval of a proposed amendment to the Constitution of the Association, a quorum shall be three-fourths of the active members; for the election of officers, the quorum shall be two-thirds of the active members. A quorum for an Advisory Board meeting shall be five members of the Board.

Bylaw IV Committees

Section 1. Subject to the provisions of B-V, 5.02, the President shall appoint the chairmen and members of the following standing committees: Membership, Initiation, Program, Project, Social Activities, and any such other committees as the Chapter shall desire and establish. Appointments shall be made soon after the initiation of new members.

Section 2. It is the responsibility of the committee chairmen to see their assignments to completion.

Bylaw V Election of New Members

Section 1. Election of new members shall be held in the fall and spring semesters as soon as possible after grades for the previous term become available.

Section 2. All the provisions of C-VIII and B-VI shall be strictly followed.

Section 3. Scholastically eligible students in the following curricula shall be considered for membership in this Chapter: Chemical Engineering, Civil Engineering, Electrical Engineering, Geological Engineering, Mechanical Engineering.

Section 4. Transfer students shall be eligible for consideration at the Third regular election after their registration.
Section 5. The cases of students whose scholastic eligibility is in doubt because of irregularities in standing or curriculum shall be determined by the Advisory Board of the Chapter.

Section 6. To be eligible for membership a student shall have an accumulative grade point average of 2.70 or greater on a 4.0 scale.

Section 7. The Membership Committee shall periodically consult with the chairman of the various engineering departments to determine the names of graduate students, alumni, faculty members, and others who may be eligible for membership under the provisions of C-VIII, 3-6.

Section 8. Exemplary Character Evaluation:

a. Letters shall be sent to scholastically eligible candidates inviting them to a get-acquainted meeting ("smoker").
b. A get-acquainted meeting shall be held at which the Chapter members will meet the candidates. The candidates shall be introduced to the purpose and activities of Tau Beta Pi.
c. The Chapter members shall be asked to make recommendations on the candidates they met during the get-acquainted meeting, at the Chapter's election meeting.

Section 9. New members of the Chapter shall be elected from the scholastically eligible candidates on the basis of character, as enunciated in the Eligibility Code of the Association. The election of members shall be by secret ballot and by a majority membership of the Chapter. (See MBB-II, 2, and MBB-III, 8.) The Eligibility Code shall be read by the President at the election meeting.

Section 10. The President shall direct the Membership Committee to have sufficient letters of notification of election prepared in advance of the election meeting. These letters shall be signed by the President, addressed to the electees, and mailed within twenty-four hours of the end of the election meeting.

Section 11. All members shall keep the election results in absolute confidence so that no candidate shall learn of his election except by means of the official letter; likewise, no candidate shall be informed of the details of the vote, especially concerning the personal matters discussed at the time of voting.

Section 12. At the first meeting of electees, the President shall explain the requirements, objectives, and activities of the Association and of the Chapter. Those electees desiring to accept election shall formally state their acceptance, in writing, in a letter addressed to the President.

Section 13. Each electee who refuses initiation for financial reasons shall be interviewed by the Advisory Board as required by C-VIII, 9(a).
Section 14. Each electee shall be required to read the Constitution and Bylaws of the Association and these Bylaws.

Section 15. The Chapter may assign additional duties to electees, subject to the provisions of E-VII, 7.02.

Bylaw VI Election and Installation of Officers

Section 1. The President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Cataloger, and an alumnus member of the Advisory Board shall be elected in the spring semester.

Section 2. In the event there are not enough members to fill all the offices, the duties of the officers not elected shall be shared by the elected officers from the end of the spring semester until the officers can be elected from new members the following fall. The elected officers shall continue in those posts until the end of the spring semester.

Section 3. Nominations for officers shall be made by a nominating committee appointed by the President. Additional nominations may be made from the floor at the Election of Officers Meeting.

Section 4. The election of officers shall be by secret ballot and a majority of a quorum (See MB-I, 8) shall be required for election.

Section 5. If an office becomes vacant between elections, a special election shall be held at the next meeting to fill the vacancy.

Bylaw VII Finances

Section 1. The expenses of the Chapter shall be borne by the initiation fee and by such dues and pro rata assessments as may be voted by the Chapter. A majority vote of the active membership shall be required to change any dues or to levy any assessment. Within one week the Corresponding Secretary shall inform the Secretary-Treasurer of the Association concerning changes in amounts of the initiation fees, dues, or assessments.

Section 2. The initiation fee shall not exceed $45.00. The specific amount to be charged shall be set during the first Chapter meeting in the fall semester of each year. The initiation fee shall include the National Initiation fee, the national Convention assessment, and the cost of one initiation banquet. It shall be paid in advance of the initiation.
Section 3. Shortly after the Election of Officers Meeting a committee composed of the President, President-elect, Treasurer, and Treasurer-elect shall prepare an operating budget for the next year. This budget shall be submitted to the Chapter for approval by a majority vote at the first regular meeting in the fall semester. The budget shall include a recommended amount for the initiation fee to be charged during the year. Any additional expenses not provided for by the adopted budget must be approved by the Chapter, except that the Treasurer shall be authorized to advance to the convention delegate a sum sufficient to cover expenses he expects to incur in attending the annual convention of the Association.

