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7/17/80

BY-LAWS OF THE  
DELAWARE ALPHA CHAPTER OF TAU BETA PI

Article I

Section 1.

These By-Laws, adopted under the provisions of the National Constitution and By-Laws of the Tau Beta Pi Association, shall serve as a guide in the proceedings of this chapter and shall be a supplement to the National Constitution and By-Laws.

Section 2.

In the event of a conflict between the Constitution and Bylaws of the Tau Beta Pi Association, Inc., and the rules and regulations of the University of Delaware and/or its College of Engineering, the rules of the University of Delaware and/or the College of Engineering shall prevail, and the Secretary-Treasurer of the Association shall be notified of the conflict.

Article II

Section 1.

Regular meetings shall be held once a month during the academic school year.

Section 2.

Special meetings may be called at the discretion of the chapter president.

Section 3.

The president shall be required to call a meeting upon receiving a written request from either the advisory board or four of the active members of the chapter.

Section 4.

Robert's "Rules of Order" shall be the accepted parliamentary guide for all meetings, subject to the provisions of the Constitution and By-Laws of the Association.

Section 5.

The order of meetings shall be as follows:

1. Call to order
2. Roll Call
3. Reading of the minutes of the previous meeting.
4. Reports from the officers and committees
5. Old business
6. New business
7. Addresses and Entertainment
8. Adjournment

Article III

Section 1.

The officers of this chapter shall be the following:  
president, vice-president, secretary and treasurer.

Section 2.

Elections of officers shall be held in April of each school year unless otherwise directed by the National Organization.

Section 3.

Three-fourths of the active membership shall constitute a quorum for the election of officers. Election of officers shall be by a secret ballot and a majority vote.

Section 4.

Nominations shall be made for one office at a time and the ballot for the office shall be cast before proceeding with the nominations for each succeeding office. The officers shall be elected in order named in Section 1.

Section 5.

The officers shall hold office for one year.

Section 6.

An office becoming vacant between regular elections shall be filled at the next regular meeting. See Sections 3 and 4.

Section 7.

The President shall be this Chapter's delegate to the convention of the Association. The other officers shall be alternate delegates in order of Vice-President, Treasurer, Secretary.

Article IV

Section 1.

Each officer shall perform the duties usually expected of his office.

Section 2.

The president shall appoint the following committees at the first regular meeting of the year: Program, Social, Publicity, Membership, Initiation, Faculty-Alumni Relations, Activities, and other committees deemed advisable. The above committees shall serve throughout the academic year with committee chairmen reporting directly to the president.

Section 3.

The secretary shall be responsible for notifying members of all meetings, as well as maintaining chapter records and distributing materials to members.

Section 4.

The Program Committee consisting of the vice-president and as many active members as deemed advisable shall arrange the dates for chapter activities and plan the programs of all regular meetings.

Section 5.

The Social Committee members shall have charge of smokers, dances, and other social activities. Additional members may be appointed to serve on the social committee for a special occasion.

Section 6.

The Publicity Committee shall be responsible for publicizing the various activities of the organization.

Section 7.

The Initiation Committee shall have charge of the initiation ceremonies of new members and shall plan pledge duties.

Section 8.

The Faculty-Alumni Relations Committee shall maintain contact with the faculty and alumni.

Section 9.

The Membership Committee shall obtain from registrar the names and records of all students in the upper fifth of their regular senior class or the upper eighth of their regular junior class in engineering at the time of the election.

Article V

Section 1.

Election of new members shall be held in the Fall semester as soon as possible after grades for the previous term become available.

Section 2.

All provisions of C-VIII and B-VI shall be strictly followed.

Section 3.

Scholastically eligible day students in the following curricula shall be considered for membership in the Chapter: Chemical Engineering, Civil Engineering, Electrical Engineering, Mechanical Engineering.

Section 4.

Night students, pursuing equivalent curricula to those named in Section 3, may be considered for membership in this Chapter, subject to the provisions of C-VIII, 2(a). However, such students shall be considered separately from day students, and no such student shall be considered more than twice as a junior or more than twice as a senior.

Section 5.

Transfer students shall be eligible for consideration at the second regular election after their registration. Such students may be eligible at the first regular election after their registration, provided the consent of five-sevenths of the Advisory Board is obtained.

Section 6.

The cases of students whose scholastic eligibility is in doubt because of irregularities in standing or curriculum shall be determined by the Advisory Board of the Chapter.

Section 7.

The Chapter may elect to specify scholastic requirements higher than those stated in C-VIII.

Section 8.

The membership committee shall periodically consult with the chairs of the various engineering departments to determine the names of graduate students, alumni, faculty members, and others who may be eligible for membership under the provisions of C-VIII, 3-6.

Section 9.

Exemplary Character Evaluation

- a. Letters shall be sent to scholastically eligible candidates inviting them to a get-acquainted meeting.
- b. A get-acquainted meeting shall be held at which time the Chapter members will meet the candidates. The candidates shall be introduced to the purposes and activities of Tau Beta Pi.
- c. The candidates shall be invited to complete a resume/questionnaire form describing their activities and interests. The forms will have a specific deadline set for their return.
- d. After the specified deadline date, the membership committee shall review all resumes and formulate a recommendation on each candidate.
- e. At the election meeting, the membership committee shall report its findings about each candidate and shall have on hand each candidate's resume for the chapter membership's reference.

Section 10.

- a. At the Election Meeting, the Eligibility Code shall first be read.
- b. The names of eligible candidates will be submitted to the Chapter membership in groups by the membership committee along with the committee's favorable recommendation for each candidate in the group. The size of the groups shall be determined by the membership committee.
- c. If any active member has a question about any of the candidates in a group, that candidate's name shall be removed from the group ("purged") and considered separately.
- d. A Chapter vote shall be taken on the remainder of the group.
- e. Each candidate removed from a group and candidates who did not receive a favorable recommendation from the

membership committee shall be considered separately after all groups have been voted on. Each name shall be presented for discussion and voted on before the following name is considered.

- f. After all names have been considered and voted on, there shall be a second individual ballot for each candidate who failed election on the first ballot.
- g. No candidate who fails election on the second ballot shall be considered further unless 25% of the members present so request.
- h. No candidate who fails election on the third ballot shall be considered again at this election. He or she may be considered again at the next election if he or she is then eligible.

#### Section 11.

The President shall direct the membership committee to have sufficient letters of notification of election prepared in advance of the Election Meeting. These letters should be signed by the President, addressed to the electees, and mailed within six hours of the Election Meeting.

#### Section 12.

All members shall keep the election results in absolute confidence so that no candidate shall learn of his or her election except by means of the official letter; likewise, no candidate shall be informed of the details of the vote, especially concerning the personal matters discussed at the time of voting.

#### Section 13.

At the first meeting of electees, the President shall explain the requirements, objectives and activities of the Association and of the Chapter. Those electees desiring to accept election shall formally state their acceptance, in writing, in a letter addressed to the President.

#### Section 14.

Each electee who refuses initiation for financial reasons shall be interviewed by the Advisory Board, as required by C-VIII, 10 (a).

#### Section 15.

Each electee shall be required to take part in an activity recommended or approved by the Chapter officers to foster a spirit of liberal culture. This activity may take the

form of a project and/or the writing of an essay, as specified in B-VII, 7.01. They shall also be required to read the Constitution and Bylaws of the Association and these Bylaws.

Section 16.

The Chapter may assign additional duties to electees, subject to the provision of B-VII, 7.02.

Article VI

Section 1.

The initiation fee for all initiates shall be payable in advance of initiation to the Chapter Treasurer. The fee shall be established at an amount sufficient to cover the national initiation fee, the national convention assessment, the cost of one initiation banquet, and the current Chapter operating expenses.

Section 2.

All bills upon the approval of the Chapter shall be paid for with checks signed by both the treasurer and the proper University official.

Article VII

Section 1.

These By-Laws may be amended with the approval of three-fourths of the active membership of the Chapter subject to the approval of the Advisory Board.