Section 4. The Chapter shall use the official bookkeeping system of the Association (Except as provided in B-V, 5.03(c)2.).

Section 5. There shall be at all times a balance of at least $20.00 in the Chapter treasury. A sum of no more than $20.00 may be kept in petty cash.

Section 6. Expenditures in excess of $5.00 shall be made by check, signed by the Treasurer and countersigned by the alumnus member of the Advisory Board serving as financial advisor.

Section 7. The Chapter shall not borrow money to finance any undertaking, nor may it operate at a deficit.

Section 8. The Chapter's fiscal year shall be May 1 to April 30.

Section 9. Immediately following the end of the Chapter's fiscal year, at least one alumnus member of the Advisory Board shall audit the books. Following the audit, the Treasurer, with the aid of the Treasurer-elect, shall file the required information return with the District Director of Internal Revenue.

Bylaw VIII Discipline

Section 1. Discipline shall be in accordance with C-IX. 4 & 5.
Amendment to Bylaw V

Section 9 of Bylaw V is to read as follows:

Section 9. The format for the election of new members shall be in accordance with the traditional voting procedure. This procedure is as follows:

a. At the time of the election, the Eligibility Code shall first be read.

b. The election of senior candidates shall precede the election of junior candidates. Each name shall be presented in order of decreasing class rank for discussion and shall be voted on before the following name is considered; completed ballots shall be collected after the voting on the group has been completed.

c. After all names have been considered and voted on, there shall be a second individual ballot, to be taken in the same order, for each student who failed election on the first ballot.

d. No student who fails election on the second ballot shall be considered further unless twenty-five percent of the members present so request.

e. No student who fails election on the third ballot shall be considered again at this election. He or she may be considered again at the next election if he or she is then eligible.

This section was amended to the Bylaws of the Mississippi Beta Chapter of Tau Beta Pi on April 10, 1980.

Signed:

[Signature]
President of Mississippi Beta

[Signature]
Chief Faculty Advisor
Bylaw IX  Records and Equipment

Section 1. All permanent records of the Chapter shall be kept accurate and up to date.

Section 2. The initiation equipment shall be maintained in good order and in a secure manner by the President, and the Ritual and its related materials shall be kept up to date and under lock and key when not in use.

Section 3. The Charter of the Chapter shall be framed under glass and prominently displayed at a location determined by the Dean of Engineering.

Section 4. All records of this Chapter shall be open for inspection to any member of the Association, and to any official of the University who has received approval from the Advisory Board, except that the Ritual may not be inspected by non-members of the Association.

Bylaw X  Suspension of the Bylaws

Section 1. These Bylaws may be suspended by a four-fifths affirmative vote of the active membership of the Chapter and by a majority consent, in writing, of the Advisory Board.

Bylaw XI  Amendments to the Bylaws

Section 1. These Bylaws may be amended by a four-fifths affirmative vote of the active membership of the Chapter and the approval of the Advisory Board, as provided in C-VI, 7 (b).

Section 2. The Corresponding Secretary shall send a copy of the Bylaws, as amended, to the Secretary-Treasurer of the Association within two weeks after an amendment has been adopted.

Section 3. The Chapter Bylaws shall be reviewed and amended as needed bimannually.
Amendment to Bylaw V

Section 3 of Bylaw V is to read as follows:

Section 3. Scholastically eligible students in the following curricula shall be considered for membership in this Chapter: Chemical Engineering, Civil Engineering, Electrical Engineering, Geological Engineering, Mechanical Engineering, General Engineering, and Biomedical Engineering.

This section was amended to the Bylaws of the Mississippi Beta Chapter of Tau Beta Pi on September 22, 2017.

Signed:

[Signature]
President of Mississippi Beta

[Signature]
Chief Faculty Advisor
Eligible Curricula Approved

President, MS B Chapter

The eligible curricula listed in the amended bylaws submitted by your chapter in
compliance with Constitution Article VIII Sections 2(f) and 3(b) have been approved by
the Executive Council. You may consider students enrolled in those programs for
membership in Tau Beta Pi.

Please remember that any future amendments which add to the list of eligible
curricula must be ratified by your chapter and Advisory Board and approved by the
Executive Council before becoming effective. Amendments which exclude curricula are
not subject to Executive Council approval.

Thank you for attending to this important issue in a timely manner.

Roger E. Hawks
For the Executive Council

cc: MS B Chapter file
    James D. Froula, Secretary-Treasurer
    Chief Advisor
    D6 Directors